

Clear Lake campus

15880 Dam Road Extension
Clearlake, CA 95422

www.yccd.edu/clearlake • (707) 995-7900

Summer/Fall 2011 Schedule of Classes



Yuba College
Clear Lake Campus



Registration Office Hours

April 25-May 27

Monday-Thur 8am-6:30pm

Friday- 8am-4:30pm

May 31-June 3

Monday-Thur 8am-5pm

Friday 8am-4:30pm

June 6-July 29

Monday-Thur 8:00am-4:30pm

CLOSED ON FRIDAYS

Aug 1-5

Monday-Thursday 8:00am - 5:00pm

Friday 8:00 am - 4:30 pm

Starting Aug 8

Monday-Thursday 8am-6:30

Friday 8am-4:30pm



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**See Page 5 for
Orientation Dates**

OPEN ENROLLMENT POLICY

All courses, regardless of where offered, are open to members of the public who are otherwise eligible for admission, with the following exceptions:

- Courses that are specifically exempted by statute, including "impacted" allied health programs (Rad Tech, ADN, Psych Tech, etc.);
- Courses closed by maximum enrollment of students by the "priority registration" policy;
- Courses with academic requisites that restrict enrollment of academically unqualified students; and
- Courses with content that would be a repeat of a course of equivalent or more advanced course work previously taken by the student (exceptions require counselor evaluation and Dean approval).

Non-Discrimination Statement Yuba College does not discriminate on the basis of race, color, national origin, sex, disability, or age in any of its policies, procedures, or practices, nor does it tolerate sexual harassment, in compliance with the *Americans with Disabilities Act of 1991*, *Title VI of the Civil Rights Act of 1964* (pertaining to race, color, and national origin), *Title IX of the Education Amendments of 1972* (pertaining to sex), *Section 504 of the Rehabilitation Act of 1973* (pertaining to handicap), and *Age Discrimination Act of 1975* (pertaining to age). This nondiscrimination policy covers admission and access to, and treatment and employment in, the College's programs and activities, including vocational education.

This Schedule of Classes is published for informational purposes. Every effort is made to ensure its accuracy; however, the contents should not be regarded as an irrevocable contract between students and the Yuba Community College District. The district reserves the right to correct, modify, or change this document without notice for reasons related to student enrollment, level of financial support, or for any other reason, at the discretion of the District. The District further reserves the right to add to, amend, or repeal any of their rules, regulations, and procedures, consistent with applicable laws. Please be advised, students should review the latest schedule changes on WeAdvisor prior to registering for courses.



ACADEMIC CALENDAR – 2011-2012

SUMMER 2011

June 13	Summer Session 2011 Commences for regular six-week Summer classes; other classes have different dates
June 15	Last day to add a class/register for six-week classes
June 20	Refund deadline for six-week classes
July 1	Deadline to apply for Summer 2011 graduation
July 4	Independence Day observed
July 7	Last day to drop a class with a “W” for six-week classes
July 21	Regular six-week classes end

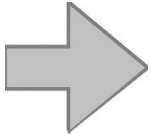
FALL 2011

August 15	Instruction begins for Fall Semester
August 19	** Last day to add courses or register without special permission
August 26	** Last day to be eligible for refund of enrollment, parking, student Services fees, and non-resident tuition
August 26	Instructors are to drop no shows for census roster clearance
August 29	Census date
September 5	Academic and administrative holiday – labor day (Monday)
September 9	** last day to drop class(es) to prevent “W” grade(s) on Permanent record
September 16	Constitution Day (observance) – activities to be announced
September 16	** Last day to elect pass/no pass grading option
November 11	Academic and administrative holiday – Veterans Day observed (Friday)
November 14	** Last day to drop class(es) with a “W” grade on permanent record
November 15	Deadline to apply for Fall 2011 graduation
November 23 – 25	Academic and administrative holiday – Thanksgiving (Wednesday – Friday)
December 1	Closing date for foreign student applications for Spring 2012
December 1-15	Limited extracurricular student activities
December 8-15	Final examination period
December 15	Conclusion of fall semester
December 20	Grades from instructors are due for Fall 2011 semester
Dec 23–Jan 2	Winter recess – all offices closed

**Dates apply to full-semester classes; short-term class dates will vary.

ATTEND THE FIRST DAY OF CLASS!

Information and expectations presented in the first class session are critical to successful participation in each class.



If the class has a WAIT LIST, students enrolled in that class who do not attend the FIRST day "may" be dropped. **HOWEVER, DO NOT ASSUME THE INSTRUCTOR WILL AUTOMATICALLY DROP YOU FROM CLASSES.** *Students are responsible for dropping classes they do not attend.*

Deadline Dates for Short-term Classes

EACH Short-term class has a different deadline date.

REFUND Deadline for short-term classes:

******* You MUST drop your class by the end of the SECOND class meeting to receive a refund if the class meets fewer than 30 meeting days. You can drop by WebAdvisor or in person at the Registration Office.

If your class has more than 30 meeting days:

31-40 days – end of 3rd class meeting

41-50 days – end of 4th class meeting

51-60 days – end of 5th class meeting

DROP Without a 'W' Deadline and Elect CR/NC grading option Deadline:

	Drop by the end of this class meeting to avoid a "W":
<u>Class meets:</u>	
1-4 days.....	1 st class meeting
5-8 days.....	2 nd class meeting
9-11 days.....	3 rd class meeting
12-14 days.....	4 th class meeting

	Drop by the end of this class meeting to avoid a "W":
<u>Class meets:</u>	
15-18 days.....	5 th class meeting
19-21 days.....	6 th class meeting
22-24 days.....	7 th class meeting
25-28 days.....	8 th class meeting

Last Date to DROP a class to avoid a failing grade:

<u>Class meets:</u>	<u>Drop deadline:</u>	<u>Class meets:</u>	<u>Drop deadline:</u>	<u>Class meets:</u>	<u>Drop deadline:</u>
1-3 days.....	2 nd class meeting	13 days.....	10 th class meeting	24 days.....	18 th class meeting
4 days.....	3 rd class meeting	14-15 days.....	11 th class meeting	25 days.....	19 th class meeting
5 days.....	4 th class meeting	16 days.....	12 th class meeting	26-27 days.....	20 th class meeting
6-7 days.....	5 th class meeting	17 days.....	13 th class meeting	28 days.....	21 st class meeting
8 days.....	6 th class meeting	18-19 days.....	14 th class meeting	29 days.....	22 nd class meeting
9 days.....	7 th class meeting	20 days.....	15 th class meeting	30 days.....	23 rd class meeting
10-11 days.....	8 th class meeting	21 days.....	16 th class meeting		
12 days.....	9 th class meeting	22-23 days.....	17 th class meeting		
					More than 30 days -- contact the Registration Office for dates

Continuing Students

If you were enrolled in a Yuba Community College District class in the Spring 2011 semester (January-May 2011) you are a CONTINUING student:

Students who were enrolled in high school during the Spring 2011 semester are NOT continuing students -- see "CURRENT High School Students" section if still enrolled in high school or "NEW Student" section if you have now graduated, for registration process.

1. LOW INCOME? Apply for enrollment fee waiver (at Financial Aid Office) BEFORE registering.

You must apply for a new fee waiver for summer and/or fall

2. Active duty - Beale AFB?
Go to the Beale Center to register (required by Air Force for tuition assistance).
3. Clear all outstanding debts and holds
4. Use WEBADVISOR (yc.yccd.edu) to register on your PRIORITY registration date -- See chart (opposite) for priority date.

Adds and drops should be processed through WEBADVISOR

It is your responsibility to verify that all transactions are processed by the established deadlines.

Take advantage of your status to register BEFORE new students. Avoid long lines and have the best selection of classes by registering on your priority date.

Continuing students who are receiving Financial Aid MUST be registered prior to August (for the Fall semester) to receive the first financial aid check during the first week of the semester.



Continuing Students WebAdvisor Registration Dates for Summer/Fall

WebAdvisor registration is scheduled by the last four digits of your Social Security Number.

You may register on your scheduled priority date (SEE BELOW) or thereafter.

Last 4 digits of
Social Security
Number

Date for
WebAdvisor
Registration

7501-9999.....Tuesday, April 26
(and students with no social security number or social security number not on file)

0000-2500..... Wednesday, April 27

2501-5000.....Thursday, April 28

5001-7500..... Friday, April 29

Priority Returning Students

Definition: Enrolled at any Yuba Community College District site in the last THREE years (Fall 2008-2010), NOT counting Summer Session classes.

1. Apply on-line at yc.yccd.edu
2. You will then be eligible to use WebAdvisor (yc.yccd.edu) registration beginning **May 2.**

NEW STUDENT ORIENTATION SCHEDULE SUMMER & FALL 2011

Below is the schedule for orientations at Clearlake Campus of Yuba Community College. Orientation sessions take approximately one hour, to reserve a seat call 707-995-7900. Please arrive early as seating is limited and available on a first-come first-served basis. Please bring placement exam test results with you. Childcare is not available.

DAY	DATE	TIME	ROOM
Wednesday	April 20, 2011	12:00 PM	904
Wednesday	April 27, 2011	12:00 PM	904
Tuesday	May 3, 2011	12:00 PM	907
Wednesday	May 4, 2011	12:00 PM	904
Thursday	May 12, 2011	12:00 PM	904
Wednesday	May 18, 2011	5:00 PM	908
Thursday	June 2, 2011	12:00 PM	904
Wednesday	June 15, 2011	12:00 PM	904
Wednesday	July 13, 2011	12:00 PM	TBA
Tuesday	July 19, 2011	12:00 PM	TBA
Thursday	July 28, 2011	12:00 PM	TBA
Tuesday	August 2, 2011	12:00 PM	TBA
Wednesday	August 3, 2011	5:00 PM	TBA
Thursday	August 4, 2011	12:00 PM	TBA

New-Transfer-Returning Students

Definition: Never enrolled in Yuba Community College District OR enrolled prior to Fall 2008 -- OR only enrolled in Summer classes

Fall ONLY or Summer and Fall:

1. Complete (Matriculation Process):
 - a. **An application**
Apply on-line at www.yccd.edu/yuba or complete a paper application and submit it to the Registration Office.
 - b. **Complete the Yuba College Placement Exam if you plan to take a class with a prerequisite or if you plan to meet with a counselor for course placement.**
Contact Testing Office - 707-995-7900 for placement exam times. PICTURE I.D. IS REQUIRED.
 - c. **Prerequisite Verification:**
If you completed a prerequisite course at another college, provide documentation prior to registration.
 - d. **Counseling:**
Call the Counseling Office at (707) 995-7900 to schedule a date for counseling, assistance in selecting appropriate classes, and completion of an educational plan.
2. After completion of the matriculation process, including a New Student Orientation (see schedule on left), you will be eligible to register for classes starting May 4.

Summer ONLY:

1. Apply on-line at www.yccd.edu/yuba or complete a paper application and submit it to the Registration Office.
2. Complete the placement exam if you plan to register for a class with a prerequisite.
3. If you are registering for a class with a prerequisite, submit documentation (from another college).
4. You will be eligible to register for Summer classes starting May 4.

CURRENT High School Students:

The Yuba Community College District may accept eligible students who have completed the eighth grade as a PART-TIME student. The student completes the course(s) as a college student and earns full college credit.

Students must submit an Application AND "High School Recommendation Form," including the signature of the high school principal AND the student's parent. You can apply on-line at yc.yccd.edu, but you will be required to register in-person with the completed form.

See your High School for details and form.

This special program is permitted under Education Code regulations, and enrollment is limited to the following restrictions.

1. Student must have completed the 8th grade;
2. Student must complete the prerequisites for courses with required prerequisites (i.e., English, math, reading, etc.) The Placement Exam can be taken to demonstrate level. **PICTURE I.D. IS REQUIRED.**
3. Students should enroll in college level courses (courses numbered 1-99) -- No Physical Education courses allowed.
4. For charter/home schooled students: Present a grade equivalency certificate documenting grade level achieved; submit copy of the affidavit submitted to the State or County Office of Education to document the student's involvement in an educational process.
5. **Register starting May 16 in person.**

California residents are not required to pay enrollment fee -- only the student services fee (\$10.00) to register. **Non-resident students MUST pay non-resident tuition and the \$10 fee.** (Note: Concurrently enrolled students do NOT obtain continuing student status (per Education Code) and are not eligible for Web registration.)

Late Registration & Changes

Fall (full-semester) classes - Aug. 15-19

You may register for short-term classes anytime prior to the start of the class as long as space is available.

During Late Registration:

During late registration period, students may add classes through WebAdvisor or in person at the Registration Office. If the class is full, instructor approval (signature) on an add form is required.

WebAdvisor Registration will be available for drop-ping classes up to the drop deadline for the specific class. You can check your grades and obtain an unofficial transcript using the WebAdvisor process at yc.yccd.edu

Need financial assistance for enrollment fees and books?
Apply for Financial Aid before you register. If you are a California resident, you may also qualify for the Board of Governors' Enrollment Fee Waiver.

Residency

RESIDENCY IS DETERMINED BY THE LAWS OF THE STATE OF CALIFORNIA.

California residents are those who have maintained legal residency status in California for one year PRIOR to the first day of the semester.

Non-Resident students interested in establishing California residency should understand that PHYSICAL PRESENCE, PROOF OF INTENT AND FINANCIAL INDEPENDENCE MUST BE MET one full year prior to the day before the semester begins. Residency will not be confirmed until the student provides documentation to meet the above criteria. The law requires that the student show no contrary intent, that is, he/she must not have maintained residence status in his/her former state (i.e., driver's license, taxes, car registration, etc.) The BURDEN OF PROOF rests with the student.

NON-RESIDENTS who attended a California High School for three years or more AND graduated from a California high school may be eligible for AB 540 Non-Resident tuition. If you did, please request a California Non-Resident tuition exemption request from the Registration office. You will need to provide official high school transcripts and follow the instructions listed on the form to see if you qualify. If you qualify, you will NOT be eligible for the BOGW enrollment fee waiver.

Fee and Expense Information:

The enrollment fee is established by the State Legislature and is subject to change. If the fees are raised by the Legislature, students will be billed for the additional fees.

Fees may be paid by cash, check, Visa, Mastercard, American Express, Discover, or fee waiver.

BOARD OF GOVERNORS' ENROLLMENT FEE WAIVER

If you are a low-income student (and a California resident), contact the Financial Aid Office for a Board of Governors' Enrollment Fee Waiver (BOGW) application -- or apply on the web at www.yccd.edu

To register without paying the enrollment fee, students **MUST** have the BOGW application approved **BEFORE** registering.

FEE	AMOUNT	REQUIRED OF
Enrollment Fee	\$26 per unit (Summer) \$36 (Fall) Fees are set by State.(If fee is increased students are billed at the new rate.)	All students, except those eligible for a Board of Governors' Enrollment Fee Waiver (BOGW) & Concurrently enrolled students
Student Services Fee	\$10 per semester	All students, except those qualified for the BOGW waiver
Parking Decals	\$40 fee per semester or \$2.00 per day (BOGW = \$20) \$20 Summer Session	All vehicles using campus facilities must display a valid permit.
Foreign Student Tuition Non-Resident Tuition	\$210 per unit in addition to enrollment fee	All non-resident foreign students (from another country)

REFUNDS:

Refund dates VARY for each short-term class. See the refund deadline information for short-term classes. Contact the Registration Office for more information on the refund dates in EACH short-term class.

A \$10.00 processing fee is charged for refunds. Students must make a request for a fee refund. Refunds will NOT automatically be issued. If fees were paid by check, there will be a 3-week waiting period before refunds can be processed. If fees were paid by cash, the student must complete a Request for Refund form at yc.yccd.edu and a refund check will be mailed in 3-6 weeks. For fees paid by Mastercard or Visa, the refund can be credited back to the student's account -- contact the District Cashier in the Business Office (530-741-6724) for details.

Pro-Rata Refunds:

If you are a financial aid student attending for the first time and you are a non-resident, you will be granted a pro-rata refund of those fees if you withdraw from all classes prior to the 10th week of the semester (in full-semester classes). Contact the Financial Aid Office for more information. An administrative fee of \$100 or 5% of the total charges (whichever is less) will be collected for each prorated refund processed.

Hope and/or Lifetime Learning Tax Credits - Taxpayer Relief Act of 1997:

In accordance with the Taxpayer Relief Act of 1997, the District will send information required by the IRS to eligible students. Please check with your tax preparer to determine if you are eligible to take advantage of this tax credit.

WebAdvisor Registration

WebAdvisor allows you to register, add, or drop classes. It also allows you to review your grades and print your own schedule and unofficial transcript.



BOGW -- For California Residents:

Apply for Financial Aid BEFORE you access WebAdvisor.

LOG IN:

1. Use your mouse to click on the Log In button.
2. Your "Log In" ID is the first initial of your last name (capitalize) + your 7 digit Colleague ID number. (Example: J0012345)
3. Enter your (previously established) password. If you have never used WebAdvisor before, your initial password is your birth date in the format MMDDYY (i.e., Jan. 10, 1963, is 011063).
4. Click on the SUBMIT button.

To use WebAdvisor, log onto <http://www.yccd.edu>

Click on WebAdvisor icon

Log in to system

Click on WebAdvisor for Students



To Register or Add a class:

Click on "Register for Sections"

If you know the 4-digit class code (listed in the Spring Schedule of Classes), select "Express Registration". Enter the 4-digit code in the "class code" column. When you have entered the Class code for all classes, click on the Submit button. This action will display the classes entered on the next screen.

When you have the classes displayed, review the classes (including location). You must make a selection from the "Action" drop down box in this screen to complete your registration. Once a choice has been made for all classes, click on the Submit button to finalize.

If there are problems, the screen will display a "failed" message. Problems include such things as class is already full (closed), class has started, prerequisite has not been met, time conflict, etc. A class with a problem will NOT be added and a new "action" will need to be selected.

Once you have finalized your schedule, print a copy for your records. You will not be mailed a copy of your class schedule.

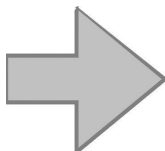
WebAdvisor Registration-Continued

DROPPING A CLASS:

Select Drop Classes option from the menu. Scroll down the screen to display a list of your classes. Click in the "DROP" window next to the class you want to drop. (If you click on the wrong box, you can click on the check mark again and it will remove the drop check mark for that class.) Review carefully. When the correct classes are checked, click on Submit button. The next screen will display a list of the REMAINING classes you are still registered in.

Print a copy of your Schedule from WebAdvisor as your verification of enrollment.
You will NOT be mailed a copy of your class schedule.

Report cards are NOT mailed at the end of the semester -- you will access your grades through the WebAdvisor process. All holds must be cleared to access WebAdvisor.



It is **YOUR** responsibility to drop any class that you do not plan to attend. There are deadlines to drop classes for refunds and avoiding failing grades. Deadline dates vary for short term classes.



Fees may be paid by credit card on WebAdvisor. You can also mail in your payment using the coupon below, or pay in-person at your local Registration Office.

If you do NOT drop by the REFUND DEADLINE (refer to page 2 for deadlines) you will OWE the fees for the classes. You may not obtain transcripts or your diploma, or register for future semesters if you owe fees.

FEE PAYMENT COUPON

Complete the coupon and mail with your check or money order to:
 YUBA COLLEGE CASHIER, 2088 North Beale Road, Marysville, CA 95901.

Name: _____

Student ID#: _____

Amount Enclosed: _____ Check/Money Order #: _____

Day Time Phone Number: _____

Signature: _____ Date: _____

How to read the schedule of classes

①	ART 4A	②	Drawing & Composition				③	
								*CSU/UC UC-Unit Limit
④	Drawing and composition using various materials. Basic instruction in perspective, landscape, still life, and other subjects. (CAN ART 8) (L)							
⑦	7504	T	6:00pm-9:50pm	2	C. Rudd	300A	⑤	⑥
	7607	M W	1:00pm-2:50pm	2	C. Rudd	300A		
⑨	7609	M W F	5:30pm-6:45pm	1	Staff	500A		
	8/24 to 10/19							
⑩				⑪	⑫	⑬		

1 Department Name

2 Course Title

3 Indicates if course transfers to CSU, UC, or both

4 Course Description

5 California Articulation Number

6 College level Language (L) or Math (M) or both (LM) required

7 Synonym (4 digits) "Class Code"

8 Days and Time of Class

9 Shaded Box indicates Evening Class

10 Dates indicate short class

11 Units

12 Instructor's name

13 Room Number

Phone Numbers:

General Information.....	995-7900
General Information TTY	994-4174
Admissions Office.....	995-7901
Aromas Cafe.....	995-4804
Bookstore	995-7924
Child Development Center	995-7909
Counseling Appointments.....	995-7900
DSP&S	995-7910
DSPS TTY	995-4183
Distance Education.....	995-7915
EOPS/CARE.....	995-7912
Financial Aid	995-7923
Learning Center.....	995-7911
Library.....	995-7915
Registration Office	995-7900
Testing Appointments	995-7900



Summer 2011

Schedule of Classes

Classes taught at
CLC and the
Lake County Area

Area
Classes

On-line and
interactive
televised
courses

Distributive Ed.

Class Definitions

- ☐ Day Courses (8 a.m. to 4:30 p.m.)
☐ Evening Courses: 4:30 p.m. to 10 p.m.
☐ Weekends: Saturdays & Sundays

(v) Variable Unit

(R) Repeatable

L/M College Level language or math skills advised

(CSU/UC) Transfer Status

*Use the **TABBED INDEX**
to find the class locations
that you are looking for.*

12 Clear Lake Campus-Summer

CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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ANTHR-2 Cultural Anthropology *CSU/UC*

Diversity of cultures from aspects of universals of language, economics, kinship, art, religion, technology, etc.; functional aspects of culture and cultural change; varieties of customs and institution of different peoples; significance of human culture. (L)

Lake Campus

1485 TTH 8:00AM-12:15PM 3.0 D.Prather L905A

BCA-15R Business Computer Applications-Beginning *CSU*

Develop a beginning/intermediate level of skills using the Microsoft Office Professional Edition Program. Basic features of Word, Excel, Access and PowerPoint are covered along with how to create simple integrated office documents. No prior experience is required. (LM) (Repeatable: May be taken two times only.)

Lake Campus

1032 TWTH 1:00PM-4:50PM 3.0 T.Marquette L400A

OA-15R-O Typewriting *CSU*

Typewriting skill development to the advanced professional level of competency. Open entry, open exit. Instruction will be on IBM or compatible computer. (L)

Lake Campus

2370 TWTH 8:30AM-10:20AM 1.0 J.Pyzer L400A
06/13/11 to 07/14/11

OA-22R-O Machine Calculation *CSU*

Skill development in the operation of the electronic display and printing calculators. Functions include: addition, subtraction, multiplication, division, memory, percentages, and interest calculations to solve typical business problems. Speed and accuracy by touch method emphasized. Open-entry/open-exit. (M)

Lake Campus

2371 TWTH 8:30AM-10:20AM 1.0 J.Pyzer L400A
06/13/11 to 07/14/11

OA-53 Filing

Introduction to the methods in coding and filing business correspondence for manual storage and retrieval; filing systems covered include alphabetic, serial numeric, terminal digit numeric, subject, and geographic. (L) Grades are letter.

