

Student Handbook

Yuba College

Associate in Science Nursing Program

Student Handbook

These are the policies/procedures/content/expectations for the Nursing Program which are reviewed on an ongoing basis and revised as needed. Revisions when made are effective as of the date on the revision. Current nursing students are notified via Canvas of revisions and are expected to review and adhere to the revisions. For public view this Student Handbook is kept up to date with any revisions.

TO FIND A TOPIC OF INTEREST INSTANTLY: Press and release, at the same time, the two keys “Control-F” (Windows) or “Command-F” (Mac), then, in the small box that appears, type any part of the subject you are looking for.

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Important dates

Applications for both programs: RN and LVN to RN Career Mobility

Opens Fourth Monday in August @ 8am & Closes First Friday in September @ 3pm

-Notified @go email account of admission status by the 2nd Friday in October

-**Mandatory** orientation for those selected to enter the program and [alternates](#) 3rd Friday November- 8 am to 4 pm

-Entry into program in January (Spring)

Opens First Business day in February @ 8am & Closes 2nd Friday in February @ 3pm

-Notified @go email account of admission status by the 1st Friday in April

-**Mandatory** orientation for those selected to enter the program and [alternates](#) 3rd Friday April- 8 am to 4 pm

-Entry into program in August (Fall)

Mandatory Orientation/Onboarding for all Accepted and Current Nursing Students

3rd Friday April

3rd Friday November

*times TBA

Pinning Ceremony Dates

Spring Pinning- The Thursday of finals week 3-5pm

Fall Pinning- The Thursday of finals week 3-5pm

(see the [Yuba College Academic Calendar](#) for dates of last day or week of school)

Nursing Program Curriculum Committee and Allied Health Faculty

Meetings

2nd Friday of each month excluding Holidays (following Friday), June, and July

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Definition of the Yuba College Associate in Science Nursing Program

Our program(s) Associate in Science Nursing Program (RN) and LVN to RN Career Mobility prepares graduates to practice as a registered nurse (RN), following successful completion of the state NCLEX examination. We provide learning opportunities consistent with the requirements of the California Board of Registered Nursing and in accordance with the philosophy, mission, values, and objectives of our program, college, and district. As a student nurse learning to accomplish the professional roles of the Registered Nurse takes a tremendous amount of initiative, work ethic, maturity, and personal responsibility. The program facilitates this learning for the student nurse by creating active educational opportunities in which both teacher and student participate. Nursing graduates become registered nurses that optimize health and abilities, prevent illness and injury, facilitate healing, alleviate suffering through the diagnosis and treatment of human response, and advocating in the care of individuals, families, groups, communities, and populations. Registered Nurses may work in a variety of healthcare settings including hospitals, offices, clinics, corporations, schools, and home health. Within the settings they work within specialty areas such as the emergency room, surgery, pediatrics, maternity, older adults, or intensive care.

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Program Contacts

2088 N. Beale Road – Marysville CA 95901
2100 Building

Office hours M-F 8am-5pm

During the summer months the Nursing Office is closed on
Fridays

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Website: nursing.yccd.edu

Facebook: facebook.com/YubaCollegeRN/

Director of Nursing, Allied Health

Dr. Toni M. Christopherson, EdD, MSN, RN, CNS, CPN

Office #2105B – 530.741.6785

Contact the Nursing Department Administrative Secretary
530.741.6784 or email ggarcia@yccd.edu to schedule an
appointment

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Erin Hendrix-Mario, LVN, Simulation/lab Coordinator Office
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Faculty office hours are posted outside each office and on the college website. Please send all communications from your college @go student email or Canvas. Student must check @go email and Canvas several times per week for communications.

Yuba College Organizational Chart can be found on our [Forms](#) page

Program Goals

Upon completion of the Associate in Science Nursing Program, the graduate:

- Obtain licensure to practice as a Registered Nurse through successful completion of the NCLEX-RN Examination.
- Function in all roles of the Registered Nurse as a competent entry level practitioner in all patient healthcare settings.
- Utilize evidence-based practices as foundation for the safe delivery of healthcare to the patient and family.
- Contribute to improvement of healthcare systems to support high-quality, safe, patient centered nursing care.
- Incorporate lifelong professional and personal

development as a part of one's identity as a nurse.

Program Learning Outcomes

Scientific Awareness- Demonstrate understanding of and apply evidence-based practice in rendering ethical, competent and culturally sensitive care across the lifespan to all patients.

Communication- Communicate and collaborate with interdisciplinary healthcare partners in providing care to a diverse population of patients and families.

Critical Thinking- Demonstrate problem solving skills while utilizing resources to apply best practices to deliver safe and effective care.

Program Semester themes

1st Provision of Safe Care

2nd Effective Communication, Teaching, and Advocacy

3rd Application of Critical Thinking

4th Leadership

Program Mission

Offer an Associate in Science Nursing Program that fosters nursing excellence for diverse communities through our teaching and learning environment founded on evidence-based practice, and committed to developing competent, caring nurses.

Program Vision

Aspire to be the Nursing Program of choice that graduates choose. Highly skilled clinicians who will shape the future of nursing.

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Program Values

1. We are committed to the learning and success of our

students, because student success is a measure of our success as nurse educators.

2. We believe that caring nurses promote a healthy body, mind, and spirit in individuals, families, and communities.

3. We are committed to serving our local, state, and global communities. We promote and maintain positive relationships with our community partners and promote health by educating nurses committed to work and service in their community.

4. We are dedicated to student-centered teaching. We value evidence-based teaching strategies and active, collaborative, experiential learning. Teaching and learning are a partnership in which students are ultimately responsible for their learning and accountable for their nursing practice.

5. We encourage the pursuit of excellence through lifelong learning. We expect our graduates to utilize sound clinical judgment and evidence-based nursing action.

6. We promote professional standards of practice because we believe honor and integrity are essential to learn and practice in nursing.

7. We value collegial collaboration as well as the rights and responsibilities of academic freedom. We encourage thoughtful and civil discourse, recognizing that free exchange of informed ideas enhances individual and community decision-making.

8. We appreciate and celebrate the diversity and the interconnectedness in our faculty, students, and in the communities in which we practice.

Program Philosophy

The philosophy of the Associate in Science Nursing Program focuses on the individual needs of learners and clients (persons), within the context of families, communities, and

environments who exist on a health-illness continuum. Learning occurs via a dynamic and synergistic process that prepares the learner to function effectively as an entry-level registered nurse, provider of care across the health/illness continuum, and as a member within the profession.

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Program Organizing Framework

Our framework is based on the nursing process, nursing competencies, and educational outcomes that facilitate the integration of information relevant to nursing and patient care. Curriculum and course sequence progress from simple to complex knowledge and skills with emphasis on caring, problem solving, and critical thinking. We believe that there are philosophical values critical to and inherent in nursing and nursing education that should be the foundation upon which educational experiences are structured.

Person – Everyone is unique with physiological, psychological, social, cultural, developmental and spiritual needs that are in constant interaction with the environment.

Health Continuum – A dynamic state of equilibrium maintained by lines of defense on a continuum between optimal functioning, or wellness, and alterations in functioning, or illness. Health is affected by lifestyle behaviors and noxious stressors.

Environment – The environment interacts dynamically with the person, nursing, and health, and consists of internal and external factors that impact the individual.

Nursing – Nursing is the protection, promotion, and optimization of health and abilities, prevention of illness and injury, facilitation of healing, alleviation of suffering through the diagnosis and treatment of human response, and advocacy in the care of individuals, families, groups, communities, and populations (American Nurses Association). It is an applied science based upon principles from the biological, physical, and behavioral sciences, as they relate

to the diagnosis and treatment of human responses to actual and potential health problems. Nurses collaborate with health team members and respond to the care of clients across the life cycle based upon an individual's physiological, psychological, social, cultural and spiritual needs.

Nursing Process – The nursing process serves as the mechanism by which knowledge related to health, human needs, and nursing skills can be applied. It provides the framework for teaching the application of theoretical knowledge to the individual client. The use of the nursing process is carried out in roles of provider of care, communicator, manager of care, teacher or advocate, and practicing member of the profession. While the entire curriculum is based upon being a provider of care, specific learning is needed to become competent as a beginning practitioner in the other nursing roles. Each course in the program specifically addresses the subject matter related to the nursing roles.

Safety – Nursing professional and legal obligation is to do no harm. Inherent in providing an individual with quality nursing care is the concept of safe practice as a Nurse. All nursing curriculum, vision, mission, philosophy and instruction use patient safety as a guiding paradigm.

Education – Education is a dynamic and synergistic process of sharing information between individuals which results in a modification of behavior. Education respects the student as an individual and recognizes that each student has different educational, experiential, cultural, spiritual, economic, and social backgrounds with a unique support system. The aim of education is to develop critical thinking and problem-solving skills in a positive, innovative environment which moves from beginning (simple) to advanced (complex) competencies.

Teaching/Learning – It is the responsibility of nurse educators to utilize sound educational practices and theoretical concepts to present relevant knowledge and skills which reflect current healthcare practices and to facilitate student achievement at the highest level. Recognition of differences in individual needs, learning styles, ethnicity,

and cultural backgrounds are essential components to effective teacher-learner interactions.

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Program Domains of Instruction

Patient-Centered Care: Includes holistic nursing and collaborative care for patients (e.g. individuals, families, and communities) with the patient being the center of nursing care.

- Desired outcomes: provide competent patient-centered nursing care.

Inquiry and Reasoning: Includes sound clinical judgment and critical reflection; the ability to access, use, and/or generate information to apply evidence in practice.

- Desired outcomes: demonstrate sound clinical judgment in providing evidence-based care.

Roles and Collaboration: Includes personal commitment to the values and roles of the profession of nursing and the ability to work collaboratively within the healthcare team and systems.

- Desired outcomes: collaborate within the healthcare team through a variety of nursing roles.

Quality and Safety: Includes using evidence-based nursing interventions and other actions at current practice standards and at all levels of healthcare processes that prevent or minimize problems or complications yielding improved outcomes.

- Desired outcome: apply principles of quality and safety in clinical practice.

Program Curriculum

The curriculum for the Associate in Science Nursing Program is developed in collaboration with the Board of Registered

Nursing "Content Required for Licensure", instructional research, resources for Associate in Science Nursing Program, and community nursing standards. The Yuba College curriculum is a dynamic creative educational model and is approved by the Board of Registered Nursing, State Chancellor's Office, and the Yuba College Curriculum Committee.

The curriculum is designed for the full-time student. In addition to classes there is a minimum of 15-20 hours of study each week to maintain an average standing within the rigorous curriculum.

Admission Criteria RN Program

Completion of all program prerequisites

-Note: Need a 2.5 cumulative Grade-point average for these courses: Anatomy, Physiology, Microbiology, Pharmacology, Pathophysiology, English 1A or Higher

Pre-testing qualifications ([TEAS](#) exam must be 62 or higher to apply)

RN Program Prerequisites

Biology (minimum cumulative 2.50 GPA required)

Biol 4, Human Anatomy 4 units

Biol 5, Human Physiology 4 units

Biol 6, Intro. Microbiology 4 units

English (minimum 2.50 GPA required)

Eng 1A, Reading and Composition 4 units

Pathophysiology and Pharmacology (minimum 2.50 cumulative GPA required)

Nurs 36 Pathophysiology 4 units

Nurs 26 Pharmacology 3 units

Stat 1 Introduction to Statistics 3 units

Chem 2A Introduction Chemistry 5 units

HLTH 10 Principles of Nutrition 3 units

PSYCH 1A General Psychology 3 units

Humanities GE 3 units

SOCIL 1 Introduction to Sociology OR ANTHR 2 Cultural Anthropology 3 units

SPECH 1 Public Speaking OR SPECH 6 Group Communications 3 units

Note: There is no recency requirement for prerequisites, some prerequisites have their own prerequisite(s).

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Course Student Learning Outcomes

NURS 1 – Fundamentals of Medical Surgical

Student Learning Outcomes

Upon successful completion, The student will demonstrate, at a first semester level, the ability to clinically reason variables and assessments for oral medication administration.

Critical Thinking Students will analyze data/information in addressing and evaluating problems and issues in making decisions.

Scientific Awareness Students will understand the purpose of scientific inquiry and the implications and applications of

basic scientific principles.

Upon successful completion, the student will demonstrate at a first semester level the ability to evaluate and problem solve patient care situations with emphasis on patient's basic needs and care planning needs

Critical Thinking Students will analyze data/information in addressing and evaluating problems and issues in making decisions.

Upon successful completion, the student will provide a shift report to their clinical instructor each clinical day

Communication Students will effectively use language and non-verbal communication consistent with and appropriate for the audience and purpose.

Upon successful completion, students will demonstrate evidence-based practice techniques to safely give IM and SQ injections during injection testing in the laboratory

Scientific Awareness Students will understand the purpose of scientific inquiry and the implications and applications of basic scientific principles.

NURS 2 – Introduction Medical Surgical Nursing

Student Learning Outcomes

Upon completion of this course, students will engage in meaningful discussions and reports with patients and interdisciplinary team members to promote safe, quality, patient-centered care.

Communication Students will effectively use language and non-verbal communication consistent with and appropriate for the audience and purpose.

Upon completion of this course, students will render high-

quality, safe, patient-centered care using the nursing process to respond to changing patient status by formulating care plans that prioritize interventions and applies evidence-based practice to all patient situations.

Critical Thinking Students will analyze data/information in addressing and evaluating problems and issues in making decisions.

Upon completion of this course, students will provide high-quality, patient-centered care to all patients.

Scientific Awareness Students will understand the purpose of scientific inquiry and the implications and applications of basic scientific principles.

Upon completion of this course, students will demonstrate proficiency in calculating medication doses.

Computation Students will use appropriate mathematical concepts and methods to understand, analyze, and communicate issues in quantitative terms.

NURS 22 – Obstetrical Nursing

Student Learning Outcomes

Student will perform a newborn physical examination with satisfactory competency.

Student will assess the postpartum patient appropriately.

Student will write and implement care plans specific to meet the needs of the postpartum patient, newborn and/or family.

NURS 3 – Intermediate Medical Surgical Nursing

Student Learning Outcomes

Upon completion of this course, students will demonstrate problem solving and clinical reasoning related to patient care

of the adult medical surgical population, with a focus on IV medications.

Critical Thinking Students will analyze data/information in addressing and evaluating problems and issues in making decisions.

Upon completion of this course, students will demonstrate and practice critical thinking skills in relation to safe and comprehensive patient care.

Critical Thinking Students will analyze data/information in addressing and evaluating problems and issues in making decisions.

Upon completion of this course, students will demonstrate professional communication and collaboration with interdisciplinary health care partners in providing care to a diverse population of patients and families.

Communication Students will effectively use language and non-verbal communication consistent with and appropriate for the audience and purpose.

NURS 21 – Pediatric Nursing

Student Learning Outcomes

Upon completion of course the student will demonstrate problem solving skills while utilizing resources to apply best practices to deliver safe and effective care in pediatrics.

Upon completion of the course the student will demonstrate understanding of and applies evidence based practice in rendering ethical, competent and culturally sensitive care to children and their families

Upon completion of the course the student will communicate and collaborate with interdisciplinary health care partners in providing care to a diverse population of pediatric patients

and families

Nursing 4 – Advanced Medical Surgical Nursing

Student Learning Outcomes

Students will be able to communicate to the multidisciplinary team using SBAR format to improve the quality and safety in caring for patients. Students will effectively use language and non-verbal communication consistent with and appropriate for the audience and purpose.

Students will demonstrate their critical thinking in hematology, oncology, burns and immunology. Students will analyze data/information in addressing and evaluating problems and issues in making decisions.

Students will understand the purpose of scientific inquiry and the implications and applications of basic scientific principles. Students will be able to identify the major evidence based practice concepts in the nursing process with patients with immune, hematological, burn and cancer diagnoses.

Scientific Awareness: Students will successfully pass with a minimum of a cumulative 75% score on academic exams given in lecture on selected topics of study.

NURS 33 – Psychiatric/Mental Health Nursing

Student Learning Outcomes

Upon completion of this course, students will demonstrate therapeutic communication skills and engage in 1:1 conversations with patient suffering from mental illness.

Upon completion of this course, students will identify factors that promote culturally congruent care between nurse and patient/family.

Upon completion of this course, students will become proficient in utilizing EMR, gathering patient care data to be utilized in care planning and resource retrieval , as well as utilizing Canvas and other computerized systems (internet/intranet) to enhance learning about caring for the mentally ill.

Upon completion of this course, students will identify components of professional, legal, and ethical responsibilities related to being a registered nurse and working with the mentally ill.

Upon completion of this course, students will apply the nursing process, concepts and skills of mental health nursing to clients experiencing stress and other mental health issues.
(Active)

N55 Nursing skills lab

Student Learning Outcomes

Remediate and develop proficiency in selected nursing concepts and skills at the fundamental beginning or intermediate medical surgical level of student nursing practice.

N56 Advanced Nursing skills lab

Student Learning Outcomes

After lab attendance, practice and remediation, demonstrate competency at the third semester level in critical thinking related to course specific skills and instructor identified areas of need.

Communication Students will effectively use language and non-verbal communication consistent with and appropriate for the audience and purpose.

Critical Thinking Students will analyze data/information in addressing and evaluating problems and issues in making

decisions.

N57 Second Year Advanced nursing skills lab

Student Learning Outcomes

Students will be able to demonstrate the cognitive and psychomotor abilities necessary to integrate the nursing concepts learned in a two year Associate in Science Nursing Program, including clinical evidence-based concepts inherent in entry level registered nursing practice.

Critical Thinking Students will analyze data/information in addressing and evaluating problems and issues in making decisions.

Students will be able to appraise own professional performance accurately, evaluate professional learning needs, and take steps to meet them.

Critical Thinking Students will analyze data/information in addressing and evaluating problems and issues in making decisions.

Personal and Social Responsibility Students will interact with others by demonstrating respect for opinions, feelings, and values.

Students will be able to apply safe nursing practice when performing skills in the lab settings.

Critical Thinking Students will analyze data/information in addressing and evaluating problems and issues in making decisions.

N18 NCLEX review course

Student Learning Outcomes

SL0: Students will implement learned test taking strategies to achieve optimal scores on NCLEX. Assessment: Students will

complete at least 6 of the 10 Final Assessments with a 80% or better.

Nursing 37 LVN to RN Bridge Course

Student Learning Outcomes

Upon completion of this course, the student will be able to formulate a Nursing or Collaborative Diagnosis and plan of care that responds to changing patient status and incorporates prioritized interventions reflective of evidence-based practice to assure safe and therapeutic care.

Critical Thinking Students will analyze data/information in addressing and evaluating problems and issues in making decisions.

Upon completion of this course, students will demonstrate proficiency in calculating medication doses.

Computation Students will use appropriate mathematical concepts and methods to understand, analyze, and communicate issues in quantitative terms.

