Assessment: Assessment Unit Planning

Program Review 2014-15

YC - Philosophy & Humanities Program Review

Year Under Review : 2014-15
Type of Review:
Program Description : • Program Description:1. How does the program support the college district vision statement?
• Humanities and Philosophy classes at Yuba College :
• 1. Provide an innovative, world-class learning environment that help students attain their goals and transfer to colleges and universities around the world.
• • 2. Build and maintain an atmosphere of trust within the college district and with our communities by helping educate students within these communities. We also invite speakers from the local communities to our classes and encourage students to form liaisons by interacting with the community through visits and oral history projects.
• • 3. Develop and maintain programs and facilities that best meet the needs of our students and communities;
• • 4. Steward resources strategically to meet the diverse needs of our communities and region. Students return to work and enrich the local communities and gain greater understanding of the diversity of the community.
• • 5. Provide educational, economic, cultural, and civic leadership for our communities and region by enhancing the lives of a diverse and multi-cultural student population who gain greater knowledge of the local community and its cultural heritage.

2. How does the program support the district goals?

This program consists of Humanities 10, 11, 20, and 31 and the Philosophy classes at Yuba College. We establish, evaluate, and continually improve standards of teaching and student learning. Our goal is to help students succeed through setting standards of excellence in teaching, tutoring and support services, and continually improving our teaching. Faculty attend professional development seminars in teaching and multicultural programs sponsored by Yuba College, the local community, and other colleges and universities. We liason with stu dent support services and campus departments so as to better serve our students. Attending professional development events such as “On Course,” “Reading Apprenticeship Seminars,” and participating in other college-sponsored events which assist teaching and learning, such as “Getting to Know Yuba” enhance our efforts to support district goals. Our classes help students transfer to four-year colleges and succeed in their chosen field of study. We aim to align our goals with the District goals and vision in whatever way possible. The YC Humanities and Philosophy Programs support the District’s goals in that it has updated its course descriptions as well as produced and assessed SLO’s for Yuba College’s accreditation process. Moreover, the program meets the goals of increasing the student completion rate of its courses. Humanities and World Religion - Philosophy 20 classes also continue to grow each semester. We are currently lacking a full-time Philosophy instructor, therefore have minimal offerings in this area and we sometimes face difficulties in finding adjuncts to fill these classes. Humanities classes taught include: Humanities 10, 11, 20, and 31. Currently an adjunct instructor also teaches Humanities 10, 11 and Philosophy at Beale and/or on-line. Adjunct instructors teach Philosophy 1, 6, and 12 at Yuba College and at Beale or on-line.
Executive Summary (Include a list of team members): Executive Summary (Include a list of team members):
Please summarize your departments Program Review process, what were your departments goals in completing this review, who was involved in completing the review.
Executive Summary
The Program Review process entails a comprehensive and detailed analysis and overview of the department and its services; the ways we serve students and the resources available to students; the success of our students and the ways in which we are helping them meet their goals; the problems and challenges faced and the ways in which these have been met or continue throughout the coming year; the ways in which we align with the goals of Yuba College and the District vision statement. The program review provides an opportunity to reflect as well as to plan for the future. This report was completed by Sujan

Burgeson with assistance from adjunct Professors Daniel Sorensen and Toby Terrell and technical assistance from Maris Wagener.

01IP. Department Goals (Click '?' for Prompt): • Program Description:1. How does the program support the college district vision statement?

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The Critical Thinking course is one of the most popular in the philosophy department. This is why three courses have always been part of the full-time position course load in the past. Again, it is the critical thinking skills which are enhanced by philosophy courses. These courses support the general education requirements for the college and make for excellent transfer courses.

Past program reviews have always demonstrated the need for a full-time position in this discipline. We still remain the only community college in northern California without a full-time philosopher. Also, the lecture rooms in the 700 building have never been remodeled with Measure J funds.

