Assessment: Assessment Unit Planning

Program Review 2014-15

YC - Music Program Review

Year Under Review : 2014-15
Type of Review:
Program Description : We have courses for both Music Majors, who will transfer to a University and continue on to a BA, as well as courses in General Music for students fulfilling humanities and fine arts portions of their AA. In addition, we offer courses for students wishing to obtain a holistic education--improving their outlook on math, English, science, and other areas by adding the ability to compare and contrast their field with music--Plato called this "the whole man" approach to learning any discipline.

Music Department constantly reviews its performance to refine, improve and fine-tune our practices through constant evaluation of student performances and discussions at regular Department meetings. We refine our teaching methods and approaches by critically evaluating student responses in every class, test scores, and musical performances. As a result, we give more advices and guidance on study skills and efficient practice habits, and reach out to individual students who may be having problems.

We also started to research the lower division music course requirements of noted CSU programs to better align our curriculum, and are in process of making curricular modification and creating education plan models for music students. In order to increase the number of students who successfully transfer, we encourage our students to consider various universities' music programs and direct them to find out the transfer and audition requirements so that the students can start preparation in due time.

Other ways we use previous program reviews include staffing requests, finding ways to cover for the lack of full-time faculty, providing assistance to adjunct faculty, requesting IT/Media upgrades, taking inventory and ensuring proper maintenance of pianos and other musical instruments, developing connections and strengthening the ties with community organizations such as Yuba-Sutter Arts Council, Rotary Clubs, local schools, etc.
Executive Summary (Include a list of team members): Robert Mathews and Aya Ueda, who are the full-time Music faculty, complete the program review annually by consulting on every question. We analyze the status of our student success, improvements we have made, and the needs of the department, and try to document as thoroughly as possible in the program review.

01IP. Department Goals (Click '?' for Prompt): The District's Vision Statement aligns perfectly with the vision of the Music Department:

The Music department strives to provide an innovative, world-class learning environment.

-Innovation is shown in not only our concerts, but the Tuesday Noon Recital/Lecture Series; the Events Series, which brings in more professional-level performances than ever before—resulting in more professional "modeling" for the students; the Yuba College Drum Circle (much research is currently being done on groups such as drum circles, showing them to be a valuable tool for not only music, but health and community outreach; The Yuba College Variety Show; "fine dining" weeks at Flavors restaurant featuring live musical performances by Yuba College Music students and faculty.

-World-class is shown by the extremely high rate of students who take music placement exams when transferring to Universities. For example, in 2009, 27 students transferred to the Chico State music department. Two of these students were from Yuba College. Of the 27 students taking the placement exam in Harmony,

only the two students from Yuba College passed high enough to move smoothly into the third-year Harmony level.

-The Vision of the Music Department would be to eventually achieve a 4-person department: 1) Choral/Vocal, 2) Instrumental, 3) Theory/Harmony/Ear-training and 4) Piano. This would give us the ability to not only cover all the areas of student need, but to 'share the burden' enough so that each full-time faculty could have the flexibility to lead an out-reach into the community. This would be the closest to a "World-class learning environment" Yuba College could hope to achieve.

The Music Department strives to maintain an atmosphere of trust within the college district and with our communities.

-Trust is best achieved when all parties are open and honest, and value each other. The music department does this with open and honest communication with our students, as well as Deans and other administrators. We show that we value the community by offering them quality performances at value pricing.

The Music Department strives to develop and maintain programs and facilities that best meet the needs of our students and communities.

-We do this by researching programs at other colleges and surveying our students as to what they believe will meet their needs. We are often unable to provide the needs of the students due to budget concerns. But we do the best we can.

The Music Department stewards resources strategically to meet the diverse needs of our communities and region.

-The Music Department does remarkably well and making due with inadequate funds. This is not sustainable, but in the short term, we are making do with, for example, staging Operas that use minimal costumes/props or finding ways to adapt the Operas to use minimal resources.

The Music Department supports providing educational, economic, cultural, and civic leadership for our communities and region.

- We support education and cultural leadership for our communities by our outreach programs to the schools and to the community in general. We provide economic support by trying to purchase through local community music stores, such as Pete's Music in Yuba City.

b. The Vision of the Music Department also aligns perfectly with the Boards short-term and long-term goals:

The Music Department prepares its students to meet the intellectual, occupational, and technological challenges of a complex world.

-Intellectually, the music students are very well-prepared to transfer and to perform.

-Musically, our students are well-prepared for the wealth of occupational opportunities available after their course of study. For example, student tutors in music get occupational training in teaching; student performers get occupational training in performing work by performing at "fine dining week" at Flavors Restaurant, performing in the lobby of the Theater before Public Events Series Performances, and performing for community events like the Rotary Club and "First Thursday" events on Plumas Street in Yuba City. Many express the myth that "there are no music jobs out there," but we have shown that there ARE plenty of those music jobs for those who are 1) educated to perform well and 2) trained to be reliable and dependable.

-The technological challenge is the most difficult here, due to the fact that our requests for technology upgrades (expanding our computer lab, converting our existing 16-station piano lab to a 24-station combination piano/computer lab)

have been denied due to budget concerns. However, we do the best we can by having the students familiarize themselves with musical software such as FINALE and SIBELEUS, even in they are not the most current versions of the software. In response to our requests for a small recording room similarly denied due to budget concerns, we are exploring the possibility to partnering with the Communications Department to fill in that gap.

The Music Department is a steward to its communities' educational and cultural well-being.

-The wealth of musical offerings the Yuba College Music Department offers the community speaks to our contribution to the cultural climate of the region. These include the Choral Concerts, Symphonic Band Concerts (often sold-out seating), the Jazz Band Concerts (often sold-out seating), the free Tuesday Noon Music Lecture/ Recital Series, the Yuba College Variety Show, the Yuba College Public Events Series, Opera production "The Magic Flute" and the upcoming Opera production "Dido and Aeneas," the musicals "Sweeney Todd" and "The Little Prince," outreach performances at local high schools, middle schools and elementary schools, and outreach performances at Rotary Clubs (Marysville, Yuba City and Woodland Sunrise Rotary), The Exchange Club, and the Shriner's.

The Music Department values an education that encourages self-improvement and enables students to contribute to their families and the community.

-The Music Department excels in this area, as music is a discipline that lends itself to self-improvement through both study and practice. Students are not only encouraged to pursue self-improvement, but the full-time faculty mentor students as to the best ways to pursue self-study and improvement. An example of this would be the students who are encouraged to form a small ensemble or group to work up gig playlists, and are then mentored on how to get performance jobs for weddings, parties, and social occasions. Faculty also help these students find paid performance jobs, even while still studying here at Yuba College.

The Music Department values intellectual and cultural diversity, open communication, collegiality, collaboration, mutual respect, personal integrity, and responsible citizenship.

-Intellectual and cultural diversity are the mainstay of the Music Department and music performance in general. Our faculty are leaders in promoting these. Examples are found in everything we do: at our concerts and recitals, we precede performances with explanations as to the cultural and diversity background and values of the music the audience is about to hear. Some programs are specifically designed with cultural diversity in mind, such as the Events Series performance by Mary Youngblood, master of the Native American Flute. Performances like this are the perfect opportunity to present lessons in cultural diversity to our students.
-The Music Department promotes open communication on all levels. We encourage our students to ask questions in class, meet with faculty during office hours, and our faculty will often join students in informal discussions.
-The Music Department is in an ideal position to support the vision of collegiality and mutual respect—it is musical events that often bring us together to share ideas and support.

The Music Department values all collegiate disciplines in relation to life, recognizing the importance of thinking clearly, creatively, critically, and objectively.

-The Music Department does this in the most educationally sound way possible, by both correcting errors in critical thinking, and complimenting and rewarding students who show clear thinking and creativity. For example, a student who, on her own time, formed a Madrigal-style a cappella group, was given some Madrigal music purchased by a faculty member and given several opportunities for the

group to perform.

