Assessment Plan

Yuba Community College District

YC - EOPS-CARE Program Recommendations

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Program Description: In 1969 AB 769 created the Extended Opportunity Program and Services (EOPS) as an attempt to rectify a long history of educational neglect for disadvantaged people. EOPS represented the State of California?s commitment to providing financial and academic support to community college students whose educational and socioeconomic backgrounds might prevent them from attending college and/or otherwise discourage their successful participation in post-secondary education. Yuba College began serving students in the spring of 1970. The general provisions and requirements affecting EOPS are found in Chapter 2.5, Division 7, Title 5 of the California Code of Regulations, Code 69640, Article 8.

EOPS serves a population of students who are typically prone to high attrition rates. EOPS serves those students who traditionally have been deficient in basic skills and who also have been underrepresented in higher education because of their educational and socio-economic disadvantaged status.

The fundamental goals and objectives of EOPS include:
-To increase the number and percentage of students enrolled in community colleges that are affected by social and economic disadvantages, consistent with state and local matriculation policies.

-To increase the number and percentages of EOPS students who successfully complete their chosen educational objectives.

-To increase the number and percentage of EOPS students who are successfully placed into careers leading to employment.

-To increase the number and percentage of EOPS students who transfer to four-year institutions following completion of the related educational programs at community colleges.

-To improve the delivery of programs and services provided to the disadvantaged students.

CARE
The Cooperative Agencies Resources for Education (CARE) is an EOPS supplemental program that provides additional dollars for student grants and allowances for childcare, transportation, textbooks and supplies. AB 3103 established CARE in 1982 as ?a unique educational program geared toward the welfare recipient who desires job-relevant education to break the dependency cycle.? The mandates include Chapter 1029, Statues of 1982 (AB 3103), Hughes, Article 4, Sections 79150 through 79155, Chapter 9 of art 48 of the Education Code; Title 5, Chapter 2.5 of the California Code of Regulations, Sections 56200 through 56298. This supplement was initially designed to strengthen the retention and persistence of EOPS students who are welfare-dependent single parents with preschool aged children. Since its inception, several revisions have been made to the eligibility criteria to include TANF cash recipients with children under the age of 14. CARE students must establish EOPS eligibility prior to being accepted into the CARE program.

Both EOPS and CARE affirm the primary mission of the college. These programs offer services that are most critical to meet the minimum conditions imposed by the State to qualify the district to receive State apportionment. These conditions include student degree and certificate attainment, workforce development, and transfer. In addition, EOPS and CARE lead the college's efforts to expand the notion of open access to all those who can benefit from an education. EOPS and CARE engage in structured outreach and recruitment activities year-round, district-wide. In addition, EOPS and CARE have a strong coalition with the Financial Aid Office. EOPS and CARE provide students with much needed services to establish eligibility and take advantage of the financial support available through the state and the federal government in the form of grants, fee waivers, work study and student loans.

Year of Review: 2011-2012

Type of Review: Annual Update

Executive Summary: In 2010-2011 EOPS served 657 students. Out of these, 164 were served at the Clear Lake Campus. In 2010-2011 CARE served 97 students. Out of these, 33 were served at the Clear Lake Campus.

The decline in the number of students served by the EOPS and CARE programs when comparing academic year 2009-2010 to 2010-2011 is directly related to budget reductions and an established lower student cap.

It is important to point out that 90% of the students in both programs attend on a full-time basis.

A significant change in the program since the last annual review is the 5% budget reduction:
2009-2010: EOPS $763,859; CARE $152,091
2010-2011: EOPS $725,666; CARE $144,487

The 2010-2011 EOPS budget reduction was the second reduction for the program in a two-year period. This reduction translated into $38,093.

The 2010-2011 CARE budget reduction was also the second reduction for the program in a two-year period. This reduction translated into $7,604.

The EOPS/CARE program developed one Student Learning Outcome utilizing the Learning and Student Strategies Inventory (LASSI) as a pre-test and post-test measuring tool. Students will demonstrate improvement in student skill acquisition as measured by the LASSI. LASSI is given to new EOPS students at the first EOPS orientation and again after one year of involvement with the program.

The LASSI is a 10-scale, 80 item assessment of students' awareness about and use of learning and study strategies related to the skill, will and self-regulation components of strategic learning.

EOPS's student learning outcome focuses on the "will" component of strategic learning. This falls under YCCD SLO number six, Personal and Social Responsibility. The LASSI scales related to the will component of strategic learning are: anxiety, attitude and motivation. Pre and post LASSI scores on anxiety, attitude and motivation will be compared to determine growth in the areas due to EOPS.

Future Goals and Program Direction: To get back to 100% growth; the program has cut back 50% over the last three years. To be able to serve all students that come to the program, at this time, eligible student are turned away.
To have sufficient staffing to support students in reaching their academic goals and transfer.
To improve technology to allow for student service above and beyond.
To rebuild the student peer program to provide peer to peer assistance that in turn would help with student retention, having informed students and the ability to utilize the peers for campus tours, events and enhancing the campus environment.