[RN Program Sequence of Courses](#)

| 1st Semester 9 Units | 2nd Semester 10.5 Units | 3rd Semester 8.5 Units | 4th Semester 10.5 units |
|--|---|---|---|
| NURS 1 – Fundamentals of Medical Surgical (9 units) | NURS 2 – Introduction Medical Surgical Nursing (7 units) NURS 22 – Obstetrical Nursing (3.5 units) | NURS 3 – Intermediate Medical Surgical Nursing (5 units) NURS 21 – Pediatric Nursing (3.5 units) | NURS 4 – Advanced Medical Surgical Nursing (6.5 units) NURS 33 – Psychiatric/Mental Health Nursing(4 Units) |

Nursing Core Courses: All courses are a full semester in length unless otherwise noted.

First semester in program:

N55 Nursing skills lab (recommended) 1 unit

NURS 1 – Fundamentals of Medical Surgical (9 units) – Includes 4 units of theory (classroom instruction) and 5 units of lab (nursing lab practice). Prerequisite: Admission to the program.

Second semester in program:

N56 Advanced Nursing skills lab (recommended) 1 unit

NURS 2 – Introduction Medical Surgical Nursing (7 units) – Includes 3 units of theory and 4 units of clinical. Prerequisites: NURS 1.

NURS 22 – Obstetrical Nursing (3.5 units) – Includes 1.5 units of theory and 2 units of clinical. Prerequisites: NURS 1.

Third semester in program:

N57 Second Year Advanced nursing skills lab (recommended) 1 unit

NURS 3 – Intermediate Medical Surgical Nursing (5 units) – Includes 2 units of theory and 3 units of clinical. Prerequisites: NURS 2.

NURS 21 – Pediatric Nursing (3.5 units) – Includes 1.5 units of theory and 2 units of clinical. Prerequisites: NURS 2.

Fourth semester in program:

N18 NCLEX review course (recommended) 1 unit

Nursing 4 – Advanced Medical Surgical Nursing (3.5 units) –
Includes 3 units of theory and 3.5 units of clinical.
Prerequisites: NURS 3.

NURS 33 – Psychiatric/Mental Health Nursing (4 units) –
Includes 2 units of theory and 2 units of clinical.
Prerequisites: NURS 1.

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LVN TO RN Career Mobility

Yuba College also offers an [LVN to RN Career Mobility program](#). Admission of LVN's is into the second year (third semester) of the four-semester program. Admission to the second year (third semester) of the Associate in Science Nursing Program is not guaranteed and is dependent upon space availability. The application can be found under Apply.

Our Nursing 37 LVN to RN Bridge Course is a 2 unit course designed to prepare the student to enter the 3rd semester of the Associate in Science Nursing Program and to facilitate transition from the LVN to RN role. The Yuba College Nursing Program does not take a bridge course from another school the course must be completed at Yuba College.

*Applicants may apply to the program without N37 completed but it must be complete and passed with a C or better before enrollment into the program.

Admission Criteria LVN to RN Career Mobility

Completion of all program prerequisites:

2.5 cumulative Grade-point average for these courses: Anatomy, Physiology, Microbiology, Pathophysiology, English 1A or Higher

Pre-testing qualifications (TEAS exam must be 62 or higher to

apply)

Hold an active unrestricted LVN California license

Current Intravenous Therapy certification

Pass the Yuba College Nursing 37 LVN to RN Bridge Course prior to entry into the program. Only the Yuba College N37 course is accepted no other bridge course is equivalent

LVN to RN Career Mobility Program Prerequisites

Biology (minimum cumulative 2.50 GPA required)

Biol 4, Human Anatomy 4 units

Biol 5, Human Physiology 4 units

Biol 6, Intro. Microbiology 4 units

English (minimum 2.50 GPA required)

Eng 1A, Reading and Composition 4 units

Pathophysiology (minimum 2.50 cumulative GPA required)- if you took this courses at a different college the course must be **approved as content equivalent** see a Yuba College [counselor](#).

Nurs 36 Pathophysiology 4 units

Stat 1 Introduction to Statistics 3 units

Chem 2A Introduction Chemistry 5 units

HLTH 10 Principles of Nutrition 3 units

PSYCH 1A General Psychology 3 units

Humanities GE 3 units

SOCIL 1 Introduction to Sociology OR ANTHR 2 Cultural Anthropology 3 units

SPECH 1 Public Speaking OR SPECH 6 Group Communications 3 units

NURS 37 LVN to RN Bridge Course 2 units

Note: There is no recency requirement for prerequisites, some prerequisites have their own prerequisite(s).

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**Sequence of courses for LVN to RN Career Mobility Program
(units for theory/clinical)**

| | 1st Semester 8.5 Units | 2nd Semester 10.5 units |
|--|--|---|
| | NURS 3 – Intermediate Medical Surgical Nursing (5 units) NURS 21 – Pediatric Nursing (3.5 units) | NURS 4 – Advanced Medical Surgical Nursing (6.5 units) NURS 33 – Psychiatric/Mental Health Nursing (4 Units) |

Nursing Core Courses: All courses are a full semester in length unless otherwise noted.

First semester in program:

N57 Second Year Advanced nursing skills lab (recommended) 1 unit

NURS 3 – Intermediate Medical Surgical Nursing (5 units) – Includes 2 units of theory and 3 units of clinical. Prerequisites: NURS 2.

NURS 21 – Pediatric Nursing (3.5 units) – Includes 1.5 units of theory and 2 units of clinical. Prerequisites: NURS 2.

Second semester in program:

N18 NCLEX review course (recommended) 1 unit

Nursing 4 – Advanced Medical Surgical Nursing (6.5 units) – Includes 3 units of theory and 3.5 units of clinical. Prerequisites: NURS 3.

NURS 33 – Psychiatric/Mental Health Nursing (4 units) – Includes 2 units of theory and 2 units of clinical.

30 Unit Option LVN TO RN

Student must meet with the Director of Nursing, Allied Health by appointment call 530.741.6978 to meet prior to submitting request for the 30 unit option. Once students have entered the program, the 30 unit option is not available.

Our goal is that students are provided with full disclosure relative to ramifications and limitations of a non-degree student. Students considering this option must make an appointment to meet with the Director of Nursing, Allied Health for full disclosure of all information.

The LVN to RN pathway (30-Unit Option) is a non-degree nursing, non-graduate, education alternative. In accordance with California State Regulation 1429, this option allows the student to be eligible to take the NCLEX and apply for licensure as a registered nurse in California. However, states other than California may not grant RN licensure based upon the completion of this option. In addition, career laddering to a higher level (RN, BSN, MSN) may also be limited.

30 unit option students would be admitted into the second year (third semester) of the RN program but it is not guaranteed and is dependent upon space availability. The applicants are also ranked see the Readmission Policy section in this Student Handbook.

If you are planning to apply to the Yuba College LVN to RN

Career Ladder program as a 30 unit option track student, you are required to obtain, read, and sign the Non-Graduate Status. Anyone interested in pursuing the 30-Unit Option pathway is encouraged to contact the Nursing Department directly for more information.

Admission Criteria 30 Unit Option LVN to RN

Completion of prerequisites:

C or better in each course: Physiology, Microbiology, and Pathophysiology

Pre-testing qualifications (TEAS exam must be 62 or higher to apply)

Hold an active unrestricted LVN California license

Graduation from an accredited vocational school of nursing or demonstrated mastery of content by Challenge Examination

Current IV Therapy certification

30 Unit Option LVN to RN Program Prerequisites

Biol 6, Intro. Microbiology 4 units

Nurs 36 Pathophysiology 4 units

Biol 5, Human Physiology 4 units

Note: There is no recency requirement for prerequisites

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Sequence of courses for 30 Unit Option LVN to RN Program (units for theory/clinical)

| | 1st Semester 8.5 Units | 2nd Semester 10.5 units |
|--|---|---|
| | NURS 3 – (5 units) NURS 21 – (3.5 units) | NURS 4 – (6.5 units) NURS 33 – (4 Units) |

Nursing Core Courses: All courses are a full semester in

length unless otherwise noted.

First semester in program:

N57 Second Year Advanced nursing skills lab (recommended) 1 unit

NURS 3 – (5 units) – Includes 2 units of theory and 3 units of clinical. Prerequisites: NURS 2.

NURS 21 – (3.5 units) – Includes 1.5 units of theory and 2 units of clinical. Prerequisites: NURS 2.

Second semester in program:

N18 NCLEX review course (recommended) 1 unit

Nursing 4 – (6.5 units) – Includes 3 units of theory and 3.5 units of clinical. Prerequisites: NURS 3.

NURS 33 – (4 units) – Includes 2 units of theory and 2 units of clinical.

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Board of Registered Nursing Licensure

Student who successfully complete the Program are academically eligible to take the National Council Licensure Examination for Registered Nurses (NCLEX-RN) in order to practice as a Registered Nurse. Endorsement of one's licensure by a different state depends on individual evaluation of the candidate's original licensure credential in comparison to that state's licensure requirements.

Department of Consumer Affairs Board of Registered Nursing (BRN)

1625 Market Blvd. Suite N 217
Sacramento, CA. 95834-1924
Phone: 916.322.3350
E-mail: www.rn.ca.gov

Our program readies our graduates for the NCLEX exam. When in fourth semester the students will be fingerprinted on campus and they are sent to the BRN to meet the requirement for them to sit for NCLEX. Students will take a free mock NCLEX. The mock NCLEX results will enable the student to prepare for the NCLEX after graduation. A three-day free live review is also offered.

When close to graduation the students will be making an account at breeze.ca.gov and this account will be utilized as you get ready for the NCLEX. This site will not be sending you alerts if you are missing key documentation, therefore, students are encouraged to check the site after submission of required documentation.

Transcripts

All transcripts of courses taken at Yuba Community College District (Yuba College (all campuses: Marysville, Lake, Sutter), and Woodland Community College will be sent by the college. The transcript request form (on the BRN website) is not needed.

Any transcripts for prerequisites needed to enter our program not taken at one of the Yuba Community College sites the student is to contact the school and have them send official transcripts electronically to the BRN at BRN.eTranscripts@dca.ca.gov if the school cannot send them electronically have them send to:

BRN
Attention: Transcripts
PO BOX 944210
Sacramento, CA 94244

International transcripts should be translated (the same translation you provided when applying to the nursing program) and sent with above process.

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Board of Registered Nursing Licensure

BRN screens applications fairly but cautiously. Schools of nursing are encouraged when counseling prospective nursing students to make them aware that there could be potential licensure problems due to serious acts or convictions. In this manner, students can explore other career options prior to investing substantial time in a Nursing Program if it appears that a prior serious act or conviction may jeopardize licensure due to its substantial relationship to the practice of nursing. The BRN protects the public by screening applicants for licensure to identify potentially unsafe practitioners.

From the BRN:

Reporting Prior Discipline – As of July 1, 2020, applicants will no longer be asked about prior criminal conviction history. Criminal history will be discovered upon receipt of fingerprint results. All applicants with a history of criminal conviction will have their applications referred for an additional Enforcement Division review. Convictions within seven years from the date of application will receive a full enforcement review. The Board will not take action on any convictions that have been expunged under Penal Code section 1203.4 or dismissed; including expunged convictions within the seven years. The Board will not take action on convictions older than seven years, with exceptions. If the applicant was convicted of a serious felony as defined in section 1192.7 of the Penal Code or a crime for which registration is required pursuant to paragraph (2) or (3) of subdivision (d) of section 290 of the Penal Code, the BRN will consider the conviction even

if it is more than seven years ago. If a student reports any prior discipline against a practical nurse, vocational nurse or other health care related license, the application processing time will be increased. The Board's Enforcement Division must review the application prior to the applicant being considered for the NCLEX-RN examination. Information on reporting of prior discipline against licenses is included in the application packet. There is a webinar if you are interested from the BRN's website: <https://www.rn.ca.gov/applicant-enforcement.shtml>

(Rev. 08/2020)

See websites below for details: [BRN Enforcement/convictions](#) [Enforcement QnA and video](#)

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Nursing Program RN to BSN Partners

These partners have articulated their programs to ours to ensure our students are able to receive full transfer credit and lower tuition costs.

Ohio University or www.ohio.edu/chsp/nursing/rn-bsn [Online RN to BSN Degree | Ohio University](#) Contact: Renee Dodd, doddr@ohio.edu- Reach out to Renee for a FREE transcript review

Cost: \$243 per credit hour, \$7,533 for the 9 required nursing courses , \$25 application fee.

100% online, no travel to campus needed

The 9 required upper level division nursing courses (31 credit hours, NRSE 4510 – NRSE 4600) 100% online, 5 weeks in length.

Length: 11-24 months, Eight start dates year

Courses attained with a minimum 2.0 GPA from regionally

accredited institutions will be considered for transfer equivalency, regardless of year earned.

Each student will receive an individualized plan of study based on their entire educational history. PHN Certificate coursework, NRSE 4541, can be chosen in our program. One-credit hour course that a student may choose to complete and will include the required public health clinical hours mandated by the CA BRN. The course is also fully online and clinical hours will be completed locally in CA.

Get a head start on your BSN by enrolling in our Early Start Program! Ohio University's Nondegree Nursing Early Start Program helps students earn a bachelor's degree faster. Nursing early start students may enroll in online BSN courses NRSE 4510 Professional Nursing Practice and NRSE 4520 Health Assessment and Promotion during OHIO's summer semester.

Chico State University csuchico.edu/nurs/

Contact: Robbin Guynn, RN, BSN, MSN, CMSRN,
rguynn@csuchico.edu, T 530.680.2862

Cost: \$13,000 (less than \$10,000 if you have a bachelor's degree in another field)

Length: 15 months starts in June of one year and ends in August of the following year

Priority admission to graduates of Yuba College Nursing Students

Program is designed for working nurses (all courses are online except one that is completed in/near your own community). One clinical course, Community Health Nursing, is in the final summer of the program. Effort is made to place the students for this clinical in a community near where they live.

Twenty units of NCLEX credit are issued.

CSUC has a "Jump Start Option" which provides a mechanism for Yuba students to take one or both Upper Division GE courses while still in their A.D.N. program.

The Jump Start Option is the CSU, Chico RN to BSN Program

version of informal co-enrollment.

More [information](#) on their site and about our agreement [here](#).

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Brandman University brandman.edu or <https://www.brandman.edu/academic-programs/nursing-and-health-professions/rn-to-bsn?>

Contact: Sophie Zumout Moussa, M.A., szumout@brandman.edu, T 707.863.4468

Cost: \$500 per credit (Yuba College students receive a 15% scholarship)

Brandman University offers an RN to BSN program. The RN to BSN program builds upon your nursing experience and skills while providing the flexibility to study while you work.

Length: Full-time students complete the core curriculum in 1 year, 3 starts a year (Fall, Spring & Summer), Full-time or Part-time program

3-day immersion virtual or in person in Irvine, California
Online lectures, demonstrations and exercises, as well as leadership and community health practicum experiences near your home or work

Apply to the BSN-DNP after the RN_BSN degree program completion, and finish both programs in as little as 48 months

University of Phoenix phoenix.edu/colleges/school-of-nursing

Contacts: Stephanie Dement, MBA, Stephanie.Dement@Phoenix.edu, T [916.904.0050](tel:916.904.0050)

or Erin Hagemann T 916.747.0209, Erin.Hagemann@phoenix.edu

Cost: \$13,420 no hidden fees. Tuition at \$350 per credit hour, \$170 Resource Fee per course

Length: BSN < 1 year, Concurrent enrollment after completing 1st semester or start after completing the program, 11 Classes
1 class at a time, 33 units

Payment plans with NO interest, federal financial aid options after graduating RNprogram

CCNE accredited

Graduate with your RN and transfer 87 credits, NO additional prerequisites

Yuba College Nursing Program Clinical Partners

Dignity Health:

Mercy General Hospital

Mercy San Juan Medical Center

Woodland Memorial Hospital

Yolo Adult Day Healthcare

Colusa Medical Center

Adventist Health + Rideout

Kaiser Permanente

Sutter Amador

Harmony Health

Yuba and Woodland College Child Development Center

Orchard Hospital- Gridley

Oroville Hospital

Pauline Carr Midwife

Sacramento Children's Home

Sutter County Children's and Families Commission- Help Me Grow

Sutter-Yuba Bi-County Mental Health Services

Sutter County Schools

Sutter Health Sacramento Sierra Region

Twin Cities Surgical Hospital Sutter- Sutter Surgical Hospital

North Valley

Yolo county Office of Education- Greengate School

Yuba City Post Acute

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TEAS Testing

- For TEAS information related to Admission into our program review our
 - [Merit Based Admission Criteria](#) Criterion #6
 - [Admission Process](#)

TEAS Testing at our site in only offered in June and January

June on Thursdays

January on Fridays

We accept TEAS results from other testing sites.

All applicants to our nursing program must earn a 62% or better to [apply](#).

Dates, registration, and payments for testing must be done through [ATI Testing](#)

We are NOT offering TEAS with Proctorio. Go to [ATI Testing](#) if you are interested in testing online with Proctorio.

If you choose Yuba College for your TEAS our address is 2088 North Beale Road Marysville CA 95901. Testing is in the 2100 building (East Parking lot) room 2131.

Sign in is at 8:50 am the test starts promptly at 9 am. Late entry is not allowed.

The computerized exams are held from 9:00am to 1:00pm. Please arrive 10 minutes early to check in. Students must pay for parking (\$2 cash only). (No food or drinks are allowed)

Requests for extended test time will be granted for students

with disabilities. Students requesting accommodations need to contact our Disabled Student Services and Program (DSPS) office by calling Yuba College Campus at 530.741.6795. The approval for extended test time must be completed two (2) months prior to registering for test date. This allows DSPS staff and Yuba College Proctors to process request and set up extended test time. If you need any accommodations beyond extended time, see atitesting.com

TEAS testing included algebra; we suggest you meet with counseling to discuss remediation if needed.

TEAS Retesting at Yuba College: You may retest one (1) time per year at our location. If you wish to take the TEAS Exam a second time before one year at our location, make an appointment with the Director of Nursing, Allied Health by calling 530.741.6784. The meeting should be complete prior to registering to retake your TEAS at our location.

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Program Admission

Applicant to our programs (Associate in Science Nursing Program (RN) or LVN to RN Career Mobility) must use this [Student Handbook](#) as a guide. Review the [Compliance Requirements](#) sections carefully. We strongly encourage all potential applicants to meet with a [Yuba College counselor](#).

Admission Process

- **Review** [Admission Criteria](#) section in this Student Handbook for the program (RN or LVN to RN Career Mobility) to ensure you are eligible to apply.
- **Apply** to Yuba College for [General Admission](#). Applicants must first apply to Yuba College home.cccapply.org/ You will establish a Yuba College student ID and a @go email address. The student ID is a required to login to the application (example M0313081).
 - See [Important Dates](#) section in this Student

Handbook for open application periods, dates for notification of application status, and the date for our mandatory orientation meeting if you are selected to be admitted into the program.

