Program Review Report

Yuba Community College District

YC - Transfer Center Program Recommendations

Year of Review: 2013-2014

Type of Review: Annual Update

Executive Summary (Include a list of team members): M. Arce

Program Description : To assist students who transfer from Yuba College to a bachelorette granting institution. This is accomplished through student outreach and collaboration with representatives from various four year colleges and universities.

Industry Trends and Program Data Analysis : Yuba College has established articulation agreements with the CSU and UC universities. Yuba College and the CSU system have articulated 2 degrees for transfer, mathematics and sociology. Continuous effort to establish more associates degrees for transfer is in the approval process.

The Yuba College Career Center is currently not able to implement the career planning services necessary to implement the Student Success Task Force (SSTF) Recommendation 2.1, 2.2, and 2.5 for incoming students

Future Goals and Program Direction: To promote the services offered by the Transfer Center. Through communication and outreach efforts by attending counseling classes as a guest speaker, with emphasis on assistance offered to students in their transition from Yuba College to a four-year institution. This will encourage the Transfer Center's utilization through an informed approach to college exploration.

The Transfer Center is a multi-purpose area, co-located with the Counseling Office, Career Center, Assessment Office and Veteran Services. Keeping the Transfer Center centrally located on campus to provide students with a one-stop-shop to explore transfer opportunities. Cosmetic upgrades are desperately necessary to make a good first impression.

There is one staff member assigned to the Yuba College Transfer Center whose responsibilities as a classified staff member encompasses the Career and Transfer Center, Veteran Services and maintaining the Yuba College job board. This year, there was no Transfer Center Director to facilitate policies and procedures. The department is underfunded and understaffed. The college needs to consider staffing issues to better serve the transfer students. As the center is staffed now, there is no capability to correlate career planning with job availability in the YC service areas. This would be the ideal department to counsel students into employment areas that are in demand in the labor market of the college.

A Yuba College advisory committee does not currently exist. Yuba College has a plan to implement an Advisory Committee to include various campus departments and other external four-year colleges and universities to improve communication and the implementation of procedural recommendations that effect student Transfer Center services.

To improve on the self-evaluation process, and to incorporate student input through student survey measuring the services provided by the transfer center. Implement the findings on the Department's Student Learning Outcomes for continuous improvement. This will allow for transparency of service through a self-study and assessment, identifying student needs and recommendations in areas that are necessary for improvement.

Are you ready to submit your final program review?: Yes

Recommendations	Plan of Action & Budgetary Impact / Tasks	Status	Feedback & Follow-Up
YC - Transfer Center Program Recommendations - College Field Trips - Request additional for field trips to local CSU's or UC's for students who are exploring college alternatives.	**Plan of Action:** Rent a 15 passenger van, or charter a commercial carrier to visit local Colleges and Universities. **Type:**		

Recommendations	Plan of Action & Budgetary Impact / Tasks	Status	Feedback & Follow-Up
Year(s) Requested: 2013-2014 **Recommendation Priority:** 2. Medium Priority **Supporting Evidence (SLO, WSCH, etc.):** Students have verbally requested dates of planned field trips to CSU/UC schools in our area. Yuba College offers one field trip per year to UC Davis, and the bus is shared with the Woodland CC campus. Offering trips to local CSU or UC's will better prepare Yuba College students for success. **Evaluation Plan:** Students will complete an event evaluation form.	Curriculum/SLO **Budgetary Impact:** Each trip has an estimated cost of $500-$1500. **Location:** Yuba College - All **Equipment or Technology?:** Equipment		