Lake Campus

2373 TWTH 8:30AM-10:20AM 1.0 J.Pyzer L400A
06/13/11 to 07/14/11

CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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COUNS-10 College Success *CSU/UC*

Study skills and knowledge necessary to college success, including time management, memory techniques, note taking, reading skills, test taking skills, critical thinking, writing, learning styles, diversity, communication skills, career planning, assessment, and other resources. (L)

Lake Campus

5832 TTH 8:00AM-12:15PM 3.0 E.Weiss L906A

HLTH-1 Health and Life Style Choices *CSU/UC*

Wellness, functioning optimally, and promoting healthy behavior changes; topics will explore diet, exercise, stress, CVD, cancer, substance abuse, sexually transmitted diseases, mental health, aging, and analysis of available health information. (L)

Lake Campus

5150 MW 8:00AM-12:35PM 3.0 E.Weiss L907A

HIST-17B United States History *CSU/UC-Unit limit*

Political, social, economic, and cultural history of the United States from the Industrial Revolution to the present. Focuses on the ideals, decisions, forces, institutions, individuals, events, and processes that affected the continuity and change during this time. Satisfies U.S. History portion of California State University Title V, Section 40404 requirement. (Also satisfies Government(s)/Constitution(s) portion when both HIST 17A and 17B are completed.) (L)

Lake Campus

7042 MW 1:00PM-5:35PM 3.0 D.Maguire L907A

PHIL-2 Ethics *CSU/UC*

Introduction to ethics emphasizing the relevance of ethics to everyday decision-making; includes the human context of moral reasoning, relativism, subjectivism, religion and ethics, conscience and moral development, ethical egoism, utilitarianism, the ethics of duty, rights ethics, virtue ethics and the good life, and case studies in moral reasoning. (TCSU PHIL 120) (L)

Lake Campus

2050 MW 8:00AM-12:35PM 3.0 L.Freele L905A

SPECH-1 Public Speaking *CSU/UC*

Principles of effective oral communication applied to several public speaking assignments which emphasize the development of support and organization of ideas, audience analysis, public speaking anxiety, and effective delivery styles. Prerequisite: ENGL 51 or 51L or qualifying score on Placement Examination.

Lake Campus

5831 TTH 1:00PM-5:15PM 3.0 D.Maguire L907A

(v) Variable Unit

(R) Repeatable

YCCD eLearning & Instructional Television Courses

The YCCD eLearning and Instructional Television courses are specifically designed to meet the educational lifestyle of Yuba Community College District's students. Students may take a course while at home, work, at a high school, or on another one of YCCD's campuses. Some faculty may require you to come to a YCCD campus for an orientation, review, and examination.

Are You Ready to Take an Online Class?

EDUC/MCOMM 40: Introduction to Online Learning is highly recommended for YCCD eLearning.

If you can answer "yes" to five of the six questions below, you are probably ready to take an online class.

1. Do you have regular access to a computer? Yes _____ No _____

You will regularly need to access the class via the Internet 2 or more times for approximately 10 hours per week. Recommended computer specifications and other helpful information can be found at: <http://de.yccd.edu/system-requirements.aspx>.

2. Are you able to work on your own and are you a self-starter? Yes _____ No _____

Online classes require you to take responsibility for your education. Do you complete assignments ahead of time? Are you well organized? Do you manage time well?

3. Do you have basic computer and word processing skills? Yes _____ No _____

You don't have to be a computer expert to take an online class, but you need to be able to navigate the web, download materials, print materials, word process, use e-mail and have other basic skills.

4. Do you have good reading and comprehension skills? Yes _____ No _____

Most materials for online classes are provided in writing – generally you will not hear lectures, you will read them. The textbook for online classes is generally more critical than in a regular class. If you are a poor reader, you are not ready to take an online class.

5. Can you allocate at least 10 hours a week for online class work? Yes _____ No _____

Online students are expected to learn content, post assignments, take exams and participate in online discussions. Successful students commit time weekly for their online learning.

6. Have you taken an online class before and/or have you viewed the YCCD eLearning (Blackboard) Orientation?

Yes _____ No _____

View the YCCD eLearning (Blackboard) Orientation linked off the Distributive Education home page prior to the first day of classes: <http://de.yccd.edu/bb-orientation.aspx>

How to order books: Textbooks can be purchased via the campus bookstore online, by phone or in person. For contact information and hours go to www.yuba-ccd.bkstr.com

User Requirements: A personal computer with internet browser (IE 7.0 or higher or Firefox 2.0 or higher, Safari 5.0 or higher), Real player 10 or higher, and a reliable internet connection at least a 56.5 Kbps modem; broadband connection such as DSL, cable, or satellite highly recommended. All plug-ins and supported browsers are available to download at

<http://de.yccd.edu/system-requirements.aspx>.

YCCD eLearning (Blackboard) – <http://de.yccd.edu> Log in before classes start to run a browser check, to view the orientation and FAQ section. To login to YCCD eLearning (Blackboard) use the same information as your WebAdvisor login. User name: First initial of your last name (capitalized) followed by your student ID number. Default Password: Your birth date in mmddyy format. Note: If you have changed your password in WebAdvisor, use that password for your login.

To reset password to birth date: <https://webadvisor.yccd.edu/WebAdvisor/html/password.html>

Television access to the following cable TV companies: Comcast Cable, Channel 18 (Yuba, Sutter); Comcast Cable, Channel 37 (Maxwell, Arbuckle, Williams); Wave Broadband, Channel 19 (Woodland); Cableview, Channel 96 (Esparto), MediaCom, Channel 8 (Clearlake); Comcast Cable, Channel 43 (Colusa).

For problems with YCCD eLearning (Blackboard) contact: elarningsupport@yccd.edu

For additional information call 530-741-6754

<http://de.yccd.edu>

YCCD eLearning – Summer 2011

 Orientation to YCCD eLearning may be viewed online at: <http://de.yccd.edu>

ITV courses are streamed live and archived or broadcast on the following cable channels: Yuba/Sutter – Ch. 18, Woodland – Ch. 19, Esparto – Ch. 96, Maxwell, Arbuckle, Williams – Ch. 37, Clearlake – Ch. 8, Colusa – Ch. 43

Instructional Television - ITV 1

HLTH 1: Health & Life Style Choices MTWTH, 10am-12:10pm

ITV courses include an YCCD eLearning component (Blackboard). Course syllabi and archived lectures will be posted in Blackboard.

Online

ACCT 3R: Computerized Accounting
 ASTRO 1: Introduction to Astronomy
 BCA 15R: Business Computer Applications-Beginning
 BCA 17R: Business Computer Applications-Advanced
 BCA 22AR: Introduction to Microsoft Word
 BCA 22BR: Advanced Microsoft Word
 BCA 26R: Microsoft PowerPoint
 BCA 33AR: Introduction to Excel
 BCA 34R: Advanced Excel
 BCA 37AR: Introduction to Access
 BCA 37BR: Advanced Access
 BCA 41AR: Windows 7
 BCA 41BR: Windows XP
 BIOL 10: General Biology
 BIOL 11: General Biology Lab
 CHEM 10: Concepts of Chemistry
 COUNS/GNBUS 25: Career Planning & Development
 ECOL 10: Environment-Concepts & Issues
 ECON 1A: Elementary Economics-Macro
 ECON 1B: Elementary Economics-Micro
 GN BUS 10: Introduction to Global Business
 HIST 17A: U.S. History
 HLTH 1: Health & Life Style Choices
 HLTH 1: Health & Life Style Choices
 HLTH 5: Sport Psychology
 IT 42AR: Internet Literacy/Safety
 IT 45AR: Supporting Network Clients
 LIBSC 1: Basic Research
 MATH 50: Elementary Algebra
 MATH 50: Elementary Algebra
 MATH 52: Intermediate Algebra
 MCOMM 2: Introduction to Mass Communications
 MCOMM/EDUC 40: Introduction to Online Learning
 NURS 26: Basic Pharmacology
 NURS 36R: Pathophysiology
 NURS 51: Medical Terminology
 OA 17AR: Word Processing I
 PE 20: Introduction to Physical Education
 PSYCH 22: Social Psychology
 PSYCH 41: Lifespan Development
 SOCIL 1: Introduction to Sociology
 VETT 5R: Veterinary Technology Internship
 VETT 10: Exotic and Wildlife Medicine
 VETT 11: Veterinary Emergency & Critical Care
 VETT 12R: Introduction to Veterinary Medical Math
 VETT 14: Veterinary Management Equine Reproduction
 VETT 91: Veterinary Assisting

Date

6/13/11-7/21/11

Instructor email

awillson@yccd.edu

Date

6/13/11-7/21/11

Instructor email

sspina@yccd.edu
 jflahert@yccd.edu
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 dmccgill@yccd.edu
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 dmccgill@yccd.edu
 6/13/11-6/30/11
 cm Myers@yccd.edu
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 6/13/11-6/30/11
 kjones@yccd.edu
 7/05/11-7/21/11
 kpellis@yccd.edu
 6/13/11-6/30/11
 7/05/11-7/21/11
 kpellis@yccd.edu
 lstaffer@yccd.edu
 lwilliam@yccd.edu
 jbrown@yccd.edu
 6/13/11-7/21/11
 hmorgan@yccd.edu
 6/13/11-7/21/11
 brhode@yccd.edu
 6/13/11-7/21/11
 jhanson@yccd.edu
 6/13/11-7/21/11
 dmccgill@yccd.edu
 6/13/11-7/21/11
 banderso@yccd.edu
 6/13/11-7/21/11
 tsmith@yccd.edu
 6/13/11-7/21/11
 claine@yccd.edu
 6/13/11-7/21/11
 seburns@yccd.edu
 6/13/11-7/21/11
 claine@yccd.edu
 6/13/11-7/21/11
 scox@yccd.edu
 6/13/11-7/21/11
 kpellis@yccd.edu
 6/13/11-7/21/11
 eheilman@yccd.edu
 6/13/11-7/21/11
 jbrown@yccd.edu
 6/01/11-7/31/11
 kstemman@yccd.edu
 6/13/11-7/21/11
 jstevens@yccd.edu
 6/13/11-7/21/11
 jpoulos@yccd.edu
 6/13/11-7/21/11
 scato@yccd.edu
 6/13/11-7/21/11
 csmith@yccd.edu
 6/13/11-7/21/11
 MS-Staff
 6/13/11-7/21/11
 cmonahan@yccd.edu
 6/13/11-7/21/11
 mstranix@yccd.edu
 6/13/11-7/21/11
 eburns@yccd.edu
 6/13/11-7/21/11
 hmorgan@yccd.edu
 6/13/11-7/21/11
 hmorgan@yccd.edu
 5/23/11-7/21/11
 edavis@yccd.edu
 6/13/11-7/21/11
 mskratochvil@ucdavis.edu
 6/13/11-7/21/11
 jpnugent-deal@vmth.ucdavis.edu
 6/13/11-7/21/11
 shaskell@yccd.edu
 6/13/11-7/21/11
 tony@goatbrushers.com
 6/01/11-7/31/11
 adobeah@comcast.net
 6/13/11-7/21/11
 bloghry@yccd.edu

Students in fully online courses must log in and participate during the first week of class to avoid being dropped.

CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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MediaCom (Channel 8) does not cablecast most Yuba College Instructional Television courses on Tuesday or Thursday due to conflicting programming. Courses meeting on those days must be viewed in Room 800A on the Clear Lake Campus, OR via video-streaming through the internet. View the courses online at: <http://yubaonline.yccd.edu>. Select 'ITV LIVE' and choose 'View Live Lectures' or 'View Archived Lectures.'

DISTRIBUTIVE EDUCATION

ACCT-3R Computerized Accounting CSU

Computerized accounting using QuickBooks Pro. Basic through intermediate features for small and medium size businesses including banking, sales and customers, purchases and vendors, inventory, reports and graphs. Application of all aspects of accounting cycle. Prerequisite: ACCT 10A or equivalent experience. (LM)

On-Line

9653	TBA	TBA	3.0	S.Spina	WNET
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ASTRO-1 Introduction to Astronomy CSU/UC

Survey of the solar system, stars, galaxies, history and tools of astronomy, cosmology, and exploration of space. (LM)

On-Line

9330	TBA	TBA	3.0	J.Flaherty	NET
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06/01/11 to 07/31/11
Please note start and ending dates for the class.

BCA-15R Business Computer Applications-Beginning CSU

Develop a beginning/intermediate level of skills using the Microsoft Office Professional Edition Program. Basic features of Word, Excel, Access and PowerPoint are covered along with how to create simple integrated office documents. No prior experience is required. (LM) (Repeatable: May be taken two times only.)

On-Line

9303	TBA	TBA	3.0	J.Finstad	NET
9730	TBA	TBA	3.0	J.Finstad	NET

BCA-17R Business Computer Applications-Advanced CSU

Develop an intermediate/advanced level of skills using the Microsoft Office Professional Edition Program. Advanced features of Word, Excel, Access, and PowerPoint are covered along with how to use Object Linking and Embedding (OLE) to create integrated Office documents. Prior experience using Windows, Internet, and the Office Suite is assumed. Student is required to have some type of storage device to save assignments. Prerequisite: BCA 15R. (LM) (Repeatable: May be taken two times only.)

On-Line

9305	TBA	TBA	3.0	J.Finstad	NET
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CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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DISTRIBUTIVE EDUCATION

BCA-22AR Microsoft Word I CSU

Overview of the basic features of Microsoft Word; creating, editing, and saving documents/templates; file management; basic text, paragraph, page and document formatting; page numbering; headers, footers, footnotes, printing options; tables and columns, clip art. Grades are P/NP. (L) (Repeatable: May be taken four times only.)

On-Line

9309	TBA	TBA	1.0	D.McGill-Cameron	WNET
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BCA-22BR Microsoft Word 2 CSU

Overview of advanced features of Microsoft Word, including advanced formatting, graphics, charts, themes, building blocks, merging, styles, and working with multipage documents. Grades are P/NP. (L) (Repeatable: May be taken four times only.)

On-Line

9314	TBA	TBA	1.0	D.McGill-Cameron	WNET
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BCA-26R Microsoft PowerPoint CSU

Learn the basics and more; create presentations, add text information, add visual elements, bring in data from other sources, modify a presentation, prepare for distribution, customize a presentation, and deliver presentations. Familiarity with keyboard recommended. Grades are P/NP. (Repeatable: May be taken four times only.)

On-Line

9313	TBA	TBA	1.0	D.McGill-Cameron	WNET
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BCA-33AR Introduction to Excel CSU

Basic features of Microsoft Excel spreadsheet software; using toolbars; moving, copying, and formatting text; using spreadsheets for decision-making; creating graphs and charts; and list and data management. Hands-on course with business applications used. Grades are P/NP. (LM) (Repeatable: May be taken four times only.)

On-Line

9374	TBA	TBA	1.0	C.Myers	NET
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BCA-34R Advanced Excel CSU

Learn advanced features of Microsoft Excel spreadsheet software. These features include: Advanced formatting options, graphs and charts, decision making tools, sorting and data management options. Hands-on course with business applications used. Prerequisite: BCA 33AR. Grades are P/NP. (Repeatable: May be taken four times only.)

On-Line

9375	TBA	TBA	1.0	C.Myers	NET
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CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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DISTRIBUTIVE EDUCATION

BCA-37AR Introduction to Access *CSU*

Use of Microsoft Access to create simple to complex databases in a Windows environment, to sort the database records, and to create report formats for printed reports. Grades are P/NP. (LM) (Repeatable: May be taken four times only.)

On-Line

9726	TBA	TBA	1.0	K.Jones	NET
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06/13/11 to 06/30/11

BCA-37BR Advanced Access *CSU*

Extends capabilities of Access and builds on knowledge of databases in general; includes creation of multiple databases; students will design and use forms and subforms to input data, use Query by Example (QBE) to extract data and create reports from multiple tables, and use macros to manipulate files. Prerequisite: BCA 37AR. Grades are P/NP. (Repeatable: May be taken four times only.)

On-Line

9725	TBA	TBA	1.0	K.Jones	NET
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07/05/11 to 07/21/11

BCA-41AR Windows 7 *CSU*

Gain a comprehensive understanding of Microsoft Windows 7, including the new features of the software. Students are challenged to apply what they learn to real-life tasks, preparing them to easily transfer skills to new situations. (L,M) Corequisite: BCA 13A or 13B for Option #1. Repeatable: (May be taken four times only.)

On-Line

9729	TBA	TBA	1.0	P.Ellis	NET
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06/13/11 to 06/30/11

BCA-41BR Windows XP *CSU*

Introduction to Windows XP environment and its capabilities. Use of Windows XP and its graphical user interface to communicate with personal computers. Apply Windows XP features, concepts, applications, and procedures. Grades are P/NP. (LM) (Repeatable: May be taken four times only.)

On-Line

9728	TBA	TBA	1.0	P.Ellis	NET
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07/05/11 to 07/21/11

CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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DISTRIBUTIVE EDUCATION

BIOL-10 General Biology *CSU/UC-Unit limit*

The science of life for non-science majors. Provides an overview of the world of living organisms including their classification and unifying characteristics. Introduces basic biological processes such as homeostasis, photosynthesis, cellular respiration, DNA function, cellular reproduction, evolution, and ecosystem interactions with an emphasis on the relationship of structure to function and the interrelationships of living organisms. Lecture only. Not open for credit to student with credit in BIOL 10L. (L)

On-Line

9307	TBA	TBA	3.0	L.Staffero	NET
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BIOL-11 General Biology Laboratory *CSU/UC*

Hands-on laboratory study of biology for non-science majors; exploration of origin, characteristics, regulation, energy utilization, respiration, and interrelationships of living organisms. Not open for credit to student with credit in BIOL 10L. (L)

On-Line

9308	TBA	TBA	1.0	L.Williams	NET
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CHEM-10 Concepts of Chemistry

CSU/UC-Unit limit

Survey of basic concepts of Chemistry; designed for non-science majors desiring an introduction to fundamental chemistry concepts and skills. Not intended for students who will enroll in subsequent chemistry coursework. (L)

On-Line

9350	TBA	TBA	3.0	J.Brown	WNET
9999	TBA	TBA	3.0	J.Brown	WNET

COUNS-25 Career Planning and Development *CSU*

Survey of techniques of career exploration and selection. In the context of a study of the changes that occur during a typical life span, construct a personal profile of current and projected interests, aptitudes, skills, values, personality, and life and personal circumstances. Not open for credit to student with credit in GNBUS 25 or PSYCH 25. (L)

On-Line

9336	TBA	TBA	3.0	H.Morgan	NET
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CODE DAYS TIMES UNITS INSTRUCTOR ROOM

DISTRIBUTIVE EDUCATION

ECOL-10 Environment-Concepts and Issues

CSU/UC

Study of the interaction and interdependence among living organisms in their environment. Presents fundamental scientific principles in examining how natural ecosystems function and how human actions affect natural ecosystems. Emphasis on the role of science in determining causes and in contributing solutions to local and global environmental problems. (L)

On-Line

9338	TBA	TBA	3.0	B.Rhode	WNET
9600	TBA	TBA	3.0	B.Rhode	WNET

ECON-1A Elementary Economics-Macro

CSU/UC

Economic principles, problems, and policies; theories related to various economic problems and policies, i.e., inflation, recession, taxation, poverty, agriculture, economic development, and the environment; includes possible solutions to these problems; emphasizes macro economics. (L)

On-Line

9316	TBA	TBA	3.0	J.Hansen	NET
9709	TBA	TBA	3.0	J.Hansen	NET

ECON-1B Elementary Economics-Micro

CSU/UC

Economic principles, problems, and policies, including price theory or theory of the firm, labor economics, foreign trade, and comparative economic systems; emphasizes micro economics. (L)

On-Line

9157	TBA	TBA	3.0	D.McGill-Cameron	WNET
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EDUC-40 Introduction to Online Learning

CSU

Prepares student to successfully complete an online course through introduction to the technology and the online environment; how to use the software tools that manage an online course; and how to problem-solve online issues. Not open for credit to student with credit in MCOMM 40. Grades are P/NP.

On-Line

9359	TBA	TBA	1.0	S.Cato	NET
9724	TBA	TBA	1.0	S.Cato	NET

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

DISTRIBUTIVE EDUCATION

GNBUS-10 Introduction to Global Business

CSU/UC

Introduction to the diverse activities of business in a changing environment. Topics include ethics, e-commerce, diversity, motivation, management, organization, marketing, and human resources with an emphasis on global business. Focus on the exploration and understanding of race, culture, gender, and ethnicity in corporate America. Understand the development of a competitive advantage in global and international business. (L)

On-Line

9371	TBA	TBA	3.0	B.Anderson	NET
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06/13/11 to 07/21/11

GNBUS-25 Career Planning and Development

CSU

Survey of techniques of career exploration and selection; in the context of a study of the changes that occur during a typical life span, construct a personal profile of current and projected interests, aptitudes, skills, values, personality, and life and personal circumstances. Not open for credit to student with credit in COUNS 25. (L)

On-Line

9337	TBA	TBA	3.0	H.Morgan	NET
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HIST-17A United States History

CSU/UC-Unit limit

Survey of U.S. history tracing the political, social, economic, and cultural development of American ideals and actions from the Pre-Revolutionary Period through the Civil War Era. Satisfies U.S. history portion of California State University Title V-40404 requirement. (Also satisfies Government(s) Constitution(s) portion when both HIST 17A and 17B are completed.) (L)

On-Line

9710	TBA	TBA	3.0	T.Smith	NET
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HLTH-1 Health and Life Style Choices

CSU/UC

Wellness, functioning optimally, and promoting healthy behavior changes; topics will explore diet, exercise, stress, CVD, cancer, substance abuse, sexually transmitted diseases, mental health, aging, and analysis of available health information. (L)

On-Line

9351	TBA	TBA	3.0	C.Laine	NET
9352	TBA	TBA	3.0	E.Burns	NET
1087	MTWTH	10:00AM-12:10PM	3.0	A.Willson	TV

CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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DISTRIBUTIVE EDUCATION**HLTH-5 Sport Psychology***CSU*

Provides a concentrated study of human behavior in the context of participating in sport and how behavior (performance) is affected by other sources. Includes study about motivation, the brain's impact on performance, stress, goal setting, sport imagery, and current research into sport performance. (L)

On-Line

9159	TBA	TBA	3.0	C.Laine	NET
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IT-42AR Internet Literacy and Safety*CSU*

Exposes the student to a wide range of topics relating to the Internet. Students will learn how to perform basic searches, work with email, manage and tune the web browser, and make the Internet a practical and functional part of everyday life. Designed to ease the fears of the novice and enhance the ability of the intermediate user. (L) (Repeatable: May be taken three times only.)

On-Line

9334	TBA	TBA	3.0	S.Cox	NET
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IT-45AR Supporting Network Clients*CSU*

Implementation and support of network clients, which includes installation and deployment, configuration, administration, monitoring, and troubleshooting. Preparation for certification examination. (LM) (Repeatable: May be taken four times only.)

On-Line

9727	TBA	TBA	3.0	P.Ellis	NET
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LIBSC-1 Basic Research Skills*CSU*

Designed to help students acquire beginning information literacy skills necessary to conduct academic or personal research. It provides a step-by-step guide to the research process that is applicable to term papers, course work, and life-long learning. It emphasizes developing effective search strategies, selecting information tools, locating and retrieving information sources, analyzing and critically evaluating information, and using information. (L)

On-Line

9715	TBA	TBA	1.0	E.Heilman	NET
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MATH-50 Elementary Algebra

Introductory algebra; topics include signed numbers, graphing, linear equations, quadratic equations, and systems of linear equations in two variables. Prerequisite: Qualifying score on Placement Examination, or MATH 111 with a grade of "C" or better. (L)

On-Line

9714	TBA	TBA	4.0	K.Stemmann	NET
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06/01/11 to 07/31/11

Please note start and ending dates for the class.

9318	TBA	TBA	4.0	J.Brown	WNET
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CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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DISTRIBUTIVE EDUCATION**MATH-52 Intermediate Algebra**

Fundamental operations of algebra; linear and quadratic equations and inequalities; exponents and polynomials; rational expressions; radicals and fractional exponents; graph of a straight line; linear and quadratic system of equations; conic sections; exponential and logarithmic functions. (L) Prerequisite: MATH 50 or equivalent with a grade of "C" or higher. (L)

On-Line

9365	TBA	TBA	4.0	J.Steverson	NET
9561	TBA	TBA	4.0	J.Steverson	NET

MCOMM-2 Introduction to Mass Communications*CSU/UC*

Survey of the principles, functions, and services of media in an information and communication oriented society; emphasis on history, economics, technologies, and the process of communication, as well as the social impact of print media, broadcasting, and motion pictures. (L)

On-Line

9355	TBA	TBA	3.0	J.Poulos	NET
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MCOMM-40 Introduction to Online Learning*CSU*

Prepares student to successfully complete an online course through introduction to the technology and the online environment; how to use the software tools that manage an online course; and how to problem-solve online issues. Not open for credit to student with credit in EDUC 40. Grades are P/NP.