- The applications for our programs are online at [Apply](#)
- The student email created will be utilized the Department of Nursing regarding your application and/or admission status. It is strongly advised that you check this email account consistently.
- If you are already a Yuba College student use your current student ID there is no need to apply to the college because you have in the past.
- **Review** the [merit-based admission criteria](#) and Yuba College Nursing [Merit-Based](#) Screening Process in this Student Handbook. There are merit-based tools for [Associate in Science Nursing Program \(RN\) tool](#) and [LVN to RN](#) Career Mobility tool that you can use as a guide.
- **Warning-** if you do not complete and submit the application it will time out and not save your data. If you complete it you will be able to edit, however, be aware your time/date stamp will change.
- **Gather required documents/information**
 - NOTE: Be sure to gather **all** your documentation and have it ready to upload.
 - You can make changes and upload documents during an open application period, however, be aware that this will change the date/time stamp on your application. In other words, if you submit your application on Monday and then on Friday make changes to application (including uploads) your application will shown it was submitted on the date/time of the last update. If you are missing required documents your application will not be considered.
 - You can not make changes or upload documents

once the application period is over. None of the Yuba College staff can upload or make changes to your application as this is your responsibility.

- **TEAS** score need to be for the current version offered by ATI.
- All applicants must earn 62% or better to apply. There is no rounding of scores for example 61.9% is 61%.
- If you have taken and passed the TEAS exam more than once it is the applicant's responsibility to use the highest "Adjusted Individual Total Score".
- Upload a copy of your TEAS result/transcript from atitesting.com into your application.
 - If you took your TEAS at another testing location in addition to uploading your TEAS result/transcript, you must request atitesting.com to send an official transcript of your result to Yuba College.
 - Request an official transcript through ATI to be submitted to Yuba College. Go to aitesting.com go to TEAS transcript, add to cart then choose Yuba College to send us a transcript of your results. Be sure you are requesting the correct date of test/score.
 - If you are reapplying you will need to ensure you upload the TEAS you want to have used for your application. For example, if you re-tested and got a better score upload that copy and send official transcripts for that TEAS if not taken at Yuba. We use the TEAS you upload and/or send to us for you application. You choose which TEAS you want to use for each application

cycle.

- **Transcripts**– for grades for program admission prerequisites and degree (if applicable).
 - Have your college(s) transcripts with you as you fill out the application online
 - Keep in mind to include any courses and an degrees
 - If you are utilizing prerequisites from college(s) **outside** of the Yuba Community College District (Yuba College, Sutter County Center, Woodland Community College, Lake County campus, Colusa County Outreach Facility), please have an official transcript sent directly to the Yuba College – Transcript Office, Nursing Program Applicant, 2088 North Beale Road, Marysville, CA 95901 Attention: Senior Student Service Technician, if you have the option to send them electronically to YCA admissions@yccd.edu
 - Official transcripts must be issued by the educational institution in a sealed envelope. If the seal has been broken prior to Yuba College receiving it, the transcript will not be accepted or evaluated by the Transcript Office. Delivery and evaluation of transcripts can take several weeks. Please send the transcripts as soon as possible.
 - All transcripts outside of the Yuba Community College District must be received by the Transcript Office will be accepted **during the application period and until 72 hours after the close of the application period**. If a transcript(s) have not been received within this timeframe, the

application will be considered incomplete and will result in the application being disqualified.

- If applicant has sent in their official transcripts to Yuba College in the past they can view their unofficial transcripts in the Yuba College Self Service program and see the college listed. If the courses are there you do not have to re-submit. * be advised that if any courses have been taken since the old transcripts were submitted you must send new official transcripts.
- Keep in mind the reported courses and grades on your application will be the only courses verified. In other words if you put in a course such as English 1A as a grade of C in your application but have English 1B as an A on the transcript English 1A will be the one utilized.
- If you are an LVN to RN Career Mobility applicant, you need proof of active unrestricted LVN California license with IV Therapy certification.
- Optional: Relevant work or volunteer experience OR Proof of eligibility of Life experiences or special circumstances (see [Merit-Based Admission Criteria](#) below)
- Optional: Language Verification Form (see Merit-Based Admission Criteria below, [Form](#) at yc.yccd.edu/nursing/)
- If you are a veteran/military (see [Merit-Based Admission Criteria](#) below)

Completed Applications

The applicant will know they have completed the application when they see the final "Congratulations!" page and are able to review/print-out the application. At this point they can

review any documents they attached to your application.

In addition, they will receive an email receipt to their @go.yccd.edu account with the subject “Yuba College Nursing Department acknowledges receipt of your application. What is next?”. This @go email will be used to communicate your admissions status. Be sure to check it often or have it [forwarded to your personal email](#).

If the applicant recognizes they need to make changes or submitted the application in error they can go back into the application, but click the I’m finished tab, then it will allow changes. Keep in mind changes will change your date/time stamp on application.

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Admitted into Program and Alternates

[See important dates](#) for application cycle, date of admission status notification, and dates for mandatory orientation. See our section on [Answers to Frequently Asked Questions](#) if needed.

The top highest scoring (on the [Merit Score](#)) 30 eligible applicants will receive and offer of conditional enrollment to their @go email. They must reply by the deadline in the email to hold their spot. The next 15-20 top scoring students are placed on an alternate list and notified via their @go email as we anticipate needing to fill holes vacated by students that have declined our offer of admission. See the [Alternates](#) webpage for more information.

Conditional enrollment- means that the student must meet further requirements before admitted. The student must attend the [orientation](#), they must achieve clearance for placement by clinical agencies, they must pass the background and drug test. Failure to meet any of these conditions will result their conditional offer of admission rescinded.

All communication is through your Yuba College [@go_email](#). All students with conditional enrollment and alternates must attend the [orientation](#). Students who do not attend one of the orientations will be removed from the list.

Merit-Based Admission Criteria

The merit-based admission criteria (based on Assembly Bill No. 1559 Section 78261.5 from the [State Chancellor's Office](#)) is utilized to score and rank program applicants according to a combination of their academic and personal achievements. This calculation results in a probability percentage. The higher the percentage, the more likely the student is to complete the program successfully.

The highest scoring applicants are admitted. All applicants who meet the [Admission Criteria](#) are ranked there is no minimum or cut score required to apply.

The maximum points an application can score is 100.

This [tool](#) might be helpful when calculating our score.

All applicants who meet the [Admission Criteria](#) are considered in the application pool.

The merit-based screening process is utilized to score and rank program applicants according to a combination of their academic and personal achievements. A detailed description of each criterion, along with a breakdown of available points, is provided below.

The highest scoring eligible applicants will be offered a conditional enrollment into our program. If applicants achieve the same merit-based score the date/time of application are ranked.

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Merit-Based Admission Criteria

Criterion #1

Description

- Academic degrees or diplomas, or relevant certificates, held by an applicant. Only the listed are accepted for the criteria points. In progress Degrees or Trainings NOT accepted.
- Applicants will earn points once for the highest degree or certificate achieved only.

Documentation

- Transcripts or or a copy of license or certificate with license number, date of issue, and date of expiration.

Point Distribution

- Degree in: Bachelor of Science or Bachelor of Arts or Master of Arts or Master of Science = 12.5 points
- License Vocational Nurse or Psychiatric Technician or Paramedic or Medic or Corpsman = 5 points
- Degree in: Associate of Arts or Associate of Science = 4.5 points

Maximum Points

- 12.5
-

Criterion #2

Description

- Grade-point average in relevant coursework.
- Anatomy, Physiology, Microbiology, Pharmacology,

Pathophysiology and English 1A or Higher (such as English 1B or 1C). NOTE: for LVN to RN Career Mobility Program Pharmacology is not required.

- Minimum 2.50 GPA must be earned in all courses (aggregate) to apply. GPA calculations will not be rounded.
- Applicant transcripts must also be on file and officially evaluated by the Yuba College Admissions & Records office prior to application submission.
- Incomplete applications will not be considered.

Documentation

- Transcripts

Point Distribution

- Cumulative GPA (grade point average)
- 4.00 = 40 points
- 3.5-3.99 = 35 points
- 3.00-3.49 = 30 points
- 2.5-2.99 = 25 points

Maximum Points

- 40

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Merit-Based Admission Criteria (continued)

Criterion #3

Description

Applicants may meet area 1 and/or 2, but points will only be awarded once.

1- Relevant work or volunteer experience:

- Work: Minimum 1000 hours involving direct patient care completed within the last 2 years
- Volunteer: Minimum 200 hours involving direct patient care completed within the last 2 years

2- Life experiences or special circumstances:

- Disabilities
- Low family income
- First generation of family to attend college
- Need to work- Working at least part-time while completing prerequisite coursework
- Disadvantaged social or educational environment
- Difficult personal and family situations or circumstances
- Refugee
- Currently reside in a designated Medically Underserved Area (MUA)
- Underrepresented Group: Male, African-American, Hispanic/Latino, Native American, Pacific Islander, Southeast Asian

Documentation

1- Relevant work or volunteer experience:

- Relevant work or volunteer experience: Letter from employer or volunteer organization on letterhead stating applicant's name, title, start/end date (if applicable), total number of hours worked or volunteered, and examples of duties performed.

Documentation

2- Life experiences or special circumstances:

1. Proof of eligibility for Disabled Students Program and Services (DSP&S)
2. Proof of eligibility for, or receipt of, financial aid

- (e.g. BOG fee waiver, Cal Grant, Pell Grant or another federal grant, CalWORKs)
3. Paycheck stub during period of time enrolled in prerequisite courses or letter from employer (on letterhead) verifying employment was at least part-time while completing prerequisite courses
 4. Complete the [Life Experiences or special Circumstances Form](#) at yc.yccd.edu/nursing/
 5. Documentation or letter from the United States Citizens and Immigration Service (USCIS)
 6. Copy of the web confirmation received after entering the applicant's address at the following web site: HRSA MUA Designation Advisor
 7. This information will be gathered from the college application.

Maximum Points

5

Criterion #4

Description

- Honorably Discharged Veteran Status (Associate in Science Nursing Program (RN) applicant only, not to include veteran spouses or children)

Documentation

- DD214 Copy, Military ID Card (if a Reservist)

Maximum Points

10

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Merit-Based Admission Criteria (continued)

Criterion #5

Description

- Applicant must be fluent in all aspects of the language (reading, writing, and speaking) to qualify for points. Proficiency or advanced level coursework in a high frequency language other than English.

- a. American Sign Language
- b. Arabic
- c. Chinese, including its various dialects
- d. Farsi
- e. Russian
- f. Spanish
- g. Tagalog
- h. The various languages of the Indian subcontinent and Southeast Asia
- i. German
- j. French

- Languages are determined by Assembly Bill No. 1559 With the exception of i and j.

Documentation

- Official transcript from a U.S. regionally accredited

college or university verifying the successful completion ("C" or better) of at least four (4) semesters or six (6) quarters of the same qualifying foreign language

OR

- Complete the [Language Verification Form](http://yc.yccd.edu/nursing/) at yc.yccd.edu/nursing/

Maximum Points

2.5

Criterion #6

Description

- Completion of Test of Essential Academic Skills (TEAS) VI
- *A minimum cumulative score of 62% is required for the TEAS exam to be considered for admission. Overall percentages will not be rounded. Official TEAS results must be received directly from ATI for program application submission.

Documentation

- All applicants must upload a copy of their TEAS result/transcript from atitesting.com into their application.
- If the TEAS result/transcript is from Yuba College, the uploaded a copy of your TEAS result/transcript from atitesting.com is the only step needed.
- If the TEAS result/transcript is from another testing location in addition to uploading your TEAS result/transcript to the application, you must request

atitesting.com to send an official transcript of your result to Yuba College. Go to aittesting.com go to TEAS transcript, add to cart then choose Yuba College to send us a transcript of your results. Be sure you are requesting the correct date of test/score.

- It is the applicant's responsibility to send the highest TEAS score. If you have taken and passed the TEAS exam more than once, please send the report with the highest "Adjusted Individual Total Score".
- TEAS scores need to be for the current version offered by ATI.

Point Distribution

- 90 – 100% 30
- 85 – 89% 25
- 80 – 84% 20
- 75 – 79% 15
- 69 – 74% 10
- 62 – 68%
- <62% not eligible to apply

Keep in mind there is no rounding of scores for example 74.9% is 74% and would be worth 10 points.

Maximum Points

- 30

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Transfer Students

Transfer students from other nursing programs are welcome to apply to our program as a generic student or as a transfer student. Transfer students must provide a letter from their previous nursing school stating that they left in good standing meaning a GPA in cumulative Nursing Core Content

Courses to date of 2.5 or better and the departure was not due to safety concerns. The transfer student must complete the application process and meet all the requirements of an applicant. Transfer students must meet with the Director of Nursing, Allied Health and a Yuba College [counselor](#) to ensure they met the program requirements to ensure at the end of the program they would be eligible for graduation and to sit for the [NCLEX](#). Transfer students are subject to the ranking order described in our [Readmission Policy](#).

Answers to Frequently Asked Questions

How many **applicants** and what **scores** get into the registered nursing program? We receive > 150 RN applications each semester. We accept 60 students each academic year. 30 in the Spring and 30 in the Fall. Over the past two application cycles the students admitted TEAS scores ranged from 78-90's and their overall application scores ranged from 69.5-100. However, all applications who meet the criteria are considered and these average change with each application period.

How many **applicants** and how many get into the LVN to RN Career Mobility Program? We receive >10 applications for the LVN to RN Career Mobility program each semester. The number of LVN to RN student accepted is based on space open each Spring/Fall. Typically, 0-5 students each semester

When are **applications open**? For both programs the [application](#) dates are found in this link.

All **pre-requisite courses** must be completed and, on your transcripts, before you can apply. The only exception is for the LVN to RN Career Mobility students who must complete Nursing 37 LVN to RN Course before entry to the program but can be in process when they apply.

We do not have a **part-time or evening** program. Courses are generally during the day, Monday through Friday. Clinical hours can extend beyond these hours and may include Fridays,

evenings and weekends.

The Nursing Program takes **4 semesters for RN** program and **2 semesters for the LVN to RN Career Mobility** program to complete. There are no nursing program courses in the summer.

We have **no waiting list** for our programs. If applicants do not get in they are welcome

Yuba College's **NCLEX pass rates** can be found by visiting the Board of Registered Nursing website: rn.ca.gov/education/passrates.shtml

English 1A is required to get into the program. If you have a better grade in English 1B or 1C, you may use that GPA for your merit-based admission score.

The best way to **increase your chances** of getting into **Nursing 26** (Pharmacology) and/or **Nursing 36** (Pathophysiology) at Yuba College is to be a continuing student at Yuba College. You can use the link for [Registration Information](#).

You can take Nursing 26 (Pharmacology) and/or Nursing 36 (Pathophysiology) at a different college. However, the course must be **approved as content equivalent**. Meet with a Yuba College [counselor](#) to ensure equivalency. A general finding is that is the Pharmacology classes is 2 units are denied, however, Pathophysiology 3 unit courses should be sent in to check equivalency.

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Frequently Asked Questions Continued

Is there a **time limit** requirement on the prerequisite courses or do they expire? No there is no time requirement for nursing program prerequisites nor do they expire.

Are students penalized for repeating prerequisite courses? No there is **no penalty for repeated courses** and the highest grade

will be taken.

I attended **several colleges**. Do you need all the transcripts or just those where I took pre-requisites? How do I get them to you? Official transcripts from all colleges attended in the completion of your pre-requisite courses and all colleges referenced in your application must be sent. Send official transcripts to Yuba College Admission and Records. Upper division equivalency questions should be directed to Yuba College's Counseling Department. Academic counselors are available by appointment at 530.634.7766. yc.yccd.edu/admissions/transcript-evaluation/

I took my pre-requisites at another college and the Transcript Office is asking for a course description, course outline, or syllabus to **determine content equivalency** for those courses. How do I obtain this information? Official college course descriptions may be obtained by photocopying the college catalog for the year and semester in which the course was completed. Official college catalogs with course descriptions may also be available online through the institution's website. Additionally, a course outline, syllabus, or list of course objectives can usually be obtained by contacting the course instructor.

My **Anatomy and Physiology courses are combined**. Am I still eligible to apply? Records and Transcript Office will determine whether the two semesters or 3 quarters of combined Anatomy and Physiology (with lab) coursework completed is equivalent. A student petition may be required to determine eligibility.

Is **online prerequisite science** course accepted? Records and Transcript Office will determine whether the course(s) are equivalent. A student petition may be required to determine eligibility.

If I get accepted into the program can I **defer my admission**

for a later time? Yes, but only for military service.

Can I submit a **letter of recommendation**? No. Our method of selection does not require letters of recommendation and will not be considered.

Can I **work while in the program**? There is no restriction, but the program recommends not working as it may interfere with your success in the nursing program. There are many hours per week of reading/studying in addition to course and clinical hours. You will not be permitted to leave early or arrive late to clinical or class because of your job. There are attendance requirements that are strictly adhered to.

Can I apply to the program if I have a **criminal/conviction history**? See the [Board of Registered Nursing Licensure](#) section of this handbook and [Board of Registered Nursing](#) website for details.

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Frequently Asked Questions Continued

Can I **get my CNA** while in the nursing program? If you were or are presently enrolled in the program and have completed N1 successfully, you must submit an official, sealed transcript of training (students may substitute the official transcript with a sealed school letter on official school letterhead listing equivalent training in the Fundamentals of Nursing course (N1).

<https://www.cdph.ca.gov/Programs/CHCQ/LCP/Pages/CNA.aspx>

I am in your LVN to RN Career Mobility Program can I use the classes I am taking in the nursing program as **CEU's for my LVN license**? The nursing courses in the program (N57, N21, N3, N33, N4) do not typically count, however, other college level courses will (1 unit (college) = 15 hours CEU's)

Name change during the program what do I need to do? It is the

student's responsibility to notify and submit any name, address or phone number changes to the Nursing Office (email ggarcia@yccd.edu), your faculty, Admissions and Records (in person), Complio, and ATI. Information on record is submitted to clinical agencies and the Board of Registered Nursing for your state licensure exam. Clinical agencies require information (such as compliance and demographic data) before students are allowed in the clinical area. At the end of the program your personal information must match exactly with the school, application submitted to the Board, and registration with Person VUE (e.g., name, Mother's maiden name, address of record, e-mail address, date of birth, U.S. Social Security Number or Individual Taxpayer Identification Number).

