

Yuba Community College District
Community Education
2088 North Beale Road
Marysville, CA 95901
yc.yccd.edu



How to Sign Up



By Phone

Use your credit card
to register: Phone (530) 741-6825,
8:30 a.m. - 4:30 p.m.,
Monday - Friday.
Community Education adheres to
strict security measures with student
information.



In Person

Walk-in registration is available:
Bldg. 100B (by Registration)
(Please Have Correct Change)

Steps to Search and Enroll for a Community Education Class:

1. Access WebAdvisor at
<http://webadvisor.yccd.edu>
2. In WebAdvisor: click on
Community Education
3. Click on "register and pay for
community education classes"
4. Use the topic code drop down menu
to choose the community education
class topic that you are interested in.

Once you have picked the class you are
interested in, follow the instructions
for credit card payment.

COMMUNITY EDUCATION

Course Schedule

❁ Fall 2016-2017 ❁

Register Today!

- ✓ Allied Health Programs
- ✓ Bus Driver Training
- ✓ Food Safety Training
- ✓ Motorcycle Training
- ✓ On-Line Paralegal
Training
- ✓ Phlebotomy Technician
... and many more!



Yuba College Fall 2016 Public Events Series



Paint and Sip with Artist Christina May

Anyone can be an artist plus have lots of fun with no art experience required at the Yuba College Paint and Sip! Our experienced and enthusiastic local artist, Christina May, will guide guests step-by-step to create their own works of art, each focused around a specific holiday. At the end of the session, everyone gets to take home their masterpiece! Space is limited for 21 years of age and older.

Sunday, September 18 at 2 p.m.

Yuba College Theatre Lobby

Tickets: \$45 (includes all painting supplies and refreshments)

Sign up for more than one class and receive a \$5 discount for each class! Other classes include: Sunday, November 6 at 2-4 pm (Christmas Tree) • Saturday, March 4 at 11 am-1 pm (Bicycle and Flowers) • Saturday, May 20 at 11 am-1 pm (Patriotic Bicycle Theme)

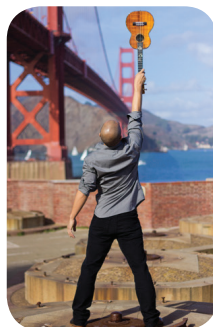
Ben Ahn, Ukulele Virtuoso

There's no denying the ukulele has gained a tremendous resurgence in popularity. Born and raised on the island of Kaua'i, Ben Ahn's musical career has taken him all over the world. Experience his enchanting mix of diverse vocal stylings and amazing ukulele virtuosity. Now a California resident, he plays a wide variety of musical styles mixed with entertaining anecdotes and stories between songs. Don't miss the opportunity to take advantage of Ben's thousands of hours of stage-time as he presents a delightful evening of music and the ukulele.

Saturday, September 24 at 7:30 p.m.

Yuba College Theatre

Tickets: \$25 General - \$20 Student/Senior



GALAXY

United States Air Force Band of the West

Celebrate Veteran's Day by attending a free concert performed by Galaxy, a high-powered rock, blues, country, R&B, top 40 band that performs a wide array of popular music from classics to today's hits from the United States Air Force Band of the Golden West. Three powerhouse vocalists have shared stages with Kelly Clarkson, Brad Paisley, the Beach Boys and Kid Rock, Galaxy knows what electrifies audiences and packs it into a show with enough variety to offer a fantastic experience for everyone in attendance.

Saturday, November 12 at 7:30 p.m.

Yuba College Theatre

Tickets: Free and open to the public!

Nelson Illusions: Dreams of the Impossible Tour

Nelson Illusions is the largest touring illusion show in the United States, carrying over 30,000 pounds of equipment, and is 3 times larger than any other touring illusion show. Nelson Illusions features the largest illusion ever seen: the ten-foot-tall Jet Turbine, from which a woman tries to escape as it pulls her in. Nelson Illusions is a one-of-a-kind theatrical spectacle that combines rare & original illusions from around the world with award winning, jaw-dropping magic. The show features 4 Master Magicians, each with an exciting, engaging, original style. The show combines a thoroughly entertaining blend of mystery, drama, romance, & comedy with some of the most beautiful & astonishing stage magic in existence today... And audience members are brought on stage to share the wonder! An elegant lady who floats in circles, a man who melts through a sheet of solid steel, a woman who gets shot out of a cannon, a man who risks death between two four-foot tall spinning saw blades, and much more. Experience the magic and the illusion live!



Saturday, February 4 at 2 p.m. and 7 p.m.

Yuba College Theatre

Tickets: \$25 General - \$20 Senior - \$10 Student - \$45 family of 4

Online Classes

ed2go.com

We offer more than 400 online classes in partnership with a company called Education to Go (Ed2Go). Visit our Online Instruction Center: www.ed2go.com/yccdcommed. Click the Course link and follow the instructions to enroll and pay for your course. You will find the descriptions of many of the classes by going to courses and looking under the Online category. You can ask questions and give or receive advice at any time during the course.

What is the registration procedure for Ed2go Online classes?

To register for any of the classes, just click on the class and month you want to take it and call 530-741-6825 to pay by credit card, or print out your receipt and mail in with payment. You will then receive an email from Ed2Go giving you further instructions to go to the Ed2Go website and complete an "Orientation." Then you will be ready to begin your class on the scheduled date. If you do not receive that email within a day, check to see if it is blocked by spam or junk mail filters. You will also be provided an opportunity to choose the name and password you will use to access your course. When your course starts, return to our Online Instruction Center and click the Classroom link. To begin your studies, simply log in with the name and password you selected during orientation.

Accounting & Finance

Accounting Fundamentals

Gain a marketable new skill by learning the basics of double-entry bookkeeping, financial reporting, and more.

Fee: \$99.00

Introduction to QuickBooks 2012

Learn how to quickly and efficiently gain control over the financial aspects of your business.

Fee: \$99.00

Business

Administrative Assistant Fundamentals

Prepare to take advantage of the many new job opportunities in health care, legal services, and other industries. **Fee:** \$99.00

Fundamentals of Supervision and Management

Learn the skills required to motivate and delegate and learn tools for solving problems and resolving conflicts. **Fee:** \$99.00

Navigating the Internet

Master the ins and outs of the Internet with this informative behind-the-scenes look at the Web, search engines, email and more. **Fee:** \$99

Start your Own Small Business

Stop dreaming and learn how to start your own successful small business. **Fee:** \$99

GED Preparation

Want to pass the GED TEST? If you are comfortable reading newspapers and you can add and subtract, multiply and divide without a calculator, you're halfway there. This online class will help you develop the skills you need to pass all five GED tests. **Fee:** \$99

visit yc.yccd.edu for tickets!
Use coupon code: Face2 for \$2 off your ticket purchase!

Community Education is for everyone:

Welcome to the Fall/Winter 2016-2017 Yuba Community College District Community Education Schedule of Classes!

As one of the largest providers of online classes for a career change, or lifelong learning, we also offer many classroom courses during four sessions each year – fall/winter and spring/summer. We provide the latest in Business and Careers, Certificated Programs, Computers, Microsoft Applications, Finance, Wealth Building, Health and Recreation, and Special Interest. Browse our printed catalog at yc.yccd.edu; click on Community Education. ***You must have Adobe Acrobat to view it***

Meet new people, laugh, dance, learn to take photos, or learn to ride a motorcycle. Visit and explore new things. Have fun and socialize or do an online class anywhere you like; at home, in the park, it's your choice!

What is Community Education?

Community Education is a Yuba Community College District department that serves the community by providing educational classes and activities to meet the needs and interests of both young and young at heart who want to embark on a new learning journey. Classes are offered in addition to the colleges' instructional program; credits are not given for these classes and there are no grades or tests. The program is self-supporting and is not funded by taxpayer's dollars.

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Yuba Community College District
Community Education Office
2088 N. Beale Road
Marysville, CA 95901
Office: Building 100B
Phone: 530-741-6825
E-mail: communityed@yccd.edu

General Information

Community Education courses can only be taught with the minimum number of students enrolled prior to the first class meeting. This is why we ask you to register as early as possible. By enrolling ahead of time, you reserve a seat in a "high demand" course, the minimum number of students will be met and cancellation of the class is avoided.

Registration for Community Education courses begins in September and continues each month as classes begin. **Please make every effort to enroll at least SEVEN days before the start date of the class.** Registration is permitted the day of the class on a space-available basis; call ahead to confirm availability. Please don't take a chance that your class may be cancelled, **ENROLL TODAY!**

Registration Information

To registration for all Community Education Classes
Search for classes, register, and pay all online!

Steps to search and enroll for a Community Education class:

1. Access WebAdvisor at <http://webadvisor.yccd.edu>
2. In WebAdvisor: click on Community Education (on the right),
3. Click on "register and pay for Community Education classes"
4. Use the topic code drop down menu to choose the community education class topic that you are interested in. Once you have picked the class you are interested in, follow the instructions for credit card payment.

In Person - Walk-in Registration:

8:30 a.m.–4:30 p.m., Monday-Friday

Closed From 12 p.m. - 1:00 p.m.

Building 100B

Checks should include driver's license number and expiration date and be made payable to YUBA COLLEGE.



Early Registration

We love early registrants –

When someone waits too long to register we sometimes end up cancelling the class that interested them. If a class doesn't have the minimum number of students required by three (3) business days before the start date, we are forced to cancel the class in order to allow sufficient time to notify all parties affected. That leaves a lot of people disappointed. Your participation could make the difference between running a course or cancelling it, so please don't delay your registration – others may be counting on you!

Refunds and Cancellations

Community Education courses are self-supporting and do not receive state or federal funds. Course registration fees cover instructors' salaries, supplies, and equipment costs. Therefore, Community Education cannot issue refunds once a course begins. All fees are automatically refunded if the Community Education Office cancels a class. Whether registration fees are paid by credit card, check, or cash, refunds will be issued as a check made payable to the student. This includes fees paid by a third party.

If you will not be attending a course for which you have registered and seek a refund, notify the Community Education Office with a written request or a phone call to withdraw from a course seven (7) days prior to course start date. With the exception of Motorcycle Safety, all refunds or credits will be less a \$10 processing fee for each class dropped. *Refunds for Motorcycle Safety are less \$30.* Full fee credits can be applied to another course. In order to receive your full fee credit, you would need to cancel at least seven days prior to class. Students may also send a substitute in their place or transfer their registration to another course, workshop, or seminar.

