

Transcripts

Transcript Overview

- Outside transcripts must be received by the Admissions and Records Office BEFORE you can apply. They must also meet the below deadline.
- Official Transcripts must be received by Admissions and Records by the 3rd Monday in January prior to our application for the February application period. All official transcripts outside of the Yuba Community College District (YCCD) must be received by the Admissions and Records Office BEFORE you can apply and meet the deadline.
- Official Transcripts must be received by the Admissions and Records by the 3rd Monday in August prior to your application for the August application period. All official transcripts outside of the Yuba Community College District (YCCD) must be received by the Admissions and Records Office BEFORE you can apply and meet the deadline.
- Admissions and Records takes outside official transcripts anytime and will put them in the system in preparation for your application. You do not have to wait for an application period.
- Send any official transcript from outside YCCD needed for program admission prerequisites and degree (if applicable) as soon as they are on your official transcript(s). You must ensure grades and degrees are posted on your transcripts before ordering.
- Have all official transcripts from college(s) outside of YCCD sent electronically to YCAmissions@yccd.edu

- If they must be sent by mail send to:
 - Admissions and Records Office
 - Re: Nursing Program Applicant
 - 2088 North Beale Road, Marysville, CA 95901
- Mailed or dropped in person official transcripts must be issued by the educational institution in a sealed envelope. If the seal has been broken prior to Yuba College receiving it, the official transcript will not be accepted or evaluated by the Admissions and Records Office
- Delivery and evaluation of official transcripts can take several weeks.
- All official transcripts outside of the Yuba Community College District must be received by the Admissions and Records Office **BEFORE you can apply and meet the deadline.**
- If an outside official transcript(s) has not been received within this timeframe, the application will be considered incomplete and will result in the application being **disqualified.**
- If applicant has sent in their official transcripts to Yuba College in the past, they can view their unofficial transcripts in the Yuba College Self Service program and see the college listed. If the courses are there you do not have to re-submit. * Be advised that if any courses have been taken since the old transcripts were submitted you must send new official transcripts.
- The input courses and grades on your application will be the only courses verified. In other words, if you put in a course such as English 1A as a grade of C in your application but have English 1B as an A on the official transcript English 1A will be the one utilized.

- Upper division courses- our Yuba College Board [Policy](#) AP [Articulation 4050](#) allows us to utilize your course if equivalent. Please see a [Yuba College counselor](#) to review our coursework and our Checklist. If needed you can petition for approval through our Yuba College petition, note that the courses will not be placed on your Yuba College official transcripts. If your petition is in process, you are not eligible to apply until the petition is approved. Not all course work will be approved.

College-Level Examinations Placement (CLEP) Examinations, and Advanced Placement (AP) Examinations

- The Yuba College Nursing Program accepts CLEP and AP exams. **They must be posted to your Yuba College transcripts** to be utilized in your nursing program application. The score(s) must be sent to Yuba College through [College Board](#). It is the applicant's responsibility to send the scores to Yuba College and to ensure they are showing on their Yuba College transcripts before they can be utilized in the nursing program application. See our [directions](#) on how to enter these scores on your application.