Counseling

Mission of the Yuba College Counseling Department:

- Maximum access and success for all students
- Academic, career and personal counseling to assist students in setting and achieving their educational goals
- Comprehensive set of interrelated services, activities and referrals which focus on the holistic development of our students

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Financial Aid

As students of Yuba College, nursing students may apply for any Yuba College financial assistance program. Those needing financial assistance are encouraged to explore their eligibility status with the [Financial Aid Office](#). See yc.yccd.edu/student/financial_aid/

The Financial Aid office helps academically capable students by offering grants, enrollment fee waiver from the Board of Governors (BOGW), scholarships, loans (referrals), and work study employment to those with demonstrated financial need. Due to limitations in funding, financial assistance is not

always able to fulfill all student needs, but efforts are made to help eligible students. Please contact the Financial Aid office for specific information regarding application for funds.

The [Direct Loan Interest Form](#) can be completed if interested in a direct subsidized or unsubsidized loan. After filling out form contact the [Financial Aid Office](#) [yc.yccd.edu/student/financial aid/](http://yc.yccd.edu/student/financial%20aid/) to make an appointment and discuss.

A limited amount of funds may be available for an unforeseen emergency. Please speak with the Director of Nursing, Allied Health for information.

Program Cost

In addition to living expenses Yuba College Nursing students have several additional program specific costs. These can include, but are not limited to, transportation, supplies, and items listed below. There are no refunds for money spent.

1ST Year

1st semester student \$2,870 estimated cost:

| | |
|--|--------------------|
| Criminal Background Check | = \$50 |
| Drug Screen | = \$50 |
| Physical Exam (uses own provider) | = \$0-150 |
| Titers, PPD, Immunizations (uses own provider) | = \$0-300 |
| CPR Certification | = \$100 |
| Registration with student fee and Parking | = \$550 |
| Textbooks and online materials | = \$500 text + 600 |
| Basic Nurse Pack | = \$110 |

| | |
|---------------------------------------|---------|
| Uniform/patches & Shoes | = \$200 |
| Supplies (stethoscope, watch, etc.) | = \$100 |
| Complio immunization tracking program | = \$30 |

2nd semester student \$1,120 estimated cost:

| | |
|---|---------------|
| IV Nurse Pack | = \$45 |
| Registration with student fee and Parking | = \$455 |
| Textbooks and online materials | = \$190 + 430 |

2nd Year

3rd semester student \$13100 estimated cost:

| | |
|---|----------|
| TB/PPD test | = \$0-60 |
| Registration with student fee and Parking | = \$455 |
| Textbooks and online materials | = \$700 |
| Clinical Onboarding | = \$40 |

4th semester student \$1122 estimated cost:

| | |
|---|---------------|
| Registration with student fee and Parking | = \$390 |
| Textbooks and online materials | = \$120 + 612 |

Associate in Science Nursing Program (RN) Program estimated program costs \$6,832

LVN to RN Career Mobility estimated program costs \$2,340

Nurse pack– Students are required to purchase a Nurse Pack, which consists of medical supplies to use in the skills laboratory. They are not for use on humans they are for mannequin use only. Deadline to order this is the second week

of the semester to avoid the late fee. (LVN to RN students are not required to purchase this pack)

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Textbooks

Textbooks can be purchased at the [Yuba College Bookstore](#) and often cheaper because we bundle the books.

1st semester

1) Pagana Mosby's Manual of Diagnostic & Lab Tests 9780323446631 6th \$72.95

2) Potter Essen for Nursing Practice 9780323481847 9th \$127.00

3) Perry Nursing Interventions & Clinical Skills 9780323547017 7th \$114.75

4) Ackley Nursing Diagnosis Handbook 9780323551120 12th \$69.95

5) Ignatavicius Medical-Surgical Nursing 9780323612425 10th \$221.00

Bundle for all above \$591.06

6) Pathophysiology textbook or ebook (suggest from prerequisite course)

7) ATI estimated cost \$620.00 +tax, shipping

2nd semester

1) Davis Advantage for Maternal-Newborn Nursing, 3rd Edition, Durham and Chapman, ISBN-13: 978-0-8036-6654-2, estimated cost \$114

2) ATI estimated cost \$660 +tax, shipping

3rd semester

Linnard-Palmer, Pediatric Nursing Care: A concept-Based

Approach, ISBN: 9781284081442, estimated cost \$50

ATI estimated cost \$431.00 +tax, shipping

LVN to RN Career Mobility Students

1) Linnard-Palmer, Pediatric Nursing Care: A concept-Based Approach, ISBN: 9781284081442, estimated cost \$50

2) Ignatavicius, Medical Surgical Nursing, Elsevier, ISBN 9780323444194, estimated cost \$136.00- book is used 3rd, and 4th semester

3) ATI \$431.00

4th semester

1) Townsend, Davis, ISBN-13: 9780803660540, estimated cost \$120.00

2) ATI estimated cost \$600.00 +tax, shipping

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Compliance Requirements (#1-9)

General Guidelines

The Nursing Program must adhere to all government and clinical facilities regulations nursing students will adhere to the policies/procedures/content/expectations contained in the current Yuba College Nursing Student Handbook and of the clinical facilities. Here are a few key areas to note:

- Compliance requirements cannot expire during the semester (TB, Flu, CPR, TDAP). Students must establish and maintain compliance with program health and immunization requirements through designated vendor ([Complio](#)).
- Students will have copies of their compliance documents for presentation as requested by our clinical facilities. Students may store a clinical folder in their car.
- Students who do not submit and/or keep current with all

required health information by designated deadlines will not be eligible to enter (or continue in) the program, and or may be dropped for non-compliance of health requirements.

- Fall semester students (incoming) all compliances (excluding drug screen and background check) must be complete and uploaded to Complio by August 1st
- Spring semester students (incoming) all compliances (excluding drug screen and background check) must be completed and uploaded in Complio by January 1st

#1 Criminal background check

Nursing students must have an approved clear background check and drug screening to participate in placement(s) in clinical facilities. Nursing applicants and students are solely responsible for all costs (about \$50) associated with obtaining clearance for background check and drug screening through the District's authorized vendor ([Complio](#)). The program will not accept screening from any other company. Applicants will receive directions to complete the background check prior to enrollment.

- This is not a requirement for admission to the Nursing Program but for our clinical facilities.
- If a student cannot participate in clinical, they cannot complete the nursing program and, therefore, will be denied enrollment into the program.
- Decisions regarding background checks and drug screenings are determined by the clinical agencies in accordance with their rules and/or regulations, as well as, state and federal regulations.
- Nursing Program applicants are accepted into the Nursing Program on a "conditional" basis, pending clearance for placement by clinical agencies.
- An applicant may be denied admission due to criminal history restrictions set by state/federal statute or clinical facility. Applicants denied enrollment due to

criminal convictions may reapply to the program when it has been seven years since an offense, or when they receive a clearance of rehabilitation from the court. However, even with the clearance, students may still be denied access by clinical facilities, based on the nature of the convictions even though the convictions may have occurred more than seven years ago.

- Applicants on probation or parole or who have outstanding bench warrants or any unpaid citations, restitution, etc., will not be permitted to enroll in the program until all outstanding issues are completed.

The initial background check satisfies this requirement during continuous enrollment in the program; should the educational process be interrupted; a new background check will be required.

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#1 Criminal background check continued

Nondisclosure – Convictions that were not uncovered during the background check (are proved to have occurred), or are new in occurrence (must report to the Director of Nursing, Allied Health within 5 days of conviction), and those convictions are of such an age or nature that they preclude the student from participating at all clinical sites, the student will be removed from the nursing clinical program in which they are enrolled. Existence of convictions will not necessarily disqualify an applicant from admission or continuation in the program. However, failure to fully disclose the existence of convictions may be considered falsification of a record and will result in offer of admission being rescinded; and is grounds for immediate termination upon discovery at any time during enrollment. Students who fail to fully disclose the existence of convictions will not be eligible to reapply.

Any applicant who has any concerns about the criminal

background check is encouraged to contact the Director of Nursing, Allied Health for confidential advising prior to completing either procedure.

The following searches and screenings will be conducted by the vendor going back 7 years:

- Criminal History Record Search
- Social Security Number Trace (residential history, year/state SSN issued)
- DHHS/OIG/GSA-Medicare/Medicaid Excluded List
- National Sex Offender Database Search

In accordance with the clinical agencies used by Yuba College, a student will be excluded from participating in clinical rotations and therefore unable to enroll in Yuba College Nursing Programs for the following background check results:

Convictions in which there is no contest or found guilty including, but not limited to:

- Any felony within the past 7 years*
- Any misdemeanor conviction within the past 3 years*
- Crimes against persons and/or property*
- Crimes involving drugs*
- Driving Under the Influence (DUI or Wet and Reckless) drugs or alcohol (in accordance with above time frames for felony or misdemeanor)*
- Medicare/Medicaid fraud
- Any crime resulting in the requirement to register as a sex offender

*Note: Felony or misdemeanor convictions involving crimes against persons or property, any drug charges, and driving under the influence must fall outside the above timelines for students to be eligible for admission.

In addition, see [Board of Registered Nursing Licensure Requirements](#) and [Criminal Convictions](#) sections in this

Handbook.

#2 10-Panel Drug and Alcohol Screen

A 10-Panel Drug and Alcohol Screen is required for entry into the program, when requested by clinical facilities, and if suspected impairment. The Program maintains a "no tolerance" policy regarding substance abuse. Students will receive a date issued by the Nursing office, when it is time to do this test. Do "not" complete this test until notified. Nursing applicants and students are solely responsible for all costs (about \$36). Applicants will receive directions to complete the background check prior to enrollment. Once paid for the drug test order is only valid for 3 business days students must complete the test in these 3 business days.

Any applicant who refuses to test will have their conditional offer of admission rescinded. Offer of admission will be withdrawn for students with positive results.

Dilute

Dilute results will require student to pay for re-testing. A second dilute result will be considered positive, and student will be disqualified from entering the Nursing Program. An applicant denied admission due to a positive drug test (for illegal substances) or failure to complete the drug test may make a new application to the Nursing Program (to be considered for admission) and begin the admission process again in accordance to established procedure. The applicant will not be granted any special consideration in priority and is eligible to reapply only once.

Medication

Clinical Agencies prohibit students who are taking, (or under the influence of) any (DEA) Schedule I, and some Schedule II, III and IV drugs from participating in a clinical setting-even with a valid prescription. If a student is using a legal psychoactive drug at the direction of a licensed advanced

practice (Doctor, Nurse Practitioner, Physician Assistant) healthcare provider, the student is required to report to the Director of Nursing, Allied Health for review of the information prior to the start of the program, or course in program. Students taking prescription medication that may interfere with drug screening must make an appointment to meet with the Director of Nursing, Allied Health review. Some prescribed medications may not be used while in the clinical settings. Such information will be maintained in a confidential, secured file by the Director of Nursing, Allied Health. This information may preclude the student from participating in clinical but will be discussed with the student individually. Students who are determined by the Clinical Agency as "ineligible" due to the use of legal drugs, will have their progression evaluated on a case by case determination by the Director of Nursing, Allied Health.

The Adult Use of Marijuana Act (passed in 2016) codifies this employer prerogative: employers may "maintain a drug and alcohol-free workplace." Health & Safety Code § 11362.45(f).

Any applicant who has any concerns about the drug screening is encouraged to contact the Director of Nursing, Allied Health for confidential advising prior to completing either procedure.

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#3 Physical Evaluation

Must be completed within 3 months of the program start date. The exam must be no older than 3 months at the time of enrollment. The form in [Complio](#) is the only form accepted. Information on any physical limitation must be provided to the Director of Nursing, Allied Health for review prior to gaining entry to clinical facilities.

Students are expected to provide full disclosure of medications on the physical evaluation form prior to

enrollment in the Nursing Program to ensure safe care of the patients we serve. Medications including but not limited to: antianxiety, anticonvulsants, opioids, antiepileptic, and antidepressants will be reviewed by the Director of Nursing, Allied Health. Any additions to the student's medication list during the program must be disclosed in a meeting with the Director of Nursing, Allied Health.

If during the program a health issue arises, the student may be required to complete another health clearance to continue in the program. Use the [Form](#) Allied Health Physical form, and/or provide written notice from their licensed advanced practice (Doctor, Nurse Practitioner, Physician Assistant) healthcare provider that they may participate in the program with no restrictions. Clinical Agency site policies and procedures on physical requirements for Registered Nurses may dictate whether an illness, injury, or medication regime would prohibit them from beginning or continuing in the Nursing Program.

Pregnancy

A student who is or becomes pregnant:

- Must notify the Director of Nursing, Allied Health and their faculty as soon as possible.
- Submit a Report of examination [Form](#) (Form at yc.yccd.edu/nursing/) to the Director of Nursing, Allied Health for the student to continue in the Nursing Program. This indicates the student may safely participate in the Nursing Program without restrictions.
- The student who elects to continue in the Nursing Program accepts full responsibility for any risks to herself and fetus.
- To reduce potential hazards, pregnant students will not be assigned to specific known risk areas in medical/surgical hospitals and psychiatric agencies. If

these restrictions interfere with the student meeting the clinical objectives of the Nursing Program, it shall be necessary for the student to withdraw from the program temporarily and request readmission after delivery. Students that are not able to procure participation without restrictions may need to consider withdrawing and repeating the course.

- Post delivery when the student returns to the program/course they will only need to submit a health clearance form and/or provide written notice from their licensed advanced practice (Doctor, Nurse Practitioner, Physician Assistant) healthcare provider if there have been a change in their overall health or need accommodations. (see above #3)

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#4 CPR Cardiopulmonary Resuscitation

Our clinical partners only accept American Heart Association BLS. A 2-year certification of CPR from a live class (no online courses), therefore, it is required for the program. As a convenience, the required CPR certification can be obtained from Erin Marino our Simulation Technician here at Yuba College(cost about \$70) if interested contact Ms. Marino at emarino@yccd.edu.

CPR must be uploaded to [Complio](#), do not complete the CPR class before July 15th but must be done by August 1 for Fall semester, and do not complete CPR class before December 20th but must be done by January 1 for Spring semester.

#5 TB/PPD test

A two-step Tuberculin Skin Test is required upon entry to the program. PPD test must be no older than 3 months before program start date.

A two-step TB test is two screens/two negative (-) results 1-3 weeks apart, (2nd test must be at least 7 days after the read date of 1st test); OR If PPD is positive (+), a chest x-ray report must be within 3-6 months of entering the program, this CXR will be valid for the time in the program. For students requiring CXR: A separate TB Questionnaire form must be completed and kept in the student's file and uploaded to Complio. Form must be submitted in Complio annually after that.

Once in the program a one step TB must be completed annually read date must be completed before the one-year date of the last PPD.

PPD's must include:

- Date(s) administered and Date Read
- Result
- Name/title of person reading results (example, A. Smith, RN, must be legible) or facility stamp

Quantiferon gold or T-spot test is not accepted effective January 2021 (incoming cohort 1223).

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#6 Immunizations

The following immunizations require submission of documented blood serum positive antibody titers high enough for immunity (actual lab values):

- Measles, Mumps and Rubella
- Varicella- can be declined for medical reasons with a licensed advanced practice (Doctor, Nurse Practitioner, Physician Assistant) provider note
- Hepatitis B- can be declined with a licensed advanced practice (Doctor, Nurse Practitioner, Physician Assistant) note

Titers are mandatory to begin our program. If you are negative or non-immune students/applicants must be in process of receiving a booster or repeating the series. Students must upload proof of repeat titers once they complete the series/booster.

The documentation of blood serum positive antibody titers high enough for immunity are accepted up to 10 years from the result date.

For lab results (titers) that result as equivocal or non-immune the student must work with their licensed advanced practice (Doctor, Nurse Practitioner, Physician Assistant) healthcare providers. They might recommend a booster or repeating the vaccination series then repeating the titer to prove immunity. Each booster needs to be uploaded and will make the student complaint for 1 month (Hep B for 2nd injection student will be complaint for 5 months). The titer will need to be repeated once the recommend steps have been taken. Titers must be upload. As a last resort if the student is unable to convert their licensed advanced practice (Doctor, Nurse Practitioner, Physician Assistant) healthcare provider may write a letter stating they are unable to convert. This must be uploaded.

Tetanus –Diphtheria – Pertussis (Tdap/Tdp); valid for 10 years from date administered. May not expire while student is in the Nursing Program.

The documentation of blood serum positive antibody titers high enough for immunity are accepted up to 10 years from the result date.

Waivers for the immunizations are accepted only if the vaccination is contraindicated for a student's health. The waiver must be provided by a healthcare provider stating the reason the vaccine is contraindicated and/or that they will not convert. In place of titers this document would be

utilized in your application. Once in program the document must be uploaded.

#7 Influenza

Influenza vaccination usually available in September – November and are required annually. Students influenza expires in October and must be repeated for the current year. A declination form must be uploaded if influenza vaccine is refused: the student must wear a mask every day in clinical with declination. Waivers can be granted only if the influenza vaccination is contraindicated for a student's health. The waiver must be written by a licensed advanced practice (Doctor, Nurse Practitioner, Physician Assistant) healthcare provider.

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#8 Fit Testing Personal Protective Equipment

- Fit Testing is provided by the program. It is completed annually on campus at beginning of 1st semester and 3rd semester. The forms will be provided during the testing.

The Occupational Safety and Health Administration (OSHA), Center for Disease Control and Prevention, State guidelines, and the clinical facilities require fit testing to confirm any respirator forms a tight seal on the face before it is to be used in the workplace.

All students are required to complete (provided by program) and pass a fit testing mask procedure. Those students that do not pass will be required to purchase a PAPR Hood (about \$1,000) for use in all clinical settings. The cost of the hood will be the responsibility of the student.

#9 [Complio](#)

Tracking of all health requirements is through [Complio](#). Students are responsible for paying the fees associated and submit all health documentation. Directions for starting your account and any needed assistance see our [Complio page](#). The compliances are discussed in Orientation/Onboarding but the process is to be completed by the student individually. The vendor will provide a checklist of requirements, provide all related forms, and notify students ahead of time when expiration of documentation is impending.

Students will be considered “out of compliance” if a designated immunization/requirement is not updated by the designated deadlines for submission. Students who are designated as “out of compliance” will be held out of clinical, until documentation has been submitted and verified. Students held out of clinical due to non-compliance of health information will risk being dropped from the Nursing Program.

Reminders of needed student compliance updates will not be issued by the Department of Nursing. These are sent out by Complio.

Student assistance, 1.800.200.0853, complio@americandatabank.com, password reset make take up to 2.5 hours to send you the validation code to your email.

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#10

Clinical Facilities Onboarding

Each clinical facility requires a process of onboarding to be completed. Each course Orientation/Onboarding process will cover the needed Clinical Onboarding details. Attendance and completion of the clinical facilities onboarding is mandatory and they may be held outside you regular course schedule.

Meals/Transportation

Travel and meals are not provided for students. Travel to alternate campus sites and a variety of clinical agencies is

required a reliable source of transportation are the responsibility of the student. Dependence on carpooling may be convenient, but not possible in all instances. Student must be independently mobile to avail themselves of all the required learning experiences, and to insure punctuality at all clinical agencies.

