

## Yuba College Math Department Meeting Minutes

**Date:** 8/15/19

**Time:** 3:00 - 4:00 PM

**Coordinator:** Karsten Stemmann

**Members Present:** Ray Arata, Will Hoskins, Mark Lydon, Dylan Noack, Chris Noffsinger, Erika Noffsinger, Mukta Sharma, Karsten Stemmann,  
John Thoo and Peter Uram

**Visitors:** John Steverson

**Location:** Room 818

**Recorder:** Karsten Stemmann

No.	Description	Owner	Outcome/Discussion Topics
2019.8.15.01	Welcome to new department members and introductions	Karsten	The department welcomed our new full-time faculty, Dylan and Mark, by introducing themselves. Dylan and Mark were already introduced to the department during the preceding division meeting.

<p>2019.8.15.02</p>	<p>A quick check in</p>	<p>Team</p>	<ul style="list-style-type: none"> <li>• Karsten talked about his experience teaching statistics over the summer and shared with the group that students may need more support than what we experienced in the past. It was obvious that some students were overwhelmed with taking a statistics course. Not only were they lacking basic algebra skills, they had not yet developed strong analytical and reasoning skills to be successful in a statistics course.</li> <li>• Karsten let the group know that he was going to meet with Michael Bagley to talk about changes to the spring schedule. For some of the statistics sections on the schedule there was no lab space available. He offered to look over the schedule with Michael and then send the final version for review to the department. It was proposed that we would meet the following Friday (8/23) to pick our schedules for spring if the schedule was ready.</li> <li>• Erika requested that I ask Michael if the corequisite for Math-21 had been approved or not.</li> <li>• Chris mentioned that program SLOs have to mirror degrees, which would require us to update our SLOs. It was decided that we would make that a future meeting agenda to talk about the SLOs.</li> <li>• It was reinstated that we want to invite our adjuncts for all department meetings. If a meeting has topics that are not of any interest to adjunct faculty, they will know by looking at the agenda (as remarked by Dylan).</li> <li>• Peter emphasized that when making class assignments that we should pay close attention to adjunct availability. It was duly noted.</li> <li>• We will request a Canvas shell for the Math Department where we will host documents, announcements, etc. Erika will make the request with Sukhi and also start posting material related to AB705 in that shell.</li> <li>• Karsten will solicit instructors to find out who will be holding office hours in the HMCA. He will also create a schedule to be posted. Once we have a replacement for Paul, that person can take over scheduling of the HMCA.</li> <li>• Ray was requested that we post more recent sample final exams. Current samples are 8+ years old. Karsten will send out an email to get more recent samples, &lt;= 2016. Chris volunteered to provide one or two for Math-101.</li> </ul>
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2019.8.15.03	AS degree in Mathematics - deactivation	Team	<p>We currently offer an associate's degree in mathematics, a local degree that still uses old course numbering. Should we eliminate the local degree and only offer the transfer degree?</p> <ul style="list-style-type: none"> <li>• While some thought that it would be unnecessary to have a local degree in mathematics given that we already have the ADT, Chris suggested that some students transferring to UCs or other universities may prefer the local degree and that the requirements for it are less stringent. We will have to investigate that some more and perhaps hear from a counselor on that subject. We will continue the discussion at the next department meeting when a counselor is present. At that time, we can ask a counselor about the different breadth requirements for local AS and ADT degrees.</li> </ul>
2019.8.15.04	Enrollments and schedule additions for fall 2019	Karsten	<p>With very few exceptions, all courses have filled. Should we add more courses for students that want to fall back a level? We could try to find room and instructors for some late start classes, Math-101, 52 and 59.</p> <ul style="list-style-type: none"> <li>• Math-58 is full this semester. Rather than adding one more section, it was recommended to add one to the spring schedule. I will take that forward to Michael.</li> <li>• We will request to add one section of Math-101 and one section of Math-52 to the fall schedule. It appears that we have instructors that can teach those courses.</li> </ul>
2019.8.15.05	Teaching community workshops/ AB705-related workshops	Erika	<p>Erika announced the workshop series for instructors that are interested in teaching strategies and how to deal with students with various levels of preparedness due to implementation of AB705. There will be 9 meetings this semester, 8/23, 9/6, 9/13, 9/27, 10/11, 10/25, 11/8, 11/22, 12/13, and they are scheduled for 10 to noon in room 849. Note: adjunct faculty can collect a stipend of \$1170 if they attend all 9 workshops or \$780 for attending 6-8 workshops. For more information, please contact Erika.</p>
2019.8.15.06	Resources – remind faculty of conferences and travel funds	Karsten	<ul style="list-style-type: none"> <li>• Mukta said that the Minitab manual is no longer available to us as hard copies, but that she found a link on the publisher's website that she will send out to the department.</li> <li>• There will be no 'What to cover' sheet for Stat-100. Instructors teaching the course can rely on the course outline of record for guidance.</li> <li>• Karsten reminded new faculty that the department has a small budget for supplies and graders.</li> </ul>

<b>2019.8.15.07</b>	<b>Meeting schedule for local meetings and DMDM?</b>	<b>Team</b>	<ul style="list-style-type: none"><li>• The department's meeting schedule for fall 2019 was set for 2<sup>nd</sup> and 4<sup>th</sup> Fridays of the month at 1PM. They usually run 1-2 hours, depending on the department's needs.</li><li>• DMDM was not discussed. It will remain an agenda item.</li></ul>