2. How does the program support the district goals?

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Please type your program description in the box. Describe how the program supports the college/district mission/vision. (Refer to page help for a link to the College Mission-Vision-Goals).

http://yc.yccd.edu/about/mission-vision-goals

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02IP. Access to Support Services (Click '?' for Prompt): -Office Hours, -Supplemental Instruction (In-class peer tutor), -DSPS, -EOPS, -Library Services, -Counseling Services, -Learning Communities, -First Year Experience
03IP. Follow up to question 02IP (Click '?' for Prompt): yes
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Program Self-Evaluation and Reflection
Yes. All students, including DE have equitable access to the support services listed above. These services are appropriate, comprehensive and reliable. For example, last year our tutor worked with a deaf student and her interpreters. All videos are captioned.

04IP. Degrees/Certificates (Click '?' for Prompt): Humanities and Philosophy courses are applicable to the AA/AS degrees and they assist students in meeting general educational requirements for Humanities and Philosophy degrees at four-year colleges and universities.
05IP. Improve Completion (Click '?' for Prompt): Our department has added a new philosophy tutor, in addition to our excellent Humanities tutor. All students are encouraged to get help at the College Success Center. Students are also referred to the Writing Center for assistance. We invite guest speakers from the College Success Center, the Writing Center, and the Library to give presentations to the classes and acquaint students with these services. Books are placed on reserve at the Library for low income students and professors give in-depth help for any student who needs extra help. Students are also referred to counselors for assistance and course planning.
06IP. Course Outlines (Click '?' for Prompt): Yes
07IP. Collaboration (Click '?' for Prompt): How does your program collaborate with student services?

Our goal is to help students succeed through standards of excellence in teaching, tutoring and support services, and continually improving our teaching. Faculty attend professional development seminars in teaching and multicultural programs sponsored by Yuba College and the local community. Attending professional development events such as “On Course,” “Reading Apprenticeship Seminars,” and other college-sponsored events which assist teaching and learning, such as “Getting to Know Yuba” help us better serve students through enhancing connections to student services and sharing information on these services with students. Student Services personnel are invited to speak with classes and share vital information. Tutors from the College Success Center regularly visit classes to inform students about their services. We inform students about important

information regarding library services and the writing center. Students are also encouraged to expand their horizons by attending on-campus lectures, presentations, and cultural events, such as “Building Bridges,” the Diversity film series, the Community Events Program series, school plays, recitals and concerts. These events enhance student learning, especially in the Humanities and help them achieve a multicultural and global perspective. Students are encouraged to attend these campus presentation by providing extra credit and requiring students to write written reports, thus enhancing their communication and writing skills.

08IP. Catalog Currency (Click '?' for Prompt): Review your program’s entry in the current catalog. Are changes needed in courses, units, degrees or certificates as indicated in the catalog? If so, what are they and when will you launch those changes within CurricUNET? Have courses not taught for 2 years or more been inactivated? If not, explain why. (Refer to page help for a link to the College Catalog).

No changes are needing. Humanities 20 (World Myth) is usually taught every other year, but was not scheduled last year. It is scheduled to be taught for Spring 2016.
http://yc.yccd.edu/academics/catalog
10IP. DE Students (Click '?' for Prompt): All videos are captioned and are compliant with Section 508. Faculty retain close contact with students needing special services and classes accommodate interpreters to help students with special needs. Professors interact after each class with students in need of support. Note takers and special tutoring are also provided for these students.

11IP.Disproportionate Impact(Click '?' for Prompt): Some of our students are low income and cannot afford the cost of books. We strive to place as many copies as possible on reserve in the Library. Also, we make every effort to require books that are affordable for students. We refer students to financial aid and encourage low income students to apply for scholarships and set their dreams hire. We write many letters of recommendation for low income and ethnically diverse students and make every effort to retain them in our program. We give special attention and help for our disabled students and students with learning or motion disabilities, giving special assistance to those who have difficulty in writing or filling out exams. We provide peer tutors and note takers whenever possible and insure that space is provided for students with special needs.
12IP. Mapping (Click '?' for Prompt): Yes
13IP. Course SLOs (Click '?' for Prompt): SLO's help our programs review and assess needs. We make every effort to reach all students and improve the success rates in our classes through tutoring and special help. SLO's help us set ever higher goals.
14IP. Program SLOs (Click '?' for Prompt): Program Goals have recently been added to include all Humanities and Philosophy classes.
15IP. Professional Development (Click '?' for Prompt): In the last year, what professional development has your faculty and/or staff participated in, how was it shared out with your department, and how did these activities contribute to student success?