02IP. Access to Support Services (Click '?' for Prompt): -Office Hours, -Supplemental Instruction (In-class peer tutor), -DSPS, -EOPS, -Library Services, -Counseling Services, -Other
03IP. Follow up to question 02IP (Click '?' for Prompt): Yes.
02IP would not save all the ones we highlight. We save them, but next time, some are missing.
Our students have access to Office Hours, Tutoring Services, Workshops, supplemental Instruction, DSPS, EOPS, Library Services, Counseling Services and Other.

Other:
*Music Department faculty freely offers academic and musical assistance to students outside of the class and promotes inter-curricular connection of knowledge and skills.
*Music Faculty also provides career advising and systematically assist students in preparing and setting transfer goals.
*We are in the process of preparing educational plans for students pursuing various career paths and are working with Valerie Harris in Counseling as the point-Counselor for music students.
*Staff Pianist, Milena Hmeleva provides individual coaching sessions for applied music students working on literature with piano accompaniment.
*Staff Pianist, Milena Hmeleva also assists students in Voice Class by recording the melody and accompaniment for song assignments and by helping individual students to learn music as necessary.
*In Elementary Piano Classes, Milena helps students who are struggling to keep up by correcting hand positions, helping them to follow music, and showing the key points of the task.
*Student Section Leaders in choral ensembles lead sectional rehearsals and help less experienced singers learn their part.
*We give special support to students, if we are notified about their specific needs such as vision impairment.
04IP. Degrees/Certificates (Click '?' for Prompt): According to the Program Review Data, 17 Music AA degrees were awarded in the last four years, however, this Data is incorrect. More students than that received AA degrees in music.
05IP. Improve Completion (Click '?' for Prompt): We do the following to improve completion of degrees and transfers:
1. We check with our alumni students about the theory placement exams they take at the universities after they transfer to ensure all contents are covered in our courses. (Our students habitually pass these exams with flying colors and do not need to take remedial courses.)
2. We have checked the Piano Proficiency Exam requirements of CSU Sacramento, and have created two levels of Keyboard Harmony courses to cover the skills needed to pass this exam. Similar exams are given at most CSU campuses. Students who take these courses at Yuba College will be able to pass such exam, and will not need to take the lower-division piano courses after they transfer.
3. We have developed the ADT in Music and are in the process of revising our AA in Music to strengthen the knowledge and skills required to audition successfully to transfer to universities.
4. We keep close contact with our students in consultation about careers in music, possible universities to transfers, elective courses that would help their career goals, etc., so that the students are thinking about their long-term goals throughout their time at Yuba College.
5. We have developed a strong tutoring system with the help of Student Success Center. We identify students who need tutoring at an early stage every semester to help them succeed. Our tutors are also getting a wonderful experience in teaching and reviewing the materials, so they can excel after they transfer.

06IP. Course Outlines (Click '?' for Prompt): All CORs have been updated.
07IP. Collaboration (Click '?' for Prompt): Our program works closely with the counseling department, EOPS, DSPS, heavily advertises workshops to our students, strongly promote public musical performances, and always have from 2 to 4 music tutors available to cover almost all classes needed for a major in music, and other classes when available.
08IP. Catalog Currency (Click '?' for Prompt): No changes are needed in the current catalog.
09IP. For CTE Programs Only (Click '?' for Prompt): NA
10IP. DE Students (Click '?' for Prompt): We recently added an online MUS3 section, which is in high demands. The success rate of the students are comparable to the face-to-face course. The instructor holds online office hours, communicate with students via emails, and gives feedback to students who are lugging behind. We comply with Section 508 of the Rehabilitation Act when students with disabilities are enrolled in the class.
11IP.Disproportionate Impact(Click '?' for Prompt): In the Music Program, the percentage of persons from a particular racial, ethnic, gender, age or disability group who are directed to a particular service or placement based on an assessment instrument, method, or procedure IS NOT significantly different from the representation of that group in the population of persons being assessed.
In simpler terms, in the Music Department, students' access to key resources and supports and ultimately their academic success

IS NOT hampered by inequitable practices, policies and approaches to student support.

12IP. Mapping (Click '?' for Prompt): Yes
13IP. Course SLOs (Click '?' for Prompt): Our Course SLOs constantly result in improvements to our teaching. Our success rate, however, is very high, so there has been no need for dramatic changes to the program as a result of our assessments.
14IP. Program SLOs (Click '?' for Prompt): Program SLOs have not yet been assessed, but are scheduled for assessment by the end of the fall 2015 semester.
15IP. Professional Development (Click '?' for Prompt): Faculty participate in a great deal of professional development. Here are some examples:

Professional Organization Memberships and Conferences
- College Music Society
- Sacramento Classical Guitar Society
- Peabody Conservatory/Johns Hopkins Alumni Association
- National Collegiate Choral Organization
- National Association of Teachers of Singing
- Music Association of California Community Colleges
- American Choral Directors Association

Committees:
- DC3
- Budget Summit Committee
- Curriculum Committee
- Tenure Evaluation Committee

Activities:
- Attends every YCCD Board of Trustee meeting, including Summer meetings, Woodland meetings, and Lake County meetings
- Hosts Tuesday Noon Music Lecture/Recital Series (2nd Tuesday of every month school is in session)
- Hosts Yuba College Variety Show (once each semester), which includes holding auditions and conducting a dress rehearsal
- MC for the Yuba College Events Series
- Takes photographs of student recitals, Variety Show acts, Public Events Series, student lobby musicians, student “fine dining week” performances, and other music department endeavors to create a visual record of each semester
- Donated clothes, shoes, towels, socks, children’s clothes, children’s shoes and toiletries to the victims of the fires in Lake County
- Sets up three hammocks just outside the music department Tuesday through Friday (Monday is mowing day) during good weather in an attempt to make the campus more student-friendly
- Prepares music students to perform in Theater lobby for one hour before Yuba College Public Events Series
- Worked with Culinary to have music students perform for “fine dining week” in Flavors Restaurant
- Attended every Yuba College Play since last evaluation
- Attended every Yuba College Band and Jazz Concert since last evaluation
- Attended every Yuba College Chorale Concert since last evaluation
- Appears live on KUBA radio and Country 103.1 radio monthly to promote Yuba College Music programs
- Appears live on Q97 radio to promote Yuba College Music Programs
- Attended AAUP (American Association of University Professors) conference in New York in 2014 and Denver in 2015.
- President of the Yuba College Faculty Association
- Hosted an informal “Learn Ukulele” group for Yuba College Faculty and Staff twice a month
- Sent photos and press releases to the Appeal-Democrat that resulted in photos and articles in the local paper promoting music department events.
- Wrote the script for Borders and Bridges Presentation “Heifetz as I Knew Him” by Ayke Agus, a fundraiser that raised $500 for Casa de Esperanza (shelter for battered women) and Music in our Community
- Found pay performance jobs for students at community events and worked with students on the best way to promote oneself as a performing musician at weddings, restaurants and the like
- Recorded 5-6 PSA announcements per semester for promoting Yuba College Music Events on KUBA and Country 103.1 radio stations

Performances and whatnot (non-paid, to promote the District and the Music Department):

- Judged Marysville "Battle of the Bands" 2014 and 2015, to raise money for Harmony Health
- Performed military snare drum for ASYC sponsored Constitution Day Activities September 15, 2015
- Yuba City and Marysville Rotary Clubs (performing solo or with students)
- Rideout Hospital Foundation Events (performed at opening of Cancer Center and at several Rideout Events, including their Foundation Dinner)
- Kaiser Hospital "Healing Music" program volunteer
- Performed at the "Teacher Expo" in Yuba City Spring 2015 to promote music in our community and raise money for music scholarships
- Composed a 9-minute piece for violin and flamenco guitar that was performed in Yuba City with violinist Ayke Agus for a fund raiser in February 2014
- Performed 9-minute original composition with violinist Ayke Agus at the September 3, 2015 Borders & Bridges Presentation "Heifetz as I Knew Him"

As you can see, this type of professional development is very beneficial for the students.

16IP. Reflection (Click '?' for Prompt): Program is already highly successful in training musicians and helping students transfer to the University level. The program review will be used to fine tune the program practices.