Parking Rules

Permit Parking is enforced in all general lots between 6:00 am and 6:00 pm, Monday through Friday. All general lots require a properly displayed, valid permit during these times. Parking permits are not required on weekends.

Daily Parking Permits are \$2.00. Permits are available for purchase at any of the 7 permit machines located in the student parking lots.

All parking regulations are enforced 24 hours a day, seven days a week. This includes designated staff spaces, handicap spaces, timed spaces, red zones, yellow zones, and areas marked (no parking at any time). No parking in Reserved Spaces without a proper permit.

For more information, visit www.yccd.edu/administrative-services/campus-safety/parking or call the Campus Police at 530-741-6771 or 530-661-5722 during business hours.

? General Information



Schedule Mailings and Confirmation Forms

This publication and mailing is made possible solely by fees collected from classes and is not paid for with state, local, or federal funding.

Paying for your Classes

Community Education does not accept Financial Aid or Board of Governors Fee Waiver (BOGW).

Tuition Reimbursement

This is a terrific opportunity to make you a more valuable employee with the up-to-date skills employers are currently looking for! Community Education accepts company checks or credit cards for any class. Please register at least seven (7) working days prior to the class starting date.

No News Is Good News!

When you register for any of our classes through the Yuba College/Community Education Department, please don't wait by your phone or your mailbox. The only time you will hear from us is if there is a change in the time, day of the class, a change of room, or location, the class is full, or the class has been cancelled. So, if it's almost time for your class and you haven't heard from us, that's good news. See you in the classroom.

Helpful Hint...

FOR CLASSES HELD ON and OFF CAMPUS

For any all day Saturday class, workshop, or seminar held on the Yuba College Campus, bring a snack or lunch for these all day events.

Your instructor will allow a lunch or snack break.

Please no eating in the classrooms.

? General Information

Students Under 18 Years Old

Students who are in high school may register for Community Education classes by having their parents come with them to the Community Education Office to register. Children 13 years and under also need the verbal consent of the Community Education instructor prior to registration. For more information contact us at 530-741-6825.

Helpful Hints

- Register early.
- Be on time for your class.
- Call within seven working days if you can't make your class.
- If your class is cancelled we will contact you, please keep us updated of any phone number changes.
- To register in person, come to the Yuba Community College District Community Education Office located in Building 100B.
- Bring lunch for all day classes.

Community Education seeks New Courses and Instructional Personnel

Yuba Community College District Community Education Program is always seeking new ideas for short courses such as arts and crafts, lecture, computers, knitting, sewing, etc. If you have an idea for a course you would like to see offered, or if you would like to share your expertise on a particular topic as an instructor, we would like to hear from you. Please call 530-741-6825 or stop by the Community Education Office. We will be happy to give you or mail you a proposal packet.

Changes, Rescheduling

Yuba Community College District Community Education Program reserves the right to cancel or reschedule classes or change instructors at any time. Community Education makes every effort to minimize errors in catalog information, however, from time-to-time some may occur.

Classroom Locations & Abbreviations

TBA: To be announced, students will be called with room location. If you plan on walk-in registration for an evening or weekend class, please call 530-741-6825 (8:30 a.m. - 4:30 p.m.) first for room location or to see if the class will meet.

YC: Yuba College 2088 N. Beale Rd, Marysville, CA 95901

SCC: Sutter County Center 3301 E. Onstott Road, Yuba City, CA 95991

YCHS: 850 B Street, Yuba City, CA 95991

WCC: 2300 E. Gibson Road, Woodland CA 95776

CLC: 15880 Dam Road Extension, Clearlake CA 95422

Allyed Health Programs

Certificate Programs are taught by: Trained staff members from the Condensed Curriculum International (CCI). Since 1993, CCI has been offering innovative allied health care training and education programs in partnership with community colleges and universities. Currently with over 110 college partnerships operating in 25 states – CCI offers Pharmacy Technician, Medical Billings & Coding, EKG Technician, Dialysis Technician, and Dental Technician. CCI also offers Online/e-Learning courses.

Clinical Medical Assistant Program – 140 hours Classroom + (clinical hours)

This program is intended for students who want to prepare for an exciting, challenging and rewarding career in healthcare. This program will train students to assist physicians by performing functions related to the clinical responsibilities of a medical office. Instruction includes, among other things, preparing patients for examination and treatment, routine laboratory procedures, diagnostic testing, technical aspects of phlebotomy and the cardiac life cycle. Students will review important topics including phlebotomy, pharmacology, the proper use and administration of medications, taking and documenting vital signs, cardiology including proper lead placements, professional workplace behavior, ethics and the legal aspects of healthcare. This program includes 140 hours of classroom lecture and hands on labs and a clinical externship opportunity at a local healthcare provider. To be eligible for the clinical rotation, students must successfully complete the 140 hour program, submit to a thorough background check, drug screening and meet other requirements. Note: Upon successful completion of this program, students would be eligible to sit for the National Healthcareer Association (NHA) Certified Clinical Medical Assistant (CCMA) national examination.

Staffed by: *Condensed Curriculum International (CCI) Medical Foundation, Inc.*

Tuesdays, Thursdays & Saturdays (**Labs**)

October 25 - February 14

CEAH-5000-Z3183

Time: 6:00 p.m. - 9:30 p.m.

Saturday Labs: 9:00 a.m. - 4:30 p.m.

Location: Yuba College, Room TBA

Fee: \$2,599 (Tuition includes all textbooks, supplies and the clinical externship coordination)

Medical Billing And Coding Program



This combined 80 hour billing and coding course offers the skills needed to solve insurance billing problems, how to manually file claims (using the CPT and ICD-10 manual), complete common insurance forms, trace delinquent claims, appeal denied claims and use generic forms to streamline billing procedures. The course covers the following areas: CPT (Introduction, Guidelines, Evaluation and Management), specialty fields (such as surgery, radiology and laboratory), ICD-10 (Introduction and Guidelines) and basic claims processes for medical insurance and third party reimbursements. Students will learn how to find the service and codes using manuals, (CPT, ICD-10 and HCPCS).

Note: After obtaining the practical work experience (6months to 2 years), students who complete this course could be qualified to sit for the American Academy of Professional Coders (AAPC) - Certified Professional Coder Exam (CPC or CPC-H Apprentice); the American Health Information Association (AHIMA) Certified Coding Associate (CCA) exam; and/or other National Certification Exams.

Staffed by: *Condensed Curriculum International (CCI) Medical Foundation, Inc.*

Saturdays

October 15 - January 14

CEAH-5000 -Z3182

Time: 8:00 a.m. - 4:30 p.m.

Fee: \$1,899 (Textbooks included)

Location: Yuba College, Room 1006



Pharmacy Technician Program

This comprehensive 50 hour course will prepare students to enter the pharmacy field and take the Pharmacy Technician Certification Board's PTCB exam. Technicians work in hospitals, home infusion pharmacies, community pharmacies and other health care settings – working under the supervision of a registered pharmacist. Course content includes medical terminology specific to the pharmacy, reading and interpreting prescriptions and defining drugs by generic and brand names. Students will learn dosage calculations, I.V. flow rates, drug compounding, dose conversions, dispensing of prescriptions, inventory control and billing and reimbursement.

Staffed by: *Condensed Curriculum International (CCI) Medical Foundation, Inc.*

Tuesdays and Thursdays

October 11- December 1

CEAH-5000 -Z3181

Time: 6:00 p.m. - 9:30 p.m.

Location: Yuba College, Room 2140

Fee: \$1,199 (Textbooks included)

Introduction to Electrocardiography (ECG) for Nursing Students



This is an introduction to Electrocardiography (ECG). Interpretation starts with introduction to anatomy and physiology of the cardiovascular system. You also will learn the conduction system of the heart and the basic rhythm analysis. This class is for nursing students who have little or no experience, as well as a great refresher for those that need to renew their skills.

Clark Smith

Tuesday, Wednesday and Thursday

December 6, 7, 8

CEAH – 5000-Z1037

Time: 9:00 a.m. – 3:00 p.m.

Location: TBA, Room TBA

Fee: \$150

Dental Assisting Program (Online/e-learning)



This course prepares students for entry level positions as a chair side dental assistant. This course covers the history of dentistry, introduction to the dental office, the legal aspects of dentistry, oral anatomy, dental operator, tooth structures, primary and permanent teeth, the oral cavity, and other areas. Program also includes an optional clinical externship at a local health care provider. Staffed by: Condensed Curriculum International (CCI) Medical Foundation, Inc.

To view all of the upcoming Allied Health Classes visit:

- <http://webadvisor.yccd.edu>
- WebAdvisor
- Community Education
- Register and Pay
- **Topic Code:** Allied Health

- For more information on fees, and how to register for these Online/e-Learning courses please contact: CCI Quality Healthcare Education at 1-877-232-4590 or email gillians@condensedcurriculum.com



ICD-10-CM (Online/e-learning)

Includes a detailed review of both ICD-10-CM (clinical modification) and ICD-10-PCS (procedural coding system). Topics include differences between ICD-9 and ICD-10; federal regulation/compliance; using the ICD-10 Manual; how and when to use the ICD-10-PCS; implementation of ICD-10; documentation challenges; analyzing electronic coding tools; coding from chart notes or operative reports; and hands on coding exercises and case studies using ICD-10. This is ideal for entry-level prospects interested in a career in medical coding and for current coding professionals looking for an update and review of the issues and challenges they will face with the upcoming ICD-10 adoption. Staffed by: Condensed Curriculum International (CCI) Medical Foundation, Inc.

Assisted Living Technician (Online/e-learning)

Offers the skills needed to provide eldercare, caring for persons with disabilities, and in-home personal care for patients recovering from surgery or temporary ailments. Will provide a guide to working with ill persons, basic human needs, eldercare, nutrition, special diets, and home management. Staffed by: Condensed Curriculum International (CCI) Medical Foundation, Inc.

Phlebotomy Technician

As a Phlebotomy Technician you will be trained to draw blood samples from patients in a clinical laboratory or public health setting. Over the course of the program, students will receive on-the-job training that includes drawing blood samples from patients, producing quality laboratory results, gaining the trust and confidence of patients and much more. The program includes 70 hours of classroom instruction and a 40-hour clinical phlebotomy externship, which will vary by externship site. The program will prepare students to take the Exam for Phlebotomy Certification (NCPT) through National Center for Competency Testing (NCCT).