Written Papers

Late papers will not be accepted without prior approval from the faculty. With a second late paper, the student may be given a Theory Contract for Student Success or Unsatisfactory Progress Report. Late papers are subject to a 10% penalty each day they are delayed (unless late paper penalty differs in the course syllabus). Unless otherwise directed written assignments must be submitted typed and professionally presented (correct spelling, grammar, and format). Papers that are not typed or formatted according to the course specifications will be returned ungraded. In this instance, a late paper penalty may apply (see course syllabus).

Plagiarism/Academic Honesty

Evidence of plagiarism will not be tolerated. Plagiarism is presenting another person's language (spoken or written), ideas, artistic works, or thoughts as if they were one's own. Reference guides can be utilized but must be incorporated using the student's own words.

Any student turning in written work that is not their own work is demonstrating behavior indicative of dishonesty, cheating and lack of integrity. Students who are dismissed from the program due to plagiarism/academic dishonesty are not be eligible for readmission into the program.

Academic honesty is directly related to ethical clinical practice in nursing. Therefore, evidence of cheating/plagiarism, in theory or clinical courses, will not be tolerated. Failure to report errors in the clinical setting, such as medication errors, is considered unethical

and is grounds for immediate dismissal. Evidence of collaboration (unless directed by faculty) on tests, or assignments, also falls under cheating.

Library

The required nursing books are on reserve for student use in the library. The Yuba College library and research librarians available for your evidence-based research. See yc.yccd.edu/academics/library/

Alert-U

Students must sign up for [Alert-U](#), found on yc.yccd.edu/campus/campus-safety or on the Portal. This is an emergency messaging service for mobile devices, communicating critical campus updates to students, staff and faculty in real-time. Friends and family members are also able to subscribe to receive updates.

Smoking

Yuba College is a [Tobacco-Free College](#). See yc.yccd.edu/campus/smoke-free/

Parking

Students must park in those areas designated to [“Student Parking”](#). Daily permits may be bought from dispensers in the parking lots. Parking permits are available online yc.yccd.edu/

Tutoring

Tutoring and other academic support services are available in the [College Success Center](#) see yc.yccd.edu/student/successcenter/

Nursing students maintaining an A, or a B average are encouraged to sign up as tutors. The Learning Center in the library has resources to assist and refer students who need assistance with the following (but not limited to): tutoring, test taking, study skills, note taking, reading strategies, and communication skills.

The Nursing 55/56/57 Skill Lab courses are designed to allow students extra time to practice procedures, obtain assistance with skills or course. Instructional assistants, faculty members, and student mentors are available at various times in skill labs to help students.

Math help ms.yccd.edu/hard-math-cafe

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Program Grading

Grading scale for all theory/clinical (cumulative) courses

90-100% = A

80-89% = B

75-79% = C

65-74% = D (failing)

64% or below = F (failing)

Students should be aware that no rounding of decimals is done for grading.

- Course grades will be a percent score and a corresponding letter grade based on the points accumulated out of the total points possible. Each course syllabus identifies the details of grading for that course.
- Students failing to meet the minimum standard of a "C" (75%) in a required course cannot continue in the Nursing Program because they have not met prerequisites for the succeeding course. There is no extra credit in nursing courses that can be applied to meet the 75%.

- If a student fails to achieve 75% or better on an exam, they must schedule a meeting with their faculty within two weeks from the date of the exam. A [Theory Contract for Student Success form](#) may be utilized.
- When a student takes a test out of scheduled time the student has seven calendar days from the originally scheduled test date to take the exam. Any exception to the original test date/time is based on prior approval from the course faculty.
 - a. Students forfeit 10% for taking an exam any time other than the scheduled time. The exam grade would be calculated on this basis. Students may petition faculty within 2 weeks of taking late exam to review the 10% forfeiture.
- A student who does not take the exam and did not make prior arrangements can achieve a maximum of 75% if faculty permits retake of exam.
- Quizzes may be given unannounced. They may not be made up.
- Evidence of cheating on test or on any written assignment will result in a grade of zero and is grounds for dismissal.
- Students are responsible for all theory content previously taught in the program and the program prerequisites. Students may be tested on this content as well as any new content.
- If a student is not passing theory a [Theory Contract for Student Success form](#) can be utilized as a tool to improve their academic success.
- Clinical portion of nursing courses are not graded. If all clinical objectives have been met by the student, the grade recorded for the class is the theory grade. Students who are determined to have not met all clinical objectives will receive a course grade of "F" regardless of the theory grade achieved.
- Each course will provide a method for test review. Students are reminded that tests, test keys, and

completed scantrons may not leave the classroom either during the test or the review.

- a. Questions regarding the scoring of an exam must be addressed before the next scheduled exam. After that time, a grade change will not be considered.
- An incomplete (I) in a nursing course must be removed prior to beginning the next nursing course. If not removed, such a grade becomes a grade of F or the alternate grade assigned by the faculty.

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ATI Testing Policy

Standardized assessments will help the student to identify what they know as well as areas requiring active learning/remediation. There are practice assessments available for students as well as standardized proctored assessments that may be scheduled during courses. Remediation is a process of reviewing content in an area that was not learned or not fully understood (as determined on an ATI assessment). Remediation tools are intended to help the student review important information to be successful in courses and on the NCLEX®. The student's individual performance profile will contain a listing of the topics to review. The student can remediate using the Focused Review, which contains links to ATI books, media clips, and active learning templates. Take a look at our [ATI Remediation](#)

Comprehensive exams

N1 Fundamentals Predictor

N22 Maternal Newborn Predictor

N21 Nursing Care of Children Predictor

N4 Medical Surgical Predictor

N33 Mental Health Predictor

N2, N3 none, these courses will utilize practice exams for course

ATI comprehensive predictor exams shall comprise 5% of total course grade. For Introduction (N2) and Intermediate (N3) Medical Surgical courses they do not have a predictor exam see section below on Courses without comprehensive predictor exams.

Here is an example of points awarded:

Level 1 is x 1 point Level 2 is x 2 points Level 3 is x 3 points Level 4 is x 4 points

Practice Exams

For courses that utilize Comprehensive Predictor exams, all practice exams will be scored as Complete or Not Complete; completion is required to pass the course. These tests may be part of the Ticket to Class/Passport, a complete/incomplete, or another check-off as completed process. Remediation as directed by instructor. **Practice Exams will be a part of the course overall grade for Introduction (N2) and Intermediate (N3) Medical Surgical courses at an overall 5% of the course grade.**

Courses that do not have available comprehensive predictors will utilize practice exams; faculty shall determine the number of practice exams for each course. Of those, faculty will determine which exams will be graded with a numeric score and those that will be scored as complete/incomplete. Students must complete to pass the course.

For practice tests that will receive a numeric grade, the total score for all practice exams will equal 5% of total course grade. Students must demonstrate proof of completed remediation. For those scoring greater than 90%, equivalent

to Level 1, on a practice exam, they may choose to perform ATI focused remediation or remediate on their own. For those who score less than 90%, they will perform formal Focused Review and provide proof, as determined by instructor. Students will earn $\frac{1}{2}$ of the score for exam completion and $\frac{1}{2}$ for completed remediation.

Custom ATI Exams

Some faculty will use custom built proctored as unit exams. Faculty will meet with students to discuss general testing issues and content, but not review exact test questions. These exams will be discussed in each course when applicable.

Assessment Tests

Standardized testing materials are adjunct instructional materials that may be required for some courses. These are required assessments that students must purchase every semester through a designated vendor and are mandatory. Students are required take a comprehensive assessment near the end of their 4th semester. This test will provide information to each student related to their preparedness to take the NCLEX Examination.

Nursing Standards

Our program prepares students for entry level registered nursing positions in a variety of work settings. Following completion of the program, graduates are eligible to take the state board licensing examination (NCLEX-RN) and to provide total patient care as new graduate.

Total patient care is defined by State Board of Nursing California Code 1443.5. [Standards of Competent Performance](#) found at the rn.ca.gov/

- Formulates a nursing diagnosis through observation of the client's physical condition and behavior, and

through interpretation of information obtained from the client and others, including the health team.

- Formulates a care plan, in collaboration with the client, which ensures that direct and indirect nursing care services provide for the client's safety, comfort, hygiene, and protection, and for disease prevention and restorative measures.
- Performs skills essential to the kind of nursing action to be taken, explains the health treatment to the client and family and teaches the client and family how to care for the client's health needs.
- Delegates tasks to subordinates based on the legal scopes of practice of the subordinates and on the preparation and capability needed in the tasks to be delegated, and effectively supervises nursing care being given by subordinates.
- Evaluates the effectiveness of the care plan through observation of the client's physical condition and behavior, signs and symptoms of illness, and reactions to treatment and through communication with the client and the health team members, and modifies the plan as needed.
- Acts as the client's advocate, as circumstances require by initiating action to improve healthcare or to change decisions or activities which are against the interests or wishes of the client, and by giving the client the opportunity to make informed decisions about healthcare before it is provided.

Technology Requirements and Resources

Nursing in general requires a high degree of technological knowledge necessary to practice, and therefore so does nursing education. Courses, coursework, and testing requires computer use. Students need basic keyboarding and computer literacy. Computers are available on campus for student use. The clinical setting uses an Electronic Medical Record system

(EMR) which requires mastery of the technology.

Office 365 is an online office suite of applications by Microsoft and they work across all your devices seamlessly. At YCCD you will have access to the following online services: Outlook (email), Calendars, People (contacts), Word, Excel, PowerPoint, OneNote, OneDrive, and much more. Nursing Students are encouraged to utilize these free resources. [Get it here](#) have your student ID ready.

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Uniform Standards

These standards are for safety of the patients and student nurse. We represent the professionalism of nursing and therefore, strive for a professional appearance. Students are required to follow uniform/ dress/ grooming policies of clinical facilities where they are assigned. Students who are out of compliance may be sent home and miss clinical hours.

Guidelines

- White scrub top and navy-blue scrub pants with material that is not see-through. Students are required to buy patches from the Yuba College Bookstore (about \$3.80 each) and affix an YC nursing patch to right sleeve of the white scrub top. Only solid white tee shirts or tank tops are allowed under the white scrub top.
- Yuba College Bookstore- Telephone: 530.741.6998, Address: 2088 N. Beale Rd Bldg 300, Marysville Ca 95901 Email: 0640mgr@follett.com, Open: Monday- Thursday 8am – 3pm, Friday 8am – 12pm
- Students can have a sleeveless navy-blue vest. This is encouraged.
- Shoes – Solid color (white, black, blue, brown) shoes with a closed toe and heel in good condition are

required.

- No fragrances or aromas are to be worn in clinical assignments this includes personal care products. The body odor of cigarette smoke (or any body odor) will not be tolerated on clothing, breath, or personal articles.
- Hair must be well-groomed, under control, away from face and off collar so that it does not interfere with vision or asepsis. Extreme hair fashions are not acceptable including trendy hair coloring. Hair color must be natural tones; no unnatural colors allowed (e.g. green, pink, or any hair color that is not a natural tone, including highlights). Facial hair (beards and mustaches) must be kept clean and trimmed.
- Fingernails must be kept clean and length not to exceed tips of fingers. If polish is worn, it must be in good repair and in neutral tones (no neon or dark colors allowed). No artificial or gel nails.
- Tattoos are to be covered when possible. Skin colored temporary tattoos are often utilized to cover tattoos.
- Jewelry – Wedding band or small ring (gems are not recommended they may tear gloves) and one set of small pierced earrings (no dangling/hoop earrings, no nose, eyebrow, lip piercing, tongue pegs or other visible body piercing).
- When street clothes are appropriate, such as when students are in designated outpatient settings or doing clinical preparation in the hospital, name badges must be worn. Students are expected to wear casual business attire. Students will be advised of specific requirements for these occasions.
- Required Accessories: Stethoscope (information provided in first semester), penlight (no LED due to risk of eye injury), bandage scissors, wristwatch with second hand, and a small notebook that fits into your shirt pocket.

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Badges

Name badges must be worn during Skills Labs and clinical experiences. Clipped onto the upper 1/3 of the scrub top or warm up jacket. Name badges are not to be attached to lanyards. Clinical facility may also require their institutional name badges to be worn. Both are required to be worn in any and all clinical sites unless directed by your faculty.

- Obtaining name badges: Directions will be given in orientation/onboarding.
- Students will return all badges to their current faculty at the end of each semester. Badges will be returned at the beginning of the subsequent semester. Students graduating from the program will be required to return all badges to the 4th semester faculty prior to the end of the semester (or risk receiving an “incomplete” grade).
- Lost badges: Expense will be the student responsibility. The student must arrange getting the badge made/replaced independent of the college. Contact Nursing office for template.

Mobile Device

Devices are not to ring or make other sounds during classes or in the clinical settings. The student must notify faculty and appropriate staff before leaving the clinical area. Individual faculty and/or facilities may have cellphone usage preferences, please clarify with your faculty at the start of each class.

Should the student determine a call must be answered during class they must leave class before returning the call. The student must wait until the next break before returning to

class. Do not return to class during lecture as this is disrupting to other students and the faculty.

Students are encouraged to use electronic resources just as they would book and notepads. E-books are allowed for use in this program.

Attendance

Student success is directly related to attendance in both the classroom and clinical facilities. Clinical experiences are unique in that they provide the arenas for progressive application of theory; the refining of technical skills, confidence building, decision making; and the development of leadership skills.

The Yuba College Nursing Program expects that its students will recognize that they are in a profession in which commitment to fully participate in the learning environment is essential. Attendance is mandatory in all courses. Students are required to attend all nursing classes, clinical laboratory experiences, simulations, and clinical agency assigned experiences. Hours related to clinical (facilities onboarding, laboratory, simulation, sites) are mandatory and may be held outside the regular course schedule. The program may require weekends and/or nights.

Attendance and completion of the clinical facilities onboarding is mandatory and they may be held outside your regular course schedule.

The college's leave of absence policy does not apply to the Nursing Program.

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Attendance continued

Theory

Theory attendance is mandatory. Students are expected to come to class prepared and engage in effective discussion. If a student is absent for theory class/hours they must make them up. The make-up is determined by the faculty. It is the nursing student's responsibility to discuss the details with their faculty related to making up the class hours.

Any student who fails to make up theory time will receive an automatic failing grade for the nursing course.

Students cannot discuss information related to assignments that are to be completed individually, or discussion sharing of testing information. When there is an issue regarding an assignment or an evaluation, students are expected to follow the complaint procedure. This includes first discussing the concern with the specific course faculty and following the chain of command.

See [Forms](https://yc.yccd.edu/nursing/) at yc.yccd.edu/nursing/ for [Student Petition to Make up Nursing Program Hours](#)

Clinical

Students are expected to arrive in assigned clinical areas properly attired, prepared and ready to begin patient care at least 10 minutes before scheduled clinical time. If a student is 15 minutes late without notifying the faculty, they will be counted absent for that clinical. Tardiness is monitored, any chronic pattern will necessitate [Clinical Unsatisfactory Progress Report](#) and may lead to failure or dismissal. Hours vary and may include weekends and/or night hours.

If absent for clinical laboratory or clinical hours, the student must make up the hours. It is the nursing student's responsibility to discuss the details with the faculty related to clinical make up. Student may only make up clinical time with a designated faculty member. The clinical make-up date and time is determined by the faculty. The faculty will

evaluate the student's ability to meet clinical objectives and should it be determined that a student is jeopardizing his/her ability to meet all objectives, the student will be asked to petition the faculty for consideration to remain in the program. The petition must include documentation of how learning objectives have been, and/or may be met despite the absences.

If the [petition](#) is approved, the student will be allowed to continue in the program but will be placed on a Clinical Unsatisfactory Progress Report that will specify the expected behaviors for the remainder of the semester. If the petition is not approved, the student will be dismissed from the program (See handbook policy for readmission). Absences that result in students not being able to meet course objectives will result in no credit or a failing course grade.

Any student who fails to make up a clinical laboratory experience or clinical facility absence, will receive an automatic failing grade for the nursing course. Note that some clinical experiences are not available for make-up due to facility or time constraints.

See [Forms](#) at yc.yccd.edu/nursing/ for [Student Petition to Make up Nursing Program Hours](#)

Standards of Conduct

Students are representatives of Nursing Program, and the Nursing Profession. Students are obligated to function within the framework of professional and ethical standards and applicable Rules and Regulations governing professional nursing practice. Students are required to comply with the policies/procedures/content/expectations in this Student Handbook as well as the [Yuba College Catalog](#), Yuba College Harassment Policy, and the Student Code of Conduct all of which can be found on the [College Website](#). Students are

expected to always demonstrate safe, professional behavior. Clinical agencies and healthcare consumers expect the students be well prepared and conduct themselves with professionalism and integrity. Students who exhibit unacceptable behaviors will meet with their faculty and will receive an Clinical Unsatisfactory Progress Report identifying actions that must be completed to remediate behavior.

- Students function under the guidance of the Nursing Faculty and the professional Registered Nurses in the clinical facilities. Students are expected to comply with all aspects outlined in the Student Handbook.
- Students in the Nursing Program are expected to demonstrate professional behavior both in the classroom and in all clinical settings.
- Ethical behaviors that are required of a registered nurse are emphasized throughout the program. Students are representatives of the Nursing Program and the Nursing Profession.
- Students are obligated to comply with, and function within the California Board of Registered Nursing "[Standards of Competent Performance](https://www.cnrn.ca.gov/pdfs/regulations/npr-i-20.pdf)".
[rn.ca.gov/pdfs/regulations/npr-i-20.pdf](https://www.cnrn.ca.gov/pdfs/regulations/npr-i-20.pdf)
- The clinical agencies in which the students train, and the healthcare consumers with which the students meet, expect students of the Nursing Program to be well prepared and conduct themselves with professionalism and integrity, which includes maintaining and fostering a professional role with clinical facilities and staff.
- A student convicted of a criminal offense while completing the Nursing Program must report the conviction to the Director of Nursing, Allied Health within five days of the conviction. Convictions are likely to render the student unable to participate at any clinical site, in which case the student will be removed from the nursing clinical program in which they are enrolled. See Section Criminal Background Check

- Nursing applicants and current students unable to obtain background and drug screen clearance will not be able to complete mandatory course requirements towards graduation and will be dropped from the program.

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Standards of Conduct continued

There are behaviors that are serious enough to result in dismissal from the RN program without possibility of return. Some examples include:

- Positive drug screen
- Criminal background issue during the program
- Gross negligence resulting in harm to client or family
- Verbal threat of physical harm (assault) and/or
- Physical violence (battery)
- Incivility
- Violation of the College Student Code of Conduct yc.yccd.edu/student/ of Yuba College Harassment Policy
- Falsifying the medical record
- Carrying a weapon or illicit drugs/drug paraphernalia
- Stealing from clinical site, college, or faculty
- Failure to satisfactorily complete any student remediation plan or unsatisfactory process report
- Exhibiting any Unsafe Clinical Performance (see Unsafe Clinical Performance section in Student Handbook)
- HIPAA Violation (breach of confidentiality to include, but not limited to, inappropriate social media)
- Involvement in any incident or clinical situation that puts the patient, student, clinical affiliate, faculty or college at risk.