Are you ready to submit your final program review?:

Program Recommendation: Fulltime Instrumental Faculty Position

Hire a fulltime faculty member to replace the position vacated by the retirement of Dr. Miller in 2010.

Recommendation Priority: 3. High Priority
Year(s) Requested: 2011-2012
Request Date: 05/01/2010
Supporting Evidence : YCCD data shows that without a fulltime Instrumental faculty, FTES dropped from an average of 102.23 in 2010 to 63.26 in 2011. WSCH/FTEF dropped from 430.54 in 2010 to 311.63 in 2011.
In addition, a fulltime replacement results in a more holistic department, with the faculty member here daily, counseling students, recruiting, and shaping the Instrumental program to compliment other offerings, such as music history and music theory. This cannot be done by an adjunct who is teaching one or two classes per week. Fulltime instrumental faculty also oversees the management of the instrumental music library holdings and the instrument inventory, which must be updated and actively maintained in an ongoing basis.

Plan of Action

Staffing - Faculty - Hire fulltime Instrumental faculty as soon as possible. (Active)
Budgetary Impact: fulltime faculty salary
Timeline/Responsible Party: Robert Mathews, Aya Ueda, Fine Arts Dean and Staffing Committee

Status

Reporting Year: 2015-2016 10/14/2015
Recommendation Progress: Recommendation Needs Improvement/Attention
Position is still vacant.

Reporting Year: 2014-2015 10/14/2014
Recommendation Progress: Recommendation Needs Improvement/Attention
We have submitted staffing request for this position every year since 2010. The need grows stronger yet the request has not been approved to date.

10/11/2012
Recommendation Progress: Recommendation Needs Improvement/Attention
The music department again submitted a request for this position. As of yet, nothing has been done.

Related Goals

YC - Music Program Review

Institutional Learning Outcomes
Communication - Effectively use language and non-verbal communication consistent with and appropriate for the audience and purpose.
Critical Thinking - Analyze data/information in addressing and evaluating problems and issues in making decisions.
Global Awareness - Articulate similarities and differences among cultures, times, and environments, demonstrating an understanding of cultural pluralism and knowledge of global issues.
Information Competency - Conduct, present, and use research necessary to achieve educational, professional, and personal objectives.
Personal and Social Responsibility - Interact with others by demonstrating respect for opinions, feelings, and values.

YC - Music Program Review
Achieve a well-balanced full-time faculty compliment that best meets the needs of our students.
Improve the system of offering Applied Music to music majors as not to impact the faculty in a negative way.
Develop a Cultural events series in conjunction with other Fine Arts Departments and the Public Events Office.
Offer more sections of music courses to meet the demands of students, especially in the areas of Humanties, ECE and piano classes at all levels.
Enable a plan for purchase of new school instruments.
Take more music students to the schools and community for performances.
Enable a plan for instrument repair and maintenance.

Program Recommendation: Piano faculty

Hire one fulltime piano faculty.

Supporting Evidence : For too many years the music department has tried to make do without a fulltime piano faculty member. As a result, the college is not attracting as many piano music majors as possible. In most schools, the piano program is the foundation upon which the rest of the music program is built. To have the piano program managed "on the side" by the Choral/Vocal faculty detracts from the Choral program and does not give justice to the piano program.

Plan of Action

Staffing - Faculty - Hire fulltime piano faculty. (Active)
Budgetary Impact: fulltime faculty salary
Timeline/Responsible Party: This position should not be hired until after the fulltime Instrumental faculty position is filled. Responsible Parties: Robert Mathews, Aya Ueda, Fine Arts Dean, Faculty Staffing Committee

Status

10/15/2012

Recommendation Progress: Recommendation Needs Improvement/Attention
No headway made in this area. First we must hire a replacement full time instrumental faculty before we can move on to a full time piano faculty.

Program Recommendation: Pianos

Buy or trade in one existing piano for a Steinway baby grand piano.

Year(s) Requested: 2011-2012
Supporting Evidence : Faculty Ueda and Mathews have met with Steinway representatives and Vice President Trutna to discuss buying a Steinway piano and trading in existing poor-condition pianos. A plan to make Yuba College an "All-Steinway" school has been into effect for over a decade. We are one piano away from achieving the goal of being an "All-Steinway" school. Research by

YC - Music Program Review

Steinway has shown that once it becomes know that a school is "All-Steinway," piano enrollment increases as the more serious piano students become aware of the school's commitment to excellence.

Plan of Action

Equipment - Information and background has been given to the dean (in 2011). (Active)
Budgetary Impact: $75-90,000 (not including trade in value)

Status

10/15/2012

Recommendation Progress: Recommendation Needs Improvement/Attention
No information received from budget or equipment concerning this matter.

Purchase a new Steinway Piano (with possible trade-in of existing non-Steinway piano(s)) (Active)
Budgetary Impact: $75,000-90,000
Timeline/Responsible Party: Robert Mathews

Equipment - Set some money aside each year for a piano fund until enough is saved to purchase a piano. Steinway is also willing to work with us to bring the community in on donations. They've done this in many communities with great success. (Active)
Budgetary Impact: $75,000-90,000 depending on availability and trade-in value.
Timeline/Responsible Party: Timeline is flexible. Once we decide how much to put aside each year, we will have a better idea of the timeline.

Status

Reporting Year: 2014-2015 10/14/2014
Recommendation Progress: Recommendation Needs Improvement/Attention
The budget has been very tight since this was first requested, so we are not any closer to realize this. However, having a baby grand piano in Room 202 would greatly improve the pedagogical situations, and we continue to pursue realization of this request.

Program Recommendation: Piano maintenance

Implement a plan for upgrading and maintaining the existing pianos.

Supporting Evidence : A piano tuning schedule exists at the current time, but no schedule for upgrading and maintaining the existing pianos. Such a schedule would keep the quality of the pianos high while preventing their resale value from dropping.

Plan of Action

Budget money to maintain our existing pianos. (Active)
Budgetary Impact: unknown
Timeline/Responsible Party: Robert Mathews

Status

Reporting Year: 2014-2015 10/14/2015
Recommendation Progress: Recommendation Needs Improvement/Attention
The piano tuning expenses were taken out of the instrument repair budget this semester, which wiped it out. There needs to be a separate budget or the money that were used for tuning needs to be added to the repair budget.

10/15/2012

Recommendation Progress: Recommendation Needs Improvement/Attention
No money has been budgeted to date other than the existing tuning budget.

Program Recommendation: Storage space

Add more storage space. If Measure J funds cannot accomodate this, perhaps a storage POD and movable library shelving unit should be purchased.

Request Date: 02/01/2012
Supporting Evidence : Storage space is at a minimum in building 200. Choral risers are stored outdoors in the quad because there is no other place to put them. The sound shell take up significant space in Room 200 when they cannot be stored in the Theatre. Items sit atop the music files in the piano lab, on top of the instrument cabinets in room 200, and on the floor in the computer lab. Donated books that cannot be stored in the College Library crowd the already small faculty offices. The choral and band music library has reached its capacity in the current filing system but there is no space to add filing cabinets. Overall, the clattering in Building 200 has reached a point that is not safe in emergency situations.

Plan of Action

Facilities - Request Measure J Funds for this. If this is not possible, research cost of storage POD (Active)
Budgetary Impact: unknown
Timeline/Responsible Party: Robert Mathews, Measure J

Status

Reporting Year: 2014-2015 10/14/2015
Recommendation Progress: Recommendation Addressed/Satisfactory Progress
We were given a storage space in Bldg 500.

10/15/2012
Recommendation Progress: Recommendation Needs Improvement/Attention
No progress made for this recommendation.

Program Recommendation: Practice Rooms

Add more practice rooms.

Supporting Evidence : As the music department becomes more successful at encouraging students to practice, there comes a time when there is not enough practice space available. We currently have 4 very small practice rooms. Only duets and trios could practice in them. We are in need of places for medium or larger ensembles (6-12 people) to practice. We currently use classrooms, the piano lab, the computer lab, and even office space as a stop-gap measure to find places for students to rehearse.

