Assessment: Assessment Unit Planning

Program Review 2014-15

YC - Administration of Justice Program Review

Year Under Review : 2014-15
Type of Review: Self-Study (2-year)
Program Description : The services offered through the Administration of Justice Program are designed to reflect the values, philosophy and goals of YCC's Mission Statement. In addition to providing relevant training and education for students and employers in the community, the AJ Program has the capacity to generate substantial financial support in the form of FTES. A healthy "bottom line" at Yuba College determines whether Yuba College will have the ability to accomplish its stated mission and goals. (See YC Catalog 2015 -2016 p. 12) The AJ Program's potential to generate significant FTES provides much needed financial support, so other important academic programs with less ability to generate FTES can continue to be offered at Yuba College.

The purpose of the Administration of Justice program is to provide students with a comprehensive introduction to the field of law enforcement, corrections, special investigations, and other public safety related fields. The program offers Associate Degrees, Academies, and Continuing Education/Professional Development courses. The program serves students pursuing a transfer degree, students seeking entry level employment following completion of a state certified academy, and students currently employed who need additional training to stay current and to qualify for promotional opportunities in their field of employment.

For the most part, program academies and certified courses are required by state law for entry-level employment in law enforcement, corrections, and public safety related fields. The AJ program fills an essential training need in maintaining a professional partnership with state agencies such as the California Commission on Peace Officer Standards and Training (POST) and the Board of State and Community Corrections. (BSCC - STC) In addition to the mandated entry –level training certifications, the State of California also requires regular updated or professional development/in-service training for employees working in the public safety sector. The AJ Program plays a key role in meeting essential in-service training needs.

The primary goals and objectives of the YCC Administration of Justice Program at the YCC Public Safety Center are as follows:

1. Provide transfer curriculum in law enforcement and corrections.

2 .Provide academy training for employment in law enforcement, corrections, and special investigations.

3. Provide Continuing Education classes serving the needs of law enforcement, corrections, juvenile counselors, and related fields.

4. Maintain and deliver California Peace Officer Standards and Training (POST) certified law enforcement curriculum.

5. Maintain and deliver California Standards and Training in Corrections (BSCC - STC) certified corrections curriculum.

6. Deliver a comprehensive program of law enforcement and corrections education that commands agency respect statewide and contributes significant FTES to Yuba College.

7. Plan, operate, and market the Administration of Justice Program with emphasis on incorporating YCC values and accomplishing the YCC mission, goals, and objectives. This includes, but is not limited to cultivating a 'student first' philosophy that emphasizes excellence in student learning and success… (2015 -2016 YC Catalog p.12)

A brief history of the Administration of Justice Program is essential to understanding the current status and future direction of

the program. The California Commission on Peace Officer Standards and Training (POST) once described the Yuba College Administration of Justice Program as the largest provider of law enforcement training in the region.

In1990, the total Administration of Justice Program at the Marysville Campus consisted of a daytime Associate Science Degree Program, a nighttime California State Certified Reserve Officer Training Course (832 PC), and a Probation Officer Core Course. Approximately 334 students were enrolled in the program, generating 4 FTES per year. Two full-time faculty members (2.0 FTEF) were primarily responsible for teaching the associate degree curriculum. A few adjunct faculty members were assigned to teach in other areas as needed. One division secretary was available to provide the necessary secretarial duties at that time.

By 1996-1997, the Administration of Justice program had grown to become one of the largest criminal justice programs in the region, with an operating budget of over $700,000. The implementation of a full-time POST Certified Basic Police Academy in 1996/97 and a Specialized Basic Investigator Academy significantly increased the overall size and scope of the AJ program. The program continued to employ 2 full-time faculty members and approximately 60 adjunct faculty members serving well over 1000 students per semester and generating over 300 FTES. (1998 AJ Program Review) This amounted to approximately $1.8 million in revenues toward the Yuba College District General Fund. The Administration of Justice Program subsequently evolved from a department under the auspices of the Applied Arts, Science, and Technology Division into a separate and distinct Administration of Justice Division.

In 2001, the Administration of Justice Program was incorporated into the Public Safety Division and Public Safety Training Center, along with the newly added Fire Technology program and the Emergency Medical Technician Program.

In February of 2009, a lack of staff oversight created POST test administration problems. In May of that same year, an audit of the Basic Police Academy Program was conducted by the State Commission on Peace Officer Standards and Training. (POST) The audit report recommended that all POST certified courses be suspended at the College. In September 2009, POST decertified all POST courses offered by the District, citing test security issues, insufficient staffing, and poorly maintained facilities.

The following figures help to illustrate the level of impact caused by the decertification. In 2008/2009, while the program was presenting its POST Academies, the average FTEF was 14.16 and the average FTES was 284.71. After the POST Academies were suspended during the 2009/10 college year, the FTEF immediately dropped to 3.59 and the FTES followed with 98.62.

In November 2006, voters in the region approved a bond measure (Measure J) to improve district wide facilities. As part of the bond, Yuba College was granted funding to construct a new Health and Public Safety Training Facility. Construction was completed in August 2011, and the AJ staff were permitted to move into the new facility soon after. The facility was officially dedicated in Oct. 2011.

In May 2011, while construction of the new training facility was near completion, POST authorized Yuba College to present a PC 832 course. (Peace Officer Orientation AJ 54 series) This authorization appeared to be the first step in regaining POST certified courses and academies and a key indicator of progress toward achieving a full restoration of the Administration of Justice Program. The 832 PC course has been successfully offered each semester at the YCC Public Safety Center since 2011.

In March 2012, The Probation Officer Core Course (AJ 200 A and AJ 200B) was approved by the Board of State and Community Corrections. (STC) The first session was successfully presented at the new Yuba College Public Safety Center on July 9 – August 10, 2012. Twenty – three students enrolled in the course. Five of the students were affiliated with local Probation Departments, which included Colusa County, Glen County, Sutter County, and Yuba County. It was the first time the course had been offered at Yuba College since 1996. (Total FTES: 3.71)

In August 2012, STC representatives visited the YCC Public Safety Center and conducted an audit of the Probation Officer Core Course Program. These same STC representatives authorized up to two sessions per year at Yuba College due to a projected demand for Probation Officers. This urgency for trained Probation Officers has, for the most part, been created by state legislation passed in 2011, known as the Public Safety Realignment Plan (PC 1230.1) and the Post – Release Community Supervision Act of 2011. (AB 109) A Probation Officer Core Course was also successfully offered in spring 2013 and 2014. The latest POCC Academy is already scheduled for 2016.

In June 2012, the full-time Public Safety Program Director, Rolfe Appel, was terminated from his position at the end of a three year contract. This was the first time the AJ Program was forced to operate without a District – Wide AJ/Public Safety Director since 1992. Jeff Julian (YCC Fire Academy Coordinator) and Ron Turner (YCC AJ Full-Time Faculty) were appointed as temporary Interim Directors. Michael Kime, City of Madera Police Chief (ret.) was subsequently recruited by AJ staff and selected to act as the Interim Public Safety Director in Oct. 2012.

The Public Safety Program Administrative Secretary, Cori Gill, was transferred to another department in September 2012. She was a vital staff member in the program for over 15 years. The loss of her experience, skills, and relationship with the various government agencies negatively impacted the program. Rita Ordiway filled the vacant secretarial position in September 2012. Rita was subsequently trained by POST for TMAS secured testing/ proctoring in October 2012. This was one of the first steps to address the test security issue previously identified by POST and the primary reason for academy decertification.