Recommendation: Clerical position at YC

Recall clerical position cut in 09/10 budget reduction.

Year(s) Requested: 2011-2012
Recommendation Priority: 3. High Priority
Supporting Evidence (SLO, WSCH, etc.): Difficult to keep up with data entry for District and College functions, student appointments and record keeping practices.

Plans of Action

Plan of Action	Budgetary Impact	Timeline/Responsible Party	Active
Find funding for part-time permanent clerk for EOPS/CARE. **Type:** Staffing - Other			Yes

Recommendation: Adjunct counselor

Refill permanent part-time counselor.

Year(s) Requested: 2011-2012
Recommendation Priority: 3. High Priority
Supporting Evidence (SLO, WSCH, etc.): Services to student improve based on availability of an EOPS counselor during registration, rather than going to General Counseling for assistance. Also with registration, career planning and transfer, to be in compliance with Title 5 guidelines.

Plans of Action

Plan of Action	Budgetary Impact	Timeline/Responsible Party	Active
Continue use of adjunct counselor. **Type:** Staffing - Faculty			Yes

Recommendation: Lab at CLC

Establish a computer lab at CLC.

Year(s) Requested: 2011-2012
Recommendation Priority: 2. Medium Priority
Supporting Evidence (SLO, WSCH, etc.): Students have a difficult time completing LA102R hours without a dedicated lab. EOPS student would have access to a dedicated lab for homework, updating computer skills and be in alignment with Yuba College campus.

Plans of Action

Plan of Action	Budgetary Impact	Timeline/Responsible Party	Active
Request facilities through CLC campus dean and work with EOPS program director to find funding as it is available to purchase computer equipment.. **Type:** Equipment/Technology			Yes

Recommendation: Electronic Educational Plans

Use Electronic Educational Plans

Year(s) Requested: 2011-2012
Recommendation Priority: 2. Medium Priority
Supporting Evidence (SLO, WSCH, etc.): Students would have access to their educational plans. Ability for 100% attainment of educational plans.

Plans of Action

Plan of Action	Budgetary Impact	Timeline/Responsible Party	Active
Work with IT on utilizing/accessing the electronic educational plan that is in Datatel. **Type:** Equipment/Technology			Yes

Recommendation: Email communication with students

EOPS/CARE list serve with students at YC and CLC.

Year(s) Requested: 2011-2012
Recommendation Priority: 2. Medium Priority
Supporting Evidence (SLO, WSCH, etc.): Utilize the student's college email address to improve communication; time saving measure.

Plans of Action

Plan of Action	Budgetary Impact	Timeline/Responsible Party	Active
Work with IT to establish a system to communicate with program students through their portal email accounts. **Type:** Equipment/Technology			Yes

Recommendation: Degree Audit

Implement degree audit

Year(s) Requested: 2011-2012
Recommendation Priority: 2. Medium Priority
Supporting Evidence (SLO, WSCH, etc.): Improve services to students by implementing degree audit which would allow students immediate access to graduation requirements.

Plans of Action

Plans of Action			
Plan of Action	**Budgetary Impact**	**Timeline/Responsible Party**	**Active**
Utilize system to implement degree audit; staffing needed. **Type:** Equipment/Technology			Yes

Recommendation: Automated phone messaging system

Research and implement an automated phone system that would make reminder calls for appointments, monthly meetings and workshops.

Year(s) Requested: 2011-2012

Recommendation Priority: 1. Low Priority

Supporting Evidence (SLO, WSCH, etc.): At this time, attendance for meetings, orientations and workshops is increased when staff have the times to make reminder calls.

Plans of Action			
Plan of Action	**Budgetary Impact**	**Timeline/Responsible Party**	**Active**
Research feasibility of using current phone system to accomplish calls. Research outsourcing task. **Type:** Equipment/Technology			Yes

Recommendation: Data Imaging

Research and implement data imaging for student files

Year(s) Requested: 2011-2012

Recommendation Priority: 2. Medium Priority

Supporting Evidence (SLO, WSCH, etc.): Paper reduction and time saving for filing system. Easier access to student files.

Plans of Action			
Plan of Action	**Budgetary Impact**	**Timeline/Responsible Party**	**Active**
Purchase equipment and train staff to use data imaging for student files. Paperless files will enable staff to document student files simultaneously, improve the quality and capacity of the program and allow more time for staff to go over and above for EOPS/CARE students. Counselors would have more time with students instead of writing in files. **Type:** Equipment/Technology			Yes

Recommendation: Facilities improvements

Department facilities are old and obsolete; does not provide for confidentiality when working with students. EOPS at YC and CLC were both included in the modernization plan of Measure J.

Year(s) Requested: 2011-2012

Recommendation Priority: 1. Low Priority

Supporting Evidence (SLO, WSCH, etc.): Need space to allow for student confidentiality; space for peer counseling component; computer lab space at CLC.
Carpets worn-out; workstations not efficient and are pieced together desks, chairs and tables.

Plans of Action			
Plan of Action	**Budgetary Impact**	**Timeline/Responsible Party**	**Active**
Both departments were included in modernization planning. **Type:** Facilities			Yes