Plan of Action

Facilities - Request Measure J Funds.
Request estimate from Wenger Music Corporation for stand-alone practice rooms. (Active)
Budgetary Impact: unknown
Timeline/Responsible Party: Robert Mathews

Status

Reporting Year: 2014-2015 10/14/2015
Recommendation Progress: Recommendation Needs Improvement/Attention
More and more students are utilizing practice rooms. Some students are turned away when all the practice rooms are occupied. If we gain more students, they will not have access to practice at school. We need to find ways to add more practice rooms.

10/15/2012
Recommendation Progress: Recommendation Needs Improvement/Attention
No progress on this recommendation because no Measure J funds have yet been authorized for improvement of the 200 building.

Program Recommendation: Sound improvement for the Jazz Band, musicals and concerts

Purchase three Bose L-1 Model 2 sound systems ($3,000 each).

Supporting Evidence : When the jazz band performs in the Theatre or at other venues, it needs a portable sound system that would enable all of the solists to be heard. The most practical solution is the affordable, highly portable Bose L-1 Model 2 sound system, which is easily set up and torn down, and does not require someone to monitor and adjust the sound from the sound booth. In 2011 Yuba College put on their first musical in over a decade, "Sweeney Todd." Modern musicals use synthesisers and other electronic musical instruments, which require an amplification system. A Bose L-1 Model 2 system was borrowed for this musical and proved to be exactly what is needed for professional sound. The units are useful for all types of concerts and events where the amplification is necessary.

Plan of Action

Equipment - Purchase three Bose L-1 Model 2 sound systems ($3,000 each). (Active)
Budgetary Impact: $9,000 total, perhaps a little more with purchase of microphones and cables.
Timeline/Responsible Party: Timeline: It's possible we could stretch this out and get one unit a year for three years. Responsible Party: Robert Mathews

Status

10/11/2012

Recommendation Progress: Recommendation Needs Improvement/Attention
One bose sound system has been purchased. Two more are needed.

Program Recommendation: Electronic drumset

Purchase an electronic drumset, such as a Roland professional V-drums. ($6,000)

Supporting Evidence : Drums are very difficult to take "on the road" to community performances. They are also difficult to balance the sound with the rest of the group. An electronic drum is very easy to balance, as the volume can be adjusted to match the rest of the group electronically.

Electronic drums also come with sounds unavailable on a traditional trap set, such as sound effects and exotic instruments such as Indian Tabla Drums and the like.

Plan of Action

Equipment - Purchase a Roland professional V-drums drumset (Active)
Budgetary Impact: $6,000
Timeline/Responsible Party: Robert Mathews

Status

10/15/2012

Recommendation Progress: Recommendation Needs Improvement/Attention
There does not appear to be money for this item in this year's budget.

Program Recommendation: Larger student locker (storage space)

Add larger lockers for student storage.

Supporting Evidence : Even our current largest lockers (located in the quad) can only store a very small guitar. We have upwards of 50+ guitar students, none of which have a place to store their guitar while they attend other classes.

Plan of Action

Facilities - Contact M & O to get advice on best way to go about this. Perhaps ask if any lockers not being used elseware exist. (Active)
Budgetary Impact: unknown

Timeline/Responsible Party: Robert Mathews

Status

Reporting Year: 2014-2015 10/14/2015

Recommendation Progress: Recommendation Needs Improvement/Attention

We now have large lockers in the courtyard. However, there is no storage space for extra-large instruments such as contrabass. The students now have to leave their instruments in the room between 200 and the Department office, which is becoming very crowded. The instruments cannot be left in hot cars.

Program Recommendation: Harpsichord

Purchase a harpsichord

Supporting Evidence : The harpsichord is a Baroque instrument. Currently our students who perform Baroque music at our recitals and concerts are accompanied by a piano. The piano did not exist at that time. A harpsichord would make the performance more historically accurate and result in a more realistic performance.

Plan of Action

Equipment - Purchase a harpsichord for use at rehearsals, concerts and recitals. (Active)

Budgetary Impact: $12,000-30,000 depending on the quality of the instrument.

Timeline/Responsible Party: Robert Mathews, Aya Ueda

Program Recommendation: Old instrument replacement

Set up a schedule to replace older, worn and/or useless instruments with new replacement instruments

Supporting Evidence : As instruments become old many become useless. These instruments should be replaced on the criteria that the instrument is needed (currently being used) in an ensemble.

Plan of Action

Equipment - 1. Look at instruments to see which need replacement.
2. Set up a hierarchy of which instruments need replacement first and which can wait. (Active)

Budgetary Impact: unknown

Timeline/Responsible Party: Instrumental Instructor

Program Recommendation: Instrument repair budget

An instrument repair budget should be maintained to keep our instruments in playable condition.

Supporting Evidence : If instruments are not kept in playable condition they will eventually become unplayable and useless to the program. This is a waste of valuable instruments.

Plan of Action

1. Look at the instruments to see which need repair.
2. Set up a hierarchy of which instruments are in most need of repair and which can wait. (Active)

Budgetary Impact: unknown

Timeline/Responsible Party: Instrumental Instructor

Program Recommendation: Outreach

Expand our outreach by taking more students to perform for the schools and community.

Supporting Evidence : The more our music students perform for the community, the better reputation Yuba College has, the more students consider Yuba College a viable place to begin a college degree, and the more the community views Yuba College as an asset

and point of pride.

Plan of Action

Curriculum/SLO - Set up a schedule to take performing students to schools and community performances. (Active)
Budgetary Impact: Minimal
Timeline/Responsible Party: Robert Mathews and Aya Ueda

Status

10/15/2012

Recommendation Progress: Recommendation Addressed/Satisfactory Progress
The Music and Theatre Departments took the cast of the musical, 'The Little Prince' to Linda Elementary, Bridge Street Elementary, and the Yuba City Public Library for presentations of the excerpt from the show and promoted reading in March 2011.

10/11/2012

Recommendation Progress: Recommendation Needs Improvement/Attention
Two students were taken to perform at the Yuba City Rotary club in September of 2012.
One classical guitar student will perform at the new Sutter Center in October of 2012.

Program Recommendation: Building 200 aesthetics

Improve the aesthetics of the 200 building and its surroundings to make it more inviting to students.

Plan of Action

Discuss with M&O to find inexpensive options. (Active)
Budgetary Impact: minimal
Timeline/Responsible Party: Robert Mathews

Status

Reporting Year: 2015-2016 10/12/2015
Recommendation Progress: Recommendation Needs Improvement/Attention
Tree in center of open area in 200 building was removed last year. The music department is requesting 3 fruit-bearing orange trees be planted as replacement.

10/15/2012

Recommendation Progress: Recommendation Addressed/Satisfactory Progress
Hammocks donated by Dr. Mathews are hung and used by many. Dr. Ueda donated some plants for the courtyard. Music students and faculty volunteered to clean up the classrooms and the public area in the Bldg 200 Quad on 10/12/12. Weekly drum circle adds to inviting atmosphere. More can be done.

Program Recommendation: Expand Curriculum to include World Music Performance

Offer classes in World Drumming, Tabla drums, drum circles, sitar, Indian Vocal Techniques or similar courses.

Supporting Evidence : A World Music class exists. The next step would be to compliment this with a World Music Performance class.

Plan of Action

Curriculum/SLO - Add experimental World Drumming class to fall 2012 schedule to explore student interest. (Active)
Budgetary Impact: minimal
Timeline/Responsible Party: Robert Mathews and World Music Instructor

YC - Music Program Review

Status

Reporting Year: 2014-2015 10/14/2015
Recommendation Progress: Recommendation Needs Improvement/Attention
Indian Music Ensemble courses were designed and launched on CurricuNet. They are awaiting approval by the Curriculum Committee.

10/15/2012
Recommendation Progress: Recommendation Needs Improvement/Attention
Adjunct instructor, William Rossel drafted a course outline for Indian Music course that would involve singing and drumming. We planned to offer it in 2012-13 as an experimental course first, but the budget cuts and FTEF reduction did not allow for its realization.