After a series of meetings between P.O.S.T. representatives and the Interim Director, Michael Kime, authorization was granted on November 19, 2013 to run a POST certified Level III Reserve Training Modular Academy (AJ 50 A and B) at the Public Safety Center. The Modular III Academy is the first of three blocks of State mandated instruction. Level III is a prerequisite and is normally followed chronologically by Level II and Level I. Completion of Level III and Level II may allow graduates to act in a limited part – time, reserve capacity in a law enforcement agency, but completion of all three levels are required to fully qualify a graduate for employment as a full – time, sworn law enforcement officer in the State of California. The first Level III Modular Academy offering at the Yuba College Public Safety Center since 2009 began on January 11, 2014 and culminated with the graduation on March 19, 2014. The Level III course had been planned to accommodate a maximum of 40 students. The course was quickly filled prior to the orientation scheduled for 12/14/13. A substantial number of interested students had to be placed on a waiting list for the next academy.

As the result of the successful completion of the first Level III Police Modular Academy (AJ50 A and B) in March 2014, P.O.S.T authorized both a Level III and a Level II Modular Police Academy (AJ 51 A and B) to run simultaneously at Yuba College. Both courses were offered starting in August 2014 and both culminated in a successful graduating class. At the time of this writing, another round of Level II and Level III Police Modular Academies are currently being offered simultaneously. (Fall 2015) POST representatives have indicated that the Level I Police Modular Academy(AJ 52 A, B and C) can only be authorized after a demonstration of the successful completion of the Level III and Level II Academies mentioned and with clear evidence that the proper level of staffing is in place to run a Level I Police Modular Academy. The POST pre-certification process for the Level I Modular Police Academy is in progress; if approved, it is expected that the first Level I Police Modular Academy will begin in spring 2016.

In May 2015, Dr. Pete Villareal was selected in a hiring committee process to fill the full-time permanent Public Safety Director position. Dr. Villarreal had been acting as the Interim PS Director prior to his selection. In January 2015, Cori Gill was also selected during a hiring committee process to fill the positon of Public Safety Administrative Specialist.

Executive Summary (Include a list of team members): EXECUTIVE SUMMARY

The Public Safety/Administration of Justice Program has experienced dramatic change in the areas of staffing, curriculum, equipment and facilities during the past 5 years. The Program Review document has become an important planning tool for the department, especially during a time of interim staffing and tentative funding and resources. The Program Review has provided the steady course needed during uncertain times. Many of the stated goals in the previous program reviews have now come to fruition. These changes have been of a positive nature, such as the hiring of a permanent full-time Public Safety Director and an Administrative Specialist. P.O.S.T recently indicated it will likely authorize a Level I Police Modular Academy to be held at the Yuba College Public Safety Center during the spring 2016 semester. The Level I Academy is an essential component in the public training program. These are all key indicators that the Administration of Justice Program is on the right track to becoming a valuable program for students to be able to successfully realize their career goals.

Team Members: Dr. Pete Villarreal and Ron Turner

01IP. Department Goals (Click '?' for Prompt): Several goals have been successfully completed since the last program review in 2013-2014, including the following: State C-ID approval on all AJ core courses; creation and approval of an Associate in Science Transfer Degree (AS-T); revision of the AS Law Enforcement Degree; creation and state approval of a new public safety writing course (AJ 78); and the hiring of a permanent full-time Public Safety Director and a Public Safety Administrative Specialist (2013-2014) Additional goals and objectives have also been identified and will be included in this report. The following program goals were selected after conducting an evidence based approach in order to determine important factors related to community needs, employer demand and student success. This evidence based approach relies on relevant information and feedback from students and the Public Safety Advisory Board. The advisory board helps to ensure that curriculum and course delivery remains current and relevant. The members of the advisory board represent state and local law enforcement, corrections and other public safety related agencies within the YCC sphere of influence. This arrangement is beneficial to both the agencies seeking trained employees as well as to the YCC students seeking to prepare for gainful employment in the public safety sector.

The overriding goal for the Yuba College Public Safety Department since the State Commission on Peace Officer Standards and Training (POST) decertified all training courses and academies in September 2009, has been to achieve the full restoration of the AJ program. Exhaustive efforts have been made by management and department staff to achieve this goal since 2009 and much has been accomplished. The Peace Officer Orientation Course (PC 832 AJ-54 series), Level III and Level II Reserve Police Modular Academies (AJ-50; AJ-51 series), Juvenile Counselor Academy (AJ 202 A and B), Correctional Officer Core Course (AJ-70 A and B) and the Probation Officer Core Course (AJ - 200 A and B) have all been restored and are currently being offered on a consistent basis at the Yuba College Public Safety Center.

The investments for student success and retention are directly linked to the accomplishment of the stated program goals. This is especially the case as it relates to the restoration of the Level I Police Modular Academy and the required staffing necessary to operate the full complement of academies. The Level I Police Modular Academy is an essential POST training requirement and it is in great demand, especially since it is not being offered by any other training provider in the region. If progress continues by successfully offering a Level I Police Modular Academy, Yuba College will once again become a notable “one stop” law enforcement training provider in the region, serving up to 19 counties in the Northern California Region.

CURRICULUM AND TRAINING GOALS

1. Peace Officer Academy Certification: Obtain certification to present POST Level I Police Modular Academy in addition to the Level ll and Level lll Police Modular Academies. Keep administrative documentation current and select certified instructors. Re-establish college funding. The Level l Academy is 16.5 units (approx. 2.0 FTEF) and costs approximately $120,000.

It was initially believed that the restoration of the AJ program would not be complete until a full – time Basic Police Academy (AJ-58 series) was once again offered at the Yuba College Public Safety Center. For this reason, extensive planning efforts were focused on achieving this end after 2010. After consultation with POST representatives and members of the Public Safety Advisory Committee, the goal to seek restoration of a full time Basic Police Academy has been modified. The functional equivalent to the Basic Police Academy would be the full restoration of the Police Modular Academies. The current Public Safety Director, Dr. Pete Villarreal, is of the opinion that the primary focus should be on achieving recertification of the Level I Police Modular Academy (AJ 52 A, B and C) instead of the full – time Basic Police Academy (AJ -58 series). Fewer additional resources will be required to qualify for POST certification of Modular I and it will not be in direct competition with other law enforcement training providers such as Butte College. In addition, the Level I Police Modular Academy is an essential POST training requirement and it is in great demand, especially since it is not being offered by any other training provider in the region.