On-Line

9358	TBA	TBA	1.0	S.Cato	NET
9723	TBA	TBA	1.0	S.Cato	NET

NURS-26 Basic Pharmacology*CSU*

Basic principles of pharmacology with focus on pharmacokinetics, pharmacodynamics, and related therapeutic implications for major drug categories; for Nursing and non-Nursing students. Prerequisite: None; Anatomy and Physiology highly recommended. (LM)

On-Line

9398	TBA	TBA	3.0	C.Smith	NET
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CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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DISTRIBUTIVE EDUCATION

NURS-36R Pathophysiology: Understanding Disease CSU

The study of disease pathology in the human body with a focus on the study of abnormal physiological function of body systems at the cellular level. Correlation to disease etiology and biological and physical manifestations produced by abnormal physiology. Core course content for NURS 30 through NURS 35, nursing courses and must be taken before coming into the nursing program. Prerequisite: BIOL 4 and BIOL 5. (Repeatable: May be taken two times only).

On-Line

9681	TBA	TBA	3.0	E.Vincent	NET
9514	TBA	TBA	3.0	B.Heath	NET

NURS-51 Medical Terminology

Intended to assist those studying in the fields of medicine and health care by learning a word-building system for defining, using, spelling and pronouncing medical words. Designed for those preparing for a health career such as nursing, medical secretary, ward secretary, emergency medical technician, medical technologist, respiratory therapist, or other fields that require medical vocabulary.

On-Line

9720	TBA	TBA	3.0	C.Monahan	NET
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OA-17AR Word Processing I CSU

Introduction to basic word processing operations such as document formatting, editing, saving and retrieving, printing, and merging. (L) (Repeatable: May be taken four times only.)

On-Line

9319	TBA	TBA	3.0	M.Stranix	NET
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PE-20 Introduction to Physical Education CSU/UC

Foundations & philosophies of physical education will be covered including professional requirements, fields of study for majors, legal liabilities, public relations, and teaching methods and principles of physical education.

On-Line

9738	TBA	TBA	3.0	E.Burns	NET
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PSYCH-22 Social Psychology CSU/UC

Introduction to the study of human interaction with a focus on the individual within a social context, including topics of social perception and cognition, interpersonal attraction, pro-social behavior and aggression, attitude change, conformity and obedience, prejudice and discrimination, and the psychology of groups. (L)

On-Line

9363	TBA	TBA	3.0	H.Morgan	NET
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CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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DISTRIBUTIVE EDUCATION

PSYCH-41 Lifespan Development CSU/UC

Introduction to the scientific study of human development from conception to death; examines the interplay of the biological, psychological, social, and cultural influences on the developing human being. (L)

On-Line

9329	TBA	TBA	3.0	H.Morgan	NET
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SOCIL-1 Introduction to Sociology CSU/UC

Basic principles of sociology including culture, socialization, organizations, institutions, stratification, collective behavior, and social change. (L) TCSU SOC 110)

On-Line

9711	TBA	TBA	3.0	E.Davis	NET
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05/23/11 to 07/22/11

Please note start and ending dates for the class

VETT-5R Veterinary Technology Internship CSU

Formal, structured off-campus clinical experience in a veterinary hospital, animal research facility, zoo, laboratory or other animal facility. The student works independently with a supervisor, while mastering the appropriate "essential" and "recommended" skills required by the American Veterinary Medical Association. Rotation through various facilities is required. (LM) Prerequisite: VETT 91 or equivalent Grades are CR/NC Repeatable: (May be taken four times only).

On-Line

9713	TBA	TBA	v1.0	M.Kratochvil	NET
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VETT-10 Exotic and Wildlife Medicine CSU

An overview of fundamentals of avian, exotic and wildlife husbandry, physiology, management, and medicine; includes appropriate methods of animal handling, restraint, husbandry, care and observation of exotic and wild species. (L)

On-Line

9655	TBA	TBA	3.0	J.Deal	NET
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VETT-11 Veterinary Emergency and Critical Care CSU

Emphasizes the theoretical and practical aspects of assisting the veterinarian in the management of medical and traumatic emergencies. Recognition and assessment of cardiovascular shock, respiratory crisis, gastrointestinal emergency and musculoskeletal trauma. (LM)

On-Line

9656	TBA	TBA	3.0	S.Haskell	NE
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DISTRIBUTIVE EDUCATION**VETT-12R Introduction to Vet Medical Math**

CSU

Essential mathematical concepts and calculations, conversions, and proper articulation of fractions/decimals in healthcare applications, measurements, drug orders, and dose calculations. (Repeatable: May be taken four times only.) (LM)

On-Line

9657 TBA TBA 2.0 J.Fairchild NET

VETT-14 Vet Management Equine Reproduction

CSU

Veterinary medical management of equine reproduction; includes anatomy and physiology of the mare and stallion, control of the estrous cycle, gestation and foaling, feeding the broodmare and young hours, and estrous cycle manipulation of the mare. (L)

On-Line9712 TBA TBA 3.0 J.Glynn NET
06/01/11 to 07/31/11

Please note start and ending dates for the class.

VETT-91 Veterinary Assisting

Concepts of veterinary medicine needed to function effectively as a veterinary assistant, veterinary receptionist, kennel staff or animal shelter worker. Does not lead to the AS Degree in Veterinary Technology but can be used as a step towards entry into that program. Not open for credit to student with credit in VETT 101. (L)

On-Line

9659 TBA TBA 3.0 B.Loghry NET

New Mobile Alert Notification System for Clear Lake



Students
Sign up to receive emergency notification texts from Yuba College Clear Lake.

Two Simple Steps:

1. Text CLC (all caps) to 253788 (AlertU) on your cell phone
2. When you get a response, reply Y

- AlertU subscribers will not receive spam
- Subscriber information will not be shared with third party marketers
- Standard text message rates apply

You will receive 4 test messages per year. These messages will include minimal advertising which is how this project is funded. Actual alerts will NOT contain advertising.



For more information visit www.alertu.org



Fall 2011

Schedule of Classes

Classes taught at
CLC and the
Lake County Area

Area Classes

On-line and
interactive
televised
courses

Distributive Ed.

Class Definitions

- ☐ Day Courses (8 a.m. to 4:30 p.m.)
- ☒ Evening Courses: 4:30 p.m. to 10 p.m.
Weekends: Saturdays & Sundays

(v) Variable Unit

(R) Repeatable

L/M College Level language or math skills advised

(CSU/UC) Transfer Status

*Use the **TABBED INDEX**
to find the class locations
that you are looking for.*

CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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ANTHROPOLOGY**ANTHR-1 Introduction to Physical****Anthropology***CSU/UC*

Study of human biology, genetics, theory of evolution, primatology, changes in humans through time, human fossil record, human variations today, significance of culture. (L)

Lake Campus

6398	F	8:30AM-11:20AM	3.0	D.Prather	L905A
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ANTHR-3 Introduction to Archaeology*CSU/UC*

Introduction to the methods and theories of modern archaeology, including site exploration and interpretation; patterns of evidence for human behavior from the first humans to the beginnings of written history. (L)

Lake Campus

1174	T	8:30AM-11:20AM	3.0	D.Prather	L905A
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ART**ART-5 Art Appreciation***CSU/UC*

Introduction to art appreciation with an emphasis on basic 2D, 3D, and film mediums and their relationships to humanities. Historical and contemporary work with a multicultural focus will be emphasized. Not open for credit to student with credit in HUMAN 5. (L)

Lake Campus

4033	TH	6:30PM-9:20PM	3.0	C.Rudd	L906A
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BIOLOGY**BIOL-5 Human Physiology***CSU/UC*

Introduction to the physiological mechanisms of the human body that lead to homeostasis; emphasis on the interrelationship of the cells, tissues, organs, and systems. Prerequisite: BIOL 1 or 15. (L)

Lake Campus

4043	MW	12:30PM-4:20PM	4.0	H.Lyons	L300A
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BIOL-15 Bioscience*CSU/UC-Unit limit*

Introduction to basic biological principles, including cellular and organismal structure, energetics, control, physiology, genetics, evolution, and environmental interaction. (L)

Lake Campus

4044	TTH	3:30PM-6:20PM	4.0	H.Lyons	L300A
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CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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BUSINESS**Accounting****ACCT-1L Principles of Accounting-Financial***CSU/UC*

Accounting for business activities, general ledger, special journals, accounts receivable, cash control, depreciation, inventories, and other aspects. Same as Accounting 1, but includes computer applications for accounting partnerships and corporations. Not open for credit to students with credit in Accounting 1. Prerequisite: ACCT 10A with a grade of "C" or better or qualifying score on mathematics part of Placement Examination; and BCA 15R and/or BCA 33AR or equivalent. (LM)

Lake Campus

5307	TTH	8:30AM-10:20AM	4.5	J.Hanson	L904A
Enrollment in ACCT 1L Lab is required for the 4.5 units.					
5380	T	10:30AM-11:20AM Lab		J.Hanson	L902A

ACCT-6R Individual Income Taxes-Federal/State*CSU*

Individual income tax preparation, forms and computations; business and professional returns; federal and state returns. Meets State of California Certification for a tax preparer. Recommendation: Completion of Accounting 10A or some experience will be helpful. (LM) (Repeatable: May be taken four times only.)

Lake Campus

5891	TTH	5:30PM-7:20PM	4.0	D.Plante	L902A
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ACCT-10A General Accounting*CSU*

Introductory accounting course covering accounting principles and practices, the complete accounting cycle and creation of financial reports. Use of proper procedures in the General Journal, Special Journals, General Ledger, and subsidiary ledgers, Payroll processes, and proper Financial Reporting. (L,M)

Lake Campus

6298	F	8:30AM-12:50PM	4.0	J.Hanson	L904A
08/26/11 to 12/15/11					

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

BUSINESS***Business Computer Applications*****BCA-15R Business Computer Applications-Beginning** CSU

Develop a beginning/intermediate level of skills using the Microsoft Office Professional Edition Program. Basic features of Word, Excel, Access and PowerPoint are covered along with how to create simple integrated office documents. No prior experience is required. (LM) (Repeatable: May be taken two times only.)

Lake Campus

4059	TH	8:30AM-12:20PM	3.0	M.Main	L400A
8425	T	5:00PM-8:50PM	3.0	M.Main	L400A

BCA-26R Microsoft PowerPoint CSU

Learn the basics and more; create presentations, add text information, add visual elements, bring in data from other sources, modify a presentation, prepare for distribution, customize a presentation, and deliver presentations. Familiarity with keyboard recommended. Grades are P/NP. (Repeatable: May be taken four times only.)

Lake Campus

6883	M	1:30PM-4:20PM	1.0	M.Main	L400A
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10/17/11 to 12/12/11

BCA-33AR Introduction to Excel CSU

Basic features of Microsoft Excel spreadsheet software; using tool-bars; moving, copying, and formatting text; using spreadsheets for decision-making; creating graphs and charts; and list and data management. Hands-on course with business applications used. Grades are P/NP. (LM) (Repeatable: May be taken four times only Recommended typing speed of 20WPM and familiarity with Windows environment)

Lake Campus

8423	W	1:30PM-4:20PM	1.0	M.Main	L400A
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08/17/11 to 10/12/11

BCA-34R Advanced Excel CSU

Learn advanced features of Microsoft Excel spreadsheet software. These features include: Advanced formatting options, graphs and charts, decision making tools, sorting and data management options. Hands-on course with business applications used. Prerequisite: BCA 33AR. Grades are P/NP. (Repeatable: May be taken four times only.)

Lake Campus

8421	W	1:30PM-4:40PM	1.0	M.Main	L400A
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10/19/11 to 12/14/11

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

BUSINESS***Business Computer Applications*****BCA-41BR Windows XP** CSU

Introduction to Windows XP environment and its capabilities. Use of Windows XP and its graphical user interface to communicate with personal computers. Apply Windows XP features, concepts, applications, and procedures. Grades are P/NP. (LM) (Repeatable: May be taken four times only.)

Lake Campus

1450	M	1:30PM-4:40PM	1.0	M.Main	L400A
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08/15/11 to 10/10/11

BCA-42AR Internet Literacy and Safety CSU

Exposes the student to a wide range of topics relating to the Internet. Students will learn how to perform basic searches, work with email, manage and tune the web browser, and make the Internet a practical and functional part of everyday life. Designed to ease the fears of the novice and enhance the ability of the intermediate user. (L) (Repeatable: May be taken three times only.)

Lake Campus

6884	F	8:30AM-11:20AM	3.0	M.Main	L400A
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BCA-42BR Web Page Management and Design CSU

Fundamentals of Web publishing utilizing Web design and imaging software. This course will focus on HTML, imaging editing, ADA design, and project management. Real-life informational and interactive presentations to include testing and maintenance of web sites on the World Wide Web. (Repeatable: May be taken four times only.) (L)

Lake Campus

2148	TH	5:00PM-9:15PM	3.0	T.Marquette	L400A
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BCA-44DR Digital Imaging Small Office Home Office CSU

Introduction to digital photography that explores the composition and aesthetics of photography. Emphasis is on concepts and techniques of image manipulation software; addresses printing and displaying photographic portfolios. It will show the use of digital images in webpage and graphic publications. (Repeatable: May be taken four times only.)

Lake Campus

2104	T	8:30AM-11:20AM	2.0	T.Marquette	L400A
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24 Clear Lake Campus-Fall

CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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BUSINESS

General Business

GNBUS-10 Introduction to Global Business

CSU/UC

Introduction to the diverse activities of business in a changing environment. Topics include ethics, e-commerce, diversity, motivation, management, organization, marketing, and human resources with an emphasis on global business. Focus on the exploration and understanding of race, culture, gender, and ethnicity in corporate America. Understand the development of a competitive advantage in global and international business. (L)

Lake Campus

5892	M	3:30PM-6:20PM	3.0	S.Gunier	L907A
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GNBUS-100 Elementary Business Mathematics

Mathematics operations involving whole numbers, fractions, decimals, and percents; applications including income, property, and social security taxes; averages; wages and salaries, bank records; algebraic solutions to find unknowns. (L)

Lake Campus

7094	T	12:30PM-3:20PM	3.0	J.Hanson	L603A
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BUSINESS

Information Technology

IT-40BR Digital Imaging Small Office Home Office

CSU

Introduction to digital photography that explores the composition and aesthetics of photography. Emphasis is on concepts and techniques of image manipulation software; addresses printing and displaying photographic portfolios. It will show the use of digital images in webpage and graphic publications. (Repeatable: May be taken four times only.)

Lake Campus

2105	T	8:30AM-11:20AM	2.0	T.Marquette	L400A
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IT-42AR Internet Literacy and Safety

CSU

Exposes the student to a wide range of topics relating to the Internet. Students will learn how to perform basic searches, work with email, manage and tune the web browser, and make the Internet a practical and functional part of everyday life. Designed to ease the fears of the novice and enhance the ability of the intermediate user. (L) (Repeatable: May be taken three times only.)

Lake Campus

8369	F	8:30AM-11:20AM	3.0	M.Main	L400A
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CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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BUSINESS

Information Technology

IT-42BR Web Page Management and Design

CSU

Fundamentals of Web publishing using Adobe Systems sponsored curriculum and software from the Cisco Academies world wide program. Focus on HTML, design, writing, editing, and maintenance of web pages; emphasis on web page elements such as HTML, image editing, ADA design, and project management. Real-life informational and interactive presentations to include testing, maintenance of web sites on the World Wide Web. (L) (Repeatable: May be taken four times only.)

Lake Campus

2151	TH	5:00PM-9:15PM	3.0	T.Marquette	L400A
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BUSINESS

Office Administration

If you completed any typing units prior to August 2011, you will need to register as follows:

Unit A completed, register for OA 15A-2

Unit B completed, register for OA 15A-3

Unit C completed, register for OA 15B-1

Unit D completed, register for OA 15B-2

Unit E completed, register for OA 15B-3

OA-15A1 Typewriting

CSU

Develop basic keyboarding skills using an alphanumeric keyboard. Students must be able to pass two 5-minute timings and a final for credit in the class. Students must pass this class before going on to higher levels of typing. This is the first course in a series of three modules to improve student typing skills and acquire a basic beginning level of keyboarding. Not open to students with credit in OA 15A, 15B, 15C or one or more units of OA 15R-O. (L)

Lake Campus

6279	MW	8:00AM-10:15AM	1.0	A.Lee	L400A
For proper placement, see Typing Information box listed in schedule.					
6273	TTH	1:00PM-3:15PM	1.0	M.Main	L400A
For proper placement, see Typing Information box listed in schedule.					
6267	MW	5:00PM-7:15PM	1.0	J.Pyzer	L400A
For proper placement, see Typing Information box listed in schedule					

CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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BUSINESS

Office Administration

OA-15A2 Typewriting

CSU

Further development of keyboarding skills using an alphanumeric keyboard and begin to learn basic formatting skills. Students must be able to pass two 5-minute timings and a final for credit in the class. Students must pass this class before going on to higher levels of typing. Prerequisite: OA 15A1. This is the second course in a series of three modules to improve student typing skills, acquire a basic beginning level of keyboarding, and basic document formatting. Not open to students with credit in OA 15A, 15B, 15C or two or more units of OA 15R-O. (L)

Lake Campus

6280	MW	8:00AM-10:15AM	1.0	A.Lee	L400A
For proper placement, see Typing Information box listed in schedule.					
6274	TTH	1:00PM-3:15PM	1.0	M.Main	L400A
For proper placement, see Typing Information box listed in schedule.					
6268	MW	5:00PM-7:15PM	1.0	J.Pyzer	L400A
For proper placement, see Typing Information box listed in schedule.					

OA-15A3 Typewriting

CSU

Mastery of keyboarding skills using an alphanumeric keyboard while enhancing basic formatting skills. Students must be able to pass two 5-minute timings and a final for credit in the class. Students must pass this class before going on to higher levels of typing. Prerequisite: OA 15A2. This is the third course in a series of three modules to improve student typing skills, to acquire a basic beginning level of keyboarding, and basic document formatting. Not open to students with credit in OA 15A, 15B, 15C or three or more units in OA 15R-O. (L)

Lake Campus

6281	MW	8:00AM-10:15AM	1.0	A.Lee	L400A
For proper placement, see Typing Information box listed in schedule.					
6275	TTH	1:00PM-3:15PM	1.0	M.Main	L400A
For proper placement, see Typing Information box listed in schedule.					
6269	MW	5:00PM-7:15PM	1.0	J.Pyzer	L400A
For proper placement, see Typing Information box listed in schedule.					

CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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BUSINESS

Office Administration

OA-15B1 Typewriting

CSU

Refinement of keyboarding skills using an alphanumeric keyboard and learn intermediate formatting skills. Students must be able to pass two 5-minute timings and a final for credit in the class. Students must pass this class before going on to higher levels of typing. Prerequisite: OA 15A3. This is the first course in a series of three modules to refine basic keyboarding skills and complete additional levels of document formatting to intermediate competency. Not open to students with credit in OA 15A, 15B, 15C or four or more units of OA 15R-O. (L)

Lake Campus

6282	MW	8:00AM-10:15AM	1.0	A.Lee	L400A
For proper placement, see Typing Information box listed in schedule.					
6276	TTH	1:00PM-3:15PM	1.0	M.Main	L400A
For proper placement, see Typing Information box listed in schedule.					
6270	MW	5:00PM-7:15PM	1.0	J.Pyzer	L400A
For proper placement, see Typing Information box listed in schedule.					

OA-15B2 Typewriting

CSU

Further refinement of keyboarding skills using an alphanumeric keyboard and enhance advanced formatting skills. Students must be able to pass two 5-minute timings and a final for credit in the class. Students must pass this class before going on to higher levels of typing. Prerequisite: OA 15B1. This is the second course in a series of three modules to refine basic keyboarding skills and complete additional levels of document formatting to intermediate competency. Not open to students with credit in OA 15A, 15B, 15C or five or more units of OA 15R-O. (L)

Lake Campus

6283	MW	8:00AM-10:15AM	1.0	A.Lee	L400A
For proper placement, see Typing Information box listed in schedule.					
6277	TTH	1:00PM-3:15PM	1.0	M.Main	L400A
For proper placement, see Typing Information box listed in schedule.					
6271	MW	5:00PM-7:15PM	1.0	J.Pyzer	L400A
For proper placement, see Typing Information box listed in schedule.					

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CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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BUSINESS

Office Administration

OA-15B3 Typewriting

CSU

Mastery of keyboarding skills using an alphanumeric keyboard while becoming proficient in the use of advanced formatting skills. Students must be able to pass two 5-minute timings and a final for credit in the class. Students must pass this class before going on to higher levels of typing. Prerequisite: OA 15B2. This is the third course in a series of three modules to refine basic keyboarding skills and complete additional levels of document formatting to intermediate competency. Not open to students with credit in OA 15A, 15B, 15C or six or more units of OA 15R-O. (L)

Lake Campus

6284	MW	8:00AM-10:15AM	1.0	A.Lee	L400A
For proper placement, see Typing Information box listed in schedule.					
6278	TTH	1:00PM-3:15PM	1.0	M.Main	L400A
For proper placement, see Typing Information box listed in schedule.					
6272	MW	5:00PM-7:15PM	1.0	J.Pyzer	L400A
For proper placement, see Typing Information box listed in schedule.					

OA-17AR Word Processing I

CSU

Introduction to basic word processing operations such as document formatting, editing, saving and retrieving, printing, and merging. (L) (Repeatable: May be taken four times only.)

Lake Campus

3163	MW	10:30AM-12:45PM	3.0	M.Main	L400A
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OA-22 Machine Calculation

CSU

Skill development in the operation of the electronic display and printing calculators. Functions include: addition, subtraction, multiplication, division, memory, percentages, and interest calculations to solve typical business problems. Speed and accuracy by touch method emphasized. (LM)

Lake Campus

8406	MW	8:00AM-10:15AM	1.5	A.Lee	L400A
8405	TTH	1:00PM-3:15PM	1.5	M.Main	L400A
4107	MW	5:00PM-7:15PM	1.5	J.Pyzer	L400A

OA-53 Filing

Introduction to the methods in coding and filing business correspondence for manual storage and retrieval; filing systems covered include alphabetic, serial numeric, terminal digit numeric, subject, and geographic. (L) Grades are letter.

Lake Campus

4693	MW	8:00AM-10:15AM	1.0	A.Lee	L400A
4694	TTH	1:00PM-3:15PM	1.0	M.Main	L400A
4695	MW	5:00PM-7:15PM	1.0	J.Pyzer	L400A

CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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BUSINESS

Office Administration

OA-54A Beginning Medical Terminology

Familiarization with medical terminology from programmed text outlining word structure, definitions, and usage. Primarily intended for those who are preparing for a career in health or business, with an emphasis on clerical support staff responsibilities. Not open for credit to student with credit in SEC 54F or OA 54. (L)

Lake Campus

8389	MW	8:00AM-10:15AM	2.0	A.Lee	L400A
8388	TTH	1:00PM-3:15PM	2.0	M.Main	L400A
8387	MW	5:00PM-7:15PM	2.0	J.Pyzer	L400A

OA-54B Advanced Medical Terminology

Continuation of OA 54A; further development and refinement of medical terminology skills; primarily intended for those who are preparing for a career in health or business with an emphasis on clerical support staff responsibilities. Prerequisite: OA 54A or equivalent.

