

## Yuba College Math Department Meeting MINUTES

**Date:** 09/16/2022

**Time:** 1:00 – 2:30 PM

**Members Present:** Chetra, Lydon, Noack, C. Noffsinger, E. Noffsinger, Sharma, Stemmann, Thoo

**Visitors:** none

**Location:** Zoom

**Recorder:** Christoph Noffsinger

Description	Owner	Outcome/Discussion Topics
<b>1. Additions and Approval of the Agenda</b>	<b>Team</b>	Members will suggest additions to the agenda.  No additions were suggested.
<b>2. Approval of Past Minutes</b>	<b>Team</b>	Members will approve past minutes.  08/12/2022 meeting minutes were approved.
<b>3. Check In</b>	<b>Team</b>	Members will have an opportunity to share news with the department. <ul style="list-style-type: none"> <li>• Stemmann will teach the late start Stat 1</li> <li>• Math Teaching Community has 3 more meetings this semester (2<sup>nd</sup> and 4<sup>th</sup> Fridays). The topics that will be discussed are:               <ul style="list-style-type: none"> <li>○ Working on the one-unit support course</li> <li>○ Discussions of interesting teaching techniques including a presentation about the new approach to teaching calculus piloted this semester.</li> <li>○ Online teaching best practices including use of oral exams.</li> </ul> </li> </ul>
<b>4. Scheduling Procedure</b>	<b>Team</b>	Members will discuss our scheduling procedure.  <b>Background:</b> With the decreasing numbers of sections available, there may need to be some adjustments to how we assign classes to faculty.  We will continue with the current procedure (serpentine choice with names shifted every semester) with some time at the beginning of the meeting to communicate any special needs/circumstances.
<b>5. Spring 23 Scheduling Meeting</b>	<b>Team</b>	Members will determine when to have our scheduling meeting.  We will meet Thursday, 9/21/22, at 5:00pm to choose classes.
<b>6. Stat 500</b>	<b>Team</b>	Stat 500 has not been offered. Members will discuss deactivating the course.  <b>Background:</b> Stat 500 is on the curriculum committee's sunset list. It was created to give students a non-credit option for the statistics support course. It has not been offered. There are three possible actions:  <b>Option #1 – Deactivate the course (Recommended).</b>

If the course is no longer being taught, it should no longer be in the catalog. If you decide to offer the course again in the future, you will need to bring it back through the curriculum committee for review. If you wish to deactivate the course, please let me know via email by Friday, September 23rd.

**Option #2 – Keep the course.**

The process of cleaning up the course catalog is an important endeavor that will greatly benefit students. However, it is not the intent of the curriculum committee to inactivate classes that are still of use to students. As such, if there are courses that should not be deactivated, let us know which course should remain and why. If you wish to keep a course, please complete the Sunset List Form: <https://forms.office.com/r/5KsDhJcWN1> by Friday, September 23rd. After reviewing the form, the curriculum committee will invite you to attend a meeting. Please be prepared to briefly discuss why the course is needed and why it is not scheduled regularly.

**Option #3 – Do nothing.**

If I do not hear from a department representative via email by Friday, September 23rd, the deactivation process will start. If you have any questions/comments/concerns, feel free to contact me anytime.

**Decision:** Stat 500 will be deactivated.

**7. Course Equivalency Determination Procedure**

**Team**

Members will discuss the process for determining equivalencies.

Course equivalencies will be determined by a group of three members, one being the math coordinator. C. Noffsinger will put together a list with members for each class and email it to get feedback.

**8. Current Course Equivalencies**

**Team**

Members will make a determination on the current course equivalency requests.

**Background:** There is a current course equivalence that was emailed to the department for both Math 20 and Stat 1.

**Decision:** There was a consensus that neither class was equivalent to our classes (too much content was missing).

**9. Math 1A Unit Change**

**Team**

Members will decide how to move forward with the desired change to Math 1A

**Background:** The department decided to revert Math 1A back to a 5 unit class. The chemistry TMC was updated and the organic chemistry units were raised to 10 units for the sequence. This causes the 1 unit increase for Math 1A to put the chemistry ADT over units. Three possible actions to take have been brought forward:

1. Continue with the 5 unit increase.
2. Change the units to 3.5 units lecture and 0.5 units lab resulting in 5 contact hours.
3. Leave Math 1A as is and add a 1 unit support class.

**Decision:** We will vote on this at our next meeting.

**Future agenda items:**

- AB705
- Math Competency Changes
- Course Caps – what are the caps at other colleges for their math/stats courses
- Common textbook for Math-20&21 – feedback from review