POST representatives had set preconditions on the process of achieving the Level l Police Modular Academy. In November 2013, P.O.S.T. granted permission to offer the Level III Police Officer Modular Academy (AJ 50 series) at the Public Safety Center. The Police Modular III Academy is a prerequisite and is normally followed chronologically by Level II and Level I. Completion of Level III and Level II allows graduates to act in a limited, part - time or reserve officer capacity in a law enforcement agency. Completion of all three levels (I, II and III) are required to fully qualify a student for employment as a full - time, sworn law enforcement officer in the State of California. In other words, Level I is the final link required for a student to complete his or her peace officer training. As a result of the successful completion of the first Level III Police Modular Academy (AJ50 A and B) in March 2014, P.O.S.T authorized both a Level III and a Level II Modular Police Academy (AJ 51 A and B) to run simultaneously at Yuba College. Both courses were offered starting in August 2014 and both culminated in a successful graduating class. At the time of this writing, another round of Level II and Level III Police Modular Academies are in currently being offered simultaneously. (Fall 2015)

POST representatives have indicated that the Level I Police Modular Academy (AJ 52 A, B and C) can only be authorized after a

demonstration of the successful completion of the Level III and Level II Academies mentioned and with clear evidence that the proper level of equipment, staffing and resources are in place to run a Level I Police Modular Academy. The POST pre-certification process for the Level I Modular Police Academy is in progress; if approved, it is anticipated that the first Level I Police Modular Academy will begin in spring 2016. Restoration of all Police Modular Academies will place Yuba College into the position of a full - service law enforcement training provider and will greatly contribute to helping Yuba College realize its goals to advance student success.

The goal of restoring the Level I Police Modular Academy necessitated the need for additional funding to acquire the necessary staffing, equipment and resources. The AJ operating budget has been restored to $173, 920.00. This does not include instructors' costs, but the necessary funding is now in place to meet the POST mandated staffing requirements for a Director, Coordinators and Recruit Training Officers. (RTO)

2. S.I.B.C. (Specialized Investigator's Basic Course AJ 217 A and B series): Restore POST certification to present course. This course is for entry-level state investigators. It was decertified in 2009. Pre-conditions include the POST certification of the full complement of Police Modular Academies l, ll and lll at Yuba College. Prepare mandated training materials, select certified instructors and re-establish college funding. (657.5 hours, 25 FTES)

- Instructors - $40,000
- Facilities - $20,000
- Instructional Aides - $15,000
- Scenario Based Training - $7,500
- Range Training - $5,500
- Office Supplies - $2,000

- Total $90,000

3. AS Administration of Justice Basic Police Academy (AJ 58 series): Completion of the Basic Peace Officer Academy and the required GE and elective courses qualifies an applicant for this AS degree. The modular format academy is equivalent to the Basic Academy; modify or add an additional AS degree for completion of Police Modular Academy Level l, ll and lll.

4. Distance Learning: Incorporate distance Learning (CANVAS) for the presentation of AJ courses. Record class presentations and then have them available on the web for video streaming later.

5. Security Officer Training: The Administration of Justice program should explore the development of this curriculum and become certified to offer its presentation. California Department of Consumers Affairs requires that private security officers receive basic security training at the time of hire and attend additional training within six months of appointment (B&P Code 7583). The training required is 24 hours in length. Further, security guards are required to attend 8 hours of additional training each year. Currently, local, private security companies send their personnel to Sacramento and Chico for this mandated training.

6. Emergency Services Management Degree: Develop an Associate Degree program that offers training in Emergency Services Management. The degree should focus on offering courses that are modeled after FEMA's Emergency Management courses and are transferable.

7. Develop and offer an AS degree in Court Services.

8. Revitalize and fully market the AJ Correctional Degree and correctional related curriculum offerings.

9. Establish a Summer Youth Public Safety Academy and/or Explorer's Post.

STAFFING GOALS

Presentation of the Level l Police Modular Academy will require approximately $120, 000. The following list of staff positions takes into account the minimum staffing levels required by POST to operate an academy. Although the three types of Academies vary slightly in required hours, the following figures can be used to determine the costs once authorization is granted by POST.

- Facilitator for one academy=$17,000
- Recruit Training Officer (RTO) for one academy=$12,000
- Instructional Aide (IA) for one academy=$6,000
- Role Players for one academy=$8,000
- Supplies & Services for one academy=$3,000
- Adjunct Instructors (FTEF) for one academy=$43,000
- Scenario Evaluators = $11, 000
- Emergency Vehicle Operating Course (EVOC) = $20,000

2. Clerical Assistant: Hire a full time Clerical Assistant to assist the Public Safety Administrative Specialist with the increased workload precipitated by the Level l Modular Academy. This was noted in the POST Basic Course Certification Review (BCCR) in April 2006 and has remained an important issue. Make request through college budget process to fund a full time Clerical Assistant.

3. Assistant Director: Hire Full Time or Part Time Assistant Director to assist with operation of POST academies. This was noted in POST Basic Course Certification Review (BCCR) in May 2009. The AJ Program requires more administrative help. The program relies on one director to manage AJ, Fire Tech, and EMT programs. Determine the best employment classification/title for this Assistant Director position. Submit hiring request with justification during appropriate college time line. $30,000 (half time) to $60,000 a year + benefits (full time)

4. Full Time Faculty: Hire another Full Time Faculty member. The program relies too heavily on adjunct staff. This new position would be utilized to teach at least a 60% AJ course load and oversee Police Academy functions for the remaining 40% of time. Approximately $80,000 per year would need to be added toward a FTEF account. The program employs over 90 adjunct faculty and facilitators. They are tasked with supplementing the AJ degree program and the various training courses and academies. The AJ Program employs one full-time faculty who is primarily assigned to provide instruction in the AJ Law Enforcement Degree Program. A full-time faculty previously assigned to teaching the AJ Corrections Degree Program retired in 2007. The position was never replaced. The AJ Program offers 28 degree core semester courses. The program only has only one full-time faculty to teach 10 of these courses in one academic year. The remaining 18 courses (64%) are taught by adjunct instructors. In addition to teaching the degree courses, the full-time faculty member is responsible for evaluating the adjunct faculty employed in the AJ Program, Fire Technology Program, and EMT Program. The full-time faculty member is also responsible for the program reviews, program vitality reports, articulation agreements, curriculum development, and college committee work.

EQUIPMENT and RESOURCES GOALS

1. Academy Equipment: Obtain Glock Trainer handguns so students have a "non-firing" handgun they can be temporarily assigned to practice trigger pulls and slide manipulation. Each Glock Trainer handgun is $450 and program needs 10=$4,500.

2. EVOC Driving Course: Need for an EVOC driving course with a "skid pan." As noted on Measure J Health & Public Safety building plan, develop and construct an EVOC driving course. Approximately $2 million for construction. The need for such facilities will become even more crucial as the program expands. The AJ Program contracts out the Academy driving courses through Butte College. Butte College provides the driving track, vehicles, and instructors to meet the State mandates for academy instruction. The driving course is located at Butte College, 3536 Butte Campus Dr, Oroville, CA. The program continues to utilize the Butte College Academy course for the Level III and Level II Police Modular Academies.

3. Firearms Training Range: Need to establish a firearms range. Determine funding and possible site location for indoor vs. outdoor firing range. Indoor range may cost as much as $5 million. Outdoor range may cost approximately $1 to $2 million.

4. AED Machines: Purchase two (2) portable AED machines to protect the lives of our students while they perform strenuous exercise activities. These units will be used by the Police, Corrections, and Fire Academies, as well as the Nursing students. These items were originally requested through Measure J funding, but were cut from the budget. Approximately $1,600 per unit or $4,800 for three.

5. Vehicle Maintenance: Establish funding for vehicle maintenance and replacement. Request additional funding in regular budget code (5670) for repairs and fuel or submit request through Perkins funding for replacement vehicles that are "industry standard" (Ford Crown $500 per vehicle x 6=$3,000. Replacement cost for used Police vehicle approximately $4,000.