Feedback

Feedback: Music Department purchased 2 Sitars, 2 tabla drums, 2 Drone instruments, and a harmonium. Two sets of tabla drums were donated by music faculty. (10/12/2015)
Approval Status: Approved

Program Recommendation: Advanced Guitar classes

Expand curriculum to include advanced guitar classes.

Supporting Evidence : The music department already offers classes in beginning and intermediate level guitar. An addition of advanced guitar would complete the class guitar curriculum.

Plan of Action

Curriculum/SLO - 1. Make an advanced guitar course outline.
2. Offer advanced guitar in 2012 or 2013 to explore student interest. (Active)
Budgetary Impact: minimal
Timeline/Responsible Party: Robert Mathews and Guitar Instructor

Program Recommendation: add a contemporary performing group

add to curriculum a contemporary performing group

Supporting Evidence : Yuba College currently has a performing Concert Band and Jazz Band. A Contemporary performing group would be group similar to Jazz Band, but perform a variety of rock and pop styles.

Plan of Action

Curriculum/SLO - Purchase items needed for this group:
1. Electronic Drumset
2. Three Bose L-1 Model 2 sound systems (Active)
Budgetary Impact: Electronic Drumset: $6,000
Three Bose L-1 Model 2 sound systems: $3,000 each
Timeline/Responsible Party: Mathews

Curriculum/SLO - 1. Survey student interest in such a group.
2. Make a course outline (or experimental course number) for a course
3. Purchase equipment needed for performance (electronic drums and Bose sound system)
4. Offer the course in 2013 or 2014 to see if it's viable (Active)
Budgetary Impact: Purchase of drums and sound systems (also to be used by Jazz Band and for Musicals in the Theatre)
Drums: $6,000
Sound systems: $3,000 each (3 needed)
Timeline/Responsible Party: Robert Mathews

YC - Music Program Review

Program Recommendation: Bassoon

Purchase school bassoon

Supporting Evidence : The music department does not currently have a bassoon. There are bassoon performers interested in taking concert band, but they cannot because there is no bassoon for them to play.

Plan of Action

Purchase bassoon for concert band performances. Bassoon should be of professional or concert quality. (Active)
Budgetary Impact: approximately $8,000
Timeline/Responsible Party: Instrumental (concert band) instructor (or Robert Mathews)

Program Recommendation: Oboe

Purchase oboe to replace existing cracked oboe. New oboe should have full conservatory key system.

Supporting Evidence : The Oboe we currently have for the music department is cracked. Normally this would make an oboe unplayable. It is possible that the oboe can be repaired, but this would be a temporary measure. A new oboe is needed.

Plan of Action

Purchase new oboe for concert band. (Active)
Budgetary Impact: approximately $2,500-3,000
Timeline/Responsible Party: Timeline: within a few years
Responsible party: Instrumental Instructor (or Robert Mathews)

Program Recommendation: Piano curriculum

Improve offerings of curriculum in piano studies

Supporting Evidence : As the piano curriculum is currently being taught by the Vocal/Choral professor, it cannot be expanded into a full piano curriculum. With addition of fulltime piano position, the curriculum can be expanded to include courses such as accompanying.

Plan of Action

Curriculum/SLO - First hire fulltime piano faculty, then the piano curriculum can be expanded to offer a normal amount of piano courses. (Active)
Budgetary Impact: Fulltime piano position salary.
Timeline/Responsible Party: Timeline: This cannot be implimented until piano faculty is in place.
Responsible Party: Piano faculty

Status

Reporting Year: 2014-2015 10/14/2015
Recommendation Progress: Recommendation Needs Improvement/Attention
We have added the Keyboard Harmony I and II to be taught by Milena Hmeleva.

Program Recommendation: Applied Music restructure

Restructure the applied music classes as to have less negative impact on faculty.

Recommendation Priority: 3. High Priority
Year(s) Requested: 2012-2013
Request Date: 11/01/2012
Supporting Evidence : Throughout California the applied music (private weekly lessons for Music Majors) has been a problem. It seems each college has a different system for applied music. The problem stems from the amount of time the instructor must spend

with each student individually. Because of this strain on the instructor's time, in most schools, 3 applied students constitutes one load unit for the instructor. TMC requires Music Transfer students to take 4 semester of applied music instruction. Currently the instructor load unit is 1.5 regardless of number of students enrolled, though the contact hours multiply by the number of students. There is an added problem when reduction in FTEF is demanded. We need a creative solution to balance these issues.

Plan of Action

Restructure the schedule so that 3 one-hour (or 6 1/2 hour) lessons would constitute 1 load unit. This restructuring would be more in line for how other institutions treat applied music classes. (The current system involves overloading the instructor's schedules to the point of leaving little time for preparation and other duties.) (Active)

Budgetary Impact: minimal
Timeline/Responsible Party: 2012: Meet with supervisors to find best way to go about revision.
2012: Revise course outlines and send through Curriculum Committee
Responsible parties: Robert Mathews and Aya Ueda

Status

10/15/2012

Recommendation Progress: Recommendation Needs Improvement/Attention
Since TMC for AA-T in Music require 4 semesters of applied music instruction, the review of how these courses are structured need to be done ASAP with the Dean and the Academic VP. Budgetary impact also must be assessed.

Program Recommendation: Musicals

Create a plan to make musicals a regular part of Yuba College Public Events.

Supporting Evidence : In the Spring of 2011 the College produced "Sweeney Todd." In the Spring of 2012 it will produce "The Little Prince." However, the manner in which load units and time are allocated is very haphazard and needs to be defined more clearly for all involved.

Plan of Action

Curriculum/SLO - Plan the curriculum and budget so that when a musical is done, it is done with a balance of load units and/or stipends so that the time commitment if fair for everyone involved. (Active)

Budgetary Impact: minimal
Timeline/Responsible Party: Timeline: by Spring 2013
Responsible parties: Aya Ueda and Robert Mathews

Curriculum/SLO - Revise scheduling so that music director doesn't have to volunteer time to put on a musical. (Active)

Budgetary Impact: minimal
Timeline/Responsible Party: 2012: Research and restructuring of schedule
2013: Implimentation
Responsible Party: Aya Ueda

Program Recommendation: Measure J

Improve facilities using Measure J funds.

Supporting Evidence : The masterplan calls for a new roof and other repairs for the 200 building. We also need a new heater/air system, more practice space, etc.

Plan of Action

Facilities - As soon as funds become available, replace roof, heating unit, and other items approved by the building 200 committee. (Active)

Budgetary Impact: only Measure J funds
Timeline/Responsible Party: Timeline: unknown as Measure J seems to be in limbo right now
Responsible parties: Robert Mathews and Aya Ueda

YC - Music Program Review

Program Recommendation: Cultural Events Series

Bring back the (successful) Cultural Events Series at Yuba College

Supporting Evidence : In the early 2000's Yuba College had a successful Cultural Events Series. It even made money. That alone would support its return.

Plan of Action

Staffing - Technical/Clerical - Plan a 4-event evening cultural event series. (Active)
Budgetary Impact: minimal--the previous series made a profit.
Timeline/Responsible Party: 2012-13: planning
2013-13: impliment new cultural event series

Status

Reporting Year: 2015-2016 10/12/2015
Recommendation Progress: Recommendation Addressed/Satisfactory Progress
The Events Series has been resurrected with the music department and public events working together.

10/11/2012
Recommendation Progress: Recommendation Needs Improvement/Attention
A classical guitar concert series is offered on an experimental basis consisting of one classical guitar concert in September, October and November. If the concert attendance is satisfactory, a full concert series could be developed.

Program Recommendation: Expand curriculum in area of humanities and ECE.

Offer more classes and sections in humanities and ECE.

Supporting Evidence : The humanities classes (World Music, History of Popular Music in the US, Music Appreciation, Jazz Appreciation, etc.) fill to capacity. This would indicate a need for more sections.

Plan of Action

Curriculum/SLO - Plan best way to improve class offerings in humanities and ECE. (Active)
Budgetary Impact: minimal
Timeline/Responsible Party: Robert Mathews and Aya Ueda

Program Recommendation: Technology upgrading room 200

Update the technology in room 200, for example, adding a document reader and a flat screen TV. Purchase an encased Rehearsal Resource Center or Stereo Workstation to house the equipment.