Lake Campus

8386	MW	8:00AM-10:15AM	2.0	A.Lee	L400A
8385	TTH	1:00PM-3:15PM	2.0	M.Main	L400A
8384	MW	5:00PM-7:15PM	2.0	J.Pyzer	L400A

OA-55 Medical Word Processing

Medical document editing utilizing partial speech recognition documentation/voice processing and transcription from physician dictation. Course work will encompass general medical/surgical and specialties such as OB-GYN, pediatrics, orthopedics, and cardiovascular medicine. Prerequisite: OA 17BR, OA 52 or GNBUS 52, NURS 51A and 51B; or equivalent experience or course work; NURS 51B may be taken concurrently. (L)

Lake Campus

8383	MW	8:00AM-10:15AM	3.0	A.Lee	L400A
8382	TTH	1:00PM-3:15PM	3.0	M.Main	L400A
8381	MW	5:00PM-7:15PM	3.0	J.Pyzer	L400A

OA-59 General Transcription

Method and practice in editing and transcribing dictated business correspondence using transcribing machines and computer-based word processing software. Material simulates correspondence in various areas of business. (L)

Lake Campus

8380	MW	8:00AM-10:15AM	2.0	A.Lee	L400A
8379	TTH	1:00PM-3:15PM	2.0	M.Main	L400A
8378	MW	5:00PM-7:15PM	2.0	J.Pyzer	L400A

CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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BUSINESS

Office Administration

OA-60 General Office Procedures

Skills and procedures necessary in an automated office. Office information systems technology and procedures; telecommunications; information processing; mail and phone systems; time management; public relations and human relations skills; and ethics. (L)

Lake Campus

7282	T	8:30AM-10:20AM	4.0	A.Lee	L908A&
	TH	8:30AM-11:30AM			L902A

OA-63 Legal Office Procedures

Legal office environment, current legal office procedures, and preparation of legal documents using automated equipment. Prerequisite: OA 15A or 17AR. (L,M)

Lake Campus

7283	MW	8:00AM-10:15AM	3.0	A.Lee	L400A
7284	TTH	1:00PM-3:15PM	3.0	M.Main	L400A
7285	MW	5:00PM-7:15PM	3.0	J.Pyzer	L400A

OA-65 Medical Office Procedures

Medical office duties, medical transcription, and training in preparation of medical records and standard forms; role of the allied health medical assistant. Prerequisite: None; OA 15A or 17AR or equivalent is recommended (ability to use word processing software as all work must be typed) (L)

Lake Campus

7286	MW	8:00AM-10:15AM	3.0	A.Lee	L400A
7287	TTH	1:00PM-3:15PM	3.0	M.Main	L400A
7288	MW	5:00PM-7:15PM	3.0	J.Pyzer	L400A

COOPERATIVE WORK EXPERIENCE

Attendance at one of the one-hour orientation sessions is required to receive course credit

Choose from the following orientations:

Wednesday, August 24, 11:30 am - 12:20 pm, Room 905

Or

Wednesday, August 24, 5:30 pm - 6:20 pm, Room 904

The information packet and all necessary forms will be distributed at the orientation meeting.

CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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COOPERATIVE WORK EXPERIENCE

CWEE-44R General Work Experience *CSU*

Coordination of on-the-job learning with college experience to develop desirable work habits, attitudes, and career awareness through supervised employment. Maximum of 6 units can be earned in General Work Experience during enrollment with a 3-unit maximum in any one semester. Maximum of 4 enrollments or 16 units can be earned in any combination of Work Experience (General/Occupational) or Internship. Those enrolling in this class are not eligible for other work experience/internship classes during the same semester. Corequisite: Must have a job. Grades are P/NP. (L)

Lake Campus

2424	TBA	TBA		v1-3 S.Harris	L-TBA1
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Requires attendance at one orientation and one mid-course meeting. See schedule of classes or instructor's website for details.

CWEE-45R Occupational Work Experience

CSU

Coordination of on-the-job learning with college major to improve employment skills and career goals through supervised employment. Maximum of 4 enrollments or 16 units can be earned in any combination of Work Experience (Occupational/General) and Internship enrollment at the college, with a 4-unit maximum in Occupational Work Experience in any one semester. Those enrolling in this class are not eligible for other work experience/internship classes during the same semester. Corequisite: Must have a job. Grades are P/NP. (L)

Lake Campus

2425	TBA	TBA		v1-4 S.Harris	L-TBA1
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Requires attendance at one orientation and one mid-course meeting. See schedule of classes or instructor's website for details.

COUNSELING

COUNS-10 College Success *CSU/UC*

Study skills and knowledge necessary to college success, including time management, memory techniques, note taking, reading skills, test taking skills, critical thinking, writing, learning styles, diversity, communication skills, career planning, assessment, and other resources. (L)

Lake Campus

4144	F	9:00AM-11:50AM	3.0	H.Morgan	L906A
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CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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COUNSELING

COUNS-15AR Orientation to College *CSU*

Designed to provide students with information and skills to facilitate their transition to college. Familiarize students with the college community, rules, regulations, and policies. Introduce the use of student services. Develop a thorough understanding of program requirements and the knowledge necessary for sound educational planning. (L) (Repeatable: May be taken four times only.)

Lake Campus

3819	TBA	TBA	0.5	P.Bordisso	L-TBA3
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COUNS-44R Assertive Communication Skills *CSU*

A study of theory and practice of assertive communication skills in both personal and business settings. Topics include assertive values; disengagement; conversations; requests; saying no; dealing with criticism, anger, and manipulation; and negotiation. Not open to students with 4 units of credit in COUNS 44AR and 44BR. Grades are P/NP. (Repeatable: May be taken four times only.)

Lake Campus

3356	M	10:30AM-11:20AM	1.0	P.Bordisso	L907A
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CULINARY ARTS

CUL-3AR Basic Food Preparation *CSU*

Basic modern restaurant cooking techniques such as sauce making, meat cutting, lunch and dinner entree preparation. Use and operation of food service machines and equipment. Not open for credit to student with credit in FSM 103AR. (Repeatable: May be taken three times only.)

Lake Campus

4096	M	9:00AM-9:50AM	3.0	R.Cabreros	L401C&
	TWTH	9:00AM-10:50AM			

CUL-3BR Professional Baking *CSU*

Modern baking, French pastry and dessert techniques in which preparation takes place in the student operated restaurant kitchen. Not open for credit to students with credit in FSM 103BR or CUL 103BR. (Repeatable: May be taken two times only.)

Lake Campus

4097	M	12:00PM-3:50PM	3.0	R.Cabreros	L401A&
	W	2:00PM-4:50PM			

CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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CULINARY ARTS

CUL-54 Sanitation, Safety, and Storage

Preparation for the ServSafe Certification course and examination. The ServSafe program trains both managers and employees to guard against food borne illnesses. Meets the State of California (Cambell Bill) requirement for Certified Food Handler. Not open for credit to student with credit in FSM 54. Grades are P/NP. (L)

Lake Campus

4158	F	11:00AM-11:50AM	0.5	R.Cabreros	L401C
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08/19/11 to 10/14/11

CUL-59R Restaurant Operations

Set-up and operations of the campus restaurant, including planning, preparing, cooking, and serving food in the student operated restaurant. (L) (Repeatable: May be taken four times only.)

Lake Campus

4098	M	10:00AM-10:50AM	4.0	R.Cabreros	L401C&
	TWTH	11:00AM-1:50PM			

CUL-60R Advanced Foods and Catering

Plan, prepare, and serve several large and small catered events during the semester. (L) (Repeatable: May be taken two times only.)

Lake Campus

2469	M	11:00AM-11:50AM	2.0	R.Cabreros	L401C
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Plus 3 hours per week to be arranged with instructor.

CUL-65R Food Service Operation and Management

Nature and importance of food service management, including planning, organizing, controlling, and developing a realistic and dynamic personnel program. (Repeatable: May be taken two times only.)

Lake Campus

2147	F	12:00PM-1:50PM	2.0	R.Cabreros	L401C
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EARLY CHILDHOOD EDUCATION

ECE-1A Preschool Teaching Practices (Programs) *CSU*

Overview of early childhood education, including goals and philosophies of child development programs, exploration of various types of programs, and job potential for students; developmentally appropriate practices in early childhood education will be stressed. Prerequisite: ECE 3, or may be taken concurrently. (L)

Lake Campus

8366	T	6:30PM-9:20PM	3.0	L.Daly	L908A
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CODE DAYS TIMES UNITS INSTRUCTOR ROOM

EARLY CHILDHOOD EDUCATION**ECE-3 Child Growth and Development***CSU/UC*

The study of the physical, cognitive, psychosocial and emotional changes in the development of the child from conception through adolescence. The practical application of developmental principles and patterns of growth. Students are exposed to critical thinking as it relates to child development in a professional setting. Designed as a foundation course for careers in education, human services, social sciences, health and related fields. (L)

Lake Campus

4153 M 6:30PM-9:20PM 3.0 L.Daly L906A

ECE-10 Health, Safety, and Nutrition *CSU*

Concepts of health, safety, and nutritional needs of children from the prenatal period through early childhood; emphasis on providing safe and healthy environments; understanding the effects of foods and nutrition on behavioral patterns, learning abilities, physical stamina, and growth; and presenting appropriate health, safety, and nutritional curriculum for children. (L)

Lake Campus

3792 W 3:30PM-6:20PM 3.0 L.Daly L908A

ECE-11 Observation and Assessment *CSU*

Focuses on the appropriate use of assessment and observation strategies to document development, growth, plan, and learning in order to join with families and professionals in promoting children's success and maintaining quality programs. Recording strategies, rating systems, portfolios, and multiple assessment methods are explored. (L)

Lake Campus

5251 W 6:30PM-9:20PM 3.0 L.Daly L908A

ECE-27 Early Childhood Multicultural Curriculum *CSU*

A comparison of strategies for working with children and families of culturally diverse backgrounds; emphasis on self-awareness; guidelines for classroom materials, curriculum, and resources, as well as a comparison of at least three cultural groupings represented in the local population. (L)

Lake Campus

3872 TH 6:30PM-9:20PM 3.0 L.Daly L908A

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

ECONOMICS**ECON-1A Elementary Economics-Macro***CSU/UC*

Economic principles, problems, and policies; theories related to various economic problems and policies, i.e., inflation, recession, taxation, poverty, agriculture, economic development, and the environment; includes possible solutions to these problems; emphasizes macro economics. (L)

Lake Campus

3315 M 12:30PM-3:20PM 3.0 J.Hanson L905A

ENGLISH

English, Math and Reading prerequisites are enforced.

Prerequisites are shown for each course in the College Catalog and Schedule of Classes. The system will not allow you to register for a class for which you lack the prerequisite(s).

You can meet the prerequisite by:

- 1) achieving an appropriate placement level on the CPT Placement Examination (Yuba Community College District); or
- 2) successfully completing the prerequisite class; or
- 3) completing the prerequisite class at another college.

Note: if your transcripts have been submitted far enough in advance, the prerequisite course will have been entered into the computing system, allowing you access to the next level course. If you are a new transfer student, or have only recently submitted college transcripts, you should bring a copy of your transcript and meet with a counselor. The counselor can verify that you have passed an equivalent course, allowing you to register.

Prerequisite Challenge

If you believe you have acquired the knowledge necessary to be successful in a course in a manner not outlined above, you have the option of filing a prerequisite challenge form.

Appropriate documentation must accompany the challenge.

Contact the Counseling Department for assistance. When you file a formal challenge you will be allowed to enroll in the course, subject to the outcome of the challenge. If the challenge is unsuccessful, you will be withdrawn from the course. The college will process your challenge within five working days.

ENGL-1A College Composition and Reading*CSU/UC*

Development of analytical reading and the writing of college-level essays, including critical analysis, rhetorical forms, and college research. Prerequisite: Satisfactory score on Placement Examination and appropriate skills and knowledge or a grade of "C" or better in ENGL 51 or 51L. (L)

Lake Campus

5235 TTH 9:30AM-11:20AM 4.0 C.Blyth L907A
5236 MW 6:30PM-8:20PM 4.0 M.Friel L905A

30 Clear Lake Campus-Fall

CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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ENGLISH

ENGL-1C Critical Thinking/Advanced Composition

CSU/UC

Principles of critical thinking, reading, and writing beyond freshman composition; focuses on the principles of, and the development of, logical and analytical reasoning, argumentative writing, and on the principles of rhetoric (invention, arrangement, style, memory, delivery, modes of discourse, audience). Not open for credit to student with credit in ENGL 41. Prerequisite: ENGL 1A with a grade of "C" or better.

Lake Campus

5250	TH	12:30PM-3:20PM	3.0	P.Alexander	L905A
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ENGL-36 American Ethnic Voices

CSU/UC

Survey of selected American ethnic writers of African, European, Native American, Central/South American, Mexican-American, Asian, and Middle Eastern descent, focusing on how these writings contribute to the dialogue of American voices and how the writings both reflect and shape a definition of American culture. (L)

Lake Campus

4792	T	12:30PM-3:20PM	3.0	P.Alexander	L905A
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ENGL-51 Preparatory Composition and Reading

Improving reading skills and writing pre-college level essays; includes basic writing elements, rhetorical modes, and a review of sentence structure and mechanics. Corequisite: READ 70 recommended. Prerequisite: ENGL 105R, 105LR, 106R, or ESL 105LR with a grade of "C" or better, or satisfactory score on Placement Examination and appropriate skills and knowledge.

Lake Campus

6443	MW	8:30AM-10:20AM	4.0	P.Alexander	L907A
5275	TTH	5:30PM-7:20PM	4.0	C.Grigsby	L904A

ENGL-105R Pre-Collegiate Composition

Stresses the development of writing skills by practicing writing at the sentence, paragraph, and essay levels and by reading and analyzing short essays that serve as models for writing. Prerequisite: ENGL 110BLR or 110BR, or ESL 110BLR or 110BR, with a grade of "C" or better; or satisfactory score on Placement Examination and appropriate skills and knowledge. (Repeatable: May be taken four times only.)

Lake Campus

5248	MW	1:00PM-2:50PM	4.0	J.Strik	L907A
6444	TTH	3:00PM-4:50PM	4.0	C.Grigsby	L904A

CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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ENGLISH

ENGL-110BR Fundamentals of Composition 2

Emphasis on varied sentence types, use of phrases and clauses, grammar and mechanics, paragraphs, short essays, and the writing process. Concurrent enrollment in READ 110A, 110B or 105 highly recommended. Prerequisite: ENGL 110ALR, 110AR, or ESL 110ALR or 110AR with a grade of "C" or better, or satisfactory score on Placement Examination. (Repeatable: May be taken four times only.)

Lake Campus

6624	MW	12:30PM-2:20PM	4.0	P.Alexander	L908A
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ENVIRONMENTAL TECHNOLOGY

ENVTC-20 Water Distribution System O & M

CSU

Topics covered will include drinking water sources with an emphasis on groundwater wells, pumps, water pipes, valves, hydrants, groundwater quality, chemicals used for water disinfection, state and federal regulations for distribution systems and water sampling techniques for distribution systems. This course will prepare students to take a state certification examination for water distribution systems, which is the first step in working for a public entity that delivers safe drinking water to the public. This class will also count for Continuing Education Credits (contact hours) for existing operators. (L,M) Repeatable: (May be taken two times only).

Lake Campus

5279	M	6:30PM-9:20PM	3.0	J.Hamner	L603A
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HEALTH

HLTH-1 Health and Life Style Choices

CSU/UC

Wellness, functioning optimally, and promoting healthy behavior changes; topics will explore diet, exercise, stress, CVD, cancer, substance abuse, sexually transmitted diseases, mental health, aging, and analysis of available health information. (L)

Lake Campus

7905	T	12:30PM-3:20PM	3.0	E.Weiss	L907A
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CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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HISTORY

HIST-17A United States History

CSU/UC-Unit limit

Survey of U.S. history tracing the political, social, economic, and cultural development of American ideals and actions from the Pre-Revolutionary Period through the Civil War Era. Satisfies U.S. history portion of California State University Title V-40404 requirement. (Also satisfies Government(s) Constitution(s) portion when both HIST 17A and 17B are completed.) (L)

Lake Campus

4222	TH	12:30PM-3:20PM	3.0	W.Cornelison	L907A
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HIST-17B United States History

CSU/UC-Unit limit

Political, social, economic, and cultural history of the United States from the Industrial Revolution to the present. Focuses on the ideals, decisions, forces, institutions, individuals, events, and processes that affected the continuity and change during this time. Satisfies U.S. History portion of California State University Title V, Section 40404 requirement. (Also satisfies Government(s)/Constitution(s) portion when both HIST 17A and 17B are completed.) (L)

Lake Campus

3804	W	6:30PM-9:20PM	3.0	W.Cornelison	L907A
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HUMANITIES

HUMAN-5 Art Appreciation

CSU/UC

Introduction to art appreciation with an emphasis on basic 2D, 3D, and film mediums and their relationships to humanities. Historical and contemporary work with a multicultural focus will be emphasized. Not open for credit to student with credit in ART 5. (L)

Lake Campus

4224	TH	6:30PM-9:20PM	3.0	C.Rudd	L906A
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HUMAN SERVICES

HUSEV-10 Introduction to Human Services

CSU

Survey of human services and social work; exploration of helping skills applied to such human problems as poverty, parenting, education, substance abuse, illness, and mental health. Not open for credit to student with credit in SOCSC 12 or SOCIL 12. (L)

Lake Campus

6646	W	6:30PM-9:20PM	3.0	S.Harris	L904A
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CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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HUMAN SERVICES

HUSEV-20 Intro to Chemical Dependency Studies

CSU

Overview of major topics in the study of drug abuse and dependency, i.e. history, drugs of abuse, models of prevention, addiction and treatment, and local and national policy. Not open for credit to student with credit in HUSEV 50. (L)

Lake Campus

7906	M	6:30PM-9:20PM	3.0	D.Johnson	L908A
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HUSEV-23 Basic Law/Ethics for Chemical Dependency

CSU

Introduction to the legal/ethical responsibilities of the chemical dependency counselor, with emphasis on confidentiality and the legal concept of privilege. All federal/state laws regarding the counselor/client relationship, client's rights, child abuse reporting, etc., will be discussed; emphasis will be on the obligation of the counselors to the clients, their families, and society. Not open for credit to student with credit in HUSEV 53. (L)

Lake Campus

5506	TH	6:30PM-9:20PM	3.0	D.Harris	L907A
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HUSEV-26A Supervised Field Work Practicum

CSU

Supervised field work practice in a variety of settings that will introduce students to the various aspects of the field, and will afford students the opportunity to develop and refine their knowledge and skills in chemical dependency counseling. Meets California Association of Alcoholism and Drug Abuse Counselors requirements. Prerequisite: HUSEV 23 and 24 or 53 and 54. Not open for credit to student with credit in HUSEV 56A.

Lake Campus

5547	TH	5:00PM-5:50PM	2.0	D.Harris	L908A&
	TBA	TBA			

+Plus additional hours to be arranged with instructor.

HUSEV-31 Family Treatment Approaches

CSU

Examination of the systems approach in chemical dependency counseling as it relates to dysfunctional, addictive families. (L)

Lake Campus

4105	M	4:00PM-5:50PM	1.0	D.Johnson	L908A
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08/15/11 to 10/17/11

32 Clear Lake Campus-Fall

CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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LEARNING ASSISTANCE

LEARN-102R Directed Study

Counseling, study skills, and individualized assistance to help in all areas of study; required of all EOPS students. Grades are P/NP. (Repeatable: May be taken four times only.)

Lake Campus

2096	TTH	8:30AM-11:20AM	0.5	J.Strik	L300B
4192	TTH	8:30AM-11:20AM	1.0	J.Strik	L300B

LEARN-120R Basic Subjects

General review of the basic concepts of reading, writing, and arithmetic. Grades are P/NP. (Repeatable: May be taken four times only.)

Lake Campus

4194	MWF	8:30AM-11:40AM	3.0	J.Strik	L300B
08/15/11 to 10/14/11					
4195	MWF	8:30AM-11:40AM	3.0	J.Strik	L300B
10/17/11 to 12/15/11					

LEARN-122R Basic Studies

Reviews of basic concepts in arithmetic, grammar, and reading, as well as strategies for preparing for the GED exam. Not open for credit to students with credit in GENST 120R. Grades are P/NP. (Repeatable: May be taken three times only.)

Lake Campus

4100	MWF	8:30AM-11:40AM	1.0	J.Strik	L300B
08/15/11 to 10/14/11					
4198	MWF	8:30AM-11:40AM	1.0	J.Strik	L300B
10/17/11 to 12/15/11					

LEARN-125R Spelling Improvement

Individual and group help in recognizing areas of spelling difficulties and improving those areas; includes work with word roots, prefixes, suffixes, contractions, plurals, possessives, and strategies for remembering spelling rules. (Repeatable: May be taken four times only.)

Lake Campus

4101	MWF	8:30AM-11:40AM	1.0	J.Strik	L300B
08/15/11 to 10/14/11					
4102	MWF	8:30AM-11:40AM	1.0	J.Strik	L300B
10/17/11 to 12/15/11					

CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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LEARNING ASSISTANCE

LEARN-128R Writing

Individualized program of study for the improvement of writing skills, ranging from basic sentence structure through simple essay format. Grades are P/NP. (Repeatable: May be taken four times only.)

Lake Campus

4103	MWF	8:30AM-11:40AM	1.0	J.Strik	L300B
08/15/11 to 10/14/11					
4104	MWF	8:30AM-11:40AM	1.0	J.Strik	L300B
10/17/11 to 12/15/11					

LEARN-172R Real Life Math

Developmental sequence of increasing difficulty in mathematical computations as they apply to real life situations focusing on addition, subtraction, multiplication, division, fractions, percentages, and decimals. Grades are P/NP. (Repeatable: May be taken four times only.)

Lake Campus

4208	MWF	8:30AM-11:40AM	1.0	J.Strik	L300B
08/15/11 to 10/14/11					
4209	MWF	8:30AM-11:40AM	1.0	J.Strik	L300B
10/17/11 to 12/15/11					

LEARN-173R Understanding Word Problems

Analysis and solution of mathematical problems, emphasizing math language, estimation, and word problems. Grades are P/NP. (Repeatable: May be taken four times only.)

Lake Campus

4109	MWF	8:30AM-11:40AM	1.0	J.Strik	L300B
08/15/11 to 10/14/11					
4110	MWF	8:30AM-11:40AM	1.0	J.Strik	L300B
10/17/11 to 12/15/11					

LEARN-251 Academic Evaluation

Designed for students who wish to better understand their individual spectrum of learning aptitudes including current achievement levels. Eligibility for academic accommodations may be considered based on testing information using step-by-step guidelines mandated by the California Community College System. Grades are P/NP.

Lake Campus

4213	TBA	TBA	0.5	K.Dulyea	L300B
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CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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MATHEMATICS

English, Math and Reading prerequisites are enforced. Prerequisites are shown for each course in the College Catalog and Schedule of Classes. The system will not allow you to register for a class for which you lack the prerequisite(s).

You can meet the prerequisite by:

1) achieving an appropriate placement level on the CPT Placement Examination (Yuba Community College District);

or

2) successfully completing the prerequisite class; or

3) completing the prerequisite class at another college.

Note: if your transcripts have been submitted far enough in advance, the prerequisite course will have been entered into the computing system, allowing you access to the next level course. If you are a new transfer student, or have only recently submitted college transcripts, you should bring a copy of your transcript and meet with a counselor. The counselor can verify that you have passed an equivalent course, allowing you to register.

Prerequisite Challenge

If you believe you have acquired the knowledge necessary to be successful in a course in a manner not outlined above, you have the option of filing a prerequisite challenge form.

Appropriate documentation must accompany the challenge.

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the course, subject to the outcome of the challenge. If the

challenge is unsuccessful, you will be withdrawn from the

course. The college will process your challenge within five working days.