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02IP. Access to Support Services (Click '?' for Prompt): -Office Hours, -EOPS, -Library Services, -Counseling Services
03IP. Follow up to question 02IP (Click '?' for Prompt): Yes to all selected above.
04IP. Degrees/Certificates (Click '?' for Prompt):

TYPE	2009-10	2010-11	2011-12	2012-13	2013-14
AA/AS	510	549	542	564	594
Cert. of Achievement	262	259	233	194	109
Local Cert.	40	18	3	0	1

05IP. Improve Completion (Click '?' for Prompt): Several goals have been achieved in relation to the completion of degrees, certificates and/or transfers since the last program review. Goals have been specifically designed to help students achieve success by increasing the program's offerings as well as improving the curriculum delivery. For example, after much effort, State C-ID approval was granted for all AJ core courses, which led to the creation and approval of an Associate in Science Transfer Degree. (AS-T) In addition, it is believed that the anticipated restoration of the Level I Modular Police Academy in spring 2016 will increase student enrollment and success rates.

The following program practices have also been implemented to increase student success:

1. Yuba College varies its presentation of the required core classes for the Associate in Science Degree to meet the needs of our students. For those students interested in attending traditional class hours, courses are offered Monday-Thursday, 8:30 am to 4:00 pm. These courses are repeated in the evenings 6:00 pm to 9:00 pm for those students needing an alternative time to attend college. The final result is that core courses are offered in such a sequential manner as to make it possible for students to complete their AS Law Enforcement Degree within a four semester period.

2. The Modular Police Academies have been scheduled to increase student accessibility. The courses are offered on weekday evenings 6:00 p.m. to 10:00 p.m., and on Saturdays from 8:00 am to 5:00 p.m. This format allows working students and parents the opportunity to continue their education and achieve their goals with less disruption.

3. The Peace Officer Orientation Course (PC 832) is offered in two sections. The first 40 hour course, entitled Arrest, Search, and Seizure, contains 30 hours of lecture, and 10 hours of hands-on arrest control techniques. The next 24 hours of instruction consist of firearms training. There are 8 hours of lecture and 16 hours of actual firearms shooting. This format provides our students and public agencies with additional options as they seek to achieve individual training goals. The blocks of instruction can be taken together or on separate occasions.

4. The AJ/Public Safety Department is utilizing innovative ways to deliver essential public safety training to members of the community. The AJ Department is offering advanced law enforcement officer training courses through the YCC Community Education Office. These POST certified advanced officer courses are being offered in response to local law enforcement requests via the YCC AJ/Public Safety Advisory Board.

5. The AJ Program offers or sponsors a number of public safety related scholarships to assist qualifying students in meeting their educational and training goals:

- Brian E. Meilbeck Memorial. Officer Meilbeck was a Yuba County Deputy Sheriff who was shot and killed on April 1, 1997 while responding to a family disturbance.

- Mark White Memorial Scholarship. Officer White was a Roseville Police Officer who was mistakenly shot and killed on February 10, 1995 while responding to an armed suspect that was inside the Police station building.

- Administration of Justice General Scholarship. This scholarship was funded by an anonymous donor. It is awarded to those who have served in the military and desire a career in law enforcement or corrections.

- Wildlife Resource Scholarship. This scholarship is awarded to students pursuing a career in law enforcement with an

emphasis to protect the environment (Fish & Game).

• Yuba-Sutter Bar Association Foundation. This "pass through" scholarship is awarded to students that have graduated from a Yuba or Sutter County High School and desire a degree in law or law enforcement. The program also acts in the capacity of scholarship screening for the Yuba College Foundation Scholarship. The program's committee reviews applications for previous military service, current work status, and financial need before making recommendations.

6. Articulation Agreements:

Yuba College has partnered up with two local high schools to present an equivalent of AJ-10 (Introduction to the Criminal Justice System).

The following empirical evidence is a key indicator of how the AJ Program supports the District's Vision Statement and helps to advance student success. According to the following data, success and retention rates have consistently remained stable or increased during the past five-year period.

Part B - Program Success, Retention, Efficiency
Course Enrollment (Duplicated) - Productivity - Outcomes - Program

		Enrollments				
Term	Sects	Census	End	Students/Section	Fill Rate	
2009-10	37	945	863	25.54	83.11%	
2010-11	44	975	884	22.16	69.59%	
2011-12	46	1,011	937	21.98	69.48%	
2012-13	49	1,020	964	20.82	63.79%	
2013-14	47	1,084	1,007	23.06	71.32%	

Success		Retention		
#	%	#	%	Denominator
717	75.71	861	90.92%	947
746	77.23	884	91.51%	966
786	77.9	935	92.67%	1,009
822	77.55	963	90.85%	1,060
862	79.16	1,001	91.92%	1,089

06IP. Course Outlines (Click '?' for Prompt): All of the AJ courses offered in the program have current Course Outlines of Record, with the exception of the following:

AJ 16 Police Operations, last revised fall 2008; AJ 33 Introduction to Correctional Counseling, spring 2008; AJ 34 Correctional Treatment Programs, spring 2009; AJ 72 A/B Corrections Officer Supplemental Core Course, fall 2010.

The following AJ courses will be out of compliance and due for revisions at the end of this fall 2015 semester:

AJ 50 A/B Reserve Training Module lll, last revised Fall 2013; AJ 51 A/B Reserve Training Module ll, Fall 2013; AJ 52 A/B/C Reserve Training Module l, Fall 2013; AJ 54 A/B Peace Officer Orientation, Fall 2013; AJ 58 A/B/C Basic Peace Officer Training, Fall 2013; AJ 203 Advanced Officer Training, Fall 2013; AJ 204 Indicators of Persons Under the Influence of Controlled Substances, Fall 2013; AJ 206 Hazardous Materials, Fall 2013; AJ 207 A CPR/First Aid, Fall 2013; AJ 211 Gang Awareness, Fall 2013; AJ 212 Satanic Cults, Fall 2013; AJ 214 Chemical Agents, Fall 2013; AJ 215 Undercover Narcotics Operations, Fall 2013; AJ 218 Field Training Officer, Fall 2008; AJ 219 A/B Basic Requalification Course, Fall 2013; AJ 220 Radar Operators Course, Fall 2013; AJ 222 Public Safety Dispatcher Course, Fall 2013; AJ 223 Expandable Baton, Fall 2013.

Most of the courses that are currently out of compliance have not been offered during the past 5 years. Due to limited staffing, most of the effort to revise and/or update has been focused on courses being offered on a consistent basis. Great strides have been made in the last year to revise and update the AJ curriculum. The goal is to complete all revisions and/or updates by the end of spring 2016.

07IP. Collaboration (Click '?' for Prompt): The AJ Program staff work closely with the staff of several college programs and departments providing student services including, Fianancial Aid, Veteran's Services, and Counseling. The AJ Director and staff meet quaterly with the representatives of the Counseling Department to provide program updates and to coordinate services. In addition, the AJ Program shares instuctor and equipment resources with other programs such as the Fire Technology Department and the Physical Education Department in order to better serve our students.