Supporting Evidence : A goal of the District is to upgrade classrooms to the status of "smart class rooms". Currently the computer, audio unit and DVD player are placed on an open cart, and collect chalk dust. The equipment are not secured.

Plan of Action

make room 200 a "smart classroom" (Active)
Budgetary Impact: Unknown. This was supposed to have been done with Measure J. Perhaps the cost appears on the Measure J plans for building 200.
Timeline/Responsible Party: Responsible Party: Robert Mathews or Aya Ueda

Related Goals

YC - Music Program Review

YC - Music Program Review
Improve the building 200 facilities
Upgrade the Music Department Technology
Upgrade the Technology in building 200
Make the 200 building more inviting to the general populace at Yuba College.
YC Goal 4 - Consistently and regularly research and evaluate effective modes of delivery for our courses and services such as the on-line music appreciation classes previously offered. Research the feasibility of offering these again to bolster FTES in general music classes.
YC Goal 6 - Continue to meet regularly to evaluate the music program and insure continuous quality improvement.
YC Goal 7 - Continue to meet regularly to improve the quality of the student experience, survey the students informally to ask how the quality of their experience may be improved, and research ways other institutions improve the quality of the student experience.

Program Recommendation: Technology upgrade for room 201

Use more modern technology in room 201, for example, flat screen TVs and document reader.

Supporting Evidence : A goal of the district is to convert all classrooms to "smart classrooms". The computer and all the AV equipment are housed in a cabinet against the wall. The instructor must turn away from the students in order to operate them.

Plan of Action

Equipment - Make room 201 a "smart classroom" including high-grade sound for playing recorded examples for general music classes. (Active)

Budgetary Impact: Unknown. This was supposed to happen with Measure J. Perhaps the amount appears in the Measure J plans for building 200.

Timeline/Responsible Party: Responsible Party: Robert Mathews or Aya Ueda

Status

Reporting Year: 2015-2016 10/12/2015

Recommendation Progress: Recommendation Needs Improvement/Attention

201 has not been made a "smart classroom," but some new technology has been added. Suggest that new technology come with written instructions for use and that faculty are consulted before new technology is added so that the needs of the program are addressed more directly.

Related Goals

YC - Music Program Review
Improve the building 200 facilities
Upgrade the Music Department Technology
Upgrade the Technology in building 200
YC Goal 4 - Consistently and regularly research and evaluate effective modes of delivery for our courses and services such as the on-line music appreciation classes previously offered. Research the feasibility of offering these again to bolster FTES in general music classes.
YC Goal 6 - Continue to meet regularly to evaluate the music program and insure continuous quality improvement.
YC Goal 7 - Continue to meet regularly to improve the quality of the student experience, survey the students informally to ask how the quality of their experience may be improved, and research ways other institutions improve the quality of the student experience.

YC - Music Program Review

Program Recommendation: Wi-fi

Make wi-fi available to the students from the 200 building.

Supporting Evidence : More and more of our music students are using computers and the Internet for their music studies. Many textbooks now come with links that can be used to play musical examples or view educational materials. Building 200 does not yet have access in the form of Wi-fi yet.

Plan of Action

Equipment - Ask IT to make wi-fi available to the students from the 200 building. (Active)
Budgetary Impact: Unknown--IT would know.
Timeline/Responsible Party: Timeline: ASAP
Responsible Party: Robert Mathews or Aya Ueda

Related Goals

YC - Music Program Review
Improve the building 200 facilities
Upgrade the Music Department Technology
Upgrade the Technology in building 200

Program Recommendation: Posture chairs

Purchase 50 posture chairs (chairs designed specifically for musicians and long rehearsals) for use/storage in the theatre.

Supporting Evidence : The blue chairs currently stored at the theatre are not ergonomic for the long rehearsals and performances required of the concert and stage band, as well as recital performers. Existing posture chairs are used for rehearsals and classes in room 200 and they prevent fatigue and backaches for performers.

Plan of Action

Equipment - The Wenger company manufactures several varieties of posture chairs. They could be purchased all at once or, for budgetary purposes, 10 per year for 5 years. (Active)
Budgetary Impact: Posture chairs are $200 each.
Single purchase date: $10,000
Purchasing 10 per year for 5 years: $2,000 per year
Timeline/Responsible Party: If budget is a problem, we could purchase 10 posture chairs a year for 5 years, although, because they are to be stored at the theatre, purchasing all 50 at once would be better.
Responsible party: Instrumental conductor or Robert Mathews

Program Recommendation: Upgrade existing practice rooms

Put a computer (equiped with "Smartmusic" software) in each of 4 existing practice rooms.

Supporting Evidence : The "Smartmusic" software is used in room 200 and has proven to be an effective tool for band and applied music studies.

Plan of Action

Ask IT for four computers. They could be new, but Smartmusic will work with newly retired computers. Each computer would probably need a small table it sit on. (Active)
Budgetary Impact: None. Involves use of used computers not currently being operated on campus.
Timeline/Responsible Party: Timeline. This part could be done very quickly.

Have IT wire the four practice room (208, 209, 210, 211) for Internet use. This is required for the Smartmusic programs to

access musical accompaniments. (Active)

Budgetary Impact: minimal
Timeline/Responsible Party: Timeline: Could be done at same time used computers are requested from IT.
Responsible Party: Instrumental Instructor or Robert Mathews

Once OK for used computers and Internet connections added to four practice rooms, purchase Smartmusic software. (Active)

Budgetary Impact: $500
Timeline/Responsible Party: Timeline: Can be done as soon as the rooms are wired for the Internet.
Responsible Party: Instrumental Instructor or Robert Mathews

Program Recommendation: Ensemble Music Folio Cabinet

Purchase a Wenger Band/Choral Music Folio Cabinet and Sorting Unit

Supporting Evidence : Sorting and collecting ensemble music is usually done in the music office. As the music is spread out, it makes the workspaces almost unusable for our adjunct faculty. This cabinet will be placed in Room 200. Students will leave their ensemble music folder in the assigned slot in the cabinet. This will reduce the number of sheet music that are taken out by students and lost.

Plan of Action

Equipment - Purchase a Wenger Choral Music Library Cabinet (Active)

Budgetary Impact: There are different styles and sizes for the Wenger cabinets. Cost would be approximately $1,500. The sorting unit costs approximately $900.
Timeline/Responsible Party: Timeline: ASAP
Responsible Party: Aya Ueda

Program Recommendation: Upgrade instrument storage cabinets

Replace existing cabinets with Wenger "Individual bay cabinet system" to enable students to store and retrieve instruments without having to have an instructor open and close the storage door for them.

Supporting Evidence : The current instrumental storage cabinets are designed in a way to hold several instruments per cabinet. As a result, an instructor has to unlock and lock the cabinet each time. Wenger cabinets have smaller, individual doors (like school lockers) that individual students can use by themselves.

Plan of Action

Step 1: Have Wenger estimate a cost for the new cabinets.
Step 2: Have the cabinets installed in the summer, as not to impact instruction. (Active)

Budgetary Impact: Unknown: Wenger has many models and styles. In addition, they would have to know exactly how many square feet we need to convert to the new cabinets. I'm estimating $10,000.
Timeline/Responsible Party: Responsible Party: Instrumental Instructor or Robert Mathews

Program Recommendation: Ensemble Music Library

Purchase moving library shelving unit and reorganize filing system for band, chamber and choral music.

Supporting Evidence : The choral, band, orchestra and chamber ensemble music are currently stored in envelopes in metal file cabinets in 202 and 211. They have reached capacity but we do not have any space to add more cabinets. The moving library sytem will save space while offering more filing capacity. The choral inventory is being entered into a database. The band and the chamber ensemble music also should be entered into the database. A student assistant will be helpful in moving and updating the envelopes into the new system.