MATH-50 Elementary Algebra

Introductory algebra; topics include signed numbers, graphing, linear equations, quadratic equations, and systems of linear equations in two variables. Prerequisite: Qualifying score on Placement Examination, or MATH 111 with a grade of "C" or better. (L)

Lake Campus

4238	TTH	12:30PM-2:20PM	4.0	H.Lyons	L906A
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5277	TTH	5:30PM-7:20PM	4.0	M.Papin	L603A
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MATH-52 Intermediate Algebra

Fundamental operations of algebra; linear and quadratic equations and inequalities; exponents and polynomials; rational expressions; radicals and fractional exponents; graph of a straight line; linear and quadratic system of equations; conic sections; exponential and logarithmic functions. (L) Prerequisite: MATH 50 or equivalent with a grade of "C" or higher. (L)

Lake Campus

4240	MW	10:30AM-12:20PM	4.0	M.Papin	L906A
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CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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MATHEMATICS

MATH-110 Arithmetic for College Students

Whole numbers, fractions, mixed numbers, and decimals; concepts of prime and composite numbers and prime factorization; ratios, proportions, percent; rounding and estimating sums, differences, products and quotients; applications and the reasonableness of answers are stressed; concepts, language usage, and reasoning skills are emphasized.

Lake Campus

4241	MW	1:00PM-2:15PM	3.0	M.Papin	L904A
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MATH-111 Prealgebra

Seeks to develop algebraic thinking. Topics include: operations on the rational numbers; exponents; the order of operations; the real numbers and their decimal number representation; the field axioms; introduction to algebra; graphing in two dimensions; percent, ratio, proportion; basic geometry; conversion of units and problem solving using equations.

Lake Campus

7156	TTH	1:00PM-2:50PM	4.0	M.Papin	L904A
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PHILOSOPHY

PHIL-1 Introduction to Philosophy CSU/UC

A multi-cultural survey of basic philosophic issues and problems, including the nature and practice of philosophic inquiry, theories of reality and knowledge, human nature and self identity, ethics and the good life, religion and ultimate reality, the meaning and possibility of human freedom. Each topic will be explored from significant Western and non-Western perspectives. (L)

Lake Campus

4256	M	9:00AM-11:50AM	3.0	L.Freele	L905A
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PSYCHOLOGY

PSYCH-1A General Psychology CSU/UC

General introduction to psychology as a science, including perception, learning, development, motivation, personality, abnormal behavior, and the biological and social basis of behavior. (L)

Lake Campus

7907	W	12:30PM-3:20PM	3.0	H.Morgan	L906A
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CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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PSYCHOLOGY

PSYCH-12 Human Sexuality and Sexual Behavior

CSU/UC

Psychological and biological aspects of human sexuality, including developmental issues, variations in sexual behavior/orientation, structure and function of the reproductive systems, sexual response, and sexually transmitted diseases. (L)

Lake Campus

6542	M	3:30PM-6:20PM	3.0	H.Morgan	L906A
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PSYCH-95JR Stress Management

Cause-and-effect factors of stress, and the skills and strategies supervisors can use to help cope with stress; stress as both enemy and ally. Grades are P/NP. (L) (Repeatable: May be taken four times only.)

Lake Campus

5333	T	11:00AM-11:50AM	0.5	H.Morgan	L603A
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09/20/11 to 11/15/11

Class involves physical activity. Dress for movement.

5334	TH	1:30PM-2:20PM	0.5	H.Morgan	L603A
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09/22/11 to 11/17/11

Class involves physical activity. Dress for movement.

READING

English, Math and Reading prerequisites are enforced.

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1) achieving an appropriate placement level on the CPT Placement Examination (Yuba Community College District);

or

2) successfully completing the prerequisite class; or

3) completing the prerequisite class at another college.

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Prerequisite Challenge

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Appropriate documentation must accompany the challenge.

Contact the Counseling Department for assistance. When you file a formal challenge you will be allowed to enroll in the course, subject to the outcome of the challenge. If the challenge is unsuccessful, you will be withdrawn from the course. The college will process your challenge within five working days.

CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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READING

READ-105L Pre-Collegiate Reading Skills

Emphasis on paragraph and passage comprehension, vocabulary development, and basic study reading techniques. Corequisite: READ 105L lab; concurrent enrollment in ENGL 105 recommended. Not open for credit to student with credit in READ 105. Prerequisite: Satisfactory score on Placement Examination and appropriate skills and knowledge or a passing grade in READ 110B.

Lake Campus

5252	T	12:00PM-2:50PM	4.0	J.Strik	L908A& L300B
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TBA TBA

Plus 2 hours per week to be arranged.

READ-110A Reading Assistance

Small group and whole class work to strengthen basic reading skills, based on metacognitive strategies. Emphasis on vocabulary development.

Lake Campus

1601	TTH	3:30PM-5:45PM	4.0	J.Strik	L907A
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READ-110B Reading Assistance

Small group and whole class work to strengthen basic reading skills, based on metacognitive strategies. Emphasis on vocabulary development as well as retention strategies. Prerequisite: Satisfactory score on Placement Examination and appropriate skills and knowledge or a passing grade in READ 110A.

Lake Campus

6323	TTH	3:30PM-5:45PM	4.0	J.Strik	L907A
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READ-123 Reading for Comprehension

Individualized program of study for improvement in reading, comprehension, and efficiency. Grades are P/NP.

Lake Campus

3444	MWF	8:30AM-11:40AM	1.0	J.Strik	L300B
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08/15/11 to 10/14/11

3445	MWF	8:30AM-11:40AM	1.0	J.Strik	L300B
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10/17/11 to 12/15/11

SOCIOLOGY

SOCIL-1 Introduction to Sociology

CSU/UC

Basic principles of sociology including culture, socialization, organizations, institutions, stratification, collective behavior, and social change. (L) TCSU SOC 110)

Lake Campus

3067	T	6:30PM-9:20PM	3.0	D.Harris	L907A
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CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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SPANISH**SPAN-1 Elementary Spanish Part 1***CSU/UC-Unit limit*

Introduction to the language and culture of the Spanish-speaking world. Includes the development of listening, speaking, reading, and writing Spanish with an emphasis on the communicative skills as well as the fundamentals of Spanish grammar. Equivalent to one year of high school Spanish. (L)

Lake Campus

7255	TTH	4:30PM-6:20PM	4.0	M.Carpenter	L906A
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SPAN-10 Introduction to Spanish*CSU*

Study of elementary Spanish with an emphasis in proficiency, including grammar, vocabulary, pronunciation, and communication. (L)

Lake Campus

7903	T	6:30PM-9:20PM	3.0	M.Carpenter	L906A
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SPECH-1 Public Speaking*CSU/UC*

Principles of effective oral communication applied to several public speaking assignments which emphasize the development of support and organization of ideas, audience analysis, public speaking anxiety, and effective delivery styles. Prerequisite: ENGL 51 or 51L or qualifying score on Placement Examination.

Lake Campus

7904	F	8:30AM-11:20AM	3.0	P.Alexander	L907A
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SPECH-7 Interpersonal Communication*CSU/UC*

Study of interpersonal relationships, including gender, intercultural, professional, and intimate communication; students will be required to research, organize, and deliver oral presentations about concepts, dynamics, and contexts of interpersonal communication. (L)

Lake Campus

5304	TH	6:30PM-9:20PM	3.0	D.Ehrhardt	L905A
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CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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STATISTICS**STAT-1 Introduction to Statistical Methods***CSU/UC*

Descriptive statistics; measures of central tendency, variation, and correlations. Probability, sampling, and sampling distributions. Inferential statistics: estimation and tests of statistical hypotheses. For majors in natural science, social science, and business. Prerequisite: MATH 52 or equivalent with a grade of "C" or better. (LM)

Lake Campus

6379	MW	3:30PM-4:45PM	4.0	M.Papin	L904A&
	MW	5:00PM-5:50PM			L902A

WELDING**WELD-30 Gas Welding***CSU*

Gas welding processes: background, safety, applications and methods of operation; welding, burning, brazing and soldering.

Lake Campus

2244	T	6:00PM-9:50PM	2.0	D.Hubbard	L500A
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WELD-85R Structural Design and Fabrication

Structural weld design and fabrication of weldments. Operation of mechanized iron workers, tubular benders, and press brake operations. Blueprint reading, welding symbols, cost estimation, layout techniques, and use of metal fabrication equipment will be used to complete projects. Prerequisite: WELD 10 or 20. (Repeatable: May be taken four times only.)

Lake Campus

4244	T	5:00PM-5:50PM	4.0	D.Hubbard	L500A&
	TH	5:00PM-9:50PM			

WELD-88R Welding Technical Problems

Individualized instruction of special topics; including weld testing and certification, industry standards, A.N.S., A.P.I., A.S.M.E., research, or special welding processes and projects. Grades are P/NP. (Repeatable: May be taken four times only.)

Lake Campus

1244	TH	5:00PM-8:50PM	2.0	D.Hubbard	L500A
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YCCD eLearning – Fall 2011

YCCD eLearning
Orientation to YCCD eLearning
 may be viewed online at: <http://de.yccd.edu>

ITV courses are streamed live and archived or broadcast on the following cable channels:

Yuba/Sutter – Ch. 18, Woodland – Ch. 19, Esparto – Ch. 96,
 Maxwell, Arbuckle, Williams – Ch. 37, Clearlake – Ch. 8,
 Colusa – Ch. 43

If you need an ITV course captioned, contact DSPS prior to the start of classes. 530-741-6795 or 530-661-5797

Instructional Television - ITV 1

ACCT 10A: General Accounting
 ANTHR 2: Cultural Anthropology
 CHEM 10: Concepts of Chemistry
 ECE 10: Health, Safety & Nutrition
 ECE 32: Parenting
 ECON 1A: Elementary Economics-Macro
 ENGL 30A: Intro. to American Literature I
 ENGL 36: American Ethnic Voices
 ENGL 46A: Intro. to English Literature I
 HLTH 1: Health & Life Style Choices
 MATH 21: Plane Trigonometry
 MATH 50: Elementary Algebra
 MCOMM 2: Intro to Mass Communication
 MCOMM 8: Intro to Media Writing
 SOCIL 1: Introduction to Sociology

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*ITV courses include an YCCD eLearning component (Blackboard).
 Course syllabi and archived lectures will be posted in Blackboard.*

YCCD eLearning

ACCT 3R: Computerized Accounting
 ACCT 9: Business Payroll Procedures
 ACCT 10A: General Accounting
 AG/MGMT 14: Entrepreneurship
 AG 45: Principles of Animal Science
 ASTRO 1: Introduction to Astronomy
 BCA 15R: Business Computer Appl.-Beg.
 BCA 17R: Business Computer Appl.-Adv.
 BCA 22AR: Introduction to Word
 BCA 22BR: Advanced Word
 BCA 26R: Microsoft PowerPoint
 BCA 33AR: Introduction to Excel
 BCA 34R: Advanced Excel
 BCA 37AR: Introduction to Access
 BCA 37BR: Advanced Access
 BCA 41AR: Windows 7
 BCA 41BR: Windows XP
 BIOL 10: General Biology
 BIOL 11: General Biology Laboratory
 BIOL 24: Human Biology

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YCCD eLearning cont.

BIOL 25: Human Genetics
 BIOL 25: Human Genetics
 CHEM 10: Concepts of Chemistry
 COMSC 6: Basic Language Programming
 COMSC 12: JAVA Programming
 COMSC 20: Beg. Web Publishing w/HTML
 COUNS 10: College Success
 COUNS/GNBUS 25: Career Plan. & Develop.
 ECE 3: Child Growth & Development
 ECOL 10: Environment-Concepts & Issues
 ECOL 12: Marine Ecology
 ECON 1A: Elementary Economics-Macro
 ECON 1B: Elementary Economics-Micro
 ENGL 1A: College Composition & Reading
 ENGL 1A: College Composition & Reading
 FCS 10/HLTH 10: Principles of Nutrition
 GNBUS 10: Intro. to Global Business
 GNBUS/OA 52: Business English
 HIST 5A: World Civilizations
 HIST 17A: U.S. History
 HLTH 1: Health & Life Style Choices
 HLTH 1: Health & Life Style Choices
 HLTH 1: Health & Life Style Choices
 HLTH 4: Psychosocial Health
 HUSEV 32: Relationship Addiction/Co-Depend
 IT 42AR: Internet Literacy & Safety
 IT 45AR: Supporting Network Clients
 LEARN 20: Tutor Training
 MATH 50: Elementary Algebra
 MATH 50: Elementary Algebra
 MATH 52: Intermediate Algebra
 MATH 52: Intermediate Algebra
 MCOMM/EDUC 40: Intro. to Online Learning
 MGMT 35: Management Psychology
 NURS 18R: NUCLEX RN Review
 NURS 26: Basic Pharmacology
 NURS 36R: Pathophysiology
 NURS 36R: Pathophysiology
 OA 17AR: Word Processing I
 OA 17BR: Word Processing II
 PLSCI 20: Principles of Plant Science
 PLSCI 31: Intro. to Sustainable Agriculture
 POLSC 1: Intro to American Government
 PSYCH 22: Social Psychology
 PSYCH 30A: Consciousness Studies
 PSYCH 30C: Advanced Consciousness Studies
 PSYCH 30D: History of Consciousness
 PSYCH 41: Lifespan Development
 PSYCH 46: Abnormal Psychology
 SOCIL 1: Introduction to Sociology
 VETT 5R: Vet Tech Internship
 VETT 6: Veterinary Workplace Safety
 VETT 7: Veterinary Business Mgmt
 VETT 8: Large Animal Care & Nursing
 VETT 52: Human Animal Bond
 VETT 55: Veterinary Medical Terminology
 VETT 57R: Veterinary Tech Special Project
 VETT 91: Veterinary Assisting

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tony@goatbrushers.com
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Students in fully online courses must log in and participate during the first week of class to avoid being dropped.

CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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MediaCom (Channel 8) does not cablecast most Yuba College Instructional Television courses on Tuesday or Thursday due to conflicting programming. Courses meeting on those days must be viewed in Room 800A on the Clear Lake Campus, OR via video-streaming through the internet. View the courses online at: <http://yubaonline.yccd.edu>. Select 'ITV LIVE' and choose 'View Live Lectures' or 'View Archived Lectures.'

DISTRIBUTIVE EDUCATION

ACCT-10A General Accounting CSU

Introductory accounting covering accounting principles and practices, the complete accounting cycle and creation of financial reports. Use of the general journal and special journals, general ledger, accounts payable, accounts receivable and proper financial reporting. Not open for credit to student with credit in ACCT 10. (LM)

On-Line

9382	TBA	TBA	3.0	B.Anderson	NET
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Television

1348	TTH	9:00AM-10:15AM	3.0	B.Anderson	TV
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ACCT-3R Computerized Accounting CSU

Computerized accounting using QuickBooks Pro. Basic through intermediate features for small and medium size businesses including banking, sales and customers, purchases and vendors, inventory, reports and graphs. Application of all aspects of accounting cycle. Prerequisite: ACCT 10A or equivalent experience. (LM)

On-Line

9381	TBA	TBA	3.0	S.Spina	WNET
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ACCT-9 Business Payroll Procedures CSU

Introduction to payroll terminology, procedures, calculations, record-keeping, timelines, percentages, limitations, and laws that relate to maintaining payroll for business firms in California; computerized payroll procedures will also be presented. Prior accounting knowledge is not necessary. (LM)

On-Line

9251	TBA	TBA	3.5	J.Hanson	NET
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AG-14 Entrepreneurship CSU

Principles of establishing and managing a small business, including the preparation of a business plan; emphasis on goal-setting, types of business organizations, obtaining licenses and permits, financing options, accounting aspects, legal requirements, managing the enterprise, and other aspects in business entrepreneurship. Not open for credit to student with credit in MGMT 14. (LM)

On-Line

9295	TBA	TBA	3.0	L.Michel	NET
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CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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AG-45 Principles of Animal Science CSU/UC

Overview of the principles of animal science and the interrelationships of domestic animals and mankind; investigation of animal anatomy, physiology, reproduction, nutrition, health, products and by-products, as well as behavior and genetics. Not open for credit to student with credit in AG 45L. (LM)

On-Line

9262	TBA	TBA	3.0	B.Asmus	WNET
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ANTHR-2 Cultural Anthropology CSU/UC

Diversity of cultures from aspects of universals of language, economics, kinship, art, religion, technology, etc.; functional aspects of culture and cultural change; varieties of customs and institution of different peoples; significance of human culture. (L)

Television

1320	MWF	4:00PM-4:50PM	3.0	J.Green	TV
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ASTRO-1 Introduction to Astronomy CSU/UC

Survey of the solar system, stars, galaxies, history and tools of astronomy, cosmology, and exploration of space. (LM)

On-Line

9291	TBA	TBA	3.0	J.Flaherty	NET
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BCA-15R Business Computer Applications-Beginning CSU

Develop a beginning/intermediate level of skills using the Microsoft Office Professional Edition Program. Basic features of Word, Excel, Access and PowerPoint are covered along with how to create simple integrated office documents. No prior experience is required. (LM) (Repeatable: May be taken two times only.)

On-Line

9245	TBA	TBA	3.0	J.Finstad	NET
08/15/11 to 10/12/11					
9602	TBA	TBA	3.0	J.Finstad	NET
08/15/11 to 10/12/11					

BCA-17R Business Computer Applications-Advanced CSU

Develop an intermediate/advanced level of skills using the Microsoft Office Professional Edition Program. Advanced features of Word, Excel, Access, and PowerPoint are covered along with how to use Object Linking and Embedding (OLE) to create integrated Office documents. Prior experience using Windows, Internet, and the Office Suite is assumed. Student is required to have some type of storage device to save assignments. Prerequisite: BCA 15R. (LM) (Repeatable: May be taken two times only.)

On-Line

9246	TBA	TBA	3.0	J.Finstad	NET
10/13/11 to 12/15/11					

CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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DISTRIBUTIVE EDUCATION

BCA-22AR Microsoft Word I CSU

Overview of the basic features of Microsoft Word; creating, editing, and saving documents/templates; file management; basic text, paragraph, page and document formatting; page numbering; headers, footers, footnotes, printing options; tables and columns, clip art. Grades are P/NP. (L) (Repeatable: May be taken four times only.)

On-Line

9253	TBA	TBA	1.0	D.McGill-Cameron	WNET
08/15/11-10/12/11					
9257	TBA	TBA	1.0	D.McGill-Cameron	WNET
10/13/11-12/15/11					

BCA-22BR Microsoft Word 2 CSU

Overview of advanced features of Microsoft Word, including advanced formatting, graphics, charts, themes, building blocks, merging, styles, and working with multipage documents. Grades are P/NP. (L) (Repeatable: May be taken four times only.)

On-Line

9248	TBA	TBA	1.0	D.McGill-Cameron	WNET
10/13/11-12/15/11					

BCA-26R Microsoft PowerPoint CSU

Learn the basics and more; create presentations, add text information, add visual elements, bring in data from other sources, modify a presentation, prepare for distribution, customize a presentation, and deliver presentations. Familiarity with keyboard recommended. Grades are P/NP. (Repeatable: May be taken four times only.)

On-Line

9258	TBA	TBA	1.0	D.McGill-Cameron	WNET
08/15/11-10/12/11					

BCA-33AR Introduction to Excel CSU

Basic features of Microsoft Excel spreadsheet software; using toolbars; moving, copying, and formatting text; using spreadsheets for decision-making; creating graphs and charts; and list and data management. Hands-on course with business applications used. Grades are P/NP. (LM) (Repeatable: May be taken four times only.)

On-Line

9261	TBA	TBA	1.0	C.Myers	NET
08/15/11 to 10/12/11					

CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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DISTRIBUTIVE EDUCATION

BCA-34R Advanced Excel CSU

Learn advanced features of Microsoft Excel spreadsheet software. These features include: Advanced formatting options, graphs and charts, decision making tools, sorting and data management options. Hands-on course with business applications used. Prerequisite: BCA 33AR. Grades are P/NP. (Repeatable: May be taken four times only.)

On-Line

9270	TBA	TBA	1.0	C.Myers	NET
10/13/11 to 12/15/11					

BCA-37AR Introduction to Access CSU

Use of Microsoft Access to create simple to complex databases in a Windows environment, to sort the database records, and to create report formats for printed reports. Grades are P/NP. (LM) (Repeatable: May be taken four times only.)

On-Line

9252	TBA	TBA	1.0	K.Jones	NET
08/15/11 to 10/12/11					

BCA-37BR Advanced Access CSU

Extends capabilities of Access and builds on knowledge of databases in general; includes creation of multiple databases; students will design and use forms and subforms to input data, use Query by Example (QBE) to extract data and create reports from multiple tables, and use macros to manipulate files. Prerequisite: BCA 37AR. Grades are P/NP. (Repeatable: May be taken four times only.)

On-Line

9603	TBA	TBA	1.0	K.Jones	NET
10/13/11 to 12/15/11					

BCA-41AR Windows 7 CSU

Gain a comprehensive understanding of Microsoft Windows 7, including the new features of the software. Students are challenged to apply what they learn to real-life tasks, preparing them to easily transfer skills to new situations. (L,M) Corequisite: BCA 13A or 13B for Option #1. Repeatable: (May be taken four times only.)

On-Line

9604	TBA	TBA	1.0	P.Ellis	NET
10/13/11 to 12/15/11					

CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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DISTRIBUTIVE EDUCATION

BCA-41BR Windows XP *CSU*

Introduction to Windows XP environment and its capabilities. Use of Windows XP and its graphical user interface to communicate with personal computers. Apply Windows XP features, concepts, applications, and procedures. Grades are P/NP. (LM) (Repeatable: May be taken four times only.)