08IP. Catalog Currency (Click '?' for Prompt): Numerous updates and revisions to the AJ Program curriculum have been made since the last program review. Many of these revisions and inactivations are currently pending in CurricUNET. The recently approved AS-T Administration of Justice Degree is included in the latest catalog (2015-2016) as well as the recently created and approved course Investigative Report Writing for the Public Safety Professional. (AJ 78) Future changes will be needed in the catalog to address the newly revised AS Law Enforcement Degree currently pending approval in CurricUNET. An additional required core course (AJ 78) was added to the degree and will need to be added to the next edition of the college catalog. Changes and revisions will also need to be made to the Special Investigator Academy (AJ 217 A/B) before it can be offered in the future. Due to the emphasis on the Modular Police Academies (AJ 52, 51, 50) in lieu of the full time Basic Police Academy (AJ 58 ABC) efforts are being made to modify the existing AS Basic Police Academy Degree to allow the Modular Police Academies to qualify as equivalent to the Basic Academy in meeting the degree requirements. All of these curriculum and program changes will likely take place before the next program review and will need to be reflected in the next edition of the college catalog.

09IP. For CTE Programs Only (Click '?' for Prompt): In addition to the Transfer Curriculum, the AJ program also provides a variety of certified courses and academies required by California state law in order to qualify for entry-level employment in the field of public safety. The curriculum and services offered by the AJ program are not only essential to the student in meeting his or her career goals, but are also essential to state and local governments in meeting their needs in providing essential public safety services. This is especially important since public safety services, such as law enforcement and corrections, are primarily a state and local function.

A continuing trend seems to indicate that state and federal law enforcement agencies are requiring employees to have earned college credits as a minimum entry- level requirement as well as for advancement within their agency. This is consistent with P.O.S.T.'s strategic plan to "raise the bar" and increase professionalism within the law enforcement community. (POST Strategic Plan, "Making A Bold Adjustment"). Representatives for the California Department of Fish and Wildlife announced that all entry-level academy candidates must have a minimum of 60 college units. (KNCO Oct. 2014) The AJ Program offers a variety of academic core courses and four Associate Degrees, Academy Certifications, and various other Certificated Programs designed to meet the minimum entry requirements into law enforcement, corrections, and related fields.

As an essential government service, public safety employment generally expands with population growth. In fact, public safety staffing is normally based on a client population/ service employee ratio. Data projections from the California Department of Finance and the U.S. Census, indicates an increase in the Northern California population. The population to the YCC District region from 2010 to 2020 is projected to see an increase of 509,569 new residents. In those areas serviced by the Marysville Campus (Sutter County, Yuba County, Sacramento County, Placer County, Butte County, Sierra County, Nevada County, El Dorado, and Plumas County), the population is projected to increase an additional 363,117 people from 2010 to 2020.

Local law enforcement agencies (Sutter County, Yuba County, Marysville, Yuba City, and Wheatland) have been advertising for Police Officers and Sheriff Deputies. In fact, the Chief Executives from these local agencies have expressed a need for additional

law enforcement related training during the quarterly advisory meetings, especially the type of training provided in a Modular Police Academy format. The AJ Department also regularly receives recruitment notices from agencies throughout the state.

On average, a Basic Police Academy graduates 30 cadets per academy. 175 regional new hires equates to approximately six academy sessions, based on 30 successful graduates. Each academy requires a minimum of 664 hours of instruction and training. It would take one college academy approximately three years to meet the needs forecasted in the report.

The Butte College Police Academy receives an average of 200 applications for attendance into their full - time Basic Police Academy. The December 2012 academy, only accepted 50 applicants. This was based on a screening process to identify the most likely to succeed and graduate. Only 28 cadets graduated from that particular academy in June 2013. Twenty-two had been released or dismissed for various reasons. The remaining 150 applicants were left to seek entry into another academy or wait until the next selection process at Butte College. The only options available for a non-affiliated student seeking to complete the required academy training in the region is to attend the Butte College Basic Police Academy or to participate in the part-time Police Modular Academies. (Level III, II and I)

Yuba College is currently providing the Level II and Level III Police Modular Academies, but completion of all three levels (I, II and III) are required to fully qualify a student for employment as a full-time, sworn law enforcement officer in the State of California. The Police Modular Level I Academy is the final link required for a student to complete his or her peace officer training. Again, the only options available for a student seeking to complete the required academy training in the region north of Sacramento is to attend one of the following: Butte College Basic Police Academy, College of the Redwoods Level I Police Modular Academy, or the Sacramento Regional Public Safety Training Center (American River College) Level 1 Police Modular Academy.

The investments for student success and retention are directly linked to the accomplishment of the stated program goals. This is especially the case as it relates to the restoration of the Level I Police Modular Academy and the required staffing necessary to operate the full complement of academies. As stated earlier, the Level I Police Modular Academy is an essential POST training requirement and it is in great demand, especially since it is not being offered by any other training provider in the region. If progress continues in obtaining authorization to offer a Level I Police Modular Academy, Yuba College will once again become a notable “one stop” law enforcement training provider in the region.

Labormarketinfo.edd.ca.gov forecasts additional openings in California due to net replacements of 21,500 during the period covering 2010-2020. This includes approximately 3,000 for the region serviced by YCCD, an average of 300+ per year.

Locally, employment potentials appear greater than the state average. In the Sacramento, El Dorado, Placer, and Yolo areas, the anticipated change is 11.85% while the Sutter and Yuba areas are projected at a 13.06% increase.

U.S. Bureau of Labor Statistics and the California Employment Development Department occupational statistical projections indicate positive and steady growth trends for law enforcement and public safety related occupations into the year 2022.

The figures shown in the annual projections do not take into account the U.S. Supreme Court ruling (Brown v. Plata, 563 U.S., 2011) requiring the State to decrease its prison population. Assembly Bill 109 (Public Safety Alignment- Community Based Supervision) was signed by Governor Brown in April 2011. The bill allowed the California Department of Corrections and Rehabilitation to transfer over 33,000 State prisoners to local jail facilities for the past 4 years. This new responsibility has required the local agencies to hire a significant number of new correctional officers and probation officers to supervise those adult and juvenile prisoners.

An additional unanticipated issue that has impacted personnel needs is the Retirement Reform Act (2012) which has placed tenured professionals in the queue for service retirement. The recruitments in conjunction with retirements are creating a void in personnel thus requiring agencies to step-up their efforts to increase and or maintain authorized staffing.

Representative of the California Department of Corrections and Rehabilitation recently visited the YCC Public Safety Center as part of an aggressive statewide recruiting campaign. CDCR will have a need for 7,000 new entry – level correctional officers in the next 2 years.

10IP. DE Students (Click '?' for Prompt): N/A

11IP.Disproportionate Impact(Click '?' for Prompt): The AJ program has a disproportionate impact on female students, age 25-49 students and white students. This however is industry driven as law enforcement agencies employ more males than females.

Will will work with local high schools to reach out to this group. Youth summer mini camps may also help in this effort.
12IP. Mapping (Click '?' for Prompt): Yes
13IP. Course SLOs (Click '?' for Prompt): The AJ Program has adopted and integrated the following SLOs into its curriculum development, curriculum delivery, and curriculum assessment::

* Communication
* Critical Thinking
* Personal and Social Responsibility

The program began administering SLOs in the fall 2010 semester and continues to assess most courses in the program. Nearly all of the courses assessed focused on Critical Thinking. The results have steadily improved. The program continues to use the same assessment tool and monitors results before making any modifications. The assessment tool consists of a ten point multiple choice question pre-test/post-test format with a passing score of 60% or higher. The pre-test is administered during the first week of the class and the post - test is administered during the last week of class.