Plan of Action

Facilities - Room space, ceiling height and floor strength must be considered with the shelving unit specifications. Reorganizations of room arrangements will be necessary. Once the unit is purchased and installed, the music files must be

moved back carefully according to a filing system. The Staff Accompanist is in the process of creating the choral music database. A database for other music must be created and maintained. Hire a student assistant to help with sorting, shelving, etc. (Active)

Budgetary Impact: Unknown. This was to be addressed with the Measure J renovation. Wenger does not list price for the unit online but will quote when specs are met. Database software has already been purchased. Student assistant maybe budgeted at approximately $2000 per year.

Timeline/Responsible Party: Finding additional storing space is urgent and must be addressed for 2012-13. Aya Ueda & Robert Mathews (Database maintained by Milena Hmeleva)

Program Recommendation: Upgrade Piano Lab in 202

Plan to repair and replace keyboard pianos gradually as they age. Find a better room arrangement to increase station numbers.

Supporting Evidence : The Lab has 16 student keyboard stations and 1 instructor station. This limits the size of the enrollment. If it can be moved to a larger classroom and additional keyboards purchased, the class size can be increased. The Elementary Piano class always fills up within few days of registration. As the keyboards age, they must be repaired and eventually replaced.

Plan of Action

Equipment - Consult Dean and VP regarding the possibility of moving the lab and purchasing additional keyboards and stations. Check wear annually and repair or replace as necessary. (Active)

Budgetary Impact: Unknown. The request was made for Measure J remodel.

Timeline/Responsible Party: Aya Ueda in consultation with the Admin.

Status

Reporting Year: 2014-2015 10/14/2015

Recommendation Progress: Recommendation Needs Improvement/Attention

Seven new keyboards were purchased in 2014-15. We need to purchase 10 more and replace the piano benches.

Reporting Year: 2015-2016 10/12/2015

Recommendation Progress: Recommendation Needs Improvement/Attention

Half the keyboards were replaced in May of 2015. Still need to replace the other half and find a way to make more piano stations.

Program Recommendation: Instrument rental budget

Secure budget to rent instruments.

Supporting Evidence : If students do not own their own instruments that are needed in the band, the department lend our instruments. If new instruments cannot be purchased or necessary repairs cannot be done under the current budget, the department needs to rent instruments.

Plan of Action

Equipment - Establish relationship with a local music store and obtain a rental fee schedule for various instruments. (Active)

Budgetary Impact: Flexible but minimal

Timeline/Responsible Party: As necessary. Band Director or Robert Mathews

Program Recommendation: Paint the facilities

Paint the classroom and facilities of the 200 building.

Supporting Evidence : All rooms and facilities are in need of new paint.

Plan of Action

YC - Music Program Review

Facilities - The classrooms and facilities, including offices and practice rooms should be painted when scheduling allows. (Active)
Budgetary Impact: unknown
Timeline/Responsible Party: Timeline: as scheduling allows
Responsible Party: Robert Mathews and M&O Director

Program Recommendation: new roof

replace the existing roof

Supporting Evidence : The YCCD facilities master plan lists the 200 building roof as "in poor condition and needs replacement."

Plan of Action

Facilities - Replace the roof of the 200 building. (Active)
Budgetary Impact: unknown-this was supposed to have been done with Measure J funds
Timeline/Responsible Party: Responsible Party: Robert Mathews, M&O Director

Facilities - This is listed as needed in the facilities master plan. (Active)
Budgetary Impact: see facilities master plan
Timeline/Responsible Party: Timeline: supposed to have been done with Measure J funds/Responsible Party: whoever decides how to spend the Measure J funds
YC - Location: Marysville Campus

Program Recommendation: replacement of glue-on ceiling tiles

replace glue-on ceiling tiles where they have come off

Supporting Evidence : The YCCD Facility Master Plan states that "the glue-on ceiling tiles are in need of replacement in some areas."

Plan of Action

Facilities - Have M&O come out and assess cost and timeline. (Active)
Budgetary Impact: unknown-This was supposed to have been paid for with Measure J funds
Timeline/Responsible Party: Responsible Parties: Robert Mathews, M&O Director

Program Recommendation: replace 9x9 inch floor tiles in 200 building

9x9 floortiles should be replaced with tiles that do not have asbestos.

Supporting Evidence : The YCCD Facilities Master Plan states that "The 9x9 inch floor tile should be replaced in the building as they contain asbestos."

Plan of Action

Facilities - Replace 9x9 floor tiles with tiles that do not have asbestos. (Active)
Budgetary Impact: unknown-this was supposed to have been paid for with Measure J funds
Timeline/Responsible Party: Responsible Parties: Robert Mathews/M&O Director

Program Recommendation: Emergency Lights

Install emergency lights in the classrooms in the 200 building.

Supporting Evidence : The YCCD Facilities Master Plan states "Emergency lights are not present."
200, 201 and 202 are windowless classrooms. When the power fails there is no light whatsoever in these rooms, not even a lighted "exit" sign.

Facilities - Install emergency lights in the 200 building classrooms. (Active)
Budgetary Impact: unknown-this was supposed to have been paid for by Measure J funds
Timeline/Responsible Party: Responsible: Robert Mathews/M&O Director

Program Recommendation: Replace electrical panel boards, wires and receptacles in 200 building

Replace electrical panel boards, wires and receptacals in the 200 building

Supporting Evidence : The YCCD Facilities Master Plan states: "the electrical panel boards, wires and receptacles are original equipment and need to be replaced." "Original equipment" means from 1962 when the building was constructed.

Plan of Action

Facilities - Replace electrical panel boards, wires and receptacles in the 200 building. (Active)
Budgetary Impact: unknown-Measure J was supposed to have paid for this.
Timeline/Responsible Party: Responsible Parties: Robert Mathews and M&O Director

Program Recommendation: Emergency Generator

Install an emergency generator for building 200.

Supporting Evidence : The YCCD Facilities Master Plan states: "The building does not have an emergency generator."

Plan of Action

Facilities - Install an emergency generator. (Active)
Budgetary Impact: unknown-measure J was supposed to have paid for this
Timeline/Responsible Party: Responsible: Robert Mathews and M&O Director

Program Recommendation: Fire Sprinklers

Install fire sprinklers in the 200 building (only storage areas and restrooms currently have fire sprinklers)

Supporting Evidence : The YCCD Facilities Master Plan states "The building only has a fire sprinkler system in storage areas and in restrooms."

Plan of Action

Facilities - Install fire sprinklers in the 200 building. (Active)
Budgetary Impact: unknown-this was supposed to have been done with Measure J funds
Timeline/Responsible Party: Responsible: Robert Mathews and M&O Director

Program Recommendation: New Heating and Air-Conditioning system

replace old, unreliable heating/air system with newer model.

Supporting Evidence : We have had major problems with the heating and air system every semester. It's just a very old system.

Plan of Action

Facilities - Replace heating/air system (Active)
Budgetary Impact: unknown-we had asked for this from Measure J funds.
Timeline/Responsible Party: Responsible: Robert Mathews/M&O Director

Facilities - This is listed in the facilities master plan. (Active)
Timeline/Responsible Party: Timeline: Contingent upon use of Measure J funds

YC - Music Program Review

Responsible party: whoever decides what to spend Measure J funds on

YC - Location: Marysville Campus

Program Recommendation: carpet replacement

Replace all carpets in the 200 building

Supporting Evidence : All carpets are very worn and in need of replacement.

Plan of Action

Replace all carpets in the 200 building. Begin with the most worn carpet, room 200. (Active)

Budgetary Impact: unknown-it would be acceptable to replace the carpets one at a time, for example, one per semester, if that would help the budgeting.

Timeline/Responsible Party: Responsible: Robert Mathews/M&O Director

Program Recommendation: Replacement mirror for room 208

Replace missing mirror (removed when found broken several years ago) in room 208. The wall mirrors are used by voice students to check posture as they sing.

Supporting Evidence : Every practice room has a wall mirror for the vocal students except 208. That mirror broke several years ago and was never replaced.

Plan of Action

Facilities - Replace missing wall mirror in 208. (Active)

Budgetary Impact: The cost of the mirror.