Program Fee: \$2995 (includes CPR certification training for the Healthcare Provider, liability insurance, externship, national exam and certificate). Textbooks and Scrubs sold separately.

Prerequisites: 18 years of age and a high school diploma or equivalent.

Fall 2016 Schedule:

Class Date: September 10 - November 5

Saturdays 8:30 am- 5:00 pm

Location: Yuba College, Room TBA

To Register: Call (800) 927-5159

Medical Terminology (Online/e-learning)

This course is a guide to identifying and understanding the basic word structure, root words, suffixes, and prefixes, the organization of the human body and the associated systems, medical abbreviations, symbols and common medical terms. This is a must have class for the medical career courses. This class does not meet the requirements for the Nursing or Radiologic Technology credit class.

- For more information on fees, and how to register for these Online/e-Learning courses please contact: CCI Quality Healthcare Education at 1-877-232-4590 or email gilians@condensedcurriculum.com

Make Money in the Auto Wholesale Business



Make money buying, selling, or exporting wholesale cars from home. In just one day, you'll be given a step-by-step guide on how to get an auto dealer license and operate a profitable used car business. Discover how to make money buying and selling wholesale cars from home, or simply buy cars for your family or friends at wholesale prices. You will also discover how and where to buy at wholesale prices and sell at retail for a very good profit. The instructor will also teach you how to supplement your 9-to-5 job with \$3,000 - \$6,000 per month part-time. A free list of all the dealer-only auctions in the United States will be provided. This class is DMV approved. You will receive a Certificate of Completion at the end of the course. (Ages 18 + may sign up for this class.) Materials fee: \$20 payable to instructor for dealer education book, Power-Point presentation, and set of quizzes.

Wayne Williams currently conducts business as an Auto Dealer, maintains a California Insurance Agency and has a DMV Dealer Education Instructor License.

Student Reviews: "A Great Class!! Instructor knows what he's talking about; very informational and helpful, this class will help me in my business".

Wednesday & Thursday October 26 & 27

CEBUS-1000-Z0984

Time: 6:00 p.m. - 9:00 p.m.

Location: Yuba College, Room 1006

Fee: \$79 (\$20 materials fee payable to instructor)

Foreclosures Reawaken!!



The current real estate market pricing explosion in select California areas has again placed many residential properties out of reach of both live-in buyers and investors. This appears to be reawakening the lower "borrower qualification processing" which did such damage in the early 2000s. The subsequent growth of the volume of attractively priced foreclosure properties appear once again be on the horizon---but you have to know the territory." This three hour seminar is an excellent way to get to understand how foreclosures work and how to get involved in this promising real estate market.

Warren Racine has been a licensed Real Estate agent/broker for over 40 years. He has taught thousands of people how to uncover title and debt to establish equity in residential properties in foreclosure.

Saturday, October 22

CEBUS-1000-Z3216

Time: 10:00 a.m. - 1:00 p.m.

Location: Yuba College, Room

Fee: \$49 (There will be a \$5.00 materials fee payable to the instructor at class.)

Become a CA Notary Public - Includes The New Laws Plus (Same Day Exam)

Establish yourself as a Notary Public, earn additional income and provide a service to your community. It's not just a clerk's job anymore. Successful notaries provide a valuable service to their company, friends and private clients. Ambitious Notaries gain the skills it takes to become a Loan Signing Agent making \$200 to \$400 per signing.

Our 6-hour state approved seminar gives you the knowledge to pass the exam and practice as an effective Notary. You'll receive 2 practice tests and you'll take the official Notary exam directly following the seminar.

Participants must be 18 years of age. A serious conviction may disqualify applicant.

Register for the exam from 4 -4:30 pm. Exam is from 4:45 – 6:00 pm. For the exam, bring a \$40 check payable to Secretary of State, current driver's license or state-issued ID (you must be a legal resident of California), a 2x2 passport color photo, and a few # 2 pencils. LiveScan fingerprints required after you pass the exam.

There will be a short break for lunch. It is suggested that you bring your lunch, as there is no Saturday food service on campus. Please arrive early. Due to State Regulation, no one will be admitted after the class begins. You must also be on time when returning after the breaks. No refunds for late arrivals.

Presented by *Notary Public Seminars, Inc.* who has been a leading public course provider in California for 10 years.

Saturday, October 15

CEBUS- 1000-Z2371

Time: 8:00 a.m. - 6:00 p.m.

Location: Yuba College, Room 3002

Fee: \$85 (\$30 materials fee due in class)

PLEASE NOTE: Arrive early. Due to State regulations, no one will be admitted to the classroom after 8:00 a.m. You must be on time when returning to the classroom from a break.

Renew Your Notary Commission - Includes The New Laws

Need to renew your notary commission? A three hour refresher course is required. You must also be live scanned and pass the official Notary exam again. We'll feature the new state laws passed this year and give you a brush-up on general laws to make sure you haven't fallen into any bad habits.

Your commission must be current to be eligible for a renewing seminar.

Must be 18 years of age. A serious conviction may disqualify applicant.

Register for the exam from 4 -4:30 pm. Exam is from 4:45 – 6:00 pm. For the exam, bring a \$40 check payable to Secretary of State, current driver's license or state-issued ID (you must be a legal resident of California), a 2x2 passport color photo, and a few # 2 pencils. LiveScan fingerprints required after you pass the exam.

Presented by *Notary Public Seminars, Inc.*, who has been a leading public course provider in California for 10 years.

Saturday, October 15

CEBUS-1000-Z2372

Time: 12:40 p.m. - 6:00 p.m.

Location: Yuba College, Room 3002

Fee: \$55 (\$30 materials fee due in class)

PLEASE NOTE: Arrive early so that you will be on time for your class.

To view all of the upcoming Business and Careers Classes visit:

- <http://webadvisor.yccd.edu>
- WebAdvisor
- Community Education
- Register and Pay
- **Topic Code:** Business

Become a Notary Public Online Class

Now you can get your mandatory state approved course done online! Learn everything you will need to know to pass the state exam and be on your way to becoming a Notary Public. Sign up for our state approved online study course. Receive our Notary Public Sourcebook on-line and study at home. NPS, Inc. has given Notary seminars to students like yourself for over 13 years. As a result, our teaching guide has evolved into California's most complete guide to Notary law available. Our Sourcebook includes practice exams, sample notary scenarios, certificates, marketing solutions as well as Notary laws and regulations. All answers to certificates and exams included. This online course will be especially useful for renewing Notaries.

Requirements: Students must have a computer and an email address.

Please Note: Once you sign up for this course you will need to contact the Notary Public Seminars at: info@notarypublicseminars.com to let them know you have registered for the online class. They will, in return, send you information on how to log into their website.

Presented by: Notary Public Seminars

Exam: You will receive information on how to sign up for your exam from the NPS Inc. once you complete this course.

Opening Enrollment

ONLINE CLASS

Fee: \$85

Become A Certified Loan Signing Agent



Learn the skills and tools necessary to become a Certified Loan Signing Agent. Find out how to contact the most profitable businesses and who your primary contact should be, get signed up with successful Signing Services/Agencies and build your own business. Learn how to properly notarize loan packages, negotiate your fee, get called back and brand yourself as a professional. Requirement: Must be a Notary or must have taken the Notary Public class. Bonus: Free listing of 50 companies looking for Notaries. Textbook included in class fee. NOTE: NPS does not require student to be commissioned to take the Loan class, they only require that they take the Notary class first.

Presented by *Notary Public Seminars, Inc.* who has been a leading public course provider in California for 10 years.

Saturday, October 22

CEBUS-1000-Z1009

Time: 9:00 a.m. – 4:00 p.m.

Location: Yuba College, Room

Fee: \$99 (There will be a \$20 materials fee payable to instructor at class)

Real Estate Investing: Working The Numbers

Are you looking for an income stream for today and into the future? Owning long term investment properties is a great way to meet that need. This class focuses on analysis of properties using go/no-go tools to calculate income streams. The desirability of a property can often be determined in 30 minutes or less, the instructor will discuss the Benefits of using LLC's when purchasing investment properties. Subjects such as financing, use of HELOCs, gross cash flow, net profit, appreciation, CAP Rates, maintenance reserves and partnerships will be discussed in detail. The purchase of single family homes, duplexes/triplexes/four plexes and apartment complexes will be discussed as well. The student will walk away with the necessary knowledge to analyze an investment property and make a sound buying decision.

Randy Just owns a number of long term investment properties including single family homes and multi-family homes such as duplexes and apartments. He is skilled in the use of legal entities such as LLC's and corporations. Randy has a number of experiences and insight to share.

Saturday.

CEBUS-1000-Z2432

Or

Saturday.

CEBUS-1000-Z2433

Time: 9:00 a.m. - 12:00 p.m.

Location: Yuba College, Room 1019

Fee: \$55 (There will be a \$20.00 materials fee payable to the instructor at class.)

To view all of the upcoming Business and Careers Classes visit:

- <http://webadvisor.yccd.edu>
- WebAdvisor
- Community Education
- Register and Pay
- **Topic Code:** Business

Real Estate The ABC's Of Flipping Homes

Are you thinking about getting into the home flipping business? Perhaps you have already done a flip or two and want to learn how to do it better. Flipping can be a very lucrative business or a very costly business. This class will walk you through the ABC's of flipping homes. Major topics include acquisition, financing, cost analysis, marketability and resale. There are many, many details to the business of flipping homes. The instructor's focus is one of analysis using statistics and historical data to assist in decision making to avoid costly mistakes---many he has personally done. The student will walk away with the necessary knowledge to be able to do a successful flip if the information in the class is followed.

Saturday.

CEBUS-1000-Z2430

or

Saturday.

CEBUS-1000-Z2431

Time: 9:00 a.m. - 4:00 p.m.

Location: Yuba College, Room 1017

Fee: \$69 (There will be a \$20 materials fee payable to the instructor at class.)

Home Remodeling: The How-To's And Not-To's

Are you thinking of doing remodeling work to your home? This class will assist with a number of questions you will have about your project. Topics covered in this class include what projects will bring you top dollar in the event you want to sell your home, projects that detract from the value of your home, discussion of kitchen and bathroom design (what works and what doesn't), floor coverings, permits, selection of contractors and do it yourself strategies. "Mechanical" components are covered such as the use of tank less hot water heaters, heating and air conditioning systems as well as "cosmetic" components such as lighting, wall texturing, color selections, cabinets, counter-top surfaces, stucco and more.

Saturday.