An analysis of the data obtained from the latest assessment indicates that adjustments may be required in the assessment tool or the delivery of the material for at least one of the courses. (AJ21 Narcotics and Drugs) It was discovered that the pre/post – test may not include a balanced approach to measuring the full content of the course. Instead, the assessment test is weighted too heavily on material normally delivered during the last two weeks of the course. The program continues to use the same assessment tool and will monitor future results before making any modifications.

14IP. Program SLOs (Click '?' for Prompt): All courses have current SLO's which are reviewed and updated annually.
15IP. Professional Development (Click '?' for Prompt): During the past year, in preparation for the POST Level I Police Modular Academy, faculty and staff have received extensive professional growth training. The training completed included the following: Coordinator Training, Recruit Training Officer, Scenario Coordinator, Hazardous Materials, 832 Peace Officer Orientation Presenter, and POST Test Management training. In addition, the full time faculty member was able to attend several law enforcement and public safety related training courses and conferences during the past year including ,CCW Firearms training and certification, FEMA National Incident Management System (NIMS/SIMS) Certification, High School 2+2 Articulation Training and Conference, CSU Chico Forensic Conferences, CPR/AED for Professional Rescuers Certification, California Career Café - Inspiring Student Success Conference, and Tech Prep High School Public Safety Pathway Workshop and Student Outreach Conference.
16IP. Reflection (Click '?' for Prompt): Just as the previous program review document was utilized as a map for progress and growth during the past two years, this document will also play a key role in determining the future direction and growth of the program. This document provides the supporting evidence needed to justify additional staff, faculty, equipment and resources. As a result of the direction and planning provided by the program review, the AJ program has experienced sustained growth and progress. It is becoming, once again, the largest provider of law enforcement training in the region. Continued progress toward this goal continues to benefit Yuba College in achieving its stated mission and goals.
Are you ready to submit your final program review?: Yes

Program Recommendation: POST Police Modular Academy Level I recertification

Obtain certification to present POST Level I Police Modular Academy

Recommendation Priority: 3. High Priority
Year(s) Requested: 2014-2015
Request Date: 10/31/2011
Supporting Evidence : See Program Review

Plan of Action

Curriculum/SLO - Continue working with POST to regain Academy certification. Keep administrative documentation current and select certified instructors. Re-establish college funding. (Active)

YC - Administration of Justice Program Review

Budgetary Impact: Each semester Academy is 33.5 units (approx 2.0 FTEF) and costs approximately $130,000.
Timeline/Responsible Party: Timeline: July 2012
Responsible Parties: POST Representatives, Law Enforcement Advisory Board, Director of Public Safety, AJ Adjunct Instructors, College Executive Staff

Status

Reporting Year: 2015-2016 11/17/2015
Recommendation Progress: Recommendation Addressed/Satisfactory Progress
POST Level 1 inspection was completed on 11/10/2015. Still pending final approval for Spring Academy

Related Goals

Institutional Learning Outcomes
Communication - Effectively use language and non-verbal communication consistent with and appropriate for the audience and purpose.
Critical Thinking - Analyze data/information in addressing and evaluating problems and issues in making decisions.
Personal and Social Responsibility - Interact with others by demonstrating respect for opinions, feelings, and values.

YC - Administration of Justice Program Review
Educate students using the latest technology and skill training available in the most comfortable learning environment
Increase the number of Associate degrees awarded and the number of transfers to 4 year learning institutions.

Program Recommendation: Full Time Faculty

Hire another Full Time Faculty member. The program relies too heavily on Adjuncts. This new position would be used to teach at least 60% AJ courses and over see Police Academy functions for up to 40%.

Recommendation Priority: 3. High Priority
Year(s) Requested: 2011-2012, 2014-2015
Request Date: 10/31/2011
Supporting Evidence : See Program Review

Plan of Action

Staffing - Faculty - Submit appropriate requistion to hire another Full Time Faculty with specifics about work assignments. (Active)
Budgetary Impact: Approx $80,000 per year would need to be added toward FTEF account (1320).
Timeline/Responsible Party: Timeline: Request during Faculty Hiring period.
Rsponsible Parites: Director of Public Safety, Faculty Hiring Committee.

Status

Reporting Year: 2015-2016 11/17/2015
Recommendation Progress: Recommendation Needs Improvement/Attention
A request for an additional Full Time Faculty position was submitted to VP office in October of 2015.

Related Goals

Institutional Learning Outcomes
Communication - Effectively use language and non-verbal communication consistent with and appropriate for the audience and purpose.
Critical Thinking - Analyze data/information in addressing and evaluating problems and issues in making decisions.
Personal and Social Responsibility - Interact with others by demonstrating respect for opinions, feelings, and values.

YC - Administration of Justice Program Review

YC - Administration of Justice Program Review
Expose students to the various components of the criminal justice system so they can decide what pathway best suits their career desire.
Educate students using the latest technology and skill training available in the most comfortable learning environment
Increase the number of Associate degrees awarded and the number of transfers to 4 year learning institutions.

Program Recommendation: Assistant Director

Hire Full Time or Part Time Assistant Director to assist with operation of POST academies. This was noted in POST Basic Course Certification Review (BCCR) in May 2009.

Recommendation Priority: 2. Medium Priority
Year(s) Requested: 2014-2015
Request Date: 10/31/2011
Supporting Evidence : See Program Review

Plan of Action

Staffing - Technical/Clerical - Determine the best employment classification/title for this Assistant Director position. Submit hiring request with justification during appropriate college time line. (Active)

Budgetary Impact: $30,000 (half time) to $60,000 a year + benefits (full time)
Timeline/Responsible Party: Timeline: Make request during college budget process year in March/April 2012. Responsible Parites: Director of Public Safety, YCCD Budget Director, Vice President

Status

Reporting Year: 2015-2016 11/17/2015
Recommendation Progress: Recommendation Needs Improvement/Attention
This position may be combined with the Full Time Faculty position requested in the above recommendation.

Related Goals

Institutional Learning Outcomes
Critical Thinking - Analyze data/information in addressing and evaluating problems and issues in making decisions.

YC - Administration of Justice Program Review
Educate students using the latest technology and skill training available in the most comfortable learning environment
Increase the number of Associate degrees awarded and the number of transfers to 4 year learning institutions.

Program Recommendation: S.I.B.C. (Specialized Investigator's Basic Course AJ 217 A and B series)

Restore POST certification to present course.

Recommendation Priority: 3. High Priority
Year(s) Requested: 2014-2015
Request Date: 11/04/2015
Supporting Evidence : This course is for entry-level state investigators. It was decertified in 2009. Pre-conditions include the POST certification of the full complement of Police Modular Academies I, II and III at Yuba College. Prepare mandated training materials, select certified instructors and re-establish college funding. (657.5 hours, 25 FTES) *See Program Review

Plan of Action

Curriculum/SLO - POST requires a successful completion of a Police Academy Level 1 academy before considering certification of the SIBC Academy (Active)

Budgetary Impact: $100,000

Timeline/Responsible Party: Spring of 2017. Director of Public Safety

Perkins Eligible: Yes

DE Related: No

HSI Related: Yes

YC - Location: Marysville Campus

Status

Reporting Year: 2015-2016 11/17/2015

Recommendation Progress: Recommendation Addressed/Satisfactory Progress

We will be requested POST certification of an SIBC Academy once we successfully complete a Level 1 Academy.

