Assessment Report

Yuba Community College District

YC - Executive Team Program Recommendations

Year of Review: 2013-2014

Type of Review: Self-Study (4-year review)

Executive Summary (Include a list of team members): At the current time, the executive office is staffed with an interim President and interim Vice President. Selection for the full-time positions will occur in spring of 2014.

The most pressing concerns of the offices are curriculum re-alignment, the accreditation recommendations and 2014 follow-up visit, Associate degrees for transfer (ADTs), completion of SLO development and assessment and staffing for 2014.
Currently the VPI is working with the committee co-chair to make sure that Curricunet data is accurate. The current co-chair has revised the Curricunet workflow so that the moratorium on new classes can be lifted in January 2014; additionally the Vice President is working with the Curricunet/Curriculum Co-chair to ensure 100 percent of the potential ADTs are submitted to the state by June 2014.

The follow-up visit for Accreditation went well. There are five additional recommendations that are up for review in Fall of 2014 with follow-up visit. One of the Fall 2014 follow-up visit recommendations to be reviewed will be development and assessment of SLOs. The Student Learning Outcome committee with support from the Vice President's office has significantly increased the number of SLOs developed and assessed in 2013-14. At present 86.36 percent of programs have ongoing assessment of learning outcomes. The SLO committee has set a goal of 100 percent assessment by June 2014.

Program Description : The Office of the President provides administrative oversight for Yuba College. It provides leadership in institutional planning including Educational Master Plan, facilities (including Measure J projects and activities) plan, strategic plan and budget development, adherence to Title 5, Ed Code, ACCJC accreditation, district policies and procedures, and serves as the primary point of contact for internal and external constituent groups.

External Relations: The president has continued to be an active participant in rotary and to support the college athletics and performing arts programs by being very visible at the college events.

The President and Vice President have made a concerted effort to facilitate a good collaborative relationship with the local Farm Bureau in order to pave the way for the revitalization of the Agriculture and Mechanics program.

The Vice President has worked with Fremont/Rideout Medical to facilitate a college medical clinic. The agreement should be signed in January and taken to the board in February.

The Vice President and Executive Dean of the Sutter County Center worked to create a collaborative with Brandman University. Brandman will offer classes on the Sutter County facility to give access to a four year institution in the community to our students.

Future Goals and Program Direction: Staffing:
The current District plan is to provide needed data to Yuba College trough the VPAS office. Although Dr. Carabajal is extremely talented, there will need to be a plan to expand the ability for the college to access data. The VPAS office is currently working to populate a data server for the college to access. The college will need to evaluate its effectiveness and decide whether to secure a research position.

Because of the requirements of public safety and nursing, the President's office highly recommends the hiring of a FT Public Safety director and nursing director.

A full-time student services specialist and a part-time counselor are required at the Sutter Center.

Equipment/Technology
Video conferencing equipment is essential to bring this office and college into the 21st century to be able to effectively run the college.

The main emphasis for Spring 2014 will be on Council revising the Educational Master Plan and producing college objectives to be considered for District funding.
As well as completing a cycle of planning and effectiveness satisfy the ACCJC recommendations.

Are you ready to submit your final program review?: Yes

Goal	Recommendations	Plan of Action & Budgetary Impact / Tasks	Status	Feedback & Follow-Up
Communicate more effectively.				