CEBUS-1000-Z2429

Time: 9:00 a.m. - 4:00 p.m.

Location: Yuba College, Room 1017

Fee: \$55 (There will be a \$20 materials fee payable to the instructor at class.)

Import Export Now!

Now you can learn what it takes to be self-employed in import or export (or both) of goods or services with this step-by-step hands-on nine week seminar delivered over the internet. This course is appropriate for people with zero business background, as well as established businesses looking for a new trade. For over twelve years the course has been highly rated for content, delivery and personalization. Learn how to develop your product or service, find the best suppliers, best customers, work with banks, currency issues, insurance companies, government agencies and other trade entities. You will be taken through licensing and permits, setting yourself up for properly conducting trade worldwide at the small business level, as well as such topics as intellectual property. The entire course may be taken at your pace, with plenty of one-on-one email contact with the instructor. Optional weekly live sessions online are run during the course. After the formal nine week course, you may join a listserv of ex-students, so access to the instructor and peers never ends. Students must purchase the required textbook *How Small Business Trades Worldwide* which can be purchased online for \$25.95 from Amazon.com ISBN: 978-0-9795515-0-5 is the order number.

John Spiers has worked in Seattle and San Francisco with international trading companies since 1974, in virtually every position and has been self-employed trading internationally since 1984. John shares what he has advised others to do successfully, and what he is doing now all in a seminar highly rated by participants for content, experience, pace and humor.

ONLINE CLASS
Thursdays, 9 Meetings
October 13 - December 9
CEBUS-1000-Z1007

Time: 6:00 p.m. - 8:00 p.m.
Location: From your computer
Fee: \$95

After registering, students must contact instructor at john@johnspiers.com for class information.

Exporting Food As A Small Business

What if you could find an untapped market overseas for a small food or beverage business that was just as profitable but no more difficult than a domestic sale? Forget what you have heard about exporting and come learn a proven strategy to test market your product while eliminating all the problems and risks people commonly associate with exporting. The fastest growing segment of USA exports and whether you act as a principal or an agent, the field is wide open. After registering, students must contact instructor at john@johnspiers.com for class information.

John Spiers

ONLINE CLASS
Tuesdays, 4 Meetings
October 11 - November 1
CEBUS-1000-Z1008
Time: 6:00 p.m. - 7:00 p.m.
Location: From your computer
Fee: \$89

At Home Study Orientation

Medical Insurance Billing or Medical Terminology

If you wanted to learn one of these topics, but don't have the time to attend a semester long in-person class, or don't like the option of learning online, here's your chance to learn, at your own pace, in your own home. These PRINTED manuals/workbooks will guide you through the course you choose whenever you find the time. The orientation is helpful, but if you are unable to attend, the course can be mailed to you following the orientation, provided the instructor has received your materials fee. A facilitator is available via email for any questions during the course and when completed, a certificate of completion will be mailed to you. Choose one course or more for a discounted price. A mandatory materials fee is payable to instructor at the door: \$99 for 1 course, \$159/any 2 courses, (1 hour meeting)

This is an at home class at your own pace, on your own computer.

LeeAnne Krusemark is an author, business owner, and adjunct Professor at more than 200 colleges from Maine to Hawaii, including Purdue, and an online instructor at more than 1,000 facilities worldwide, including Harvard. LeeAnne's inspiration has even been compared to Oprah! Due to high demand for this guest instructor nationwide, these courses will only be offered once a year. Sign up today so your class will not be cancelled.

Wednesday, September 21

CEBUS 1000-Z0969

Time: 9:00 a.m. –10:00 a.m.

Location: Yuba College, Room TBA

Fee: \$20

Make Good \$\$\$ As A Loan Signing Agent

Notaries Public can make extra money as a Loan Signing Agent. No experience necessary! Lenders and title companies rely on loan signing agents to notarize and obtain signatures for real estate loan documents. If you have already taken the notary public course, and missed the last class date, you still have time to sign up. Take this course now and be ready to go once you get your notary commission. Agents generally make \$75 - \$150 per loan signings. Work only when you are available - no time commitments required. Additional costs for added insurance, supplies, and background check will be explained at the class. Bring a legal form of I.D. and \$30 material fee payable to CA Notary Training Center.

R. DAVID KIRBY, MBA obtained his Bachelor's and Master's Degree with highest honors. David is a commissioned notary public, a certified loan signing agent and a member of the National Notary Association since 2007.

Tuesday, November 15

CEBUS 1000-Z3228

Time: 6:00pm - 9:30pm

Location: Yuba College, Room TBA

Fee: 80

To view all of the upcoming Business and Careers Classes visit:

- <http://webadvisor.yccd.edu>
- WebAdvisor
- Community Education
- Register and Pay
- **Topic Code:** Business

Save \$Money\$ with Extreme Couponing!

Learn how to save \$\$\$ every day with extreme couponing. Coupons are NOT just for groceries. The savings can add up to HUNDREDS or even THOUSANDS of dollars every year. This comprehensive workshop will teach you where to find all different types of coupons, how to find the best coupon web sites, how to decipher coupon policies, the best way to sort and store coupons and how to find other people to trade coupons with. Feel free to bring your coupons to class for a trading session. This workshop is taught by someone who has used coupons to save thousands and has learned many couponing secrets. A mandatory \$10 materials fee is payable to the instructor at the door.

LeeAnne Krusemark

Wednesday, September 21

CEBUS 1000-Z3210

Time: 12:00 a. m.- 1:00 p.m.

Location: Yuba College, Room TBA

Fee: \$20

Understanding the Human Resources Function

No matter what role we play in an organization, human resources affect us all. This course is designed to help people without experience in human resources to understand this very vital link in the organizational chain. It will prepare both managers and business owners to handle basic human resource functions in a way that will ensure the best possible result. In particular, attention is given to the hiring process, including ways to locate quality employees in a competitive labor market. Employee rights and the legal side of the human field are also covered.

Ed2go classes are offered once each month for ease and convenience. For more information, or to register: Visit us at: www.ed2go.com/yccdcommed.

How to Earn Extra \$Money\$ with a Mystery Shopping Business (prerequisite)

Have you ever wanted to become a Secret Mystery Shopper? Have you seen ads telling you how to become a shopper, but only if you send them a lot of money? You do not have to pay to begin your new career in this exciting field. You will learn how to start your business endeavor (participants must attend "Cash in with a Successful Home Based Business) and you will also learn how to create a mystery shopping profile, sign up with many mystery shopping companies WITHOUT FEES!, avoid the pitfalls and scams, and become a Merchandiser too for extra income. With a few simple steps, you can start Mystery Shopping today! A mandatory \$10 materials fee is payable to the instructor at the door that includes a list of companies you can apply to.

LeeAnne Krusemark

Wednesday, September 21

CEBUS 1000-Z3211

Time: 1:00 p. m.-2:00 p.m.

Location: Yuba College, Room TBA

Fee: \$20 (\$10 materials payable to instructor)

\$Cash\$ In With A Successful Home Based Business



Are you tired of working for someone else? Do you need to make more money? Turn your talents and hobbies into profits at home by learning how to start a home-based business. During this informative workshop, you will discover: mandatory legal documentation, many ways to market your product/service, more than 100 home business ideas, how to take tax deductions (this workshop included!), and FREE future Q&A opportunities. This is probably the most comprehensive business start up workshop you will ever find, so if you really want to succeed in a home business, this step-by-step workshop is a must!

LeeAnne Krusemark

Wednesday, September 21

CEBUS-1000-Z0972

Time: 2:00 p.m. - 4:00 p.m.

Location: Yuba College, Room TBA

Fee: \$40 (\$20 material payable to instructor)

Fundamentals of Technical Writing

Do you have a knack for explaining complex subjects in a way that makes them easy to understand? If so, you should consider entering the well-paying field of technical writing. Learn how to translate complex information into easily understood language, and how to become a wizard at marrying the art of publishing with the science of technology. You'll learn the secrets of successful technical writers, desktop publishing and formatting techniques, key tips for developing graphics and templates, and documentation management. You'll also learn how to get your first job as a technical writer, plus tricks of the trade that enable you to create high-quality documentation with less work.

Ed2go classes are offered once each month for ease and convenience. For more information, or to register: Visit us at: www.ed2go.com/yccdcomm.

Make Money With A Typing/WP Business



If you can type, then you can make money at home using your word processor or computer. Having already learned all about home-based business success (participants must have attended Cash in with a Successful Home-Based Business), you will then discover the secrets to profits in the typing/word processing business, including: how and where to find clients, 50 ways to advertise/market your services, effective home office equipment choices, 100 ways to make money with a computer, and FREE national networking information. There really is a need for your services, so why not have the freedom to be your own boss, set your own hours, and have the opportunity to make more money than you ever did before by attending this workshop.

LeeAnne Krusemark

Wednesday, September 21

CEBUS-1000-Z0973

Time: 4:00 p.m. -5:00 p.m.

Location: Yuba College, Room TBA

Fee: \$20 (\$10 materials payable to instructor)

To view all of the upcoming Business and Careers Classes visit:

- <http://webadvisor.yccd.edu>
- WebAdvisor
- Community Education
- Register and Pay
- **Topic Code:** Business

Meet the Agent/ Publisher – Q&A



Get Your Manuscript Critiqued

Have you ever wanted to talk to a real publisher? Are you tired of having your manuscripts critiqued by non-professionals or paying an editor too much money to change your writing to their voice? Bring your in-progress manuscript for an in-class critique of your poetry, article, short story, novel, non-fiction book, or children's book, etc. You can then leave a COPY of your manuscript for a professional critique of your entire manuscript (for an optional materials fee of \$50 for up to 25 double-spaced pages +\$1/page thereafter) and a list of publishers and/or agents who are interested in your type of work. If you cannot attend, but would like your manuscript critiqued, call for details. A mandatory \$10 materials fee is payable to the instructor at the door for a detailed workbook comparing the different publishing options for your work and a writer's resource book.

LeeAnne Krusemark

Wednesday, September 21

CEBUS-1000-Z0990

Time: 6:00 p.m. - 7:00 p.m.