Program Recommendation: . Full Time Faculty

Hire another Full Time Faculty member. The program relies too heavily on adjunct staff. This new position would be utilized to teach at least a 60% AJ course load and oversee Police Academy functions for the remaining 40% of time.

Recommendation Priority: 3. High Priority

Year(s) Requested: 2014-2015

Request Date: 11/04/2015

Supporting Evidence : See Program Review

Plan of Action

Staffing - Faculty - Hire another Full Time Faculty member. The program relies too heavily on adjunct staff. This new position would be utilized to teach at least a 60% AJ course load and oversee Police Academy functions for the remaining 40% of time. (Active)

Budgetary Impact: $75,000

Timeline/Responsible Party: Fall of 2016 Director of Public Safety

Perkins Eligible: No

DE Related: No

HSI Related: Yes

YC - Location: Marysville Campus

Status

Reporting Year: 2015-2016 11/17/2015

Recommendation Progress: Recommendation Needs Improvement/Attention

This request has been submitted to the VP's office in October of 2015.

Program Recommendation: Vehicle Maintenance

Establish funding for vehicle maintenance and replacement. .

Recommendation Priority: 2. Medium Priority

Year(s) Requested: 2011-2012

Request Date: 10/31/2011

Supporting Evidence : See Program Review

Plan of Action

Equipment - Request additional funding in regular budget code (5670) for repairs and fuel or submit request through Perkins funding for replacement vehicles that are "industry standard" (Ford Crown Vics). (Active)

Budgetary Impact: $500 per vehicle x 6=$3,000. Replacement cost for used Police vehicle approx $4,000.

Timeline/Responsible Party: Timeline: Make request for budget increase during college budget process in March 2011.
May make request through Perkins IV when requisition period is open.
Responsible Parties: Director of Public Safety, College VP, Perkins review committee, YCCD Budget Director.
Perkins Eligible: Yes

Status

Reporting Year: 2015-2016 11/17/2015
Recommendation Progress: Recommendation Addressed/Satisfactory Progress
WE have $1,500 in our current budget.

Other - Establish funding for vehicle maintenance and replacement. . (Active)
Budgetary Impact: $20,000
Timeline/Responsible Party: Spring 2017. Director of Public Safety
Perkins Eligible: Yes
DE Related: Yes
HSI Related: No
YC - Location: Marysville Campus

Status

Reporting Year: 2015-2016 11/17/2015
Recommendation Progress: Recommendation Addressed/Satisfactory Progress
2-4 surplussed police department vehicles are being donated to the college this year.

Related Goals

Institutional Learning Outcomes
Critical Thinking - Analyze data/information in addressing and evaluating problems and issues in making decisions.
Technological Awareness - Select and use appropriate technological tools for personal, academic, and career tasks.

YCCD Board of Trustees Vision Statement
YCCD VS 1 - Providing an innovative, world-class learning environment;

YC - Administration of Justice Program Review
Expose students to the various components of the criminal justice system so they can decide what pathway best suits their career desire.
Educate students using the latest technology and skill training available in the most comfortable learning environment

Program Recommendation: Clerical Assistant

Hire a full time Clerical Assistant to assist the Public Safety Administrative Specialist with the increased workload precipitated by the Level l Modular Academy.

Recommendation Priority: 2. Medium Priority
Year(s) Requested: 2014-2015
Request Date: 11/04/2015
Supporting Evidence : See Program Review

Plan of Action

Staffing - Technical/Clerical - Hire additional staff (Active)
Budgetary Impact: $40,000
Timeline/Responsible Party: Spring 2017
Perkins Eligible: No

DE Related: No
HSI Related: Yes
YC - Location: Marysville Campus

Status

Reporting Year: 2015-2016 11/17/2015
Recommendation Progress: Recommendation Needs Improvement/Attention
This position will be request during the 2016-2017 budget request period.

Program Recommendation: Academy Equipment: Obtain Glock Trainer handguns

Obtain Glock Trainer handguns so students have a "non-firing" handgun they can be temporarily assigned to practice trigger pulls and slide manipulation. Each Glock Trainer handgun is $450 and program needs 10=$4,500.

Recommendation Priority: 2. Medium Priority
Year(s) Requested: 2014-2015
Request Date: 11/04/2015
Supporting Evidence : See Program Review

Plan of Action

Equipment - Obtain Glock Trainer handguns so students have a "non-firing" handgun they can be temporarily assigned to practice trigger pulls and slide manipulation. Each Glock Trainer handgun is $450 and program needs 10=$4,500. (Active)
Budgetary Impact: $4,500
Timeline/Responsible Party: Fall of 2016 Director of Public Safety
Perkins Eligible: Yes
DE Related: No
HSI Related: No
YC - Location: Marysville Campus

Status

Reporting Year: 2015-2016 11/17/2015
Recommendation Progress: Recommendation Needs Improvement/Attention
This will be a budget request during 2016-2017 budget requests.

Program Recommendation: Distance Learning

Distance Learning: Incorporate distance Learning (CANVAS) for the presentation of AJ courses.

Recommendation Priority: 1. Low Priority
Year(s) Requested: 2014-2015
Request Date: 11/04/2015
Supporting Evidence : See Program Review

Plan of Action

Curriculum/SLO - Distance Learning: Incorporate distance Learning (CANVAS) for the presentation of AJ courses. (Active)
Budgetary Impact: None
Timeline/Responsible Party: Spring 2017 Director of Public Safety
Perkins Eligible: No
DE Related: Yes
HSI Related: Yes
YC - Location: Marysville Campus

YC - Administration of Justice Program Review

Status

Reporting Year: 2015-2016 11/17/2015
Recommendation Progress: Recommendation Needs Improvement/Attention
This is being investigated for the 2016-2017 academic year.

Program Recommendation: Physical Training Equipment

Purchase PT equipment to meet new curriculum requirements for POST Academies.

Recommendation Priority: 2. Medium Priority
Year(s) Requested: 2011-2012
Request Date: 10/31/2011

Plan of Action

Equipment - PT Instructors will create an itemized list of needs including vendors and costs. Submit request for Perkins IV funding. (Active)
Budgetary Impact: Approx $3,000.
Timeline/Responsible Party: Timeline: Make request during Perkins funding period.
Responsible Parties: Director of Public Safety, Academy PT Instructors, Perkins review committee.
Perkins Eligible: Yes

Status

Reporting Year: 2015-2016 11/17/2015
Recommendation Progress: Recommendation Achieved/Completed
Equipment has been purchased.

Equipment - Purchase PT equipment to meet new curriculum requirements for POST Academies. (Active)
Budgetary Impact: $12,000
Timeline/Responsible Party: Spring of 2016. Equipment has been purchased.
Perkins Eligible: Yes
DE Related: No
HSI Related: No
YC - Location: Marysville Campus

Status

Reporting Year: 2015-2016 11/17/2015
Recommendation Progress: Recommendation Achieved/Completed
Equipment has been purchased.