- Rejection for clinical placement by a clinical site

Any incidence of criminal behavior will be immediately reported to the appropriate authorities.

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Clinical Standards

Our students are dedicated to standards, guidelines, and principles to provide excellent nursing practice. Patient safety is an essential and vital component of quality nursing care. These clinical standards are utilized to align our safe practice. Infractions involving unprofessional behavior and can result in a verbal warning, [Unsatisfactory Progress Report](#), or dismissal. Any concerns about the Nursing Program can be addressed with the Director of Nursing, Allied Health.

The student will:

- Attend and complete all required orientations for the program and clinical sites. Refer to Attendance section in this Handbook.
- Arrive on time, and report to the person responsible for student supervision. Nursing students may not leave the assigned clinical area during assigned time, except during breaks when the student may go either to the cafeteria, or unit break room.
- Notifying the appropriate faculty prior to their rotation of absence.
- Students will only communicate with site staff if directly to by faculty. In addition, students will not share contact information of the clinical site staff with anyone outside the program.
- Utilize therapeutic processes, insuring physical, mental, and emotional safety of the patient and their property. Always demonstrate a nonjudgmental attitude and honesty. Be respectful and abstain from all forms of

inappropriate behavior toward fellow students, faculty, clients, and agency staff.

- Perform only skills and functions that the student has been deemed competent to perform by the Nursing Program. The student will utilize the level of supervision appropriate to the circumstance outlined in the clinical guidelines.
- Employ a team approach to patient care. Communicate timely and accurately related to clinical information. Demonstrate correct, accurate, and timely charting.
- Adhere to all program and facility policies and procedures governing clinical practice and follow directions for the assigned experience.
- Be accountable for all assigned patients care and report to faculty and staff prior to leaving assigned area (failure to do so constitutes abandonment of care and is subject to disciplinary action).
- Communicate with faculty regarding questions/problems and patient status.
- Not enter the clinical with an impairment or illness that could be harmful or infectious to others.
- Demonstrate behavior indicative of a drug and alcohol-free professional.
 - Display stable mental/emotional and physical health.
 - Demonstrate responsibility for all personal actions.
- Demonstrate adequate preparation for the clinical experience:
 - Have thorough knowledge of the patient diagnosis and plan of care.
 - Achieving 90% on all Dosage Calculation test (two attempts).
 - Review and work to attain course objectives.
- Be in the clinical agency in a student role only when assigned.

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Clinical Standards continued

The student will:

- Comply with confidentiality [Health Insurance Portability and Accountability Act](#) (HIPAA) regulations. Examples:
 - Patient confidentiality is the legal right of all patients. Students who breach HIPPA patient confidentiality may be dismissed from the program but may also be civilly liable for such disclosures.
 - Photographs in the clinical setting are strictly prohibited. Photographs may be taken outside or in the lobby.
 - Indiscriminate use of mobile devices compromises privacy of patients and/or patient records is grounds for dismissal.
 - Sharing patient information outside the clinical/educational setting with anyone (i.e., family members, other students via e-mail, hard copy, virtual copy, phone, social networking, or fax).
 - Revealing information about a patient to another person who is not involved with the direct provision of care to the identified client.
 - Revealing events or partial information about a patient or clinical experience to another person (such as a relative or friend) who, by virtue of knowing other information, is then able to identify the client and circumstances being discussed.
 - Revealing information about a patient or clinical situation to other persons involved in that client's care in an area where the discussion may be overheard by others (such

- as other healthcare workers, visitors or patient's family members).
- Revealing privileged information about an agency's performance, personnel or practices.
 - The use of social networking that breaches any aspect of confidentiality regarding patients or families, agency staff, peers, faculty, etc. Social media use is ubiquitous and inappropriate posts will result in dismissal from the Nursing Program.
 - Situations involving poor judgment about the sharing of information about patients or clinical situations (e.g. persons or agencies) constitute unsafe and/or unethical nursing practice.
- Demonstrate Safe Clinical Practice
 - a. Collaborate with faculty, demonstrate growth through application of knowledge and skills from previous and concurrent courses.
 - b. They are expected to meet clinical expectations consistently as listed in course objectives and on the clinical evaluation tool.
 - c. Students are expected to provide safe and competent patient care.
 - d. Students are expected to follow faculty direction in all aspects of patient care.

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Clinical Standards continued

The student will never:

Exhibit Unsafe Clinical Performance

Any unsafe clinical practice the student will not be allowed to continue in the program and are not eligible for

readmission.

The [Drop/Withdrawal/Departure Check List and Drop/Withdrawal/Departure Form and Acknowledgement form will be utilized.](#)

See the Drop/Withdrawal/Departure Process section of this handbook

Unsafe clinical practice includes placing the patient or a person in physical or emotional jeopardy the student will be removed from the clinical site. Physical jeopardy is the risk of causing physical harm or placing another person at risk for physical harm. Emotional jeopardy results when the student creates an environment of anxiety or distress that puts the patient, the staff, or other person at risk for emotional or psychological harm.

Unsafe clinical practice also includes gross negligence and/or incompetence. Gross Negligence is performance is considered grossly negligent when a student's behavior justifies the belief that there has been a conscious disregard or indifference for the health, safety, or welfare of the patient. Incompetence means the lack of possession of or the failure to exercise that degree of learning, skill, care and experience ordinarily possessed and exercised by a competent registered nurse.

Unsafe clinical practice also includes failure to follow directions from faculty regarding patient care, failure to report significant changes in an assigned patient's condition or care to the faculty, or failure to follow guidelines specified by the faculty or follow agency policy and procedures may constitute unsafe behavior.

Unsatisfactory Clinical Performance

- Clinical performance is considered unsatisfactory when a student does not possess and exercise that degree of learning, skill, care, and experience ordinarily possessed and exercised by students at the same level in the program and/or struggling to meet the standards for clinical performance and/or course objectives.
- If a nursing student is struggling to meet the standards for clinical performance and/or course objectives:
 - Faculty will verbally explain the problem and learning options to the student. The verbal explanation may be documented and given to the student with a copy placed in the student's program file.
- If the clinical performance continues to not meet standards a [Clinical Unsatisfactory Progress Report](#) may be initiated.
 - The Report describes specific problems that must be corrected in order for the student to receive a passing clinical grade. The faculty will make recommendations in writing to help the student achieve this goal.
 - Student and faculty will sign the Unsatisfactory Progress Report. The student will be given a copy with the original placed in the student's file.
 - Failure to meet terms of the Report will result in a failing clinical grade or no credit. The student will not be eligible to continue in the course.

Skills by semester

Below are the nursing skills that students will be expected to perform during clinical. This list is not all-inclusive but represents procedure guidelines. It is the responsibility of the student to notify the instructor if unsure about performing any skill and/or is required to have an instructor

present. The staff RN may supervise a student with certain procedures if agreed upon by the instructor. Please contact the instructor for clarification. Hospital policy supersedes these guidelines. Students will always adhere to the program [Clinical Standards](#).

- Some performed skill may not be included on this list; students should check with instructor if in doubt. These are guidelines. Patient needs and student learning opportunities may require deviation from these guidelines.
- Some students may require remediation prior to performing skills. Performance of these skills is at the discretion of the instructor.

The skills are in the following categories:

MAY DO INDEPENDENTLY/MAY DO WITH DIRECT RN SUPERVISION/CANNOT DO AT ANYTIME

First semester students skills:

Once a student has demonstrated competence to the nursing instructor, SUPERVISION IS NOT REQUIRED with the following:

1. Finger Stick Blood Glucose
2. Vital Signs/Pulse Oximetry/ maintain O2 therapy
3. Personal hygiene, ADL's, Feeding patient, I&O
4. Head to toe physical assessment
5. TEDS/SCDs
6. Transferring a non-orthopedic patient in and out of bed; ROM
7. Application of restraints (if checked off by instructor)
8. Administering non-medicated enemas
9. Oropharangealsuctioning
10. Collection of specimens: urine, stool, Urinary catheterization (Foley, straight); D.C. urinary catheters

Once skill has been introduced in skills lab and student has demonstrated competence to the nursing instructor, INSTRUCTOR SUPERVISION IS REQUIRED:

1. Performing any new procedure (or infrequently performed procedures)
2. Medication administration
3. Checking for placement of NG/GT tubes; DC a nasogastric tube
4. Signing out narcotics/controlled substances
5. Wound dressings/irrigations or packing; wound culture
6. Staple removal
7. Colostomy/ostomy care
8. NG tube insertion
9. Urinary catheter insertion

STUDENTS ARE NOT ALLOWED AT ANY TIME TO:

1. Administer IV medication, hang IV solutions or adjust IV rate
2. Discontinuation of IV
3. Perform Respiratory Therapy
4. Take MD orders or lab/diagnostic results
5. FAX any patient information
6. Perform tracheotomy care; naso-pharangeal or tracheal suctioning
7. Perform any chest tube management.
8. Document in EHR
9. Care for an unstable patient unless the instructor and staff RN approve.
10. Students should not perform any procedure that requires a special class or certification at the hospital where they are training.

Second semester students:

SECOND SEMESTER STUDENT CLINICAL CAPABILITIES FOR N2

The following lists are not all-inclusive but represent

procedure categories. Please contact the instructor for clarification. Hospital policy supersedes these guidelines.

Once a student has demonstrated competence to the nursing instructor in the previous semester, SUPERVISION IS NOT REQUIRED with the following:

Procedures the SN may perform without direct supervision by the RN and/or instructor, unless not previously check by an instructor in a hospital setting. Students will have demonstrated competency prior to performing any procedure on an independent basis. ** Requires prior checkoff in lab or clinical from AHA CPR for Health Care Provider certification, 1st or 2nd semester:

1. ** All assessment charting
2. ** All basic care activities
3. **Blood glucose and charting
4. ** CPR initiation
5. ** NG tube insertion
6. **Pass medications by the following means: IM / SQ / SL / Eye / Ear / Topical / Inhalers / Vaginal / Rectal / charting.
7. ** Peripheral I.V. Site Assessment and Discontinuation (with notice to clinical instructor)
8. ** Simple dressing changes, sterile and non-sterile
9. ** Urinary catheter discontinuance, and maintenance
10. Calling Lab or Pharmacy for Verifications
11. Assessments of
12. Chest Tubes and/or Pleur-evacs
13. Wound Vacs
14. Drains
15. NG Tubes
16. Head-to-toe physical assessment
17. I / O and Daily Weights
18. Isolation initiation and maintenance
19. Maintain and assess suction equipment

20. Maintain O₂ therapy
21. Monitoring IV fluid infusions
22. Ongoing communication with staff regarding patient status
23. Patient Preparation for Diagnostic Procedures
24. Patient teaching
25. Pre + Post-Operative Care {Indirect supervision by staff or instructor)

Procedures the SN may perform only with supervision.

1. **Access PIV and Central Lines for infusing blood, maintenance IV fluids and IVPB meds
2. **Administer IV main fluids, IVPB medications
3. **NG, J, and G tube feedings and flushes
4. **Trach care / trach suctioning
5. Administer blood / blood products
6. Admissions and Discharges
7. Change ostomy bag / appliance
8. Chest tube maintenance
9. Complicated sterile dressings / irrigations
10. Controlled narcotics or other drugs that must be co-signed as required by hospital policies.
11. Give verbal reports to physicians
12. Perform any new procedure or infrequently performed procedure
13. Post-mortem care
14. Secure blood from the laboratory
15. Urinary catheter insertion

Procedures the SN will not do but may observe.

1. Administer IV push medications
2. Administer Versed
3. Change central line dressings
4. Change position of oral ET tubes / change tracheostomy inner cannula
5. Hang solution or change tubing of antineoplastic or

- experimental drugs
- 6. Obtain and/or witness consents
- 7. Perform venipuncture
- 8. Start or discontinue a PICC or a CVC line
- 9. Students should not perform any procedure that requires a special class or certification at the hospital where they are training.

Maternal Child N 22

Procedures the SN may perform without direct supervision by the RN and/or instructor, unless not previously check by an instructor in a hospital setting. Students will have demonstrated competency prior to performing any procedure on an independent basis. ** Requires prior checkoff in lab or clinical from AHA CPR for Health Care Provider certification, 1st or 2nd semester:

1. ** Newborn Assessment
2. **Maternal Postpartum Assessment
3. **Finger Stick Blood Glucose
4. **All assessment charting
5. **Pass medications by the following means: IM / SQ / SL / Eye / Ear / Topical / Inhalers / Vaginal / Rectal / charting.
6. **Peripheral I.V. Site Assessment and Discontinuation (with notice to supervising RN or instructor)
7. Urinary catheter discontinuance, and maintenance
8. **Maintain O₂therapy
9. **Monitoring IV fluid infusions
10. Ongoing communication with staff regarding patient status
11. Patient teaching
12. Vital Signs of patient/mother/baby
13. Positioning of the laboring/birth woman
14. Labor Assessment, timing of contractions
15. **Newborn bath

Procedures the SN may perform only with supervision.

1. **Administer IV main fluids, IVPB medications
2. Admissions and Discharges
3. Urinary catheter insertion
4. Breastfeeding assessment
5. Care of the victim of sexual assault
6. Assisting with pelvic examination
7. Obtaining vaginal or urethral discharge specimens
8. Detecting/counting fetal heartbeat
9. Finger/heel stick
10. Monitoring vaginal blood loss/lochia
11. Determining fetal presentation/lie/position with Leopolds
12. Epidural /paracervical anesthesia: nursing care
13. Assistance with emergency birth
14. Apgar score
15. Administration of eye drops in neonates
16. IM /SQ injection for neonate
17. Obtaining a neonate urine specimen
18. Phototherapy for hyperbilirubinemia
19. Circumcision care
20. Infant feeding: oral/gavage
21. Apply external fetal monitoring devices

Procedures the SN will not do but may observe.

1. Administer IV push medications
2. Obtain and/or witness consents
3. Perform venipuncture
4. Administer narcotics
5. Administer blood products

3rd Semester students:

Once a student has demonstrated competence to the nursing instructor in the previous semesters, SUPERVISION IS NOT REQUIRED with the following unless not previously checked by

an instructor in a hospital setting. Students will have demonstrated competency prior to performing any procedure on an independent basis.

1. Removal of urethral catheter
2. Discontinuance of uncomplicated NG tubes
3. feedings through gastric and enteral tubes
4. Simple dressing changes
5. Oropharyngeal suctioning
6. IV monitoring for main IV fluids; site care, discontinuance of peripheral access device.
7. CPR
8. Assist physician with simple procedures
9. Oral, injectable (SQ/IM); rectal, transdermal, eye and ear medication
10. Referral to social services, order dietary consult, revise care plans
11. Staple removal
12. Colostomy/ostomy care

Under direct supervision of Nursing Instructor or Primary Nurse, as allowed by facility

Performing any new procedure (or infrequently performed procedures)

1. IV Push medications, including saline, as allowed by facility and as directed by instructor
2. IV Piggyback administration, as allowed by facility and as directed by instructor
3. Hang therapeutic drips, such as heparin drip, insulin drip, TPN, etc., as allowed by facility and as directed by instructor
4. Flushing IV locks, PICC lines, central lines as allowed by facility and as directed by instructor
5. Changing IV tubing, as allowed by facility, and as directed by instructor
6. Hanging a new IV bag, as allowed by facility, and as

directed by instructor

7. Hanging blood, as allowed by facility, and as directed by instructor
8. Central line dressing change
9. Converting to IV lock, as allowed by facility, and as directed by instructor
10. PCA IV linechange, as allowed by facility and as directed by instructor
11. Taking physician orders; such orders must be co-signed by instructor or primary RN
12. Sterile dressing change
13. Assess and document PCA attempts, injections and response
14. Check placement and residual of enteral feeding tubes
15. Complex dressing changes and wound care
16. Trach care and trach dressing change
17. Administer IV fluids/medications via existing extension set in indwelling port

Students CANNOT DO AT ANY TIME:

1. Intravenous initiation (IV sticks)
2. Peripheral or central line blood draws
3. Initiate (stick) vascular access in indwelling port with non-coring needle, such as huberneedle
4. Change G/T tube
5. Change tracheostomy
6. Co-sign blood administration record
7. Administer chemotherapy drugs
8. Adjust continuous infusion of titrated IV solutions and medications, including but not limited to heparin, morphine, dilaudid, aminophylline, TPN, PPN, lipids, blood and blood products, lidocaine, dobutamine, amiodarone, etc.
9. Change outer cannula of trach &/or do deep bronchial suctioning
10. Change water sealed chest tube drainage set or irrigate

chest tubes

11. Discontinue central lines, PICC lines, or other advanced invasive lines
12. Act as medical interpreter
13. Students are not to give IV push medications during a code.
14. Students should not perform any procedure that requires a special class or certification at the hospital where they are training.

Pediatrics N 21

Pediatric Clinical Skills: Once a student has demonstrated competence to the nursing instructor, SUPERVISION IS NOT REQUIRED with the following:

MAY DO INDEPENDENTLY

Vital signs, height, weight, head circumference,

Physical assessments

Feedings- bottles, food trays

Bathing, diaper changes

Play therapy

Intake and output, measuring diapers

Assist with respiratory and oxygen treatments

Apply restraints

Isolation procedures

Collect urine or stool specimen

MAY DO WITH DIRECT RN SUPERVISION

Performing any new procedure (or infrequently performed procedures)

All medication must be checked with primary RN and administered with RN or instructor

Medications- oral, nasogastric, intravenous, topical, rectal suppository, eye drops, otics, SQ/IM, sublingual, inhalers

Nasogastric, Foley, straight catheter tube insertions and discontinuing

Discontinue IV catheters

Tuba feedings by gravity, syringe, or pump

Enema

CANNOT DO AT ANYTIME

Managing PCA

Administer any narcotics

Blood administration

Chemotherapy

Blood draws

Access of a central line of any kind

Endotracheal or tracheostomy suctioning

Intravenous push medications including saline flushes

Start an IV

Manage epidural or extraventricular drains

Take doctor orders telephone or verbal

Witness consents

4th Semester Students:

Once a student has demonstrated competence to the nursing instructor in the previous semesters, SUPERVISION IS NOT REQUIRED with the following:

- Procedures the SN may perform without direct supervision by the RN and/or instructor, unless not previously check by an instructor in a hospital setting. Students will have demonstrated competency prior to performing any procedure on an independent basis.
- Removal of Urethral catheter
- Insertion/discontinuance of NG tubes; feedings through gastric and enteral tubes
- Simple dressing changes
- Oropharyngeal suctioning
- IV monitoring and rate adjustments for main IV fluids; site care, discontinuance of peripheral access device.
- CPR
- Assist physician with simple procedures.
- Oral, injectable (SQ/IM); rectal, transdermal, eye and ear medication.
- Convert and/or flush peripheral saline lock
- Referral to social services, order dietary consult, revise care plans

Procedures the SN may perform only with Supervision. If an instructor is not immediately available, the staff RN may assume supervision responsibility. If this is not amenable, the RN will perform the procedure and the student may only observe or assist the RN.