Location: Yuba College, Room TBA

Fee: \$20 (\$10 material payable to instructor)

To view all of the upcoming Business Classes visit:

<http://webadvisor.ycd.edu>
WebAdvisor
Community Education
Register and Pay
Topic Code: Business

Beginner's Guide to Getting Published

Did you know Stephen King was rejected 75 times before he sold his first novel? If your goal is to become a published freelance writer by selling a magazine article, short story, poem, or even a novel, this comprehensive workshop will guide you to, then past, the editor's desk. You will discover how to become a "published" writer overnight, submit manuscripts the correct way, find the right publisher for your work, write irresistible query letters, 100 ways to make money as a freelance writer, and obtain FREE Future Q&A opportunities. If you really want to succeed, this step-by-step workshop, taught by a successful, published writer, is a must! A mandatory \$20 materials fee is payable to the instructor at the door for information designed to help you long after the workshop is over.

LeeAnne Krusemark

Wednesday, September 21

CEBUS-1000-Z0968

Time: 7:00 p.m. – 9:00 p.m.

Location: Yuba College, Room TBA

Fee: \$40(\$20 materials fee payable to instructor)

ONLINE CLASSES!

Grammar Refresher

Whatever your goals, a grasp of English grammar is important if you want to improve your speaking and writing skills. This course will help you gain confidence in your ability to produce clean, grammatically correct work. You'll explore the basics of English grammar like sentence structure and punctuation as well as more sophisticated concepts like logic and clarity. A patient instructor, memorable lessons, vivid examples, and interactive exercises will give you ample opportunity to put what you learn into practice. Reacquaint yourself with old, forgotten rules, meet some new ones, and discover your own grammatical strengths.

Ed2go classes are offered once each month for ease and convenience. For more information, or to register: Visit us at: www.ed2go.com/yccdcomm.

Introduction to Screenwriting for Television or Movies

In this fast paced comprehensive session, you will learn about special screenwriting terms and formats for television and the big screen. You will also learn how to plot a story, develop characters, and execute your work in the proper screenwriting format. You will discover the difference between a Treatment, a Spec Script and a Shooting Script and when to do each. You will get an inside look into the business of selling your script to agents and producers and building your career as a screenwriter. A mandatory \$10 material fee is payable to the instructor at the door. SPECIAL NOTE: The instructor is a journalist, author, publisher, and adjunct online Professor of Publishing for Harvard.

LeeAnne Krusemark

Wednesday, September 21

CEBUS-1000-Z3212

Time: 5:00 p.m. – 6:00 p.m.

Location: Yuba College, Room TBA

Fee: \$20 (\$10 materials fee payable to instructor)

Explore 50 Different Self Publishing Options



Self Publishing is all the rage, but is it the best option for YOU? (Participants must attend Beginner's guide to Getting Published"). And, can you do both? You will discover the pros and cons of all the self publishing options, including print-on-demand and e-book publishing, as well as the Amazon option of Create Space. You will leave with a rated description of 50 self publishing companies.

LeeAnne Krusemark

Wednesday, September 21

CEBUS-1000-Z3213

Time: 9:00 p.m. – 10:00 p.m.

Location: Yuba College, Room TBA

Fee: \$20 (\$99 materials fee payable to instructor)

Writing Effective Grant Proposals

Preparing successful grant proposals to receive funding from corporations or foundations requires careful research, meticulous preparation, and graceful writing. Grant administrators tell us that many grant requestors have no real understanding of the proposal writing process and as a result, their worthy causes lose out. If you learn how to avoid the errors that lead to the rejection of your proposal, you will be better prepared to help the causes you most admire. This course will walk you through all of the essential steps including an important discussion of what you must do when the grant arrives! Learn how to put everything together so you can assemble, write, and submit complete grant proposals to foundations, corporations, and wealthy individuals for any number of your important projects.

Ed2go classes are offered once each month for ease and convenience. For more information, or to register: Visit us at: www.ed2go.com/yccdcom-med.

Food Safety Training for Food Service Operators (ServSafe)



California state law requires a Food Protection Manager Certification course for every type of restaurant from "Mom-and-Pops" to Cafeterias to Franchises. Successful completion of this course meets the requirements of California Health & Safety code 113716. The certification is valid for five years, after which holders must take the exam and pass with 75 percent or better to renew their certification. In this comprehensive 8-hour class, students review the basics of food safety and sanitation, as well as how to protect your guest against food-borne illness. The topics covered mirror the sections in the ServSafe Essential textbook, which is required for this class. The class concludes with an examination that is then sent to the National Restaurant Association in Chicago for grading. It takes 2-3 weeks to get the results back from the National Restaurant Association. If the exam is passed, a certificate is mailed to the student. Cost of class is \$79 and does not include textbook fees. Students must have their book before class date. Books can be purchased from your local campus bookstore. If you already have the current book (Sixth Edition), but need the scantron for the exam, you can order from the National Restaurant Association at: www.calrest.org. Please register early for your class, limited seating only. Students must bring a Photo ID and two sharpened #2 pencils.

Lovve Shimansky

Choose from one of the following

Yuba College

Saturday, August 20

CECT- 2000-Z1014

Or

Saturday, September 24

CECT-2000-Z3179

Or

Saturday, October 22

CECT- 2000-Z1016

Or

Saturday, November 19

CECT-2000-Z3192

Or

Saturday, December 17

CECT-2000-Z1017

(All Classes)

Time: 9:00 a.m. - 5:00 p.m.

Location: Room TBA

Fee: \$79

To view all of the upcoming Food Safety Classes visit:

- <http://webadvisor.yccd.edu>
- WebAdvisor
- Community Education
- Register and Pay
- **Topic Code:** Certificate Programs

Certificate Programs

Bus Driver Training Course New and Renewal



This workshop provides classroom requirements for new and renewal school bus driver certificate and in service training hours.

Topics will include:

- ◆ Instruction in the laws and regulations
- ◆ Procedures for loading and unloading
- ◆ Pupil management
- ◆ Trip planning
- ◆ Accident procedures

Training Certificate (T-01 card) will be issued upon completion. Students must have a clean record.

Rochelle Laird is a licensed instructor by the Department of Education, with over 36 years school bus driving experience.

Tuesdays and Thursdays (10 Meetings)

September 6 - October 6

(New Drivers Class Dates)

CECT-2000-Z0985

(Renewal Drivers Class Dates)

September 8, 13, 15 & 20

CECT-2000- Z0986

Time: 6:00 p.m. - 9:00 p.m.

Location: Yuba City High School,
Room 322

Fee: \$90 new drivers; \$60 renewal

To view all of the upcoming Bus Driving Training Classes visit:

- <http://webadvisor.yccd.edu>
- WebAdvisor
- Community Education
- Register and Pay
- **Topic Code:** Certificate Programs

Auto Tech Certification Class Smog Technician Citation Course

Smog citation courses will be offered on an on-going basis depending on the need for any licensed Smog Technician who has been given a citation by the B.A.R.

For more information about upcoming classes please contact: Yuba College Community Education at: 530-741-6825 or Mike Morse at: 530-741-6921



Yuba College Community Education New Instructors Wanted!

We're looking for enthusiastic, knowledgeable instructors to teach classes in a variety of subjects: **Basic Auto Repair For the Novice, Outdoors, Home and Garden, Special Interests, Student Success, Arts & Craft, Quilting, Basic Sewing, and more.** If you have professional and/or teaching experience in any of these fields, or new ideas you would like us to consider, email communityed@yccd.edu or call (530) 741-6825 and we'll be happy to send you a class proposal form.

Community Education Computer Classes:

Community Education offers professional, knowledgeable instructors to give you all the training you need. Class size is limited, so register early. In the event you are unable to register on time, you can sign up in the classroom depending on space. Call Yuba College Community Education Department at 530-741-6825 to make sure the class you are interested in is still available.

Beginner's Guide To Basic Computers



New users---this class provides plenty of hands-on experience in a fun and relaxed environment. You will learn all the basics to use a computer, such as how to use the mouse and keyboard to create, save and print documents, how to find, move, copy or delete files and how to create folders, the basics of Windows; you will explore word processing, graphics and other programs. You will have ample guidance and opportunities to experiment. After completing this class, you will be prepared to attend any beginning or introductory class, including, Computers for Rooties, Beginner's Guide to the Internet and Email. You can bring to class a USB drive to save your work, pen and note pad. (Sign up early!)

Donna Johnston

Saturday, September 10

CEBCS-3100-Z1048

Or

Saturday, October 1

CEBCS-3100-Z1049

Or

Saturday, November 5

CEBCS-3100-Z1050

(All Classes)

Time: 9:00 a.m. - 1:00 p.m.

Location: Yuba College, 2088 North Beale Road, Marysville, Room TBA

Fee: \$55 (\$5 material fee payable to the instructor at class.)

Beginner's Guide To the Internet & Email



Designed for the new computer user, this workshop explores the fundamentals of the World Wide Web (www). Learn common terms and features, use a browser to locate websites, search for information from different sources and follow step-by-step exercises with ample time to explore and experiment. Students will also learn how to send emails to their friends and family. Come see how the Internet and emailing can be a fun and resourceful tool! We recommend that you have taken one of the following classes first: Beginner's Guide to Basic Computer, or Windows experience. (Sign up early!)

Donna Johnston

Saturday, September 3

CEBCS-3100-Z1045

Or

Saturday, October 1

CEBCS -3100-Z1046

Or

Saturday, November 5

CEBCS - 3100-Z1047

(All Classes)

Time: 2:00 p.m - 6:00 p.m.

Location: Yuba College, 2088 North Beale Road, Marysville, Room TBA

(All Classes)

Fee: \$55

To view all of the upcoming Beginning Computer Classes visit:

- <http://webadvisor.yccd.edu>
- WebAdvisor
- Community Education
- Register and Pay
- **Topic Code:** Basic Computer Skills Or go to Misrosoft Application for MS classes.

Microsoft Excel Level I



Excel is the perfect solution when you need to work with numeric values and make calculations to analyze data. Learn how to enter labels and values and use AutoSum, edit cell entries, enter and edit simple formulas; create a complex formula, insert functions, format values, insert/delete rows/columns, apply colors/patterns/borders; create charts and more. Students must be comfortable working in Windows. Bring a USB drive to save your work.

Donna Johnston

Saturday, September 17

CEMS-3100-Z3217

Or

Saturday, October 8

CEMS-3100-Z3218

Or

Saturday, November 19

CEMS-3100-Z3219

(All Classes)

Time: 9:00 a.m. - 12:00 p.m.