Equipment - Purchase PT equipment to meet new curriculum requirements for POST Academies. (Active)
Budgetary Impact: $12,000
Timeline/Responsible Party: Spring 2016. Director of Public Safety
Perkins Eligible: Yes
DE Related: No
HSI Related: No
YC - Location: Marysville Campus

Status

Reporting Year: 2015-2016 11/17/2015
Recommendation Progress: Recommendation Achieved/Completed
Equipment has been purchased.

YC - Administration of Justice Program Review

Related Goals

Institutional Learning Outcomes
Communication - Effectively use language and non-verbal communication consistent with and appropriate for the audience and purpose.
Critical Thinking - Analyze data/information in addressing and evaluating problems and issues in making decisions.
Technological Awareness - Select and use appropriate technological tools for personal, academic, and career tasks.

YCCD Board of Trustees Vision Statement
YCCD VS 1 - Providing an innovative, world-class learning environment;

YC - Administration of Justice Program Review
Expose students to the various components of the criminal justice system so they can decide what pathway best suits their career desire.
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Program Recommendation: EVOC Driving Course

Need for an EVOC driving course with a "skid pan." As noted on Measure J Health & Public Safety building plan, develop and construct an EVOC driving course. Approximately $2 million for construction.

Recommendation Priority: 2. Medium Priority
Year(s) Requested: 2014-2015
Request Date: 10/31/2011
Supporting Evidence : See Program Review

Plan of Action

Facilities - As noted on Measure J Health & Public Safety building plan, develo and construct an EVOC driving course. (Active)

Budgetary Impact: Approx $2 million for construction.
Timeline/Responsible Party: Timeline: Request any funding left over from Measure J after completion of Phase 2 & 3 projects.
Responsible Parties: Director of Public Safety, Measure J Bond manager.

Status

Reporting Year: 2015-2016 11/17/2015
Recommendation Progress: Recommendation Needs Improvement/Attention
This project is being investigated by the Director of Public Safety.

Facilities - Need for an EVOC driving course with a "skid pan." As noted on Measure J Health & Public Safety building plan, develop and construct an EVOC driving course. Approximately $2 million for construction. (Active)

Budgetary Impact: 2 million dollars
Timeline/Responsible Party: Spring 2018
Perkins Eligible: Yes
DE Related: No
HSI Related: No
YC - Location: Marysville Campus

Related Goals

YC - Administration of Justice Program Review

Institutional Learning Outcomes
Communication - Effectively use language and non-verbal communication consistent with and appropriate for the audience and purpose.
Critical Thinking - Analyze data/information in addressing and evaluating problems and issues in making decisions.
Personal and Social Responsibility - Interact with others by demonstrating respect for opinions, feelings, and values.
Technological Awareness - Select and use appropriate technological tools for personal, academic, and career tasks.

YC - Administration of Justice Program Review
Expose students to the various components of the criminal justice system so they can decide what pathway best suits their career desire.
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Program Recommendation: Youth Public Safety Academy and/or Explorer's Post.

Establish a Summer Youth Public Safety Academy and/or Explorer's Post.

Recommendation Priority: 1. Low Priority
Year(s) Requested: 2014-2015
Request Date: 11/04/2015
Supporting Evidence : See Program Review

Plan of Action

Curriculum/SLO - Establish a Summer Youth Public Safety Academy and/or Explorer's Post. (Active)
Budgetary Impact: $10,000
Timeline/Responsible Party: Summer 2017
Perkins Eligible: No
DE Related: No
HSI Related: Yes
YC - Location: Marysville Campus

Status

Reporting Year: 2015-2016 11/17/2015
Recommendation Progress: Recommendation Needs Improvement/Attention
This concept is being reviewed by the Law Enforcement Advisory Board

Program Recommendation: Firearms Training Range

Need to establish a firearms range. Determine funding and possible site location for indoor vs. outdoor firing range. Indoor range may cost as much as $5 million. Outdoor range may cost approximately $1 to $2 million.

Recommendation Priority: 2. Medium Priority
Year(s) Requested: 2014-2015
Request Date: 10/31/2011
Supporting Evidence : See Program Review

Plan of Action

Facilities - Determine funding and possible site location for indoor vs. outdoor firing range. (Active)
Budgetary Impact: Unknown. Indoor range may cost as much as $5 million. Outdoor range could be established for approx $1 to $2 million.
Timeline/Responsible Party: Timeline: Determine costs from others who have recently constructred an indoor & outdoor

range during 2011/2012 fiscal year.
Responsible Parties: Firearm Instructors and Director of Public Safety.

Status

Reporting Year: 2015-2016 11/17/2015
Recommendation Progress: Recommendation Needs Improvement/Attention
This project is being investigated by the Director of Public Safety.

Facilities - Need to establish a firearms range. Determine funding and possible site location for indoor vs. outdoor firing range. Indoor range may cost as much as $5 million. Outdoor range may cost approximately $1 to $2 million. (Active)
Budgetary Impact: 1 to 5 million dollars
Timeline/Responsible Party: Spring 2018 Director of Public Safety
Perkins Eligible: Yes
DE Related: No
HSI Related: Yes
YC - Location: Marysville Campus

Related Goals

Institutional Learning Outcomes
Critical Thinking - Analyze data/information in addressing and evaluating problems and issues in making decisions.
Technological Awareness - Select and use appropriate technological tools for personal, academic, and career tasks.

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YC - Administration of Justice Program Review
Expose students to the various components of the criminal justice system so they can decide what pathway best suits their career desire.
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Program Recommendation: AED Machines

Purchase three (3) AED machines to protect the lives of our students while they perform strenuous exercise activities. These units will be used by the Police, Corrections, and Fire Academies, as well as the Nursing students.

Recommendation Priority: 3. High Priority
Year(s) Requested: 2011-2012
Request Date: 10/01/2011

Plan of Action

Equipment - These items were originally requested through Measure J funding, but were cut from the budget. We will resubmit our request through Perkins. (Active)
Budgetary Impact: Approx $1,600 per unit or $4,800 for three.
Timeline/Responsible Party: Timeline: Request funding during Perkins application period.
Responsible Parties: Director of Public Safety, Director of Nursing, various Academy Cooridinators.
Perkins Eligible: Yes

Status

Reporting Year: 2015-2016 11/17/2015
Recommendation Progress: Recommendation Addressed/Satisfactory Progress
WE have funding for 2 AED portable units this budget year. They are being ordered.

YC - Administration of Justice Program Review

Equipment - Purchase three (3) AED machines to protect the lives of our students while they perform strenuous exercise activities. These units will be used by the Police, Corrections, and Fire Academies, as well as the Nursing students. (Active)

Budgetary Impact: $5,000-$7,000
Timeline/Responsible Party: Spring 2016 Director of Public Safety
Perkins Eligible: Yes
DE Related: No
HSI Related: No
YC - Location: Marysville Campus

Status

Reporting Year: 2015-2016 11/17/2015
Recommendation Progress: Recommendation Achieved/Completed
We are purchasing 2 portable AED units this year.

Related Goals

Institutional Learning Outcomes
Critical Thinking - Analyze data/information in addressing and evaluating problems and issues in making decisions.
Technological Awareness - Select and use appropriate technological tools for personal, academic, and career tasks.

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YC - Administration of Justice Program Review
Educate students using the latest technology and skill training available in the most comfortable learning environment