On-Line

9385	TBA	TBA	1.0	P.Ellis	NET
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08/15/11 to 10/12/11

BIOL-10 General Biology *CSU/UC-Unit limit*

The science of life for non-science majors. Provides an overview of the world of living organisms including their classification and unifying characteristics. Introduces basic biological processes such as homeostasis, photosynthesis, cellular respiration, DNA function, cellular reproduction, evolution, and ecosystem interactions with an emphasis on the relationship of structure to function and the interrelationships of living organisms. Lecture only. Not open for credit to student with credit in BIOL 10L. (L)

On-Line

9326	TBA	TBA	3.0	L.Staffero	NET
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BIOL-11 General Biology Laboratory *CSU/UC*

Hands-on laboratory study of biology for non-science majors; exploration of origin, characteristics, regulation, energy utilization, respiration, and interrelationships of living organisms. Not open for credit to student with credit in BIOL 10L. (L)

On-Line

9256	TBA	TBA	1.0	L.Williams	NET
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BIOL-24 Human Biology *CSU/UC*

Introduction to general biology of human beings. Emphasis is placed on the concepts, mechanisms and terminology used in anatomy, physiology, and ecology. Topics include cell structure and function, human evolution, anatomy and physiology of the organ systems, genetics, and the human impact on the environment. (L)

On-Line

9735	TBA	TBA	3.0	J.Tanabe	NET
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CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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DISTRIBUTIVE EDUCATION

BIOL-25 Human Genetics *CSU/UC*

Designed for non-science majors to provide an understanding of basic principles of genetics, current developments in genetics, and the influence of genes and the environment in determining human characteristics. (L)

On-Line

9335	TBA	TBA	3.0	R.Moore	NET
9191	TBA	TBA	3.0	R.Robinson	WNET

CHEM-10 Concepts of Chemistry

CSU/UC-Unit limit

Survey of basic concepts of Chemistry; designed for non-science majors desiring an introduction to fundamental chemistry concepts and skills. Not intended for students who will enroll in subsequent chemistry coursework. (L)

On-Line

9265	TBA	TBA	3.0	J.Brown	WNET
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Television

1813	MWF	8:00AM-8:50AM	3.0	WCC Staff	WTW
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COMSC-12 Java Programming *CSU/UC*

Introduction to Java Programming; intended for those with prior experience or course work in at least one formal programming language, preferably C or C++. Topics include: Java and HTML, Applet user interfaces, graphics and multimedia, objects, classes and methods, input and output and output streaming, networking, threads, packages, and the Java AWT and API. (LM)

On-Line

9679	TBA	TBA	3.0	D.Joksch	NET
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COMSC-20 Beginning Web Publishing with HTML *CSU*

Fundamentals of Web publishing using HTML, including design, writing, and maintenance of WebPages; emphasis on real-life informational and interactive presentations to include testing, revising, and maintenance of web presentations on the World Wide Web. (L)

On-Line

9267	TBA	TBA	3.0	S.Shepard	NET
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CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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DISTRIBUTIVE EDUCATION**COMSC-6 Basic Language Programming***CSU/UC*

Introduction to programming on microcomputers using the language QBASIC including problem-solving techniques, developing algorithms, coding solutions, and debugging programs. Corequisite: COMSC 13. Prerequisite: None; COMSC 10L recommended. (LM)

On-Line

9387	TBA	TBA	3.0	S.Shepard	NET
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COUNS-10 College Success*CSU/UC*

Study skills and knowledge necessary to college success, including time management, memory techniques, note taking, reading skills, test taking skills, critical thinking, writing, learning styles, diversity, communication skills, career planning, assessment, and other resources. (L)

On-Line

9271	TBA	TBA	3.0	G.Brown	NET
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COUNS-25 Career Planning and Development*CSU*

Survey of techniques of career exploration and selection. In the context of a study of the changes that occur during a typical life span, construct a personal profile of current and projected interests, aptitudes, skills, values, personality, and life and personal circumstances. Not open for credit to student with credit in GNBUS 25 or PSYCH 25. (L)

On-Line

9266	TBA	TBA	3.0	H.Morgan	NET
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ECE-10 Health, Safety, and Nutrition*CSU*

Concepts of health, safety, and nutritional needs of children from the prenatal period through early childhood; emphasis on providing safe and healthy environments; understanding the effects of foods and nutrition on behavioral patterns, learning abilities, physical stamina, and growth; and presenting appropriate health, safety, and nutritional curriculum for children. (L)

Television

6427	M	5:00PM-7:50PM	3.0	B.Stephens	TV
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CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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DISTRIBUTIVE EDUCATION**ECE-3 Child Growth and Development***CSU/UC*

The study of the physical, cognitive, psychosocial and emotional changes in the development of the child from conception through adolescence. The practical application of developmental principles and patterns of growth. Students are exposed to critical thinking as it relates to child development in a professional setting. Designed as a foundation course for careers in education, human services, social sciences, health and related fields. (L)

On-Line

9734	TBA	TBA	3.0	M.Wagener	NET
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ECE-32 Parenting*CSU*

Techniques for encouraging a positive parenting style and effective child-rearing procedures; interaction patterns and levels of communication between family members. Not open for credit to student with credit in FCS 32 or HOMECE 32. (L)

Television

1321	TTH	3:25PM-4:40PM	3.0	M.Schultz	TV
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ECOL-10 Environment-Concepts and Issues*CSU/UC*

Study of the interaction and interdependence among living organisms in their environment. Presents fundamental scientific principles in examining how natural ecosystems function and how human actions affect natural ecosystems. Emphasis on the role of science in determining causes and in contributing solutions to local and global environmental problems. (L)

On-Line

9325	TBA	TBA	3.0	B.Rhode	WNET
9346	TBA	TBA	3.0	B.Rhode	WNET

ECOL-12 Marine Ecology*CSU/UC*

Introduction to the physical marine environment, marine life, and the interactions between the two including human interaction in the marine environment. (L)

On-Line

9507	TBA	TBA	3.0	S.Ramones	NET
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CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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DISTRIBUTIVE EDUCATION

ECON-1A Elementary Economics-Macro

CSU/UC

Economic principles, problems, and policies; theories related to various economic problems and policies, i.e., inflation, recession, taxation, poverty, agriculture, economic development, and the environment; includes possible solutions to these problems; emphasizes macro economics. (L)

On-Line

9249	TBA	TBA	3.0	J.Hansen	NET
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Television

5254	TTH	2:00PM-3:15PM	3.0	S.Gonzalez	TV
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ECON-1B Elementary Economics-Micro

CSU/UC

Economic principles, problems, and policies, including price theory or theory of the firm, labor economics, foreign trade, and comparative economic systems; emphasizes micro economics. (L)

On-Line

9388	TBA	TBA 3.0	D.McGill-Cameron	WNET
9571	TBA	TBA 3.0	D.McGill-Cameron	WNET

EDUC-40 Introduction to Online Learning

CSU

Prepares student to successfully complete an online course through introduction to the technology and the online environment; how to use the software tools that manage an online course; and how to problem-solve online issues. Not open for credit to student with credit in MCOMM 40. Grades are P/NP.

On-Line

9323	TBA	TBA	1.0	S.Cato	NET
08/15/11 to 09/16/11					
9331	TBA	TBA	1.0	S.Cato	NET
09/19/11 to 10/21/11					
9737	TBA	TBA	1.0	S.Cato	NET
10/24/11 to 12/02/11					

ENGL-1A College Composition and Reading

CSU/UC

Development of analytical reading and the writing of college-level essays, including critical analysis, rhetorical forms, and college research. Prerequisite: Satisfactory score on Placement Examination and appropriate skills and knowledge or a grade of "C" or better in ENGL 51 or 51L. (L)

On-Line

9390	TBA	TBA	4.0	T.Ramsey	NET
9392	TBA	TBA	4.0	G.Kemble	NET

CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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DISTRIBUTIVE EDUCATION

ENGL-30A Introduction to American Literature, I

CSU/UC

Survey of American Literature from its beginning in 1620 to 1865. Writers include, among others, Bradstreet, Taylor, Franklin, Emerson, Thoreau, Hawthorne, Melville, Poe, Whitman, Dickinson. Special attention will be paid to major literature genres, themes, and historical backgrounds. (L)

Television

2320	MWF	9:00AM-9:50AM	3.0	T.Ramsey	TV
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ENGL-36 American Ethnic Voices

CSU/UC

Survey of selected American ethnic writers of African, European, Native American, Central/South American, Mexican-American, Asian, and Middle Eastern descent, focusing on how these writings contribute to the dialogue of American voices and how the writings both reflect and shape a definition of American culture. (L)

Television

5255	MWF	11:00AM-11:50AM	3.0	B.Condrey	TV
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ENGL-46A Introduction to English Literature, I

CSU/UC

Survey of English Literature from its beginnings to the end of the Eighteenth Century. Writers include, among others, Chaucer, Shakespeare, Donne, Milton, and Pope; special attention will be paid to major literary genres. (L)

Television

5418	TTH	10:30AM-11:45AM	3.0	B.Jukes	TV
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FCS-10 Principles of Nutrition

CSU/UC

Functions of nutrients in the human body; nutritional needs of individuals through their life cycle, food choice determinants, effects of cooking and processing, role and safety of food additives, and meal planning guidelines. Not open for credit to student with credit in HLTH 10 or HLTH 47A. (L)

On-Line

9393	TBA	TBA	3.0	M.Ramos	NET
9509	TBA	TBA	3.0	M.Ramos	NET
10/13/11 to 12/15/11					

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

DISTRIBUTIVE EDUCATION**GNBUS-10 Introduction to Global Business***CSU/UC*

Introduction to the diverse activities of business in a changing environment. Topics include ethics, e-commerce, diversity, motivation, management, organization, marketing, and human resources with an emphasis on global business. Focus on the exploration and understanding of race, culture, gender, and ethnicity in corporate America. Understand the development of a competitive advantage in global and international business. (L)

On-Line

9269 TBA TBA 3.0 B.Anderson NET
08/15/11 to 10/12/11

GNBUS-25 Career Planning and Development*CSU*

Survey of techniques of career exploration and selection; in the context of a study of the changes that occur during a typical life span, construct a personal profile of current and projected interests, aptitudes, skills, values, personality, and life and personal circumstances. Not open for credit to student with credit in COUNS 25. (L)

On-Line

9268 TBA TBA 3.0 H.Morgan` NET

GNBUS-52 Business English

Review of English grammar with applications for written and oral business communications. Not open for credit to student with credit in OA 52. (L)

On-Line

9284 TBA TBA 3.0 M.Stranix NET

HIST-17A United States History*CSU/UC-Unit limit*

Survey of U.S. history tracing the political, social, economic, and cultural development of American ideals and actions from the Pre-Revolutionary Period through the Civil War Era. Satisfies U.S. history portion of California State University Title V-40404 requirement. (Also satisfies Government(s) Constitution(s) portion when both HIST 17A and 17B are completed.) (L)

On-Line

9719 TBA TBA 3.0 T.Smith NET

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

DISTRIBUTIVE EDUCATION**HIST-5A World Civilizations** *CSU/UC*

Survey of the experience of all peoples with vastly different cultures inhabiting a single globe; emphasizes the interaction of humans with the environment based on experience, knowledge, and technology; includes economic, social, religious, and political systems to c. 1500. (L)

On-Line

9661 TBA TBA 3.0 S.Frazier NET

HLTH-1 Health and Life Style Choices*CSU/UC*

Wellness, functioning optimally, and promoting healthy behavior changes; topics will explore diet, exercise, stress, CVD, cancer, substance abuse, sexually transmitted diseases, mental health, aging, and analysis of available health information. (L)

On-Line

9292 TBA TBA 3.0 C.Laine NET

08/15/11 to 10/12/11

9321 TBA TBA 3.0 T.Post NET

08/15/11 to 10/12/11

9259 TBA TBA 3.0 S.Reynolds NET

10/13/11 to 12/15/11

9343 TBA TBA 3.0 T.Post NET

10/13/11 to 12/15/11

Television

1323 T 5:00PM-7:50PM 3.0 A.Willson TV

HLTH-10 Principles of Nutrition *CSU*

Functions of nutrients in the human body; nutritional needs of individuals through their life cycle, food choice determinants, effects of cooking and processing, role and safety of food additives, and meal planning guidelines. Not open for credit to student with credit in FCS 10 or HLTH 47A. (L)

On-Line

9739 TBA TBA 3.0 M.Ramos NET

9740 TBA TBA 3.0 M.Ramos NET

10/13/11 to 12/15/11

HLTH-4 Psychosocial Health *CSU*

Explores how attitudes and emotions affect physical health along with emotional health. Additionally how psychosocial health can play a role in prevention of disease; presents current research on the link between the mind and the body. (L)

On-Line

9394 TBA TBA 3.0 C.Laine NET

08/15/11 to 10/12/11

CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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DISTRIBUTIVE EDUCATION

HUSEV-32 Relationship Addiction/

Codependency

CSU

Identification of codependent behavior and the effects of these behaviors on relationships; assessment of healthy vs. unhealthy relationships on a continuum. (L)

On-Line

9272	TBA	TBA	1.0	S.Ng	WNET
9/26/11-11/04/11					
9162	TBA	TBA	1.0	S.Ng	WNET
11/07/11 to 12/15/11					

IT-42AR Internet Literacy and Safety

CSU

Exposes the student to a wide range of topics relating to the Internet. Students will learn how to perform basic searches, work with email, manage and tune the web browser, and make the Internet a practical and functional part of everyday life. Designed to ease the fears of the novice and enhance the ability of the intermediate user. (L) (Repeatable: May be taken three times only.)

On-Line

9302	TBA	TBA	3.0	S.Cox	NET
08/15/11 to 10/12/11					

IT-45AR Supporting Network Clients

CSU

Implementation and support of network clients, which includes installation and deployment, configuration, administration, monitoring, and troubleshooting. Preparation for certification examination. (LM) (Repeatable: May be taken four times only.)

On-Line

9395	TBA	TBA	3.0	P.Ellis	NET
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LEARN-20 Tutor Training

CSU

Methods of tutoring to include the role of the tutor, effective communication skills, tutoring a diverse multicultural population, utilization of learning resources, learning styles, study strategies, and evaluation of effectiveness of tutoring. Focus will be on psychological and social factors fundamental to learning.

On-Line

9667	TBA	TBA	2.0	L.Richard	WNET
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MATH-21 Plane Trigonometry

CSU

Trigonometric functions, fundamental formulas, identities, solution of triangles, and complex numbers. Prerequisite: MATH 52 or equivalent with a grade of "C" or better. (LM)

Television

7398	MWF	10:00AM-10:50AM	3.0	K.Wardlaw	TV
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CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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DISTRIBUTIVE EDUCATION

MATH-50 Elementary Algebra

Introductory algebra; topics include signed numbers, graphing, linear equations, quadratic equations, and systems of linear equations in two variables. Prerequisite: Qualifying score on Placement Examination, or MATH 111 with a grade of "C" or better. (L)

On-Line

9729	TBA	TBA	4.0	K.Stemmann	NET
9324	TBA	TBA	4.0	J.Brown	WNET

Television

7401	MTWTH	1:00PM-1:50PM	4.0	K.Wardlaw	TV
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MATH-52 Intermediate Algebra

Fundamental operations of algebra; linear and quadratic equations and inequalities; exponents and polynomials; rational expressions; radicals and fractional exponents; graph of a straight line; linear and quadratic system of equations; conic sections; exponential and logarithmic functions. (L) Prerequisite: MATH 50 or equivalent with a grade of "C" or higher. (L)

On-Line

9512	TBA	TBA	4.0	J.Steverson	NET
9608	TBA	TBA	4.0	S.Kovacs	NET

MCOMM-2 Introduction to Mass Communications

CSU/UC

Survey of the principles, functions, and services of media in an information and communication oriented society; emphasis on history, economics, technologies, and the process of communication, as well as the social impact of print media, broadcasting, and motion pictures. (L)

Television

6117	MWF	2:00PM-2:50PM	3.0	LA-Staff	TV
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MCOMM-40 Introduction to Online Learning

CSU

Prepares student to successfully complete an online course through introduction to the technology and the online environment; how to use the software tools that manage an online course; and how to problem-solve online issues. Not open for credit to student with credit in EDUC 40. Grades are P/NP.

On-Line

9296	TBA	TBA	1.0	S.Cato	NET
08/15/11 to 09/16/11					
9297	TBA	TBA	1.0	S.Cato	NET
09/19/11 to 10/21/11					
9736	TBA	TBA	1.0	S.Cato	NET
10/24/11 to 12/02/11					

(v) Variable Unit

(R) Repeatable

(CSU/UC) Transfer Status

CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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DISTRIBUTIVE EDUCATION

MCOMM-8 Introduction to Media Writing

CSU

An introduction to the styles and script formats used in writing for media. Practice is provided in writing proposals, treatments, storyboards, and scripts for radio, filmmaking, and television programs. Prerequisite: ENGL 51 or eligibility for ENGL 1A. (L)

Television

6118	MWF	3:00PM-3:50PM	3.0	LA-Staff	TV
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MGMT-14 Entrepreneurship

CSU

Principles of establishing and managing a small business, including the preparation of a business plan; emphasis on goal-setting, types of business organizations, obtaining licenses and permits, financing options, accounting aspects, legal requirements, managing the enterprise, and other aspects in business entrepreneurship. Not open for credit to student with credit in AG 14. (LM)

On-Line

9601	TBA	TBA	3.0	L.Michel	NET
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MGMT-35 Management Psychology

CSU

Assists students in understanding and applying theories of management and psychology to human behavior in the workplace; increases awareness of individual and group behaviors, conflict resolution, and organizational dynamics. (L)

On-Line

9741	TBA	TBA	3.0	A.Willson	NET
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NURS-18R Comprehensive Review for the NCLEX Exam

CSU

Comprehensive review and test taking strategies for the Registered Nurse (RN) student in nursing science, pharmacology, and nursing content area's related to the RN NCLEX examination. Prerequisite: None; NURS 34 or equivalent, or completion of nursing program leading to licensure as a Registered Nurse is highly recommended. Grades are P/NP. (Repeatable: May be taken four times only.)

On-Line

9615	TBA	TBA	1.0	C.Pray	NET
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11/14/11 to 12/15/11

CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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DISTRIBUTIVE EDUCATION

NURS-26 Basic Pharmacology

CSU

Basic principles of pharmacology with focus on pharmacokinetics, pharmacodynamics, and related therapeutic implications for major drug categories; for Nursing and non-Nursing students. Prerequisite: None; Anatomy and Physiology highly recommended. (LM)

Lake Campus

1844	TH	1:00PM-3:50PM	3.0	C.Smith	L800B
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NURS-31R Maternal-Child Nursing

CSU

Focuses on theory, concepts, and skills related to women's health, pregnancy, birth, the postpartum period, care of the newborn, illnesses and care of children, and the family. Application of theory, concepts, and skills is provided by selected patient care experiences in a variety of health care settings. Prerequisite: NURS 30 and NURS 32, or concurrent enrollment. (Repeatable: May be taken two times only.)

Lake Campus

4626	W	1:00PM-3:50PM	5.0	B.Heath	L800B
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NURS-32 Medical Surgical Nursing I

CSU

Focuses on development and psycho-social needs across the lifespan, and nursing skills related to teaching, health assessment, medication administration, and wound care; emphasizes the special needs of patients having surgery, experiencing sensory alterations, and/or pain; application of concepts and skills is provided by selected patient care experiences. Prerequisite: NURS 30 and NURS 26. (LM)

Lake Campus

7421	W	8:00AM-11:50AM	8.0	C.Smith	L800B
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NURS-33R Psychiatric and Mental Health Nursing

CSU

Eclectic approach to psychiatric and mental health nursing, including psychodynamics of human behavior group dynamic, therapeutic communication and psychopharmacology with an emphasis on concepts and principles as applied to self and individuals in therapy. The clinical nursing experience involves the application of nursing process, meeting the mental health and psychosocial needs as well as physiological health needs of individuals throughout the life span during one to one interactions with clients, participating in group process, staff conferences and various treatment modalities. Prerequisite: NURS 30 and NURS 26. (LM) (Repeatable: May be taken two times only.)

Lake Campus

4628	TH	10:00AM-11:50AM	4.0	R.Snyder	L800B
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CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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DISTRIBUTIVE EDUCATION

NURS-34 Medical Surgical Nursing II *CSU*

Provides in-depth exploration of the nursing process as it focuses on clients who are acutely ill; consideration of health care needs in the bio-physical and psycho-social domains, across the life span; acute and chronic disorders are studied, as well as health care needs of those attempting to achieve and maintain wellness; application of concepts and skills provided by selected patient care experiences. Prerequisite: NURS 32. (LM)

Lake Campus

7422	M	8:00AM-11:50AM	9.0	S.Scroggins	L800B
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NURS-35R Medical-Surgical Nursing III *CSU*

Focuses on advanced concepts and principles of nursing practice as well as in-depth theory related to bio-physical and psycho-social needs; emphasis is on care of acutely and critically ill clients as well as the management and leadership role of the nurse; application of concepts and skills is provided by selected patient care experiences; students are assigned to work individually with an RN preceptor in clinical agencies. Prerequisite: NURS 34. (LM) (Repeatable: May be taken two times only.)

Lake Campus

4630	TH	8:00AM-9:50AM	5.0	S.Rudstrom	L800B
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NURS-36R Pathophysiology: Understanding Disease *CSU*

The study of disease pathology in the human body with a focus on the study of abnormal physiological function of body systems at the cellular level. Correlation to disease etiology and biological and physical manifestations produced by abnormal physiology. Core course content for NURS 30 through NURS 35, nursing courses and must be taken before coming into the nursing program. Prerequisite: BIOL 4 and BIOL 5. (Repeatable: May be taken two times only).

On-Line

9514	TBA	TBA	3.0	B.Heath	NET
9681	TBA	TBA	3.0	E.Vincent	NET

CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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DISTRIBUTIVE EDUCATION

NURS-51 Medical Terminology

Intended to assist those studying in the fields of medicine and health care by learning a word-building system for defining, using, spelling and pronouncing medical words. Designed for those preparing for a health career such as nursing, medical secretary, ward secretary, emergency medical technician, medical technologist, respiratory therapist, or other fields that require medical vocabulary.

On-Line

9720	TBA	TBA	3.0	MS Staff	NET
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OA-17AR Word Processing I *CSU*

Introduction to basic word processing operations such as document formatting, editing, saving and retrieving, printing, and merging. (L) (Repeatable: May be taken four times only.)

On-Line

9733	TBA	TBA	3.0	BU-Staff	NET
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08/15/11 to 10/12/11

OA-17BR Word Processing II *CSU*

Advanced word processing operations involving long and multiple-part documents, mail merge, forms, styles and themes, and work group features. Prerequisite: None; OA 17AR or equivalent recommended. (Repeatable: May be taken four times only.)

On-Line

9289	TBA	TBA	3.0	M.Stranix	NET
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10/13/11 to 12/15/11

OA-52 Business English

Review of English grammar with applications for written and oral business communications. Not open for credit to student with credit in GNBUS 52. (L)

On-Line

9277	TBA	TBA	3.0	M.Stranix	NET
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MediaCom (Channel 8) does not cablecast most Yuba College Instructional Television courses on Tuesday or Thursday due to conflicting programming. Courses meeting on those days must be viewed in Room 800A on the Clear Lake Campus, OR via video-streaming through the internet. View the courses online at: <http://yubaonline.yccd.edu>. Select 'ITV LIVE' and choose 'View Live Lectures' or 'View Archived Lectures.'

CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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DISTRIBUTIVE EDUCATION

PLSCI-20 Principles of Plant Science

CSU/UC

Principles of plant growth including structure, growth processes, propagation, physiology, growth media, and biological competitors. Not open for credit to student with credit in PLSCI 20L. (LM)

On-Line

9342	TBA	TBA	3.0	L.Michel	NET
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PLSCI-31 Introduction to Sustainable Agriculture

CSU

Introduction to the history, definitions, concepts, principles, and practices of sustainable agricultural systems. Sustainability topics to be discussed include: organic farming, integrated pest management, holistic resource management, non-organic sustainable agriculture, low-input sustainable agriculture, etc. Local examples of enterprises using sustainable agricultural systems will be discussed. (L)

On-Line

9622	TBA	TBA	3.0	B.Asmus	WNET
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POLSC-1 Introduction to American Government

CSU/UC

A critical survey and assessment of American government and politics. Political institutions, such as the Political ideologies and Congress, the presidency, the courts, and the federal bureaucracy are analyzed in regards to power and ideology and their role in the American political system. Political ideologies and philosophies, as well as political parties and private interest groups, are examined and analyzed. State and local government is included. Satisfies State University requirements of California Administrative Code, Title V, Section 40404. Not Open for credit to student with credit in SOCSC 1. (TCSU POLS 110) (L)

On-Line

9718	TBA	TBA	3.0	L.Hsieh	NET
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PSYCH-22 Social Psychology

CSU/UC

Introduction to the study of human interaction with a focus on the individual within a social context, including topics of social perception and cognition, interpersonal attraction, pro-social behavior and aggression, attitude change, conformity and obedience, prejudice and discrimination, and the psychology of groups. (L)

On-Line

9239	TBA	TBA	3.0	H.Morgan	NET
9344	TBA	TBA	3.0	H.Morgan	NET

CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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DISTRIBUTIVE EDUCATION

PSYCH-30A Consciousness Studies

CSU

Transpersonal approaches to consciousness in a workshop environment, perspectives will include psychodynamic, behavioral, cognitive, biological, evolutionary, humanistic, and existential. (L)

On-Line

9250	TBA	TBA	1.0	S.Ng	WNET
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8/15/11-9/23/11

PSYCH-30C Adv Consciousness Studies

CSU

Continued examination of the nature of human consciousness, reality formation, psi phenomena and the body/mind connection. (L)

On-Line

9274	TBA	TBA	1.0	S.Ng	WNET
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9/26/11-11/04/11

PSYCH-30D History of Consciousness

CSU

Historical development and research regarding consciousness studies in psychology. (L)

On-Line

9281	TBA	TBA	1.0	S.Ng	WNET
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11/07/11-12/15/11

PSYCH-41 Lifespan Development

CSU/UC

Introduction to the scientific study of human development from conception to death; examines the interplay of the biological, psychological, social, and cultural influences on the developing human being. (L)

On-Line

9315	TBA	TBA	3.0	H.Morgan	NET
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PSYCH-46 Abnormal Psychology

CSU/UC

Introduction to the field of abnormal psychology; exploration of the models, diagnosis, and classification of abnormal behavior. (L)

On-Line

9345	TBA	TBA	3.0	S.Ng	WNET
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SOCIL-1 Introduction to Sociology

CSU/UC

Basic principles of sociology including culture, socialization, organizations, institutions, stratification, collective behavior, and social change. (L) TCSU SOC 110)

On-Line

9282	TBA	TBA	3.0	E.Davis	NET
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Television

7415	W	5:00PM-7:50PM	3.0	E.Davis	TV
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CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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DISTRIBUTIVE EDUCATION

VETT-52 Human Animal Bond

Special focus on human-companion animal interactions. Students will relate to animal-assisted therapy/activity, service animal and humane education programs. Students explore sociological, historical, economic, philosophical, and public policy issues regarding animals in world societies. (L)

On-Line

9666	TBA	TBA	3.0	S.Haskell	NET
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VETT-55 Veterinary Medical Terminology

A guided self-study of veterinary medical terminology. Students will employ a systematic, word-building approach to master the terminology of the veterinary medical field. (L)

On-Line

9285	TBA	TBA	3.0	S.Haskell	NET
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VETT-57 Veterinary Technology Special Project

Directed independent work in animal husbandry, veterinary practice, animal research or other special projects which will provide the student with individual experiences in animal care and management. Research paper or service project in the student's focus or career interest. Grades are P/NP. (L) (Repeatable: May be taken four times only.)