Location: Yuba College, 2088 North Beale Road, Marysville, Room TBA

Fee: \$60 (\$10 material fee payable at class)

Microsoft Excel Level II

Now that you've got the basics, learn to make this spreadsheet program your most powerful tool. Format data using text functions, sum a data range based on conditions, consolidate data using a formula (3-D references or links to data), check formulas for errors, construct formulas using named cells/ranges, build a logical formula and calculate payments. Filter a table, create a custom filter, advanced filter, and extract data and much more. Bring a USB drive to save your work. Must have taken Excel Level I or equivalent experience.

Donna Johnston

Saturday, September 24

CEMS-3100-Z3220

Or

Saturday, October 15

CEMS-3100-Z3221

Or

Saturday, December 3

CEMS-3100-Z3222

(All Classes)

Time: 9:00 a.m - 12:00 p.m.

Location: Yuba College, 2088 North Beale Road, Marysville, Room TBA

Fee: \$60 (\$10 material fee payable at class)

Computer Classes

Windows 10

Do you have Windows 10 and have problems understanding how to operate it? Are you about to give up? **"Wait"** we have the class for you! This course is designed for anyone who may be new to the computer or have used them in the past; this class will help you become more comfortable using a personal computer and more specifically, Windows 10. This course will familiarize you with the Windows 10 user interface and its basic capabilities. You will explore Windows 10 and learn how to create a document, send email, browse the internet, and share information between applications and with others. Come and sign up today!! Students must bring their own laptop or Windows.

Donna Johnston

Saturday, December 10

CEMS-3100-Z3224

Time: 9:00 a.m. - 1:00 p.m.

Location: Yuba College, 2088 North Beale Road, Marysville, Room TBA

Fee: \$60

Microsoft Office

Learn to create great-looking documents, spreadsheets, and presentations for work, school, creative projects, and more. The improved tools in Microsoft Office Word, Excel, and PowerPoint make it easier than ever to get things done. You'll create, edit and print a worksheet using tools in Excel. You'll also create a PowerPoint slide show, add slides, add ClipArt, animation and sound effects. Students must have good mouse skills. Bring a USB drive to save your work.

Donna Johnston

Saturday, December 10

CEMS-3100-Z3223

Time: 2:00 a.m. - 6:00 p.m.

Location: Yuba College, 2088 North Beale Road, Marysville, Room TBA

Fee: \$60

iPhone, iPad, I'm Lost

Today's iPhone and iPad do much more than simply make phone calls or send text messages. With either of these devices you have a computer, Web browser, eBook reader, personal organizer and more! In this amazing class, you will learn how to set up your iPhone and/or iPod for email, texting, Wi-Fi networks and Bluetooth and how to best sync with your computer using iTunes. Discover how to take terrific photos, install apps and discover the best apps.

Donna Johnston

Wednesday, October 18

Course: CEBCS-3100-Z1053

Or

Wednesday, November 16

Course: CEBCS-3100-Z2416

(All Classes):

Time: 6:00 p.m. - 8:00 p.m.

Location: Yuba College, 2088 North Beale Road, Marysville, Room TBA

Fee: \$55

Social Networking

Facebook, Twitter, LinkedIn and blogs have changed how people are using the Internet. In this workshop you'll learn what social networking is, how to use the tools, what the differences are, and how and why people use each of them. For staying in touch with friends and family or leveraging them for your business, this class will get you started.

Donna Johnston

Monday, October 24

Course: CEBUS-3100-Z1051

Time: 6:00 p.m. - 8:00 p.m.

Location: Yuba College, 2088 North Beale Road Marysville, Room TBA

Fee: \$55

Quick Books/Online

Whether you're a small-business owner, bookkeeper, or accountant needing a QuickBooks refresher, this course will make you more confident and secure in accounting for your business.

Introduction to QuickBooks 2016

Learn to manage the financial aspects of your small business quickly and efficiently with this powerful accounting software program. QuickBooks is designed especially for the small- to midsized-business owner who needs a fully functional accounting system that's also easy to use.

In 12 lessons, you'll gain hands-on experience as you master the tools you need set up a chart of accounts; reconcile your checking account; create and print invoices, receipts, and statements; track your payables, inventory, and receivables; create estimates; and generate reports.

Intermediate QuickBooks 2016

In this course, we'll go beyond the basics as you master QuickBooks' more advanced features and applications.

You'll learn to manage multiple company files, export and import list data from one file to another, and make journal entries. If your business handles inventory, you'll learn how to enter price levels and track discounts and credits. You'll even learn how to track mileage on vehicles you use in your business.

This course also covers many other common topics that small business owners encounter, including creating customer statements, assessing finance charges on overdue balances, using QuickBooks' batch invoicing features to create multiple invoices, and writing off past due balances when the customer won't pay.

Finally, you'll learn how to enter common owner transactions, including when the owner takes money out of the business or invests new capital. You'll even learn how to deal with those difficult situations where you may pay for a business transaction using personal cash. The course concludes with a discussion of how to track loans and use the budgeting feature to better plan and control your business.

To Enroll in this online course go to: www.ed2go.com/yccdcommed and follow the registration process.



Personal Finance

Do you have clear financial goals? Do you know if you have enough money to buy a car or house, if you can afford to take a cut in pay in order to go back to school, if you will have enough money to retire?

Do you know how much tax you will be expected to pay this year and next, or what you might be able to do right now that will lower your tax long into the future? Do you have enough insurance? Have you developed a household budget and are you sticking to it?

Will your assets be passed to your chosen heirs when you die? Do you know how your creditors judge you and do you know how to change your credit report to reduce your expenses and increase your financial security?

Are you confident you can choose stocks and mutual funds wisely and do you know how to decide how much money you should allocate to these types of investments? Do you know how to keep good financial records and do you know which types of records you should keep and for how long?

If your answer to any of these questions is "No," you need this course. This course will prepare you for a lifetime of worthwhile personal financial planning. The tools you will learn are useful, realistic, and easy to work into your regular routine. They will help you gain control over the financial impact of the choices you make.

You'll learn to create and use a budget, borrow and invest wisely, make intelligent decisions about insurance, and plan for your financial future. You'll develop a retirement savings plan, and you'll be better prepared to make large purchases and plan for taxes. You'll learn the essentials of household bookkeeping, record-keeping requirements, and much, much more. To register go to: [wwwEd2go.com/yccdcommmed](http://www.Ed2go.com/yccdcommmed).

Where Does All My Money Go?



Ever get frustrated that you never seem to get ahead? Do you ever wonder where your money went last month? Do you have trouble saving money? Do you wish you had financial security? Want to work on paying down your debt but don't know where to find the money? This course will teach you the very basics of how to get control of your finances rather than letting them control you. It is the help you need before learning about investing, debt elimination, retirement or college planning. Start to make conscious decisions about spending and saving. Find out where your money goes. This course is an investment in your future and you will save the cost of the course many times over by applying what you learn. **For more information, or to register go to: www.ed2go.com/yccdcommmed.**

ONLINE CLASS

Fee: \$99



Seven Simple Secrets to Financial Freedom

Does your money work for you or do you work for your money? This class is not taught by a financial guru using technical language you can't possibly understand. You will learn from a single Mom, turned home business entrepreneur, turned home owner, turned real estate investor. This is not a get rich quick scheme, this is a plan of action to get OUT of credit card debt and reduce bad credit, raise your credit limit AND lower your interest rate, use MORE credit to raise your credit score, buy a home even if you have bad credit or are self employed, pay off your mortgage in half the time with LESS money, keep your home PROTECTED against lawsuits and become an ACTIVE INVESTOR FOR FINANCIAL FREEDOM!

Each one of these secrets is worth much more than the cost of this class. This workshop is not for those already advanced in financial matters nor does it provide any legal advice. A mandatory \$20 materials fee is payable to instructor.

LeeAnne Krusemark

Wednesday September 21

CEFIN-1100-Z0970

Time: 10:00 a.m. - 12:00 p.m.

Location: Yuba College, Room TBA

Fee: \$40 (\$20 materials payable to instructor)

Stocks, Bonds, and Investing: Oh, My!

Looking for a good solid class in the basics of stocks, bonds, finance, and investing? Haven't the slightest clue how to prepare for retirement, pay for college, or even manage your personal finances? Wish you had some guidance to put your finances into clear and understandable perspective? And do you wish you could do it all without having to pay a broker or a financial advisor? Well, look no further. The class you need is right here!

Stocks, Bonds, and Investing; Oh My! is an enjoyable class that walks you through the fundamentals of investing. The course will not only teach you about the stock markets, 401k plans, and retirement, but it will also address personal financial issues that are often ignored, but absolutely essential, to your success as an investor.

This course won't just throw a bunch of terms at you, expecting you to memorize everything. The instructor takes the time to explain concepts in detail so you understand how and why things work in the investment world. You'll leave this course with a comprehensive and thorough education in personal finance and investment. And you will have provided yourself with the independence, confidence, and peace of mind you'll need to make your own investment decisions.

Full of solid advice and good common sense, this course is bound to make life just a little easier for you.

For more information, or to register go to: www.ed2go.com/yccdcomm.

ONLINE CLASS

Fee: \$99

Kundalini Yoga & Meditation class-To heal, uplift & inspire!

Kundalini Yoga is one of the most powerful and effective forms of yoga. It stimulates a healthy & radiant sense of well-being with simple yoga techniques that can be practiced by anyone. Most people report feeling better right away. Kundalini Yoga balances the energy systems in the body, the brain, glandular and nervous systems. This helps you function at a consistently higher level, without exhausting your mind and body. When the body and mind are at ease, inspiration flows freely and peace of mind is realized. Please note: students should wear comfortable clothes so you can move easily for yoga. T-shirts and loose, stretchy pants work best. Yoga is practiced barefoot. You can change into your clothes upon arrival. Please bring to class a yoga mat, shawl or light blanket.

Sessions are taught by Siri Pritam Khalsa, an experienced Yoga & Meditation teacher. (For reference Google "your brain on Yoga" by Dr. Khalsa). For more information about the class, email the instructor at siripritamyc@gmail.com.

(Choose from one of the following sessions)
(4 Meetings)

Tuesday – September 6-27

CEHLT-4000-Z1062

Or

Tuesday - October 4-25

CEHLT-4000- Z1063

Or

Tuesday -November 1-22

CEHLT-4000-Z1064

(All Classes)

Time: 7:00 p.m. – 8:15 p.m.

Fee: \$40

Location: 1110 Civic Center Blvd. # 502
Yuba City. For more information call
530-632-5315

Meditation As Medicine



Meditation helps you be more attentive and present; even a short meditation increases the cortical thickness of your brain which increases your ability to focus... you will have a better memory and clearer thinking, lighter emotions.