Timeline/Responsible Party: Robert Mathews/M&O Director.

Program Recommendation: restroom mirror

Replace mirror in men's restroom of 200 building due to graffiti

Supporting Evidence : Graffiti has been scratched onto the men's room mirror in the 200 building.

Plan of Action

Facilities - Replace restroom mirror (men's room, building 200) (Active)

Budgetary Impact: the cost of the mirror

Timeline/Responsible Party: Robert Mathews/M&O Director

Program Recommendation: Add more picnic tables

Add more picnic tables in and around the 200 building.

Supporting Evidence : The (single) picnic table we have in the 200 building is very popular, but we have more students who want to sit and study outside than we have tables.

Plan of Action

Facilities - Add more picnic tables in and around the 200 building. Adding one at a time or many at once are both good options. (Active)

Budgetary Impact: The cost of the picnic tables

Timeline/Responsible Party: Robert Mathews/M&O Director

Program Recommendation: doorbar replacement

replace the missing doorbar on the glass door outside room 200.

Supporting Evidence : The doorbar is missing and it may be a code violation.

Plan of Action

Facilities - replace the missing doorbar on the glass door outside room 200. (Active)
Budgetary Impact: unknown
Timeline/Responsible Party: See Robert Mathews if your not sure which door.
Responsible: Robert Mathews/M&O Director.

Status

Reporting Year: 2015-2016 10/14/2015
Recommendation Progress: Recommendation Needs Improvement/Attention
Now BOTH doorbars have broken off. This is dangerous--someone could lose a finger trying to close these heavy doors without the doorbars.

Reporting Year: 2015-2016 10/12/2015
Recommendation Progress: Recommendation Needs Improvement/Attention
Now BOTH door bars have broken off and need replacing.

10/11/2012
Recommendation Progress: Recommendation Needs Improvement/Attention
No replacement for the doorbar yet.

Facilities - It is very dangerous to have these heavy doors without bars to open and close them. (Active)
Timeline/Responsible Party: M&O
YC - Location: Marysville Campus

Program Recommendation: Music Department sign

add a welcoming sign on the South side of building 200 that says "Music Department"

Supporting Evidence : The sign would instantly identify the building for new students.

Plan of Action

Facilities - M&O meet with Robert Mathews to discuss the location and type of sign needed. (Active)
Budgetary Impact: minimal
Timeline/Responsible Party: Responsible: Robert Mathews and M&O Director.

Program Recommendation: Music Park

Create a park-like atmosphere (similar to Olive Hill on the East side of the 100 building) by adding picnic tables and trash cans on the West side of building 200.

Supporting Evidence : The area would make a good place for students to sit and eat lunch or study and would make the campus look very welcoming, especially as it would be at the entrance of the College near the parking lot. Outdoor concerts and/or band performances could occur their, too.

Plan of Action

Facilities - Have M&O meet with Robert Mathews to discuss the feasability and timeline for such a venture. (Active)
Budgetary Impact: unknown
Timeline/Responsible Party: Responsible: Robert Mathews and M&O Director

Program Recommendation: AA-T in Music

YC - Music Program Review

Establish AA-T in Music degree as recommended by the State Transfer Model Curriculum which is intended to minimize time spent at Community Colleges.

Recommendation Priority: 3. High Priority
Year(s) Requested: 2012-2013
Supporting Evidence : See Curricunet for the proposed degree.

Plan of Action

Curriculum/SLO - Propose new degree through CurricuNet. (Active)
Budgetary Impact: Unknown. Depends on enrollment and necessity to hire applied instructors.
Timeline/Responsible Party: Ueda, Masuda, Curriculum Committee, Administration

Status

Reporting Year: 2014-2015 10/14/2015
Recommendation Progress: Recommendation Needs Improvement/Attention
The ADT was launched in 2014-15. Some courses got the temporary approvement, and are in the process of being revised to match the C-ID descriptions.

Reporting Year: 2015-2016 10/12/2015
Recommendation Progress: Recommendation Addressed/Satisfactory Progress
The AA-T in Music has been established and approved.

Program Recommendation: Curriculum Review and Modification

The current AA in Music degree needs to be reviewed and modified in order to align music course requirements with the lower-division music major requirements at select CSU campuses such as Sacramento, San Jose, Chico and Stanislaus. This will prepare our students to be more successful at admission auditions for transfer, and minimize the number of lower-division courses they will be required to take after the transfer.

Recommendation Priority: 3. High Priority
Year(s) Requested: 2012-2013
Supporting Evidence : Online catalogs of CSU campuses.

Plan of Action

Curriculum/SLO - Research undergraduate CSU catalogs; research other community college AA in Music requirements such as Los Rios; discuss the extent of alignment in relation to course additions, staffing, etc.; propose modification through CurricuNet. (Active)
Budgetary Impact: Most of the courses are already offered, except Intro to Music Technology/MIDI. Depending on enrollment, additional applied music instructors may be needed to teach strings or percussion.
Timeline/Responsible Party: Ueda, Mathews, Masuda, Curriculum Committee

Program Recommendation: Improve Articulation

Articulate more music courses with specific CSU campuses where our students are likely to transfer.

Recommendation Priority: 3. High Priority
Year(s) Requested: 2012-2013, 2013-2014, 2014-2015

Plan of Action

Curriculum/SLO - Review Course Outlines and compare with CSU BA/BM degree requirements and course descriptions. Work with Articulation Officer to establish articulation of specific courses with specific universities. (Active)
Budgetary Impact: none
Timeline/Responsible Party: Ueda, Mathews, Masuda, Aguinaldo

Program Recommendation: Course Repeatability

YC - Music Program Review

Modify course outlines for class piano, class guitar and ensemble courses to meet the State recommendation to eliminate or limit repeatability.

Year(s) Requested: 2012-2013

Plan of Action

Curriculum/SLO - Modify course outlines for affected courses on CurricuNet. (Active)

Budgetary Impact: Unknown, probably little or no impact.
Timeline/Responsible Party: By the end of Spring 2013. Ueda, Mathews, Masuda, Curriculum Committee

Program Recommendation: Purchase Blueray players

High quality music-related DVDs are available on Blueray discs, but cannot be shown in our classrooms. We need to purchase two players for Room 200 and 201.

Recommendation Priority: 2. Medium Priority
Year(s) Requested: 2013-2014
Supporting Evidence : This aligns with the YC Goal 7, Improve the quality of the student experience at all our campuses and centers.
Evaluation Plan: Purchase at least one Blueray player within two years.

Plan of Action

Equipment - Request the item through Dean. (Active)

Budgetary Impact: $200

YC - Location: Marysville Campus

Status

Reporting Year: 2014-2015 11/30/2015
Recommendation Progress: Recommendation Addressed/Satisfactory Progress
Blueray player was installed in Room 201 by the Media Service in September, 2015. Another player was purchased for Room 200 but it could not be plugged in because the system in the room is outdated. It was installed in Room 202 instead.

Program Recommendation: alto flute repair

repair alto flute

Recommendation Priority: 2. Medium Priority
Year(s) Requested: 2013-2014
Request Date: 02/20/2014
Supporting Evidence : Concert Band SLO, WSCH as well as use in Tuesday Noon Recital Series
Evaluation Plan: repair cost is minimal

Program Recommendation: vibraphone repair

repair motor on Yuba College vibraphone

Recommendation Priority: 2. Medium Priority
Year(s) Requested: 2013-2014
Request Date: 02/20/2014
Supporting Evidence : Band SLO, WSCH as well as Tuesday Noon Music Recital Series
Evaluation Plan: cost to repair is minimal

Program Recommendation: replacement of piano lab "visualizer"

The piano lab "visualizer" is not working and should be replaced.

Recommendation Priority: 3. High Priority
Year(s) Requested: 2015-2016

YC - Music Program Review

Request Date: 10/14/2015
Supporting Evidence : All piano classes are taught in 202 and the visualizer is a visual aid that is needed to show students formation of piano chords and scales.
Evaluation Plan: Without the visualizer, the lab is like a classroom without a chalkboard--severely limited.