Assessment Plan

Yuba Community College District

YC - Maintenance & Operations Program Recommendations

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Program Description: The Yuba College Maintenance & Operations (M&O) department holds programmatic responsibility for the maintenance of all facilities, grounds, infrastructure, vehicles, and equipment at the Marysville campus and the Clearlake outreach facility. Additionally, the department will also be responsible for the new Sutter outreach facility once it opens for the Fall 2012 semester. The department also provides limited operation support for the Beale Air Force Base (AFB) Outreach operation. With the exception of Beale AFB Outreach operation, M&O is specifically responsible for ensuring, at all aforementioned locations, that all college buildings, facilities, and related equipment, private and public water services, and grounds are operated and maintained in compliance with applicable laws, regulations, and standards, in support of the college?s overall mission of supporting student needs.

The Marysville Campus consists of 22 buildings housing nearly 90 classrooms and laboratories, a maintenance facility, two major parking lots, and athletic fields (track, baseball, softball, and football). The campus opened in 1962 and most of the buildings have been in place for over forty years. The Clear Lake Campus consists of an administration/student services building, a business building, 13 classrooms, bookstore, student lounge, childcare, faculty offices, and storage facilities. All but one of these buildings are portable modular units. The Beale AFB Outreach Operation is housed at the Library/Learning Center on Beale Air Force Base. This hosted site provides office space and the use of nine classrooms.

Year of Review: 2011-2012

Type of Review: Annual Update

Executive Summary: The M&O department continues to suffer from staffing shortages that affect the department's capability to meet and fulfill its mission. This, in turn, causes undue negative impact on instructional operations.

Future Goals and Program Direction: Future goals of the M&O department include: (1) Implementation of a locally-developed Work Order database for all unscheduled maintenance and operations requests; (2) Relocation of Trade Shops and Archives Storage on the Marysville Campus; (3) Implement a Grounds Maintenance Standard; (4) Review and revise departmental position descriptions; (5) Alignment of classroom schedules to most appropriately and efficiently utilize our energy and environmental systems; (6) Develop and implement a Facility Inspection program; (7)

No Recommendations defined for this Program/Unit.