Treat each moment in life as a gift. Use short 11 minute meditations to increase your memory, your mental clarity and ability to focus. Join our ongoing Meditation group. Enter into your inner and outer experience of clarity, connection, and transformation as we meditate together. Discover the power that deep meditation can bring to your life...now and for your bright future.

Class consists of light stretching, breathing followed by two 11 minute meditations & relaxation.

Call/text or email Siri Pritam 530 -632 -5315
siripritamyc@gmail.com for specifics

(Choose from one of the following sessions)

Thursday- September 22

CEHLT-4001-Z3225

Or

Thursday -October 20

CEHLT- 4001-Z3226

Or

Thursday, November 17

CEHLT- 4001-Z3227

(All Classes)

Time:7:00 p.m. - 8:15 p.m.

Fee: \$20

Location:1110 Civic Center Blvd. # 502
Yuba City. For more information call:
530-632-5315

To view all of the upcoming Health and Recreation Classes visit:

- <http://webadvisor.yccd.edu>
- WebAdvisor
- Community Education
- Register and Pay
- **Topic Code:** Health/Recreation

Cardio Kickboxing

For a full body workout, join the trend that is sweeping the nation. This program offers an informal approach to learning the martial arts while utilizing circuit training, basic cardio exercises, stretching, and hand/foot techniques, all to current music. Students should wear comfortable work-out clothing and athletic footwear. Come and join in this on-going class, have fun and gain the full body workout to lose the pounds and inches you've been looking for.

Joe Jaconetti

(Choose from one of the following sessions)
Monday, Wednesday & Thursday

September 5 - September 29

CEHLT -4001-1027

OR

October 3 - October 27

CEHLT- 4001-1028

OR

November 7 - December 1

CEHLT-4001-1029

(All Classes)

Monday and Wednesday

Time: 7:45 p.m. - 8:30 p.m.

Thursday:

Time: 8:00 p.m. - 8:45 p.m.

Fee: \$48

Location: 407 D Street, Marysville, CA (Across from Elliot's Photo)

Women's Self Defense

Class is designed for ages 13 +

Learn how to protect yourself while you're out shopping, walking, jogging, out with the girls, or on a first date. This class covers the practical knowledge of how to identify and avoid sexual predators, date rape prevention, safe travel practices and prevention of assault in the workplace. Learn how to turn fear into anger, the most effective use of the "Element of Surprise." Learn two easy and extremely effective techniques that can render the most vicious attacker helpless, regardless of your size. Learn simple things you should know, but you never thought of before. Learn tremendously effective home defense techniques for those who stay home by themselves. Students must wear comfortable clothing; this is a hands-on training class.

Joe Jaconetti

(Choose from one of the following sessions)

Tuesday, September 20

CEHLT-4001.Z1078

Or

Tuesday, October 18

CEHLT - 1001.Z1079

Or

November 15

CEHLT- 4001.Z1025

(All Classes)

Time: 6:00 p.m. - 7:00 p.m.

Fee: \$38

Location: 407 D Street, Marysville, CA (Across from Elliot's Photo)

To view all of the upcoming Health and Recreation Classes visit:

- <http://webadvisor.yccd.edu>
- WebAdvisor
- Community Education
- Register and Pay
- **Topic Code:** Health & Recreation

CPR AED for the Community & Workplace

This course is for those who do not work in the health care field, but in an occupation where CPR is required or just desired. Students will learn CPR knowledge & skills for emergency response teams in businesses, industries, school bus drivers, adult residential care, personnel, child care workers, teachers, plus parents and baby sitters just starting out. You will receive a two year certificate of completion as a CPR provider. Please bring a lunch or snack. Students will need to bring to class; pen/pencil, paper and purchase an AHA CPR manual. Register early, class size is limited.

Shirley Carroll

(Choose from one of the following sessions)

Tuesday, September 20

CEHLT 4000-Z1070

Or

Tuesday, October 18

CEHLT 4000-Z1071

Or

Tuesday, November 15

CEHLT 4000-Z1072

Time: 6:00 p.m. – 9:30 p.m.

Location: Yuba College, Room TBA

Fee: \$ 60 (Materials fee upon instructor's request at the first class meeting).

CPR-Professional Rescuer

CPR Pro is designed for the Professional Rescuer. This class is for healthcare providers, first responders, and professional rescuers outside of the hospital needing professional level basic life support (BLS) training as a job requirement or an education program. You will receive a two year certification once you complete this course. Please bring a lunch or snack. Students will need to bring to class; pen/pencil, paper and purchase an AHA CPR manual. Register early, class size is limited.

Shirley Carroll is a CPR instructor with 15 years of experience. Carroll worked as an ER nurse at Rideout Hospital performing CPR on a weekly basis, EMT/Flight Medic in USAF for 20 years, has taught EMT skills and EMT IA for the Fire Academy at Yuba College since 2007.

(Choose from one of the following sessions)

Tuesday, September 55

CEHLT 4000-Z1074

Or

Tuesday, October 20

CEHLT 4000-Z1075

Or

Tuesday, November 17

CEHLT 4000-Z1076

Time: 6:00 p.m. – 9:30 p.m.

Location: Yuba College, Room TBA

Fee: \$60 (Materials fee upon instructor's request at the first class meeting).

To view all of the upcoming Health and Recreation Classes visit:

- <http://webadvisor.yccd.edu>
- WebAdvisor
- Community Education
- Register and Pay
- **Topic Code:** Health/Recreation

Salsa Dance

A very energetic Latin dance. Lots of fun, complete with spins, sharp movement, and crisp turns. Very popular in Latin clubs along with merengue. Styles vary depending on where you are from. "Come on out and join others to dance the night away."

Jeff and Leslie Zaletel

Wednesday, September 7 - 28

CEHLT-4000- Z3238

Time: 6:00 p.m. - 7:00 p.m.

Location: Friday Night Live

Buliding

301 4th Street Marysville Ca 95901

Fee: \$49



Tango

Sensuous, sophisticated and elegant, the Tango has been a "must" dance since the early part of the twentieth century. This class teaches the beginning basics of American Smooth. In this dance class you will learn how to become a great dancer and develop skills in footwork, continuity, style leading or following. Sign up today and be on your way to "Dancing with the Stars".

Jeff and Leslie Zaletel

Wednesday, October 5 - 26

CEHLT-4000-Z3229

Time: 6:00 p.m. - 7:00 p.m.

Location: Friday Night Live Buliding

301 4th Street Marysville Ca 95901

Fee: \$49

Cha Cha

1-2, Cha-Cha-Cha!

The Cha Cha is one of the most popular of the social Latin-American dances. Lively and flirtatious, the Cha Cha is full of passion and energy. Cha Cha's continued popularity can be heard in the music of Ricky Martin, Marc Anthony and Carlos Santana. This is a beginner's lesson for the young and young at heart, great exercise class as well. No dance experience required. Partners not required. Come join others and have fun learning to 1-2 Cha Cha Cha! 3-4 Cha Cha Cha! Student must wear comfortable dance clothing; bring bottle water and a towel.

Jeff and Leslie Zaletel



Wednesday, November 2 - 23

Course: CEHLT-Z3239

Time: 6:00 p.m. - 7:00 p.m.

Location: Friday Night Live Buliding

301 4th Street Marysville Ca 95901

Fee: \$49

Basic Beginner Line Dance

Line dancing is very popular all around the country. This class will be a fun and enjoyable. Have you ever wanted to learn how to line dance? Then you're headed in the right direction when you sign up for Mr Bird's **Basic Beginner Line Class**. The dances can be done as couples or as singles. In this class, you will feel comfortable about getting out on the dance floor and dancing with confidence. During this class you will learn some of the easier line dance steps such as: the Electric Slide, Tush Push, Watermelon Crawl, the Wobble and many more, so dust off your dancing shoes and join us for a few nights of learning and dancing.

Charlie Bird, is the CEO of Crazy Events Organizer at the Twin Cities Dancers and has taught dance classes throughout the Yuba/Sutter area.

Monday, September 19 - October 24

Course: CEHLT-4000-Z3215

Time: 6:30 p.m. - 8:00 p.m.

Location: Yuba College, Room TBA

Fee: \$60

Introduction to Ballroom Dancing

Make some friends, develop your skills and balance, and get some exercise, all while learning the basic steps of ballroom dancing! You will learn the steps to various dances, leading, following, and body position. Dances covered include the Fox Trot, Waltz, and the Jitterbug.

Philip Spurgeon

5 Sessions on

Wednesday - October 5 – 26

Course: CEHLT- 4000-Z3240

Time: 6:00pm to 8:00pm

Location: Yuba College, Room TBA

Fee:\$49.00

Youth Baseball Camp

Yuba College Youth Baseball Camp is designed to provide the players with instruction in all aspects of the game. Players will be getting the maximum amount of work and having a blast doing it. Players will spend 3 hours practicing drills in: pitching, hitting, fielding, catching, bunting, and base running. Our Yuba College Coaches and assistants have one common goal and that is to provide the students with the tools needed to take their game to the next level and beyond. There will be two age groups: Ages 6 years to 12 will work out from 9:00am - 12:00pm. Ages 13 years to 18 will work out 12:30pm - 3:30pm. For more information call 530-741-6825.

Saturday, October 22

Course: CEYSS-Z3236

Time: 9:00 a.m. to 12:00 p.m. for ages 6-12

Time: 12:30 p.m to 3:30 p.m. for ages 13 -18

Location: Yuba College, Baseball field

Fee: \$50.00

Growing Plants for Fun And Profit--Online Class

Turn your love of plants into an enjoyable and profitable home business. Learn how to grow and market plants on a small scale without major capital investment. In an area as small as 1000 sq. ft., you can generate thousands of dollars worth of plant material in a single growing season. This course is your practical guide to licensing, site preparation, equipment, how and where to find supplies, how to select and produce plants appropriate to your climate zone, how to produce quality material and, most importantly, how to market your product.

About The Instructors: Michael and Linda Harlan have been involved in the nursery industry since 1968. In 1985, they began a backyard nursery on a half-acre that grew into a successful 12-year business venture. The Harlans then shared their experience by publishing a self-help book entitled Growing profits: How to Start and Operate a Backyard Nursery. Michael has been teaching a course on this subject matter through the extension services of local community colleges for the past four years.

Fee: \$99

To register go to: www.ed2go.com/yccdcommed.