- IV site initiation (IV start)
- Complicated sterile dressings/irrigations
- Controlled/narcotic drugs that must be co-signed as required by hospital policy
- Dosage, lab results, parameters and rationale for all anticoagulants and insulins that must be verified by a

- licensed RN prior to administration
- Nasotracheal, endotracheal, and tracheal suctioning; tracheostomy care
 - Assist physician with complex procedures.
 - IVP, IVPB and syringe pump IV medications
 - Discontinue midline and central line IV catheter
 - Insertion of urethral catheter
 - Adjust continuous infusion of titrated IV solutions and medications, including heparin, morphine, dilaudid, aminophylline, TPN, PPN, lipids, blood and blood products, lidocaine, dobutamine, amiodarone
 - Central Lines: tubing changes, dressing changes, heparin and insulin flushes, conversion to heparin lock, blood draws, and discontinuation.
 - Not/verify transcribed orders in papers system (requires RN co-signature)
 - Phone calls to physicians and receiving telephone or verbal orders from physicians.
 - Change PCA/epidural syringe/bag and adjust dosage.
 - Care of chest tubes, drainage system and chest tube dressings
 - Initiation of IV catheter/venipuncture.

Procedures the SN will not do, but may observe.

- Cardiac monitor adjustment, independent interpretation.
- Administer Versedor similar medications
- Conscious sedation
- Change position of oral ET tubes
- Hang solution or change tubing of antineoplastic or experimental drugs
- Obtain and/or witness consents
- Defibrillation or cardioversion
- Students are not to give IV push medications during a code.
- Students should not perform any procedure that requires a special class or certification at the hospital where

they are training.

Mental Health N 33

This is a mainly observational rotation.

Some seldom performed skill may not be included on this list-students should check with instructor if in doubt. These are guidelines. Patient needs and student learning opportunities may require deviation from these guidelines.

- Once a student has demonstrated competence to the nursing instructor, SUPERVISION IS NOT REQUIRED with the following:

1:1 therapeutic communication in the commons area. Play games and interact with clients, attend groups.

Under supervision of Nursing Instructor or Primary Nurse

Everything that they have been signed off on from the previous semesters when they are with faculty or an RN assigned

Under direct supervision of Nursing Instructor:

Anything that they have not done before or find uncomfortable doing.

CANNOT DO AT ANY TIME:

Go into a patient's room alone.

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Technical Standards

The Nursing Program has a responsibility to educate competent nurses to care for their patients (persons, families and/or communities) with critical judgment, broadly based knowledge, and well-honed technical skills. The Nursing Program has academic as well as technical standards that must be met by students in order to successfully progress in and graduate

from its program. The Nursing Program provides the following description/examples of technical standards (see [Forms](https://yc.yccd.edu/nursing/) at yc.yccd.edu/nursing/) to inform prospective and enrolled students of a sampling of technical standards required in completing their nursing science curriculum.

- These technical standards reflect a sample of the performance abilities and characteristics that are necessary to successfully complete the requirements of the Nursing Program. The standards are not requirements of admission into the programs and the examples are not all-inclusive.
- Individuals interested in applying for admission to the programs should review these standards to develop a better understanding of the skills, abilities and behavioral characteristics required to successfully complete the programs. Key areas for technical standards in nursing include having abilities and skills in the areas of:
 - Acquiring fundamental knowledge;
 - Developing communication skills;
 - Interpreting data;
 - Integrating knowledge to establish clinical judgment; and,
 - Incorporating appropriate professional attitudes and behaviors into nursing practice capabilities.

The Nursing Program wishes to ensure that access to its facilities, programs and services is available to all students, including students with disabilities (as defined by Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act (ADA) of 1990 and the ADA Amendments Act of 2008) and all students can study and practice nursing with or without reasonable accommodation.

The Nursing Program provides reasonable accommodations to all students on a nondiscriminatory basis consistent with legal requirements as outlined in the Rehabilitation Act of 1973,

the Americans with Disabilities Act (ADA) of 1990 and the ADA Amendments Act of 2008. A reasonable accommodation is a modification or adjustment to an instructional activity, equipment, facility, program, or service that enables a qualified student with a disability to have an equal opportunity to fulfill the requirements necessary for graduation from the Nursing Program. To be eligible for accommodations, a student must have a documented disability of (a) a physical or mental impairment that substantially limits one or more major life activities of such individual; (b) a record of such impairment; or, (c) be regarded as having such a condition.

The Nursing Program and their students collaborate with Disabled Students Programs and Services (DSPS) on campus to provide equal access and opportunity for individuals with disabilities while attending college. DSPS seeks to encourage and foster independence for students' attainment of their personal and academic goals. DSPS levels the playing field so students with disabilities can succeed with distinction See yc.yccd.edu/dsps/

For requirements, standards, and examples of how the requirements are met see [Forms](#) at yc.yccd.edu/nursing/

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Health

A high level of wellness is necessary to meet the demands of the nursing curriculum and standards set by clinical agencies. Physical or emotional illness that interferes with the student's ability to meet course requirements or jeopardizes the health and safety of others will be referred to [Disabled Students Program and Services](#) for evaluation and support. This could include, but is not limited to, mental or physical illness, use of certain types of medications, surgical procedures, or substance abuse problems. Any student illness or injury which does not allow the student to meet the physical requirements set forth by any one of the clinical

agencies used by the program will be evaluated for functional ability by the nursing faculty before continuing in the program. Students must notify their faculty and/or the Director of Nursing, Allied Health if they have received any diagnosis/injury/illness that may interfere with the student's ability to meet all course requirements.

Any student who has a documented disability has the responsibility to contact the faculty personally as soon as possible. Discussion regarding reasonable and appropriate academic accommodations necessary to ensure full participation and educational opportunity will be held, with referral and collaboration with the Disabled Student Program yc.yccd.edu/dsps/ located on campus.

Yuba College has a [Student Health Clinic](#) see yc.yccd.edu/student/health-clinic/

Injury/Illness

Injury or illness that may interfere with patient or student safety are required to see a licensed advanced practice (Doctor, Nurse Practitioner, Physician Assistant) to obtain a medical release without limitations. If the student is unable to be released without limitations the student is required to depart from the program. The student may request readmission per the readmission policy. A medical clearance is required upon readmission into the program.

In order to protect patients, peers, and others, you must not report to class or the clinical area if any sign of infectious illness is present. In addition, if the student receives an injury or develops an illness or condition that may endanger the student, the staff or patients, it will be necessary for the student to obtain medical clearance before they will be allowed in classes and/or the clinical area.

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Accidents/Insurance

If a student become injured while in attendance on campus or in the clinical areas the faculty must be notified immediately. Student and faculty must follow District policy on workplace injury.

Malpractice Insurance: All students by virtue of the Enrollment Fee are covered by malpractice insurance.

Student Accident Insurance Policy: Yuba Community College District students are covered by an Accident Insurance Policy for accidents and injuries sustained while students are on and/or off campus participating in school related activities. The policy has a maximum liability amount of \$20,000. Coverage is subject to the terms and conditions of the policy, which is available for review in the President's office.

Workers Compensation Insurance: An injury/accident in the clinical site falls under the umbrella of worker's compensation. Proper documentation of the accident is important to insure insurance coverage for services needed. If the injury/accident is life threatening, seek medical attention first. If a student is injured at the clinical site or while performing clinical duties, they must immediately (within 24 hours) report this to their faculty. Student must fill out all necessary Worker's Compensation forms obtained from the faculty or Nursing Office. The forms also include phone numbers/facilities where nonemergent treatment can be received. All necessary steps for proper documentation and treatment are located in these forms. Failure to follow proper procedure could result in denial of claim. Any questions should be directed to the Personnel Analyst in the Human Resources Department.

The agency on whose premises the injury occurred may also require completion of appropriate agency form(s).

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Impairment

If a student is exhibiting behavior that suggests impairment by alcohol, drugs, and/or emotional/mental disability, the nursing faculty member, maintaining confidentiality at all times, will:

Remove the student from patient care immediately and report to the clinic/hospital staff, the removal of the student so that patient care can be maintained. If in class or skills laboratory setting the student will also be removed from environment. Identify problem behaviors and physiologic signs with the student and allow student an opportunity to explain behavior and provide additional relevant information.

Problem behaviors or warning signs may include, but are not limited to, the following:

| Physiologic: | Behavioral: |
|--|--|
| <ul style="list-style-type: none">• slurred or rapid speech• trembling hands• persistent rhinorrhea (excessive nasal discharge)• altered pupil dilation• flushed face<ul style="list-style-type: none">• red eyes• odor of alcohol<ul style="list-style-type: none">• tachycardia• somnolence (drowsiness/sleepiness)• unsteady gait• declining health | <ul style="list-style-type: none">• irritability and mood swings• isolation or avoidance of group work<ul style="list-style-type: none">• pattern of absenteeism and tardiness• decreased clinical and academic productivity<ul style="list-style-type: none">• fluctuating clinical and academic performance• change in dress or appearance<ul style="list-style-type: none">• inappropriate or delayed responses• elaborate excuses for behavior• decreased alertness/falling asleep in class/clinical<ul style="list-style-type: none">• dishonesty• inappropriate joking about drug and alcohol use<ul style="list-style-type: none">• paranoia• delusions• hallucinations |

The Nursing Program concurs with the District purpose of providing an environment which fosters academic achievement and personal growth. Impairment may be a significant threat to the health and safety of users and people around them, may interfere with academic and clinical success, and can lead to personal, social, economic, and legal problems, the nursing faculty advocates a philosophy of personal and professional responsibility to avoid the abuse of alcohol and other substances.

The nursing student must be emotionally and mentally healthy and free of any illegal drugs/alcohol in all Nursing Program classes, laboratories, and clinical rotations. Additionally, students may not be impaired by any prescribed medication while attending any school function.

Impairment can affect academic and clinical performance and the impaired Nursing student may be a danger to self and a grave danger to themselves and the patient in their care.

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Impairment continued

Student Disclosure

A student has no documented impairment that discloses drug abuse, mental disability, or inappropriate use of alcohol while enrolled in the Nursing Program will have a conference with the Director of Nursing, Allied Health, and/or faculty to develop a plan of action.

Medications

Students are expected to provide full disclosure of medications throughout enrollment in the Nursing Program to ensure safe care of the patients we serve. Medications including but not limited to: antianxiety, anticonvulsants,

opioids, antiepileptic, and antidepressants will be reviewed by the Director of Nursing, Allied Health. Additionally, the use or possession of alcohol or narcotics, on campus or at clinical sites under the influence of alcohol or narcotics violates the rules of student conduct for Yuba College students.

Philosophy on Impairment

Nursing faculty agree with the California Board of Registered Nursing in statements regarding alcoholism, drug abuse and emotional illness and recognizes that:

- They are illnesses from which nursing students may recover;
- These are diseases and should be treated as such;
- Personal and health problems involving these diseases can affect one's academic and clinical performance, and that the impaired nursing student is a danger to self and a grave danger to the patients in their care;
- It is the responsibility of the student to voluntarily seek diagnosis and treatment of any suspected illness;
- Students are required to report any change in health status and provide clearance to participate in unrestricted activities essential to nursing practice;
- Confidential handling of the diagnosis and treatment of these diseases is essential;
- Students must be free of any evidence of impairment;
- Patient safety is always the number one priority.

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Impairment continued

In compliance with the guidelines from the California Board of Registered Nursing regarding students suspected to be impaired by alcoholism, drug abuse and mental disability, the nursing faculty will:

1. Offer appropriate assistance, either directly or by referral;
2. May require, at student expense, random drug testing through an (contact nursing office) or at the clinical agency;
3. Have the responsibility and authority to take immediate corrective action with regard to the student's conduct and performance in the clinical setting;
4. Inform nursing students of the importance of seeking voluntary aid for conditions that could, if left unattended, lead to disciplinary action and may prevent them from being licensed to practice nursing in the state of California; and on admission to the program, distribute the policy to students and have each student sign a statement that they have read and understand the policies/procedures/content/expectations in the Student Handbook and agree to abide by them. This signed statement will be put in the student's file;
5. Provide factual material to incoming students regarding this policy on drug and alcohol abuse and mental disability among nursing students.

Mental Disability Problem Identified

- If the evaluation indicates a problem with a mental disability the student will be required to have an evaluation and treatment plan developed by a mental health professional, chosen by the student, licensed to practice in the State of California. The student, working with the Psychiatrist or Psychologist, agrees to adhere to all recommended treatment, including the use of psychotropic medications, if prescribed, and agrees to random drug testing to monitor compliance, if indicated.
- After a minimum period of 6 months, the student may apply for readmission, provided the student has a documented history of treatment adherence, and a letter from the treating mental health professional granting full release to return to school.

Impairment continued

If the student's behavior indicates impairment, the following steps will be taken by the faculty in charge, in consultation with semester level full time faculty members and the Director of Nursing, Allied Health.

- Require blood and/or urine testing in an approved lab immediately at student expense. Refusal to provide a specimen when requested will result in immediate dismissal from the program without opportunity for readmission.
 - These labs are located in:
 - The Emergency Department at the assigned facility.
 - The closest approved lab (contact Nursing office).
 - In a facility without a lab on-site, the student will be sent by taxi (at student expense) to an approved lab.
- If deemed necessary inform student they may not participate in nursing program classes, until an evaluation and treatment plan developed by a mental health professional is obtained. Refusal to obtain an evaluation, as required in this policy, results in dismissal from the program without readmission privileges.
- The Nursing office or faculty will then notify the student's emergency contact person to take the student home after blood and/or urine testing has been completed.
- Document the incident on a Clinical Unsatisfactory Progress Report.
- Inform the student, prior to leaving the facility, that they may not return to nursing classes or clinical until they have met with, the Director of Nursing, Allied

Health as soon as possible to:

- 1) Review the incident, including the documentation of behaviors, signs and symptoms of impairment exhibited by the student necessitating action.
- 2) Provide student with the opportunity to offer further explanation and additional relevant information.
- 3) Review results of student drug screen.
- 4) Review with student the impairment policy and potential academic/clinical consequences.
- 5) If positive for drugs or alcohol, the student will be expelled from the Nursing Program with no rights to readmission. If the student has a valid prescription, and tests positive the student will follow the clinical facility policy for a positive drug screen but may be eligible for readmission.

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Facilities Guidelines

The following guidelines are developed for maintaining safety for students, staff, and faculty while using the facilities. These safety guidelines shall be adhered to by all concerned.

General

1. Failure to adhere to these general guidelines may result in disciplinary action.
2. Individuals will not enter the clinical or classroom setting when they have an impairment or illness that could be harmful or infectious to others.
3. All facilities are locked always, unless occupied by faculty, staff, and/or students during class or scheduled practice.
4. Facilities are reserved for enrolled nursing students only. Students not enrolled a Yuba College course are prohibited from using these facilities without the

express permission of the Director of Nursing, Allied Health.

Classroom

1. Food and beverages are not allowed in any classroom with the expectation of water with a lid.
2. There may be assignments that must be completed before attending class; prepare accordingly. Selected parts of the course may be online as directed by your faculty.
3. All commentary is to be respectful, helpful, and enrich the discussion.
4. Students are responsible for information presented in the classroom.
5. Examinations may include information presented in the classroom, as well as other information in the course. Previous courses including prerequisites may be tested.
6. Faculty have the right to give unannounced quizzes. Students must be present at the time offered and complete these quizzes to receive credit.
7. Students are not allowed to record test review sessions.
8. Lectures:
 1. Recording of lectures requires faculty permission. Lectures may be viewed in Canvas at any time after the class (if available).
 1. Watching of live lecture videos from home or location other than the classroom is not allowed unless you have permission from faculty. Only students registered in the specific class will be allowed access to archived lectures.
 2. Lectures are the intellectual property of the faculty. Downloading and/or dissemination of this content is prohibited without the express permission of the faculty.

Facilities Guidelines continued

Lab

1. Come to lab prepared. All items (bags, cellphone, drinks, etc.) not required during lab will be stored in the simulation prep room.
2. Students should be actively engaging in performing and practicing skills for the lab day. Professors and lab assistants will be available to guide your practice.
3. No eating or drinking in the labs. No cellphone usage is permitted in the labs. Ringers must be on silent mode, so they do not cause a disturbance.
4. The materials found in the lab supply kits and/or in the lab are used in the nursing lab environment only. Never use the supplies on yourself or others.
5. All walkways and doorways must remain clear. No electrical cords will be left in the pathway of walking traffic. Extension cords will be properly taped to the floor if used over a walkway.
6. Students and faculty are responsible for the cleanliness of the lab during and after use. Bed linens will be changed on a regular basis and when soiled or after extensive use.
7. Electrical beds will be inspected for repairs and be maintained in the lowest position when not in use.
8. Children or unauthorized individuals are not allowed in the labs at any time. Injury to unauthorized individuals in the labs will not be considered the responsibility of the District or the Nursing Department.
9. Students are to report any misconduct occurring in the labs and may be held responsible if not reported.
10. Students must be in uniform while in the lab if the time is part of clinical course hours.
11. Proper body mechanics such as moving, lifting, and

transferring must always be utilized.

Sharps

1. Needles provided for practice of injections are used only with faculty/staff present.
2. Safety precautions must be utilizing as instructed in class.
3. Used needles are never to be recapped they must be discarded in the sharps disposal containers provided. Sharps must not be discarded in the trash or left out openly.
4. All needles are to be secured when not in use for student learning experience. Needles and syringes are not used on yourself or others as this could result in serious bodily harm that could lead to permanent disability and/or death.
5. In the event of any needle stick, notify the professor immediately. The professor will determine the need for an incident report and will assist the student in filling one out. Incident reports are in the nursing program office.

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Facilities Guidelines continued

Standard Precautions

1. All blood and body fluids should be treated as if they are infectious.
2. Follow all precautions to avoid getting another person's blood or body fluids on their skin and/or mucus membranes.

Blood Borne Pathogen Exposure Immediately after a needle stick or exposure

The Bloodborne Pathogens Standard applies to individuals who have occupational exposure with blood or other potentially

infectious materials.

The three most common bloodborne pathogens are human immunodeficiency virus, hepatitis B virus, and hepatitis C virus.