On-Line

9742	TBA	TBA	2.0	S.Haskell	NET
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VETT-5R Veterinary Technology Internship

CSU

Formal, structured off-campus clinical experience in a veterinary hospital, animal research facility, zoo, laboratory or other animal facility. The student works independently with a supervisor, while mastering the appropriate "essential" and "recommended" skills required by the American Veterinary Medical Association. Rotation through various facilities is required. (LM) Prerequisite: VETT 91 or equivalent. Grades are CR/NC Repeatable: (May be taken four times only).

On-Line

9732	TBA	TBA	v1.0	M.Kratochvil	NET
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CODE	DAYS	TIMES	UNITS	INSTRUCTOR	ROOM
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DISTRIBUTIVE EDUCATION

VETT-6 Veterinary Workplace Safety *CSU*

Introduces veterinary hospital staff to occupational health and safety unique to veterinary medicine. Topics include: risk assessment, protective safety measures, current OSHA standards, safe use of hazardous materials, and preventive medicine for personnel engaged in the care of and use of animals. (L)

On-Line

9677	TBA	TBA	3.0	B.Loghry	NET
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VETT-7 Veterinary Business Management

CSU

Introduction for the first year Veterinary Technology student to veterinary practice management. Standard office procedures with an emphasis in client relations, education, practice management and computer skills. Ethics in veterinary medicine as well as state and federal regulations governing veterinary practice. (LM)

On-Line

9664	TBA	TBA	3.0	J.Fairchild	NET
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VETT-8 Large Animal Care and Nursing *CSU*

Emphasis on the physical exam, restraint, sample collection, bandaging, emergency treatment, surgical and obstetrical procedures and instruments, herd health, and lameness topics for farm animals. (L)

On-Line

9556	TBA	TBA	3.0	J.Glynn	NET
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VETT-91 Veterinary Assisting

Concepts of veterinary medicine needed to function effectively as a veterinary assistant, veterinary receptionist, kennel staff or animal shelter worker. Does not lead to the AS Degree in Veterinary Technology but can be used as a step towards entry into that program. Not open for credit to student with credit in VETT 101. (L)

On-Line

9731	TBA	TBA	3.0	B.Loghry	NET
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Placement Levels - Exam Information

Assessment in reading, English, and math helps to determine the student's academic skill levels and needs. Placement exam results are one of the multiple criteria used to counsel and help place students into suitable classes and to create a Student Educational Plan (SEP) to define educational goals. The exam may also be used to meet course prerequisites. The exam is NOT used for admission purposes and is given free of charge. **(PICTURE I.D. is REQUIRED to take the exam.)**

The Yuba Community College District offers the College Board Computerized Placement Test System (CPTS). Students receive their placement exam results immediately upon completing the test. No computer skills are necessary to take the exam. A **PRACTICE** exam is available on our web site - yc.yccd.edu Click on Student Services and Counseling/Testing.

All District sites offer the exam by appointment, and some also offer walk-in convenience. Students may enroll in courses above their placement level only through the challenge process.

Placement Exam Locations:

Call the office at 707-995-7900 to obtain information on dates and times which will be most convenient for you to complete the placement exam.

After satisfactorily completing the beginning level class (grade of "C" or better), students progress to the next higher class level. All students are advised to discuss their placement options with a Yuba College counselor.

Reading	Writing/English	Mathematics
Test Level Course 3001.....Reading 110A 3002.....Reading 110B 3003.....Reading 105/106 3003.....Reading 105L/106 3004.....Reading 70 3005 Reading competency met, Reading 70 recommended	Test Level Course 1001.....English 110A/ ESL 110A 1002.....English 110B/ ESL 110B 1003.....English 105/106/ ESL 105 1004.....English 51/51L 1005.....English 1A	Test Level Course 2001.....General Studies 174R 2002.....Math 110 or General Business 100 2003.....Math 111 or General Business 100 2004.....Math 50 or General Business 56 2005.....Math 52 or General Business 56 2006.....Math 10,15,25 or Stat 1 2007.....Math 21 2008.....Math 7 or 9 2009.....Math 1A or higher

Advisory Skills for Entry Level Courses

Many courses numbered between 1 and 99 carry credit/units which apply toward the associate degree and require college-level language and/or computation skills for successful participation. The courses are identified in the catalog and schedule with a "(L)", "(M)", or "(L)(M)" in the course description.

Recommended Skills Criteria for Associate Degree Applicable Courses

Students may meet the requirements for the (L) courses by:

1. Completing Reading 70 with a grade of "C" or better, or being concurrently enrolled in Reading 70, or achieving a reading placement level of "3004" or higher; or
2. Achieving an English placement level of "1003" or higher, or by achieving a grade of "C" or better in English 105 or 106, or concurrent enrollment in English 105 or 106.

The (M) designation means that the content of the course is such that the student must have college-level math skills to successfully participate in the course. Students may meet the requirements for (M) courses by: Achieving a math placement level of "2003") or higher, or by completing with a "C" or better, Math 110, Math 111, or General Business 100; or by concurrent enrollment in Math 110, Math 111, or General Business 100.

Matriculation

Matriculation is a process designed to help students achieve their educational goals. All new, transfer, and returning students (who have not attended a Yuba Community College District class within the last three years) will complete the matriculation process. The Yuba Community College District is committed to helping students achieve their educational goals through the matriculation process, which includes:

- .. Admission to the College
- .. Assessment of reading, English, and mathematical skill levels
- .. Orientation - provides information about programs & services, academic expectations, and procedures
- .. Counseling to assist in defining goals and developing a plan to achieve those goals
- .. Registration for classes
- .. Follow-up services to help students progress toward their educational goals.

Students are responsible for expressing a broad educational intent at the time of admission, declaring a specific educational objective within a reasonable period of enrollment, attending classes and completing assigned course work, conferring with a counselor to discuss choices, seeking out support services as needed, completing courses, and maintaining academic progress toward an educational goal.

All students are encouraged to participate in the matriculation process. However, individual students may be eligible for an exemption based upon two or more of the following criteria:

- (1) have an Associate or higher degree;
- (2) concurrently enrolled in high school;
- (3) enroll only in classes for which they have approved previous training (i.e., firefighters taking a fire science class);
- (4) enroll in fewer than 6 units;
- (5) do not plan to earn a degree or certificate;
- (6) concurrently attend at a four-year college or university;
- (7) enroll in only performance classes (e.g., acting, drawing) or activity classes (e.g., physical education);
- (8) enroll in only job-skill upgrade, self-improvement, or general interest courses.

Exemption from taking the placement exam may apply to students who:

- (1) have completed previous coursework in math, English, and reading.
- (2) have completed placement tests at another post-secondary institution and provide documentation.

Students seeking an exemption from the matriculation process must obtain an exemption form from a counselor.

Matriculation - Students' Rights, Challenge, and Complaint process:

Students may challenge any matriculation component. To do so, consult with a college counselor. Complaints may be filed with the Dean of Student Development, who is responsible for investigation and resolution of such complaints. The Dean will maintain a file on all formal complaints.

Public Law 101-542 and 102-26: Student Right to Know

Student Right-to-Know Rates for Fall 2006 cohort

Completion Rate: 19.26 %

Transfer Rate: 14.12 %

In compliance with the Student-Right-to-Know and Campus Security Act of 1990(Public Law 101-542), it is the policy of our college district to make available its completion and transfer rates to all current and prospective students. Beginning in Fall 2006, a cohort of all certificate-, degree-, and transfer-seeking first-time, full-time students were tracked over a three-year period. Their completion and transfer rates are listed above. These rates do not represent the success rates of the entire student population at the College nor do they account for student outcomes occurring after this three-year tracking period.

Based upon the cohort defined above, a Completer is a student who attained a certificate or degree or became 'transfer prepared' during a three year period, from Fall 2006 to Spring 2009. Students who have completed 60 transferable units with a GPA of 2.0 or better are considered 'transfer-prepared'. Students who transferred to another post-secondary institution, prior to attaining a degree, certificate, or becoming 'transfer-prepared' during a five semester period, from Spring 2007 to Spring 2009, are transfer students.

Academic and General Information:

Address Changes

It is the student's responsibility to notify the college of an address change.

Adds and Drops

It is the **Student's Responsibility** (not the instructor's) to file all adds and drops.

ASSIST

ASSIST (Articulation System Stimulating Interinstitutional Student Transfer) is a computerized information system that provides students with detailed course transfer and articulation information to help them plan their academic careers, facilitate a seamless transfer process, and reduce the number of redundant courses they may take as they move from community colleges to universities.

The ASSIST database includes all of the most current official articulation agreements that every CSU and UC campus has established with any of the 110 California Community Colleges. ASSIST also includes the following complete and historical information for all 109 California Community Colleges — UC Transferable Course Agreements; CSU Baccalaureate Course Lists; IGETC Course Lists; CSU GE Certification Course Lists.

ASSIST operates as California's official statewide source for course articulation and transfer information and is freely available to all students, faculty and staff via the Internet at www.assist.org.

Attendance

Attend the first class meeting of each new class. If you can't attend, notify your professor in advance. Without prior notification, you MAY be dropped and waiting students may be admitted in your place. A student must be registered in order to attend classes. If you don't attend the class, it is YOUR responsibility to drop by the deadline to avoid paying fees or receiving a grade.

Audit Policy

An audit fee will be charged for audited classes. The BOGW fee waiver does NOT cover the audit fee. There are restrictions on auditing a class. Please check with the Registration Office for more information.

C.S.U. General Education - Breadth Requirements

Students planning to transfer to a CSU system should consult with a counselor to obtain the General Education Breadth transfer requirements. Requirements vary at different cam-

pus. Students are also encouraged to contact the Transfer Center.

Computer/Network Use Policy

The Yuba Community College District administration has developed regulations and procedures setting forth the specific responsibilities and obligations related to use of District computers and networks. The administration has also established disciplinary procedures to enforce this policy that are consistent with policies and laws governing the conduct of employees and students. Contact the Information Systems Director for a copy of the regulations governing this policy.

Pass/No Pass Option

A student may elect to take ONE graded class, not in his/her major, each semester on a P/NP grading basis. The P grade will be awarded for work completed at "C" or higher level. "D" or "F" work will result in a NP grade. Dates vary for short-term classes for electing/removing this grading option. Consult a counselor if you are planning to transfer since this option may affect transferability of the class.

District Grading Policy

Awarding grades to students is the responsibility of the course instructor. Grades and grade points are:

Grade	Grade Points	Definition
A	4	Excellent
B	3	Good
C	2	Satisfactory
D	1	Passing (less than satisfactory)
F	0	Failing

The following grades are not used in computing grade point averages. The W, I, and NP grades are used for progress probation purposes.

Grade	Definition
P	Credit ("C" or better)
NP	No Credit ("D" or "F")
W	Withdrawal
I	Incomplete
IP	In Progress
RD	Report Delayed

Drug-Free School Policy

Yuba Community College District recognizes that substance abuse is a major health problem throughout the United States. Therefore, in order to eliminate abuse, the entire College community must be involved. Substance abuse is wrong and dangerous, and will not be tolerated.

The Yuba Community College District has implemented a comprehensive substance abuse strategy to work more effectively in combating potential drug use and use of drugs by students. The policy sets forth the procedures that not only expose students to awareness of the dangers of drugs and alcohol, but also encourages each individual to act to prevent the sale and use of drugs. More detailed information on the policy may be obtained from the office of the Vice President of Student Services

Graduation

Students who plan to graduate must file a formal petition for graduation. The graduation ceremony will occur near the end of the Spring semester. However, a student may graduate in the Summer, Fall, or Spring -- see DEADLINE dates to apply for graduation in the college calendar. It is the student's responsibility to meet all requirements. Students are encouraged to meet with a counselor, obtain a college catalog, and obtain a graduation requirements check list in order to determine if all requirements have been completed. Final graduation evaluations are done by the Records Office technicians.

I.G.E.T.C. - Intersegmental General Education Transfer Core

IGETC is a general education program which transfer students may use to fulfill lower division general education requirements in either the C.S.U. or U.C. system. Completion of the IGETC to fulfill lower division requirements has become a common path taken by California community college students who transfer to the many CSU or UC campuses.

Completion of the IGETC does not improve eligibility for admission to the C.S.U. or U.C. system, or admission to a specific campus or program. See a counselor for segmental and campus-specific admission requirements and lower division major requirements. All courses must be completed with a grade of "C" or better. Contact a counselor to discuss transfer plans and to obtain information concerning the IGETC requirements.

Other Information

This class schedule contains academic information in a condensed form. For explanations on policies and procedures, refer to the college catalog or consult a counselor.

Parking Regulations

Parking decals are REQUIRED and must be clearly visible (on the right side of the back bumper or hanging from the mirror on front windshield).

Decals are not transferable and do not guarantee that parking space will be available. Parking is permitted only in the student sections of the Parking lots (not in staff spaces). Citations will be issued to vehicles without the decal properly displayed or those parked in reserve spaces. Parking regulation information can be obtained from the Registration Office or the Campus Police Department.

Prerequisites, Corequisites, Advisories (Recommendations)

It is the intent of the Yuba Community College District to guide students into courses in which they will have the greatest chance for academic success. Some courses have prerequisites, corequisites, or advisories (recommended preparation) in their description. Following are the definitions for prerequisites, corequisites, and advisories on recommended preparation:

- A) "Prerequisite" is a course requirement that a student must meet in order to demonstrate current readiness for enrollment in a course or educational program.
- B) "Corequisite" means a course that a student is required to take in the same semester with another course, i.e., Biology 15 requires a Biology 15 lab.
- C) "Advisory or Recommended Preparation" means a condition of enrollment that a student is advised, but not required, to meet before, or in conjunction with, enrollment in a course or educational program.

State regulations mandate that students have met the prerequisite for any class in which they are enrolled. The student must have documentation on file (placement exam, college/high school transcripts, etc.) verifying completion of English and math prerequisites. Students should consult a counselor.

Students who wish to challenge a prerequisite may file a challenge with the appropriate dean if the student can show that grounds exist for one of the following conditions:

- I. Prerequisite course is not available.
- II. Prerequisite has not been validated.
- III. Student has the knowledge or ability to succeed in the course without meeting the prerequisite; or
- IV. Student believes the prerequisite is discriminatory or is being applied in a discriminatory manner.

Students wishing to challenge a prerequisite should consult a counselor to discuss the procedures.

Probation Status

There are several types of probation: Academic, Progress, and Financial Aid. Students should consult with a counselor to discuss these categories and how they may affect a student's educational or personal goals. Students who are receiving financial aid or veterans' benefits, or who are participating in athletics, etc., should schedule several counseling appointments throughout the semester to discuss progress in classes. See section on "Student Probation" for more information.

Release of Student Information

In order to help protect your privacy, a PICTURE I.D. will be required to obtain a copy of your transcript, class schedule, or test scores. Generally, no information concerning a student will be released without a written release from the student. Directory information (such as publishing of the HONORS list, graduation, etc.) is given out only when it is necessary or appropriate to do so in the opinion of a member of the Student Personnel Services professional staff. Directory information may include your name, address, telephone listing, student class schedule, date of birth, other institutions attended, major, participation in activities and sports, weight and height of athletes, dates of attendance, degrees and awards received, etc. If you do not wish this information released (for example to the newspaper for the Honors List), you must file a request at the Registration Office within seven calendar days of registration. (See catalog for details.)

Repeated Courses

State law mandates that courses may be repeated only under two circumstances: (1) if a substandard grade of D, F, or NP has been earned (the course may be repeated ONCE); or (2) The course is identified in the catalog description as "repeatable."

When reasons are educationally justifiable, a student may petition to repeat a course in which a passing grade was previously earned. If approved, the course will be listed on the transcript, but the grade will not be counted in the GPA, and the students will not earn any additional units. Consult your counselor for additional information.

Residency Information

Non-resident students will be charged non-resident tuition to register in classes. Further information is listed in the Catalog.

Selective Service Registration

By law, MEN must register with Selective Service at age 18. If you do not register, you could be prosecuted and fined up to \$250,000 and/or be put in jail for up to five years. Registration

is also required to qualify for federal student financial aid, job training benefits, and most federal employment. The Selective Service registration form can be obtained from the Registration Office, from your local post office, or by contacting the Selective Service at <http://www.sss.gov>.

Short-term Courses

Classes that do not meet for the full semester are called short-term courses. These courses have their own deadlines to add, drop, withdraw, receive a refund, and petition for Credit/No Credit grading option. Contact the Registration Office for deadline dates.

Smoking Policy

Smoking, and other uses of tobacco, are prohibited in all District buildings. Smoking is permitted on the campus ONLY in designated areas. Smokers are requested to deposit cigarettes, etc. in receptacles to maintain a clean campus.

Student Learning Outcomes

Student Learning Outcomes (SLO's) are the intended knowledge, skills, or abilities a student should gain or develop as the result of attending class, participating in a program, or earning a degree or certificate from Yuba College. SLO's differ from traditional measures of student success—letter grades—in that they measure specific skills within a course—and separate them from other factors that affect student success.

1. Communication: effectively use language and non-verbal communication consistent with and appropriate for the audience and purpose.
2. Computation: use appropriate mathematical concepts and methods to understand, analyze, and communicate issues in quantitative terms.
3. Critical Thinking: analyze data/information in addressing and evaluating problems and issues in making decisions.
4. Global Awareness: articulate similarities and difference among cultures, times, and environments, demonstrating an understanding of cultural pluralism and knowledge of global issues.
5. Information Competency: conduct, present and use research necessary to achieve educational, professional and personal objectives.
6. Personal and Social Responsibility: interact with others by demonstrating respect for opinions, feelings, and values.
7. Technological Awareness: select and use appropriate tools for personal, academic, and career tasks.
8. Scientific Awareness: understand the purpose of scientific inquiry and the implications and application of basic scientific principles.

Student Probation

Academic Probation:

Full-time students are placed on Academic Probation when their cumulative grade point average is less than 2.0, including grades earned in the Yuba Community College District and any other institution of higher education. Part-time students are subject to these regulations after enrolled in an accumulated total of 12 semester units in the Yuba Community College District.

Progress Probation:

Full-time students are placed on Progress Probation when 50% or more of the accumulated Yuba Community College District units of enrollment are entries of W, I, and NC. Part-time students are subject to these regulations after enrolled in an accumulated total of 12 semester units in the Yuba Community College District.

Removal from Probation:

Students are removed from Academic probation when their cumulative GPA reaches 2.00 or higher. Students are removed from Progress probation when the units of W, I, and NC grades drop below 50% of the accumulated units of enrollment as showing on their official academic record.

Dismissal:

Students who have been on Academic or Progress probation during two contiguous semesters (even though there may have been a break in attendance) are subject to dismissal from college. Dismissal may be postponed by the College Standards Subcommittee when evidence of academic improvement or extenuating circumstances exists.

Readmission:

A dismissed student may petition for readmission (on probation) after consultation with a counselor. The College Standards Subcommittee will then consider the petition.

Financial Aid Probation:

Students who are receiving financial aid should consult the Financial Aid Office regarding the Satisfactory Academic Progress (SAP) requirements. *Financial Aid Probation is NOT the same as Academic or Progress Probation.*

Student Publication Notice

In accordance with guidelines set forth by the Equal Employment Opportunity Commission (EEOC) and the Office of Civil Rights (OCR), the below individual is named as the District's Section 504 Coordinator. Al Alt, Vice Chancellor Administrative Services. In addition, the YCCD Board adopted BP/AP 5141-Academic Accommodations. Both documents are posted

to the District website: www.yccd.edu

Student Responsibility

It is each student's responsibility to be aware of all rules, regulations, and deadlines relating to attendance at CLCC. See the catalog for more detailed information.

Transcripts

Yuba College will issue the first two (ever) requested transcripts free of charge. Additional copies thereafter cost \$5.00 per copy. An additional \$10.00 processing fee will be charged for "over the counter" rush requests.

Signatures are required for release of a transcript to a student or employer. Transcripts that are to be sent to another college or university may be requested over the telephone. Contact the Records Office for more information. In order to protect student records, a PICTURE I.D. will be required for a student to pick up a copy of his/her transcript or student's schedule.

Unit Limitation

You may not take more than 19 units without approval by a counselor. Students on academic or progress probation should consult a counselor to discuss options.

Wait Lists

Some classes are using a wait list process. For those classes that are "full", the wait list maximum is limited to 7 students. During the registration period, the wait list will be monitored. If an opening should occur in the class, the first student on the wait list will be "added" to the class and notified by mail. If the student no longer wishes to be in the class, the student will be required to drop the class.

On the first day of class, the instructor will receive a roster indicating the students enrolled in the class and the list of students who are on the wait list (in the order they signed up for the wait list). If there are students who do not show up for the first class meeting, the instructor will drop those students and admit students from the wait list to fill the class. The instructor will sign the add form and the student will be responsible for bringing the add form to the Registration Office to officially register and pay fees.

If the Instructor has admitted everyone from the wait list who shows up for the first class meeting, and there are additional openings in the class, the instructor may then add students who were not on the wait list.

Student Services

Associated Students - Government

Clear Lake Associated Students (CLAS) controls student affairs, under the guidance of the Campus Life supervisor. The Student Senate is the governing body and provides services and social activities for students. They also represent students' views to the administration through participation in the college site council. For more information, call 995-7914.

Bookstore

The Bookstore is located in the 100 building, next to the student lounge. In addition to making available for purchase the required books for each class, the bookstore also sells assorted supplies (binders, pens, paper, etc.) Hours of operation will be posted at the Bookstore. Telephone: 995-7924. Toll-Free: (800) 434-1443 (Marysville campus)

Book order: www.yuba-ccd.bkstr.com

CalWORKs

The CalWORKs program at CLC offers services for eligible students in the following areas: Counseling, Job Placement, and Child Care. Please contact the CalWORKs office at 995-4176 or 530-634-7734 for more information.

C.A.R.E. Program

The Cooperative Agencies Resources for Education (C.A.R.E.) is a state-funded program developed to provide educational opportunities for persons receiving TANF benefits; to provide support for their retention and academic success; to assist them in their academic or vocational objectives; and to assist them in breaking away from welfare rolls. The program provides academic, vocational, and personal counseling; financial assistance, assistance with books, child care, transportation, and group support; tutoring, peer counseling; seminars on decision-making skills, job-seeking techniques, and parenting skills; and referral services. For further qualification information, call the EOP&S/CARE office at 995-7912.

Career Planning & Transfer Services

The Career Planning and Transfer Services are offered to assist students in selecting suitable career goals and in preparing for transfer to a four-year college or university. Consultations are available by appointment. Contact 995-7922 for more information concerning:

- career/vocational assessment and testing;
- occupational, career, and college information;
- computer-assisted career information;
- interviewing techniques and resume writing;

- academic/civil service test preparation;
- outreach career decision-making services to College's feeder middle and high schools;
- Information on trips to specific four-year institutions;
- Transfer Day and College/University Day programs.