. Faculty attend professional development seminars in teaching and multicultural programs sponsored by Yuba College and the local community. Attending professional development events such as “On Course,” “Reading Apprenticeship Seminars,” and other college-sponsored events which assist teaching and learning, such as “Getting to Know Yuba” help us better serve students through enhancing connections to student services and sharing information on these services with students. These activities assist with student learning and assist us with connecting students with services and personnel who can assist them succeed. Many in-class exercises from the professional development seminars have enhanced class learning and participation, thus contributing to student success.
How is this program review going to be used to reflect, refine and improve your program practices?

This program review will be used to provide an overview of the program, its goals and needs. It will be used to refine teaching strategies and priorities and target future goals.

16IP. Reflection (Click '?' for Prompt): How is this program review going to be used to reflect, refine and improve your program practices?

This program review will be used to provide an overview of the program, its goals and needs. It will be used to refine teaching strategies and priorities and target future goals.

Are you ready to submit your final program review?: Yes

YC - Philosophy & Humanities Program Review

Program Recommendation: Curriculum

If resources permit, offer additional sections of Humanities and Philosophy to serve the needs in this area of instruction.

Recommendation Priority: 3. High Priority
Year(s) Requested: 2011-2012
Request Date: 01/31/2012
Supporting Evidence : survey results

Plan of Action

**Professional Development/Training - ** Faculty and Staff Support and Professional Development
J23. In the last year, what professional development or networking has faculty and/or staff participated in?
Reading Apprenticeship seminar and Student Success Seminars.

J24. How did these activities contribute to student success? (include supportive data)

Students contribute more to class discussions and test scores improve with greater reading comprehension.

J25. How does professional development in your program or department support basic skills students and foster inclusive classroom environments that value diversity?

We have found that basic skills students are more engaged when we use student centered activities in combination with lecture material. We are planning on assessing student grades of both lectures only and lecture/activity classes to get quantitative data for the next program review. Division meetings and speakers from various student services assist faculty share these resources with students.

Offering more courses in Humanities and Philosphy will help meet needs of students. Hire new Philosophy faculty. Improve classrooms. (Active)
Budgetary Impact: Yes
Timeline/Responsible Party: Spring 2014 - Administration

Staffing - Faculty - request more sections after meeting with dean (Active)
Budgetary Impact: cost of hiring adjuncts
Timeline/Responsible Party: Dean Masuda
YC - Location: Yuba College - All

Staffing - Faculty - make request to Dean (Active)
Budgetary Impact: cost of hiring adjuncts
Timeline/Responsible Party: Dean
YC - Location: Yuba College - All, Marysville Campus, Beale AFB Outreach Facility, Sutter County Campus

mske recommendations to dean (Active)
YC - Location: Marysville Campus

Program Recommendation: Staffing

Faculty
H21. Does this program or department have adequate full-time faculty to support a high quality program? Please explain.
We need to hire a full-time Philosophy Professor.

Staffing

YC - Philosophy & Humanities Program Review

I22. Does this program have adequate technical/clerical staff to support a high quality program?
No. Additional staff would be helpful.

Recommendation Priority: 3. High Priority
Year(s) Requested: 2013-2014
Request Date: 01/31/2014
Supporting Evidence : we do not have a full time faculty in Philosophy
Evaluation Plan: additional faculty hired

Plan of Action

Staffing - Faculty - Hire full-time faculty member for Philosophy and more adjunct faculty for Humanities. (Active)
Budgetary Impact: Yes - Substantial
Timeline/Responsible Party: 2012-2013 - Administration/Division Dean
Perkins Eligible: No

Staffing - Faculty - Submit request for full time philosophy faculty (Active)
Budgetary Impact: cost of hiring new faculty
Timeline/Responsible Party: Prof. Burgeson will submit formal request to Dean and staffing committee
YC - Location: Yuba College - All

Related Goals

Institutional Learning Outcomes
Communication - Effectively use language and non-verbal communication consistent with and appropriate for the audience and purpose.
Computation - Use appropriate mathematical concepts and methods to understand, analyze, and communicate issues in quantitative terms.
Critical Thinking - Analyze data/information in addressing and evaluating problems and issues in making decisions.
Global Awareness - Articulate similarities and differences among cultures, times, and environments, demonstrating an understanding of cultural pluralism and knowledge of global issues.
Information Competency - Conduct, present, and use research necessary to achieve educational, professional, and personal objectives.
Personal and Social Responsibility - Interact with others by demonstrating respect for opinions, feelings, and values.
Scientific Awareness - Understand the purpose of scientific inquiry and the implications and applications of basic scientific principles.
Technological Awareness - Select and use appropriate technological tools for personal, academic, and career tasks.