1. Wash the area with soap and water for at least 3 minutes.
2. Splashes to the nose, mouth, or skin should be washed with water for 5 minutes.
3. Eyes should be irrigated with clean water, saline, or sterile irrigants.
4. Immediately report the incident to your faculty if on campus if in a clinical site report to the liaison (nurse, supervisor, person supervising you) and your faculty. Prompt reporting is essential. In some cases, post-exposure treatment may be recommended, and it should be started as soon as possible, preferably 1-2 hours. After applying first aid, if you have not already done so, report this immediately to your clinical faculty who will provide direction for your care and complete the required paperwork.

Mannequin

1. Wet materials or any potentially damaging materials (ink or permanent markers) may not be used around mannequin and related equipment.
2. Faculty and students are responsible for reporting to the appropriate staff any defects of dysfunction with mannequins both high fidelity and low fidelity.

Simulation

The high-fidelity Simulators utilized are complex and sophisticated state-of-the-art physiological models of a human patient. The following list represents expectations that must be adhered to while in the simulation lab. The students engage in approximately 56 hours in the first year and 17 hours in

the second year. The nursing student will:

1. adhere the guidelines of confidentiality. All clinical scenarios are confidential.
2. come prepared in proper uniform and conduct myself in accordance to clinical standards while in the simulation center.
3. not eat or drink in the simulation rooms.
4. not wear hand jewelry, including wedding rings as they can tear the skin and/or leave permanent indentions.
5. not use pens near the Simulators, as they can stain the skin of the Simulator permanently.
6. not attempt to fix any technical problems with the Simulator, notify staff of any issue that arise, do not manipulate, or remove any cords or connections from any of the equipment or the Simulator.

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Facilities Guidelines continued

Computer and Internet

The user is personally responsible for their actions in accessing and utilizing the college's computer resources. Internet in the classrooms and lab is expressly used for the purposes of instruction and learning.

1. People may not use the computers unless enrollment in a Yuba College course or are faculty/staff.
2. Problems should be reported promptly to faculty, so a work order may be completed.
3. Work can be saved in the students OneDrive account or on a memory stick not to the computers harddrive.
4. Student users may not:
 - a. eat or drink around computers
 - b. install, copy, and/or download software
 - c. attempt to physically move or disconnect any equipment

- d. view or post obscene, indecent, lewd or lascivious material, engage in profane language or can be construed as bigoted, inflammatory or harassing in nature
- e. engaging in cyber-attacks: bullying, intimidating, threatening or harassing entries

Program Evaluations

Student input regarding learning experiences is vital to maintaining a high-quality program. Responses will be considered by faculty when making course and program improvements. Students are encouraged to be candid.

Nursing students utilize evaluation/surveys of their class, clinical facilities, and the Nursing Program. At the completion of every semester student will complete an anonymous online course evaluation. Changes take place as a result of the evaluation suggestions, critique and descriptions. A link to the survey is available on every course Canvas site near the end of each semester. We also welcome a general critique of our program on the same survey.

All faculty are evaluated at minimum every 3 years. So, faculty evaluations will occur periodically during the program. Student questionnaires will be completed during this faculty evaluation process, which are anonymous. Those questionnaires will provide the faculty member with valuable information for improvement in teaching.

End of program survey is completed by the students nearing graduation and the focus is to gather program strengths and weaknesses to make possible changes.

Once students have graduated from Yuba College, the Nursing Department will continue to request evaluation information for students as practitioners. A graduate survey is anonymous, and its purpose is to improve the program, its curriculum, retention, and success on the NCLEX.

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Program Student Participation

Cohort Representative: Semester Meetings include the faculty and students in the given semester examine any issues and/or needed planning/change. Meeting are once a month. Examines the day to day aspects of the courses in the semester. The nursing student will communicate information to classmates at all sites regarding program and/or class changes. The class representatives will also communicate student issues to faculty as needed.

Curriculum Committee: Nursing Curriculum includes all faculty and 2-4 current nursing students that review and examine current curriculum and revisions needed. Focus on curriculum development ensuring it is organized, current, and relevant through regular reviews. The student nurses are valuable to this process.

California Nursing Student Association (CNSA): a student driven committee with a faculty advisor. Part of a state-wide community focused on transitioning the students into the professional role of a nurse. The organizations focus is professionalism, leadership, education, mentorship, advocacy, activism, and stewardship. Outreach is a large part of this organization.

Nursing Student Pinning Ceremony Committee: a group of 3-4 students in fourth semester coordinate the planning of the pinning ceremony in collaboration with the faculty advisor.

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Yuba College Nursing Program Pinning Ceremony

The pinning ceremony symbolizes the welcoming of newly graduated nurses into the nursing profession. The ceremony is on the Marysville campus. Students who participate are expected to wear business professional attire or semi-formal.

Participation is optional. If students wish, they may take part in determining specific parts of the program such as music selection and student or guest speakers.

Early in the fourth semester, the Pinning Ceremony process should complete the following:

1. The Nursing Office will complete and submit the facilities request for the rehearsal and ceremony. Note: this request must be done 3 months prior. Decorations or equipment in the theater need prior approval from Theatre Technician. For the candle-lighting at the conclusion of the ceremony, non-drip wax candles must be used, and buckets of water must be at the top of the theater steps (to place the candles in).
2. The ceremony follows a standardized program. Invitations must be ordered a minimum of 6 weeks in advance through the Nursing Department (cost is covered by the program). Choose a speaker(s), if desired (1 public speaker and 1 student speaker). Speakers, program changes, slide shows, videos and music must be pre-approved by the faculty advisor 3 weeks before.
 1. Slideshow video/music needs to be less than 5 minutes total. Can't include anything from inside the four walls of any clinical facilities. We encourage action videos/pictures from the skill lab and discourage too may selfie/posing type photos. The loved ones that come to the pinning enjoy seeing the grads in action (injections, assessments, and such).
3. The theater seats 308 people. Keep in mind there are about 30 seats for College attendees.
4. Planning and expenses associated with the nursing pins, flowers, decorations or reception are the responsibility of the students.
5. Finalize plans for reception (optional). Contact second/third semester students who may serve as ushers,

servers, and clean up. If you wish to use the quad area outside the Nursing Department for your reception, ensure facility request has been submitted. Clean up following the reception is the responsibility of the graduating class.

6. Nursing pins, sashes, candles, lanterns if desired will be the responsibility of the students.

Faculty Advisor of the Pinning Ceremony process will complete the following:

1. Send in the dates to the theater staff for the pinning by April each year.
 1. Spring Pinning- Thursday of finals week 3-5pm
 2. Fall Pinning- Thursday of finals week 3-5pm
2. Review and approve the program, speeches, and audio-visual prior to the pinning ceremony.
3. Encourage students to walk in the College Graduation Ceremony May (for Associate in Science Nursing Degree). See yc.yccd.edu/admissions/graduation/petition/

The Nursing office sends invitations to: Governing Board, Chancellor, Vice Chancellor, President, Vice President, Dean of Applied Academics, Director of Nursing, Allied Health, Faculty, Department Administrative Secretaries, clinical agencies, support faculty, preceptors, and advisory board.

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Petition Process

The Nursing Department affords all students a process by which the student can remedy a problem or decide on a request. This process is to be for any issues outside the scope of normal course procedures. Petitions are taken before the Allied Health faculty monthly for a vote. Petitions will be adjudicated once each month (possibly longer if received in June/July). After the petition have been voted on the

individual will be notified with in 10 business days of the decision via email to their @go Yuba College student email. This process is for Nursing Program General Petitions and Petitions for Readmission. Petitions are to be sent to the Director of Nursing, Allied Health Dr. Toni Christopherson at tchristo@yccd.edu. Any questions on the petition process, or on what can be petitioned, please contact the Nursing Department at 530.741.6784.

Program General Petition

Any individual has the right to petition the Yuba College Nursing Program for a change or exception to current policy/procedure/content/expectation utilizing the Nursing Program General Petition. (See [Forms](#) for the Nursing Program General Petition form and our Organizational chart). Petitions are to be sent to the Director of Allied Health Dr. Toni Christopherson at ttchristo@yccd.edu. Any questions on the petition process, or on what can be petitioned, please contact the Nursing Department at 530.741.6784.

Grievance Procedure

These procedures are designed to provide the student a specific avenue of grievance regarding the decisions or actions of the Program officials and serve to address any problem or concern that the student believes needs addressing and/or to be reviewed. A grievance shall be defined, as any concern, complaint, or dissatisfaction with any aspects of the Program that a student believes is not resolvable by normal informal means of communications.

Steps to be taken before a formal Grievance is filed using the chain of command:

- first, discuss and attempt to resolve the issue with that faculty or individual. If unable to resolve the issue, then
- the student should meet with the Director of Nursing,

Allied Health to discuss the matter. If the matter cannot be resolved within the department, then

- the student may consult the Dean of Applied Academics. If this avenue does not serve the needs of the student, they may
- consult their assigned Counselor relative to the most effective way to have the complaint considered, or they may
- be referred to the Vice President of instruction to work with other cognizant College Administrators and the faculty or individual concerned to reach an equitable solution. If this solution does not satisfy the student, and wishes to pursue the matter, they may file a formal complaint according to District procedures see yc.yccd.edu/student/student-grievance/

If the individual is unable to resolve the complaint with program/institution officials or believes that the concerns have not been properly addressed, they may submit allegations of non-compliance to:

Department of Consumer Affairs Board of Registered Nursing
[\(BRN\)](#)

1625 Market Blvd. Suite N 217

Sacramento, CA. 95834-1924

Phone: 916.322.3350

Student can also refer to the Yuba College grievance procedure at yc.yccd.edu/student/student-grievance/

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Drop/Withdrawal/Departure Process

- Consult your theory and clinical instructor
- Faculty to complete the [Drop/Withdrawal/Departure Form](#)
- Meet with the Director of Nursing, Allied Health as soon as possible (must meet within 10 days of exit to be eligible for readmission)

- Turn all badges in to the Nursing Office as soon as possible
- Drop all nursing courses in the Yuba College Self Service. This is the student's responsibility.
- If plan to re-enter see Readmission Policy below and student must complete the [Student Petition for Readmission form](#). *Note: Any unsafe clinical practice the student will not be allowed to continue in the program and are not eligible for readmission.

Readmission Policy

- A student who withdraws or fails an individual nursing course or leaves the program may re-enter the Nursing Program only once. Readmission is not guaranteed and is dependent on space availability and readmission petition Allied Health faculty approval. A student must petition for readmission into any course.
- Students must re-enter the program within one year of program exit. Students who are out of the program for more than one year (2 semesters) are invited to reapply as a first semester. The student would repeat any previously completed course, however, the original grade will remain on the transcript.
- Any first semester student or LVN to RN Career Mobility student who is a drop/withdrawal/departure must reapply to the Nursing Program and their application will be considered in the pool of applicants. If admitted into the program, they will have re-entered the program once and therefore are ineligible to repeat any course(s) for the remainder of the program.
- If student plans to return they must have met with Director of Nursing, Allied Health within 10 business days of the departure to be considered for readmission.
- All students requesting readmission will have a consultation with the faculty to discuss any need for remediation.

- Returning students who have been given a remediation requirement, must have completed the plan that prior to reentry.
- The Student Petition for [Readmission form](#) will be completed by the student. Petitions are to be sent to the Director of Nursing, Allied Health Dr. Toni Christopherson at ttchristo@yccd.edu.
- Student must write a letter formally requesting readmission into the Nursing Program. This letter is an opportunity for the student to describe the steps they plan to take to address the reasons for their Drop/Withdrawal/Departure. The letter and Readmission form are both sent to Director of Nursing, Allied Health Dr. Toni Christopherson at ttchristo@yccd.edu.
- All petitions go to Allied Health Faculty at the next available meeting for a hearing based on the re-admission criteria. Petitioners will receive notification of the petition approval or denial within 10 business days of the Allied Health Faculty hearing.
- Students whose departure was for unsafe clinical practice the student will not be allowed to continue in the program and are not eligible for readmission.
- Students who are dismissed due to academic dishonesty are ineligible for readmission into the program.
- It is the student's responsibility to drop the course. The deadline for withdrawals is published in the class schedule each semester. Failure to drop will result in an "F" grade on their transcript.

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Readmission Policy Continued

- Students must return all name badges upon departure. If this is not done the student will not be eligible for readmission. Students that do not return all nursing badges may create a breach of security with the the clinical facilities and may incur a liability. Clinical

facilities will determine the consequences for breach of security.

- Students who leave the program will be categorized as leaving in “good standing” or “not in good standing”. These categories are used in the ranking process for readmission.

Students would be categorized as in “good standing” at the time of their departure from a course or the program if they:

- Are returning generic student in good standing with a GPA in cumulative Nursing Core Content Courses to date of 2.5 or better, and a C or better at the time of the departure from the nursing course(s).
- Have none of the “not in good standing” defining criteria listed below.

Students would be categorized in the “not in good standing” at the time of their departure from the program if they are:

- Receiving or received a failing grade in a course or courses
- Does not have a GPA in cumulative Nursing Core Content Courses to date of 2.5 or better
- A returning student who had a remediation requirement based on the meeting with the faculty but did not complete that remediation plan

Readmission to the Nursing Program will be when space is available for readmission and after a faculty hearing is completed in the following ranking order:

- Returning generic students in good standing with a GPA in Nursing Core Courses at 2.5 or above, and a grade of pass at the time of the departure from the course or program.
- Returning generic students with a cumulative GPA in Nursing Core Courses between 2.0 and 2.4.
- Returning student who receive a failing grade at the end

of completed course.

- New LVN to RN Career Mobility students entering the 3rd semester who have passed and Nursing N37 who are in good standing with a prerequisite course GPA of 2.5 or better.
- Returning student with a no pass at the time of departure, and or, any Unsatisfactory Progress Report, memo for unsatisfactory/unprofessional issues, or early withdrawal from course (W).
- Transfer student.
- New or returning students who are designated as 30-unit options.

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Challenge/advanced placement for military-trained healthcare personnel

Individuals who have held Military Healthcare Occupations, specifically: Basic Medical Technician Corpsman (Navy HM or Air Force BMTCP), Army Healthcare Specialist (68W Army Medic) or Air Force Independent Duty Medical Technician (IMDT 4N0X1C) may achieve advanced placement into the 2nd semester of the Nursing Program with documentation of education and experience qualifying them for the specific Military Healthcare Occupation and upon successful completion of the challenge exam, dosage calculation exam, and skills competency exam.

- Applicants must meet all general entrance requirements of the Associate in Science Nursing Program, including completion of science prerequisite courses, general education courses for the Nursing Major and the Test of Essential Academic Skills (TEAS).
- Acceptance of Military Challenge students into the Associate in Science Nursing Program is contingent upon space availability, and successful passing of the skills competency exam, achievement of 75% or above on the Challenge Exam and 90% on a dosage calculation exam.
- Military Challenge students who have earned a grade of

C- or lower or W in a previous Nursing Program will not be eligible for admission to the Associate in Science Nursing Program.

Procedure for Challenge/advanced placement for military-trained healthcare personnel

Interested candidates must request an appointment with the Director of Nursing, Allied Health at least four weeks prior to any application period to discuss eligibility requirements for the Associate in Science Nursing Program.

- Applicants who may be eligible for advanced placement will include those individuals who have satisfactorily completed, within the last two years, education and experience for the following:

Basic Medical Technician Corpsman (Navy HM or Air Force BMTCP)

Army Healthcare Specialist (68W Army Medic)

Air Force Independent Duty Medical Technician (IMDT 4N0X1C)

- Applicants applying for transfer credit must submit the following materials verifying education and experience:
- Transcripts from appropriate education program(s), demonstrating satisfactory completion of coursework and clinical experience
- Documentation of experience
- After a review of the applicant's documentation and upon determination that the applicant has met the educational and experience requirements as well as the additional Nursing Program admission requirements, the student will be required to take a written challenge examination for the 1st semester nursing course, a competency skills exam, and a dosage calculation exam.
- The following materials will be available to the applicant once challenge confirmation is made course syllabus, including course objectives; content outline; bibliography and textbook lists; and example of style and format of examination.

- Written and skills competency examinations for advanced placement or challenge must be completed eight weeks prior to admission to the program, unless waived by the Director of Nursing, Allied Health.
- Advanced Placement will be granted if applicant meets minimum requirements equivalent to those required of students enrolled in the actual course.

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Graduates of International Nursing Programs

If the California State Board of Nursing identified a deficiency and a student would like to complete their areas of need in our program.

The requirements are:

1. Provide the California State Board of Nursing letter of deficiency
2. Take the TEAS and earn a score or 62 or higher
3. There must to a spot open
4. Pending Full Faculty approval

The student must meet with the Director of Nursing, Allied Health (call 530.741.6785) and a Yuba College [counselor](#) to ensure they met the program requirements to ensure at the end of the program they would be eligible for graduation and to sit for the [NCLEX](#).

Credit By Examination (Challenge) credit and Challenging Course Prerequisites

Steps:

- Review information about the challenge procedures in the Yuba College Catalog. Sections: Policy for Challenging Course Prerequisites and/or Credit By Examination (Challenge) before you begin this process.

- Students who expect to transfer challenge credits to another institution are strongly advised to acquaint themselves with the policies of that institution regarding transferability of challenge and grades.
- Segments or sections of courses cannot be challenged.
- Students may not be enrolled in the course at the time of challenge.
- Must meet with the Director of Nursing, Allied Health and a Yuba College counselor yc.yccd.edu/student/counseling/
- Complete and submit the proper form(s)
 - Forms are in the Yuba College counseling office: Prerequisite Challenge Form and Petition for Credit By Examination
 - Nursing courses N26 (Pharmacology) and N36 (Pathophysiology) must be challenged for a course grade (not Pass No Pass) to meet the admission criteria for Yuba College Nursing Program.
- If approved by faculty of record the student will communicate with the faculty as directed by the Director of Nursing, Allied Health to discuss the procedure and scheduling the challenge exam.
 - Students should plan for an adequate period of preparation. The course syllabus. Course outlines, objectives, and resources utilized are available for this preparation. An explanation of the test format will also, be given. Individual schedules for challenge exams will be established with each applicant in writing and must be followed exactly.
- The Petition for Credit By Examination must be turned into Admissions and Records by the faculty. The original must be submitted to Admissions and Records after the grade is earned.

An applicant may only challenge a course once. If successful,

they will be given the grade earned on the challenge exam as a course grade. If unsuccessful, the applicant may take the course as a regularly enrolled student if allowed based on Yuba College Policy. If no spaces are available at the time of application, the student must reapply within the next incoming class or be admitted as space becomes available.

Psychiatric Technicians (Psych Tech) may challenge N33, Psychiatric Nursing. They must have been accepted into the Nursing Program before permission to challenge will be granted. Students considering challenge are encouraged to consult with an Academic counselor to make appropriate academic decisions.

Challenge credit

For the applicant whose previous education and experience indicate a related or equivalent background, faculty will allow the student an opportunity to challenge the equivalent course work. The process must be completed prior to the beginning of the module for which credit is requested.

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