The center provides a resource library of college catalogs, transfer guides, articulation agreements and information, applications for four-year colleges and universities, and other related transfer information. Appointments are preferred for assessment and employability skills information.

Child Care Center

The Child Care Center at Clear Lake Campus is open for students and the public. Fees for the Child Care Center vary based on the session for which each child is enrolled and on the total income of the family. Facilities are available for indoor and outdoor play, learning activities and for naps. For more information call 707-995-7909. Pre-registration is necessary. Call today for details and registration forms.

Child Development Center and Preschool

Need childcare during work/class/study time for your three to five year old? Yuba College State Preschool/Child Development Center (995-7909) is located on the Lake Campus and provides low/no cost preschool to qualified families.

Counseling Services

Evening appointments are available. Call 995-7900 to schedule an appointment.

The District provides counseling services designed to assist students in educational planning, career assessment, and personal development. Counselors are available by appointment. *Appointments are strongly recommended for developing an educational plan to assure you are taking the right courses to transfer or to meet your educational goals.* Counselors are ready to assist you with any concerns that may affect your successful participation in the college experience.

Student Peer Advisors are available to assist students with college information, filling in forms, and learning about the opportunities available. Both counselors and peer advisors are trained to make referrals to other agencies as needed.

Disabled Student Program & Services

The DSPS Resource Center is designed to equalize vocational and educational opportunities for students with physical limitations and/or learning disabilities. Lake Campus has computers equipped with assistive software programs as well as Aladdin Pro for text enlarging. A host of other accommodations are available according to disability. DSPS is located in the Learning Center (300B) where study aids and tutors are available.

Special parking is provided for those students who have a DMV placard or special DMV license plates. DSPS students should register early, as the coordination of services does take extra time. Interested potential students should contact the program at 995-7910.

Extended Opportunity Programs and Services (E.O.P.&S.)

E.O.P.&S. is a state-funded program that provides financial assistance and educational support services to eligible financially and educationally disadvantaged, non-traditional students. E.O.P.&S. includes intensive supportive services which enhance the potential for student retention, successful completion of academic and vocational programs, and transfer to other educational institutions. Some of the services offered include career planning, academic and transfer counseling, tutoring, peer support, and advising. For further qualification information, please call 995-7912.

Financial Aid

The Yuba Community College District offers financial aid in the form of grants, scholarships, student loans and other aid to help you pay for college expenses. While most colleges expect you and your family to contribute toward your education, financial aid can help close the gap between your resources and college costs.

To apply for most financial aid you must complete the Free Application for Federal Student Aid (FAFSA) online at www.fafsa.ed.gov. FAFSA Worksheets are available to help you gather the necessary information to complete the FAFSA. If you do not have internet access you may use the computers located in the Student Services Building, 402, or in the library Bldg. 200. After you submit your FAFSA, you'll receive your Student Aid Report (SAR). You will receive an electronic SAR if you provided an e-mail address on your FAFSA. If you did not provide an e-mail address you will receive a paper SAR. The SAR contains the information you provided on your FAFSA. Review your SAR and follow the instructions if you need to make corrections. For additional information or assistance contact the Financial Aid at 995-7923.

Health Information

Students are covered by an accident insurance policy up to a maximum of \$20,000 liability for any on-campus activity or school-related activity off campus. This is secondary accident insurance coverage, which means that if students have their own accident policy, it will provide the primary coverage and the District's accident insurance policy provides secondary coverage up to the maximum limit. However, the policy does not provide 100% coverage.

Job Placement Center

Information about on-campus employment opportunities is located in the Student Services Center. Off-campus employment information is available at the Lake County Resource Center in Lakeport (707) 263-0630.

Learning Center

The Learning Center is located in Room 300B. This is the place to come for one-on-one help that focuses on test preparation. Peer tutors help explain classroom materials that are giving you trouble. These services are available to all students free of charge. Call 995-7911 for more information.

Library/Learning Resource Center

The library offers a collection of books, magazines, newspapers, pamphlets, tutorial cassettes, videotapes, and internet access. The District is also a member of the Mountain Valley Library System. This system is a cooperative network designed to provide answers or materials not available in the Library. For information on library services, call 995-7915.

Tech Prep "2+2" - Articulation Agreements

The Yuba Community College District has developed articulation agreements with many of its area high schools and ROP programs. Students who have met the conditions of the agreement are eligible for advanced placement in identified courses and may also be eligible for college credit. Specific information should be obtained from a high school or college counselors or the YCCD Tech Prep Office.

Veterans Affairs

The Yuba Community College District is approved for the training of veterans and veterans' dependents under various laws of the United States and California. All veterans who plan to collect benefits must consult a counselor who will provide guidance in selecting programs which qualify the veteran for benefits. The student must also be approved through the Veterans Affairs Office. For more information on veteran's benefits, call (530) 741-6822 or call counseling dept. 995-7900.

Workforce Investment Act (WIA)

The Workforce Investment Act (WIA) is a federally funded program that offers financial assistance to individuals who wish to obtain vocational training and have unmet needs after applying for the tuition fee waiver and financial aid. The program will help you find a job or train for a new career.

Individuals may qualify for assistance in the form of books, supplies, tools, transportation needs, clothing, testing fees, State Board examinations, and school-related expenses. Students can receive WIA assistance while they are Re-entry, EOP&S, and/or a C.A.R.E. student; or receiving Financial Aid, unemployment benefits, disability, scholarship monies, and welfare assistance. WIA assistance is based on individual need. This is not a loan and does not have to be paid back. For more information call 707-263-0630.

Clear Lake Campus Certificates

ACCOUNTING (Certificate of Achievement*)

Required	Units	Semester
ACCT 3R Computerized Accounting	3	F/On-Line
ACCT 10A General Accounting	3	F/S
BCA 15R Business Computer Applications - Beg.	3	F/S
BCA 41BR Windows	1	F/S
GNBUS 56 Business Mathematics	3	S
OA 22R-O Machine Calculation	1	F/S
Plus at least 4 units from the following:		
ACCT 1L Principles of Accounting-Financial	4.5	F
ACCT 2L Principles of Accounting-Managerial	5	S
ACCT 6R Individual Income Taxes-Federal/State	4	F
ACCT 9 Business Payroll Procedures	3.5	ON-LINE
GNBUS 10 Intro. to Global Business	3	On-Line
CWEE 45R Occ. Wrk Experience		
OR INTRN 46R Internship	1-4	F/S
Total units required	17	

ADVANCED ACCOUNTING

(Certificate of Achievement)

Required	Units	Semester
ACCT 3R Computerized Accounting	3	F/On-Line
ACCT 1L Prin. of Accounting-Financial	4.5	F
2L Principles of Accounting-Managerial	5	S
BCA 15R Business Computer Applications - Beg.	3	F/S
BCA 17R Business Computer Applications-Advanced	3	S
BCA 34R Advanced Excel	1	F/S
Prereq:BCA 33AR		
BCA 41BR Windows	1	F/S
GNBUS 10 Intro. to Business/Global Bus.	3	On-Line
GNBUS 56 Business Mathematics	3	S
OA 22 Machine Calculation	1	F/S
Plus at least 6 units from the following:		
ACCT 6R Individual Income Taxes-Federal/State	4	F
ACCT 9 Business Payroll Procedures	3.5	ON-LINE
GNBUS 18A Business Law	3	S
CWEE 45R Occ. Wrk Experience		
OR INTRN 46R Internship	1-4	F/S
Total units required	32.5	

ADMINISTRATIVE ASSISTANT

(Certificate of Achievement)

Required	Units	Semester
OA 15 R-O Intermediate Keyboarding (complete level F)	3	F/S
OA 17 AR Word Processing I	3	F
OA 17 BR Word Processing II	3	S
OA 21 Business Communications	3	ON-LINE/S
OA 22 R-O Machine Calculations	1	F/S
OA 52 Business English	3	S
OA 53 Filing	1	F/S
OA 60 General Office Procedures	4	F
OA 61 Advanced Office Procedures	4	S
Total units required	25	

Additional recommended courses:

BCA 23R Microsoft Outlook	1	F
OR		
BCA/IT 46ER Computer Certification Lab	1	TBA

ADVANCED GENERAL BUSINESS MANAGEMENT

(Certificate of Achievement)

Required	Units	Semester
BCA 15R Business Computer Applications-Beg.	3	F/S
GNBUS 10 Introduction to Global Business	3	On-Line
GNBUS 18A Business Law	3	S
ECON 1A Elementary Economics-Micro	3	F/On-Line
MGMT 5 Introduction to Supervision		
OR 10 Prin. of Management	3	TBA
MGMT 35 Management Psychology	3	ON-LINE
Plus at least 12 units from the following 12		
ACCT 1L Principles of Accounting-Financial OR		F
ACCT 10A General Accounting	3-4.5	F/S
GNBUS 25 Career Planning	3	ON-LINE
GNBUS 56 Business Mathematics	3	S
OA 52 Business English	3	S
Total units required	30	

All courses and programs are subject to change without notice. Courses and/or programs may be canceled or modified depending on student interest and faculty availability.

Clear Lake Campus Certificates

CHEMICAL DEPENDENCY AWARENESS

(Certificate of Achievement)

Required	Units	Semester
HUSEV 20 Introduction to Chemical Dependency Studies	3	F
HUSEV 21 Intro to Physiological/Psychological Effects of Drugs of Addiction	3	S
HUSEV 22 Intro to Development/Progression of Addictive Patterns of Behavior	3	S
Electives (select 6 units from Categories I or II following)		
Category I – All count toward elective requirement		
HUSEV 30 Adult Children of Alcoholics	1	TBA
HUSEV 31 Family Treatment Approaches	1	TBA
HUSEV 32 Relationship Addiction/Co-Dependency	1	TBA
HUSEV 33 Self-Awareness: Key to Non-Addictive Behavior	1	TBA
HUSEV 34 Gender Differences Related to Substance Abuse	1	TBA
HUSEV 35 Addiction and Domestic Violence	1	S
HUSEV 36 Chemical Dependency Prevention in Schools	1	TBA
HUSEV 37 Drug-Free Workplace: Employee Assist Programs	1	TBA
Category II – Only 3 units count toward certificate		
HUSEV 10 Introduction to Human Services	3	F
PSYCH 1A General Psychology	3	F/S
SOCIL 1 Introduction to Sociology	3	F
Total units required	15	

CHEMICAL DEPENDENCY COUNSELOR

(Certificate of Achievement)

Required	Units	Semester
HUSEV 20 Intro. to Chemical Dep.Studies	3	F
HUSEV 21 Intro/Physiological/Psychological Effects of Drugs of Addiction	3	S
HUSEV 22 Intro/Development/Progression of Addictive Patterns of Behavior	3	S
HUSEV 23 Basic Law/Ethics for Chemical Dependency Counselor	3	TBA
HUSEV 24 Introduction to Case Management/Psychopathology	3	F
HUSEV 25 Basic Chemical Dependency Counseling	3	S
*HUSEV 26A AND 26B Supervised Field Work Practicum (Internship)	7	F/S
Electives (Select 6 units from the following)		6
Category I – 3 units required		
HUSEV 30 Adult Children of Alcoholics	1	TBA
HUSEV 31 Family Treatment Approaches	1	TBA
HUSEV 32 Relationship Addiction/Co-Dependency	1	TBA
HUSEV 33 Self-Awareness: Key to Non-Addictive Behavior	1	TBA
HUSEV 34 Gender Differences Related to Substance Abuse	1	TBA
HUSEV 35 Addiction and Domestic Violence	1	S
HUSEV 36 Chemical Dependency Prevention in Schools	1	TBA
HUSEV 37 Drug-Free Workplace: Employee Assist Programs	1	TBA
Category II – 3 units required		
HUSEV 10 Introduction to Human Services	3	F
PSYCH 1A General Psychology	3	F/S
SOCIL 1 Introduction to Sociology	3	F
Total units required		31

**Practicum consists of 300 hours, 255 hours field and 45 hours classroom, of specialized and supervised field work practice. Certification is by California Certification Board of Alcohol and Drug Counselors and requires additional extensive internships, usually completed during employment; qualifies a person for entry into a certified internship. The 255 practicum hours count toward further internship requirements.*

Clear Lake Campus Certificates

CHILD DEVELOPMENT ASSOCIATE TEACHER

CERTIFICATE OF TRAINING

Required courses:	Units	Semester
ECE 1A Preschool Teaching Practices (Programs)	3	F
ECE 1B Preschool Teaching Practices (Curriculum)	3	S
ECE 3 Child Growth/Development	3	F
ECE 31 Child, Family, Community	3	S
Total units required	12	

CHILD DEVELOPMENT TEACHER

CERTIFICATE OF ACHIEVEMENT

Required courses:	Units	Semester
ECE 1A Preschool Teaching Practices (Programs)	3	F
ECE 1B Preschool Teaching Practices (Curriculum)	3	S
ECE 3 Child Growth/Development	3	F
ECE 10 Health, Safety, and Nutrition	3	
ECE 11 Observation & Assessment	3	F
ECE 27 Teaching in a Diverse Society	3	
ECE 31 Child, Family, Community	3	S
ECE 46R Field Experience	3	S

Plus General Education Electives, 16 diversified units

With at least one course in each of the following areas: Humanities/Fine Arts, Social Science, Mathematics or Science and English 1A

Total units required 40

INFANT AND TODDLER SPECIALIZATION

CERTIFICATE OF ACHIEVEMENT

Required courses:	Units	Semester
ECE 1A Preschool Teaching Practices (Programs)	3	F
ECE 1B Preschool Teaching Practices (Curriculum)	3	S
ECE 3 Child Growth/Development	3	F
ECE 10 Health, Safety, and Nutrition	3	
ECE 11 Observation & Assessment	3	F
ECE 31 Child, Family, Community	3	S
ECE 33 Infant/Toddlers	3	S
ECE 46AR Field Experience (with Infant/Toddlers)	3	S
ECE 27 Teaching in a Diverse Society	3	
Total units required	27	

SCHOOL AGE CHILDREN SPECIALIZATION

CERTIFICATE OF ACHIEVEMENT

Required courses:	Units	Semester
ECE 1A Preschool Teaching Practices (Programs)	3	F
ECE 1B Preschool Teaching Practices (Curriculum)	3	S
ECE 3 Child Growth/Development	3	F
ECE 7AR Creative Materials	3	F
ECE 10 Health, Safety, and Nutrition	3	
ECE 11 Observation & Assessment	3	F
ECE 14 The School Age Child	3	
ECE 27 Teaching in a Diverse Society	3	
ECE 31 Child, Family, Community	3	S
ECE 46BR Field Experience (with School Age Children)	3	S

Recommended ECE courses:

ECE 1C Positive Social Dev. In Young Children	3	F
ECE 5 Physical Activities for Young Children	1	
ECE 25 Group Exp./Outdoor Env.	3	

Total units required 30

CLERICAL

CERTIFICATE OF ACHIEVEMENT

Required courses:	Units	Semester
OA 15B Intermediate Keyboarding	3	F/S
OA 17AR Word Processing I	3	F
OA 17BR Word Processing II	3	S
OA 52 Business English	3	S
OA 60 General Office Procedures	4	F
Plus at least 5 units from the recommended list below		
ACCT 10A General Accounting or		
ACCT 1L Prin. of Acct.-Financial	3-4.5	F
BCA 41BR Windows	1	F/S
GNBUS 56 Business Mathematics	3	S
OA 22 Machine Calculations	1.5	F/S
OA 53 Filing	1	F/S

Total units required 21

CULINARY ARTS

CERTIFICATE OF ACHIEVEMENT

Required courses:	Units	Semester
CUL 3AR Basic Food Preparation (Take twice)	6	F/S
CUL 3BR Professional Baking	3	F/S
CUL 54 Sanitation, Safety/Storage	0.5	F/S
CUL 59R Restaurant Operations (Take twice)	8	F/S
CUL 60R Advance Food/Catering	2	F
CUL 65 Food Services Operation and Management	2	F
Total units required	21.5	

Clear Lake Campus Certificates

INCOME TAX PREPARATION

ASSOCIATE IN SCIENCE DEGREE AND/OR

CERTIFICATE OF TRAINING

Required courses:		Units	Semester
ACCT 3R	Computerized Acct.	3	ONLINE/ F
ACCT 6R	Indiv. Inc., Taxes Fed./St	4	F
ACCT 10A	General Accounting		F
Or ACCT 1L	Prin. of Acct-Financial	3-4.5	F/S
BCA 33AR	Introduction to Excel	1	F/S
GNBUS 10	Intro to Global Business	3	S
GNBUS 56	Business Mathematics	3	S
OA 22	Machine Calculations	1	F/S

Total Units required 18

Recommended:

ACCT 2L	Prin. of Acct.-Managerial	5	
ACCT 9	Bus. Payroll Procedures	3.5	

LEGAL OFFICE SKILLS

CERTIFICATE OF ACHIEVEMENT

Required courses:		Units	Semester
GNBUS 18A	Business Law or equiv	3	S
OA 15B	Int. Keyboarding	3	F/S
OA 17AR	Word Processing I	3	F
OA 17BR	Word Processing II	3	S
OA 21	Bus. Communications	3	ONLINE
OA 22	Machine Calculations	1.5	F/S
OA 52	Business English	3	S
OA 53	Filing	1	F/S
OA 60	Gen. Office Procedures	4	F
OA 61	Adv. Office Procedures	4	S
OA 63	Legal Office Procedures	3	F/S

Total Units Required 31.5

Additional Recommended Courses:

BCA 23R	Microsoft Outlook OR	1	
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MEDICAL OFFICE PROCEDURES

CERTIFICATE OF ACHIEVEMENT

Required courses:		Units	Semester
NURS 51 or	Medical Terminology		
OA 54A & 54B	(Lake Campus Only)	3-4	ON-LINE/S
OA 15B	Int. Keyboarding	3	F/S
OA 17AR	Word Processing I	3	F
OA 21	Bus. Communications	3	ON-LINE/S
OA 22	Machine Calculations	1.5	F/S
BCA 41BR	Windows or Equivalent	1	F/S
OA 52	Business English	3	S
OA 53	Filing	1	F/S
OA 55	Medical Transcription	3	F/S
OA 60	Gen. Office Procedures	4	F
OA 65	Medical Office Procedures	3	F/S

Total units required 28.5

Additional Recommended Courses:

BCA 23R	Microsoft Outlook OR	1	
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SMALL BUSINESS MANAGEMENT CERTIFICATE OF ACHIEVEMENT

Required courses:		Units	Semester
BCA15R	Bus Computer App-Beg	3	F/S
GNBUS 10	Intro to Business	3	ON-LINE
GNBUS 18A	Business Law	3	S
MGMT 5	Intro to Supervision	3	TBA
OR MGMT10	Prin of Management		
MGMT 35	Introduction to Excel	3	ON-LINE

Total Units requires 15

WELDING TECHNOLOGIES

CERTIFICATE OF ACHIEVEMENT

Required courses:		Units	Semester
WELD 30	Gas Welding	2	F
WELD 31	Arc Welding	2	S
WELD 83	GMAW/GTAW		
	Production Welding	4	S
WELD 85R	Structure Design Fab	4	F

Total units required 12

WORD PROCESSING

CERTIFICATE OF ACHIEVEMENT

Required courses:		Units	Semester
BCA 15R	Bus Computer App-Beg	3	F/S
BCA 41BR	Windows or Equivalent	1	F/S
OA 15B	Int. Keyboarding	3	F/S
OA 17AR	Word Processing I	3	F
OA 17BR	Word Processing II	3	F
OA 21	Business Communications	3	ON-LINE/S
OA 22	Machine Calculations	1.5	F/S
OA 52	Business English	3	S
OA 53	Filing	1	F/S
OA 60	Gen. Office Procedures	4	F
OA 61	Advanced Office Procedures	4	S

Total units required 29.5

Additional Recommended Courses:

BCA 23R	Microsoft Outlook OR	1	
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STUDENT ASSESSMENT SCHEDULE

SUMMER & FALL 2011

In order to take an assessment test, you must have our admission application on file with the Office of Admissions & Records at least 24 hours in advance of testing. Apply by completing the application form on the web. Go to www.yccd.edu, Click: Apply now. Please bring a photo ID (for example: student body card, driver's license, passport etc) on the testing date and your Clearlake ID number (see instructions below on how to obtain your Clearlake ID number).

Childcare is not available.

Completion of the assessment test will help determine which English, Reading and Math courses are best for you. The assessment test includes the subjects of English, Reading and Math and will take approximately 1.5 hours to complete.

The Yuba Community College Testing and Assessment Office offer an online Sample Placement Test includes examples of the different sections of the test.

Directions to the Sample Placement Test:

Go to: www.yccd.edu Click on: Students Click on: Assessment & Testing
Click on: Placement Exam Click on: Sample Test Click on: Desired Test

PLEASE ARRIVE 15 MINUTES PRIOR TO TESTING TO SIGN IN. SEATING IS LIMITED

DAY	DATE	TIME	ROOM
Friday	April 22, 2011	9:00 am	902
Tuesday	April 26, 2011	1:00 pm	902
Wednesday	April 27, 2011	3:00 pm	902
Friday	April 29, 2011	9:00 am	902
Tuesday	May 3, 2011	1:00 pm	902
Friday	May 6, 2011	9:00 am	902
Tuesday	May 10, 2011	1:00 pm	902
Wednesday	May 11, 2011	3:00 pm	902
Friday	May 13, 2011	9:00 am	902
Tuesday	May 17, 2011	1:00 pm	902

All students should apply (except continuing students who enrolled in Spring 2011):

Apply by filling out the application form on the web.

Go to: www.yccd.edu

Click: Apply now

To acquire your ID number:

Go to: www.yccd.edu

Click: WebAdvisor

Click: Login and Password info Click: What's my user ID ---Follow steps

My Campus Portal

A NEW way to collaborate with classmates and professors, access WebAdvisor and more!

The Portal is the latest college communication tool. It's important that you log-in to the Portal on a daily basis to see important campus and class information. This will now be the primary way that Yuba College will be communicating with you.

Log In Instructions

Go to the Yuba College Clear Lake web site:

<http://www.yccd.edu/clearlake>

Click on My Campus (Left blue bar)

Use your WebAdvisor login and password BUT put yccdweb\ in front of your WebAdvisor log in

Your password is your WebAdvisor password



The Best Way To Get A Parking Permit



Don't Stand In Line



Order Parking Permits On-Line

Go to: www.yccd.edu/clearlake

Class List Request Form

Please Print Clearly

Date _____

4-Digit Class Code	Course ID	Units	Days	Times

Total amount of FEES will be determined by clerk.

_____ Total Units

NAME: _____

COLLEAGUE ID: _____



Note: It is the STUDENT'S responsibility to drop all classes. Instructors may have attendance requirements in a class, but students are not automatically dropped for non-attendance. It is your responsibility to ensure classes are dropped; failure to drop a class by the established deadline may result in a "failing grade."

Counselor Use ONLY: _____

Unit Overload: _____ Total Units

Counselor Signature

Student Signature

Course Selection Worksheet

1. Use this form to work out your tentative program using the Schedule of Classes.
2. Use a pencil so it can be easily changed.
3. Remember to select alternate class sections in the event your first choices are closed.
4. **A counselor can assist you with an educational plan to ensure you meet your educational goals. Call the Counseling Office for an appointment.**

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:00 AM					
9:00 AM					
10:00 AM					
11:00 AM					
12:00 N					
1:00 PM					
2:00 PM					
3:00 PM					
4:00 PM					
5:00 PM					
6:00 PM					
7:00 PM					
8:00 PM					

Alternate Classes:

NOTES



Yuba Community College District
2088 North Beale Road, Marysville, CA 95901
Phone: (530) 741-6700 Web: www.yccd.edu