Assessment Plan

Yuba Community College District

YC - Career Center Program Recommendations

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Program Description: The Yuba College Career Center provides a process to lead students through various assessments giving them the necessary tools to make career and life planning decisions. Services and tools available include: career and vocational assessment and testing; occupational computer-assisted career information; a career library of occupational information, various programs and workshops throughout the year.

Year of Review: 2011-2012

Type of Review: Annual Update

Executive Summary: TBD

Future Goals and Program Direction: Create a distintive area for the career center within the allotted space.

Replace the computers shared by counseling, veteran's affairs and the career and transfer centers.

Develop a plan to staff the Career and Transfer Centers utilizing either part-time counseling faculty with career and job development experience, or utilizing the career counseling interns for this purpose, or utilizing a combination of both options.

Assess how the Career and Transfer Centers, in collaboration, can continue to create innovative programs and resources for student use, with the option, later in the future, of assessing the merging of both Centers under one Coordinator.

Recommendation: --

Working collaboratively with staff of the other areas, assess the reconfiguation of the physical space that is shared by Career, Transfer, Veteran Affairs and Counseling. Each of these programs need a distinctive space within the shared area to allow easy and clear access for students. Signage and the use of partitions will be critical pieces to this recfiguration. The expectation is still that the measure J funds will be availalbe to remodel building 100B and create a space specifically for Career and Transfer, as well as for the Veterans program.

Year(s) Requested: 2012-2013

Recommendation Priority: 3. High Priority

Supporting Evidence (SLO, WSCH, etc.): --

Recommendation: -

The computers used for Career, Veterans, Transfer and matriculation functions are outdated. They are contantly in need of repair and at least one of the computers has completely stopped functioning. The Student Services high traffic area is in need of new computers. In addition to new computers the Career Center is also in need of a good quality color printer and two additional computers for Career Center use only. The printer can be shared by the other two programs.

Year(s) Requested: 2012-2013

Recommendation Priority: 3. High Priority

Supporting Evidence (SLO, WSCH, etc.): -

Recommendation: ---

When the Career and Tranfer Center Technician retired, a new position was created. This approach combined the duties of the previous position to include Veteran Affairs, Career and Transfer. In reality, staffing went down 60%, leaving a void in Career and Transfer areas. Some possibilities to correct this disparity are to either use part-time adjunct counseling faculty with experience in career and job development, or to assign career counseling interns on a regular basis.

Year(s) Requested: 2012-2013

Recommendation Priority: 3. High Priority

Supporting Evidence (SLO, WSCH, etc.): -

Recommendation: -----

Merge the career and transfer center coordinator positions to create one coordinator position with 40% release time. The rational for this drastic change to the current model is a logical one because of the overlap in staffing, phyical space and responsibilities. Part of career planning includes college exploration and transfer.

Year(s) Requested: 2012-2013

Recommendation Priority: 3. High Priority