YCCD Board of Trustees Vision Statement
YCCD VS 1 - Providing an innovative, world-class learning environment;

YC - Philosophy & Humanities Program Review

YC - Philosophy & Humanities Program Review
Add more course sections in Humanities and Philosophy
Hire fulltime Philosophy instructor and more adjunct faculty to teach Humanities
Upgrade temperature controls in classrooms
Repair and Upgrade Classrooms
Hire Custodial Staff adequate to keep rooms clean
Add maps to rooms as needed
Add emergency telephone systems in every room on campus

Program Recommendation: Facilities -1

Facilities
G20. To what degree does your program or department have adequate facilities to support effective instruction? Please explain.

Rooms are either too hot or too cold and waste energy resources - Temperature control is needed in buildings and classrooms. Chairs need to be replaced or repaired. Last month the ceiling leaked due to problems with the air conditioner, this needs to be checked before warm weather returns. Rooms need to be cleaned better. Room numbers on outside doors need to be enlarged to help students find classrooms. Outdoor lighting needs to be increassed so students can find rooms, as well as for safety. More outdoor campus maps are needed to help students find rooms and locations. Enlarged maps would help. Locate emergency phones in more locations, such as 700 building.

Recommendation Priority: 3. High Priority
Year(s) Requested: 2013-2014
Request Date: 01/31/2014
Supporting Evidence : student comments
Evaluation Plan: student and faculty comments

Plan of Action

Facilities - Upgrade temperature control systems for classrooms (Active)
Budgetary Impact: Yes - But would save resources
Timeline/Responsible Party: Spring 2012 - Administration
Perkins Eligible: No

Facilities - make request to maintenance and Dean (Active)
Budgetary Impact: minimal
Timeline/Responsible Party: Dean and Maintenance
YC - Location: Marysville Campus

make recommendations to dean (Active)
YC - Location: Marysville Campus

Program Recommendation: Equipment/Technology

Technology

F18. To what degree does your program or department have adequate and appropriate technology to support effective instruction (e.g., software, computers, and information technology)?
Additional and upgraded software, computers and info tech would be helpful.

Implementation: Report need in program review, discuss with dean, recommend yearly updates

Equipment

F19. To what degree does your program or department have adequate and appropriate equipment.
Equipment is adequate.

Self-Explanatory

Equipment is sufficient for the program.

Recommendation Priority: 2. Medium Priority
Year(s) Requested: 2013-2014
Request Date: 05/01/2014
Supporting Evidence : technology is out-dated
Evaluation Plan: faculty meetings

Plan of Action

Technology - make recommendation part of program review, discuss with dean, recommend yearly updates, replace equipment as needed (Active)
Budgetary Impact: minimal
Timeline/Responsible Party: yearly updates to eqipment
YC - Location: Marysville Campus

Program Recommendation: Facilities - 2

Classrooms are in need of repair and updating. Classrooms need cleaning and upkeep. Classrooms need materials such as maps and emergency phone systems.

Recommendation Priority: 3. High Priority
Year(s) Requested: 2011-2012
Request Date: 01/31/2012
Supporting Evidence : observation of classroom
Evaluation Plan: evaluate updates and repairs

Plan of Action

Facilities - Repair and Update Classrooms, Hire more Custodial Staff to maintain classrooms, Install maps where appropriate and emergency phone systems in all rooms. (Active)
Budgetary Impact: Yes - Substantial
Timeline/Responsible Party: 2012 - Administration
Perkins Eligible: No

Facilities - report in program review and to Dean, make request to maintenance (Active)
Budgetary Impact: minimal
Timeline/Responsible Party: Dean, Maintenance
YC - Location: Marysville Campus