Assessment: Assessment Unit Planning

Program Review 2014-15

YC - Cosmetology Program Review

Year Under Review : 2014-15
Type of Review: Self-Study (4-year review)
Program Description : Cosmetology program prepares the student to take and pass the California State Board exam. The program prepares the student with the basic skills needed to become a successful Cosmetologist. Along with the Yuba College mission statement, the Cosmetology program prepares its students for entry into the job market, and to further their career development.
Executive Summary (Include a list of team members): Executive Summary was completed by: Scott Hambelton, Tosha Hambelton and Aimee Ferguson.
01IP. Department Goals (Click '?' for Prompt): Cosmetology program goals are designed in such a way to allow the student to complete their educational goals in a timely manner. Evaluate our program, services and processes to ensure continuous improvement. Maintain higher than average placement rates, licensure rates and completion rates. Inform our students the necessary steps needed to continue on with their education to achieve the AA/AS.
02IP. Access to Support Services (Click '?' for Prompt): -Office Hours, -Supplemental Instruction (In-class peer tutor), -Learning Communities, -First Year Experience
03IP. Follow up to question 02IP (Click '?' for Prompt): Our administration office is open to all students during normal business hours. We have bootcamp for State Board Exam every week for the entire school. Comst 57 students have Boot Camp all day on Fridays. We have one on one tutoring as needed for students that are struggling. Our administration office helps students with registration issues.
04IP. Degrees/Certificates (Click '?' for Prompt): 128 Certificates have been issued over the past 4 years.
05IP. Improve Completion (Click '?' for Prompt): 21 Certificates were issued last year which was a decline from previous years. Since implementing Financial Aid that is handled through Sutter Beauty College staff, enrollment number have increased so we expect to see an increase in our certificates that are earned as well.
06IP. Course Outlines (Click '?' for Prompt): Cosmetology Course Outlines were last updated Fall 2013.
07IP. Collaboration (Click '?' for Prompt): Our administration office is constant contact with all student services from Yuba College. Aimee Haight Ferguson maintains contact with the following departments on a regular basis; Registration, Counseling, Financial Aid,
08IP. Catalog Currency (Click '?' for Prompt): Programs current catalog entries are correct and up to date. No changes are needed at this time. Courses have been taught concurrently for the last 2 years.
09IP. For CTE Programs Only (Click '?' for Prompt): All of the major personal appearance occupations are projected to post job growth stronger than the overall economy between 2008 and 2018. The number of skin care specialist jobs is projected to jump 51 percent, while hairdresser, hairstylist and cosmetologist positions are expected to increase by 31 percent.
10IP. DE Students (Click '?' for Prompt): Our department does not offer any DE courses.
11IP.Disproportionate Impact(Click '?' for Prompt): The disproportionate impact that affects the Cosmetology program is the number of male students that enroll in our program. Overall, Women hold more Cosmetology licenses then men, however, we are visiting local high schools and outreach programs and are targeting more male candidates to help balance out the difference in gender enrollment.
12IP. Mapping (Click '?' for Prompt): Yes
13IP. Course SLOs (Click '?' for Prompt): Course SLOs give our program the opportunity to see the effectiveness of our instruction in certain areas of courses. The students are given pre and post tests to determine the retention of the information given. The lack of retention in each individual module will ultimately lead to failure of the state exam. Our program is accredited separately with
NACCAS. Our Cohorts for Licensure, Placement and Completion must be reached to maintain accreditation.
14IP. Program SLOs (Click '?' for Prompt): From the assessment of the Program SLO's, we have made more in depth testing and evaluations of each course offered. We have implemented more visual and hands on training in the areas that needed most

improvement. Since implementing these changes along with a new level system, the students are receiving more detailed instruction in the foundations of the course. The improvements since this transition have been positive.
15IP. Professional Development (Click '?' for Prompt): Our accreditation team had an on site visit and we received no limitations. During this visit insight was given to help retention and placement rates. Our instructors attend continuing education several times a year for industry trends and in Teaching methodology.
16IP. Reflection (Click '?' for Prompt): In reviewing statistics for our program, we will use this information to target our weak areas and improve the overall success of our program.
Are you ready to submit your final program review?: Yes

Program Recommendation: Update Curriculum

Remove repeatably from Cosmetology Courses.

Recommendation Priority: 3. High Priority
Year(s) Requested: 2012-2013
Request Date: 02/02/2012
Supporting Evidence : .
Evaluation Plan: .

Plan of Action

Curriculum/SLO - Cosmetology program will begin developing a new course numbering system. Had to separate the curriculum to create modules. (Active)
Budgetary Impact: none
Timeline/Responsible Party: due by January 2013.
Perkins Eligible: No
DE Related: No
HSI Related: No
YC - Location: Marysville Campus

Status

10/06/2015

Recommendation Progress: Recommendation Addressed/Satisfactory Progress
repeatably issues have been completed and course numbering system has been implemented.

Program Recommendation: Availability of Financial Aid for Yuba College students

To offer Yuba College financial aid for the Cosmetology program.

Recommendation Priority: 3. High Priority
Year(s) Requested: 2012-2013
Request Date: 02/09/2012
Inactive Date: 10/06/2015
Supporting Evidence : Enrollment has decreased annually due to the full time status of this program. Financial Aid would help students with living expenses while attending the Cosmetology program.
Evaluation Plan: check enrollment rates to see if it increases once Financial Aid is offered.

Plan of Action

Other - Sutter Beauty college is currently in approval process for Title IV programs with DOE. (Active)
Budgetary Impact: no budgetary costs to make these changes. Estimate that FTE will increase once availability of Financial Aid for students in Cosmetology program is completed.
Timeline/Responsible Party: Due to Accreditation rules Yuba College cannot offer Financial Aid to Cosmetology Students at this time. Sutter Beauty College is currently in approval process with the Department of Education for Title IV programs
Perkins Eligible: No
DE Related: No

YC - Cosmetology Program Review

HSI Related: No
YC - Location: Yuba College - All