To view all of the upcoming Health and Recreation Classes visit:

- <http://webadvisor.yccd.edu>
- WebAdvisor
- Community Education
- Register and Pay
- **Topic Code:** Health/Recreation

Exploring Watercolor Painting

In this fun class, you will learn the basic building blocks needed to be successful when painting with watercolors. We will cover which tools and materials to choose and how to use them to your best advantage. We will experiment with different techniques and help you develop your ability individually. Working on fundamentals like brushwork, color theory, basic drawing shortcuts, and the secrets to special effects that experienced artists use. Each class will be hands on consisting of a short discussion, and studio time to work on your paintings in a focused and supportive environment. Any student who would like to bring in their current or recent artwork for constructive critiques are welcome to do so privately or in the group setting. No experience needed to attend. Limited seats available! Don't miss out! ***Materials are the responsibility of the student as well as \$20 lab fee payable to instructor due at the class start date. A complete list of recommended supplies will be given at the first class meeting.

Kristal Primavera-Fisher has studied art for over fifteen years, and she has extensive training and professional experience in a variety of creative applications. Kristal's learning experiences are far from over and she looks forward to sharing her journey and time with you.

(6 Meetings)

Thursday September 10 - October 15

Course: CELA-6000-Z3241

Time: 6:00 p.m. – 9:00 p.m.

Location: Yuba College, Room 1001

Fee: \$59 (There will be a \$20.00 materials fee payable to the instructor at class.)

Note: Students are responsible for purchasing supplies. A supply list will be provided first night of class.

Introduction to Basic Drawing Techniques/Beginners Course in Life Drawing

Take the mystery out of drawing. Learn to draw with confidence: people, places and objects from "life" and develop the positive practices that will improve your drawings and challenge your ability. Try something new, use a variety of materials, refine your skills to create art based on realism, limited only by the expanse of your imagination. Fast-paced and fun group setting provides a foundation for inexperienced artists to build on and inspiration enough to push past that terrifying blank sheet of paper. This is a very relaxed environment with classes comprised of demonstration, dynamic group discussions and hands on studio time. Be ready to move around a little and be ready to draw. One or more classes will be outdoors in the natural light as long as weather permits. Students wanting help or input on art they are already working on are encouraged to bring their artwork to class for private or group review. Students are responsible for supplies. A complete list will be given on the first day of class. A lab fee of \$20 is due to the instructor at the start of class. Supplies to bring with you on Day 1: XL Pad of newsprint paper for drawing, 2 sharpie markers, fine point black ink, 1 interesting object, no smaller than an apple, no bigger than a large shoe box.

Kristal Primavera-Fisher

(6 Meetings)

Saturday November 7 - December 12

Course: CELA-6000-Z3242

Time: 4:00 pm. -7:00 p.m.

Location: Yuba College, Room 1001

Fee: \$59 (There will be a \$20.00 materials fee payable to the instructor at class.)

Note: Students are responsible for purchasing supplies. A supply list will be provided first night of class.

To view all of the upcoming Leisure Arts

Classes visit:

- <http://webadvisor.yccd.edu>
- WebAdvisor
- Community Education
- Register and Pay
- **Topic Code:** Leisure Arts

Healthy Harmonica



Breathing is our foundation when playing the harmonica and for healthy, vibrant living. We will take the simplest of pop, folk and blues rhythms and melodies and invigorate them with simple but powerful breathing techniques to make any song deeply expressive! No previous musical ability is required – only a desire to have fun and feel more healthy and alive! Note: Students will need a Major Diatonic Harmonica in the key “C”, available in class for \$11 if you do not have your own.

David Broida is a teacher/performer with more than 20 years of experience.

Saturday, October 8

CESPC 7000 - Z1080

Time: 12:00 p.m.- 1:30 p.m.

Fee: \$30 (\$15 material fee payable to instructor in class)

Location: Yuba College, Room 3004

Sign Up For both of David's Classes at the same time and get \$10 off. the Harmonica Classes CESPC-7000-Z3237
Fee: \$59

Beginning Blues Harmonica



Beginning Blues Harmonica will get you “jamming” the blues immediately! Our emphasis will be on playing and having fun as you are introduced to many of the tricks and techniques to make the harmonica cry, laugh, wail and scream! No previous musical experience or harmonica training is required – only a love of the blues and the desire to play the harmonica! Note: Students will need a Major Diatonic Harmonica in the key “C”, available in class for \$11 if you do not have your own.

David Broida

Saturday, October 8

CESPC 7000 -Z1081

Time: 1:45 p.m. - 3:15 p.m.

Fee: \$39 (\$15 material fee payable to instructor in class)

Location: Yuba College, Room 3004

Introduction To Voice Over

Are people always telling you that you have a great voice? Do you often find yourself listening to your favorite audiobook, commercial or cartoon character and thinking, “I could do that”? If so, then you could have what it takes to begin working as a professional Voiceover Artist. Being a Voiceover Artist is a fun and rewarding job! The current Voiceover trends have made it easy and affordable for just about anyone to get involved. In this fun and empowering 2 hour Introductory Class, you will learn about the different types of voiceovers and what tools are needed in order to find success in the voiceover industry. You will have the opportunity to get a taste of what it's like to be a voice actor as you perform a real voiceover script. You will be recorded so that you can receive a professional voiceover evaluation later. After leaving the class, you will have the knowledge necessary to help you decide if this is something you would like to pursue. Come ready to laugh, learn and be inspired... This class is for 18 and over and is taught by a professional voice actor from the Voice Acting Training Company, Voices For All.

Monday, September 19

CESPC-7000-Z3234

Time: 6:00 p.m. - 8:00 p.m.

Fee: \$49

Location: Room TBA

Fun With Photography



This course will help demystify your digital camera and make taking great photos fun. You will learn what your camera can and can't do which will help maximize its potential. If you have a DSLR (Digital Single Lens Reflex) or P&S (point and shoot) camera, either digital or film, and want to learn how to see and capture good images, this class is for YOU! So, join others in this hands-on training and learn to capture the best possible moments of the people, activities and things that matter most in your life.

Chris Kaufman has more than 25 years of experience in photography. Kaufman is the Appeal-Democrat Newspaper photo editor and has many corporate, wedding, portrait and magazine clients.

Choose from one of the following sessions:
Wednesdays (2 Meetings)

September 21 & 28

CESPC-7000-Z1092

Or

October 5 & 12

CESPC-7000-Z1093

Or

October 26 & November 2

CESPC-7000-Z2448

(All Classes)

Time: 6:00 p.m. - 8:00 p.m.

Fee: \$60

Location: Room TBA

CALIFORNIA MOTORCYCLIST SAFETY PROGRAM

The California Motorcyclist Safety Program Motorcyclist Training Course (CMSP MTC) is designed for the novice rider with no (or limited) street-riding experience. This course includes both classroom and on-cycle instruction. You will learn fundamental skills required to operate the motorcycle and progress to street riding skills and strategies. Topics covered include fear, understanding how motorcycles turn, proper cornering strategies, and emergency crash avoidance skills. The course is based on the most current research in rider safety and utilizes modern training methods. Though designed for new riders, any rider that has not taken a motorcycle course will benefit from this clinic. Upon successful completion of the course students will be mailed a DL-389 DMV certificate. Motorcycles are provided, and if needed, the helmet. If you prefer learning on a scooter, call to reserve one. Allow 7 days for processing DL-389 DMV certificate. You must attend all sessions and pass to obtain a certificate. For further information about the class click on this link:

Please read: Under 18, you must have a parent/guardian accompany you to the first class to sign a waiver form. If your parent/legal guardian is unable to attend, their notarized signature on the waiver form will be accepted. Without signed waiver, you cannot attend! All students must bring one of the following valid documents to class: government-issued driver's license, learner's permit, or government-issued identification card. Learning to ride a motorcycle safely demands an alert mind and a physically sound body. Only registered students are allowed in classroom and during on-cycle sessions. Clothing requirements: long-sleeved shirt or jacket, long non-flare denim pants, Street-motorcycle-specific or leather gloves, sturdy shoes that cover ankles (hi-top non-canvas sneaker or boots).

Instructor: Glenda Young

Tuition: \$250.00 21 and older

Tuition: \$170 15 ½ - 20 years of age

Class size is extremely limited, and classes fill early. Please register online at <http://webadvisor.yccd.edu> or call 530-741-6825 for cost and next available classes.

Special Certificate Interest

California Online Driver Education



This California State licensed online driver education course will provide you with all the information, rules of the road and strategies you'll need to be a safe driver. The course is great for first time drivers preparing for the DMV's tests or anyone looking to refresh their driving skills and knowledge. The course can be accessed at any time and can be completed at your own pace. In order to receive a certificate of completion, the law requires you to study for at least 30 hours.

However, there is no maximum time limit to complete the course. The course is divided into 11 units, with a quiz at the end of each one. You will need to answer 70% of the questions correctly on each quiz in order to move on to the next unit. Once you have completed the units and the time requirement there is a 30 question final exam, also requiring a score of at least 70% to pass. A Certificate of Completion will be mailed to the address you provide at registration. To register for this class go to: http://ycce.courseinstruction.com/course/content/page/userfront_register/item/1.

Fee: \$30.

Please Note: This is not a Traffic School Class to clear your moving violation with DMV or the Courts.

To view all of the upcoming Classes visit:

- <http://webadvisor.yccd.edu>
- WebAdvisor
- Community Education
- Register and Pay
- **Topic code:**Motorcycle Training

The Center For Legal Studies (CLS)

Yuba Community College District Community Education has partnered with CLS to offer online legal certificate classes. For more information or to view or to register go to www.legalstudies.com. Students will register through the CLS website. Listed below are some of the Legal classes offered.

Paralegal Certificate Course: Fee - \$1289

This intensive, nationally acclaimed program is designed for beginning as well as advanced legal workers. Students will be trained to interview witnesses, investigate complex fact patterns, research the law, prepare legal documents, and assist in preparing cases for courtroom litigation. The instruction is practice-oriented and relates to those areas of law in which paralegals are in most demand.

Advanced Paralegal Course: Fee - \$1800

Topics covered under the Advanced Paralegal Certificate Course are Advanced Legal Research, Criminal Law, Water Law, Business Law and Practices, Education Law, Victim Advocacy, Bankruptcy Law, Estate Planning, Intellectual Property, Real Property, Constitutional Law and Civil Liberties, Family Law, Mediation and other forms or ADR, Immigration Law and Criminal Procedure.

Legal Nurse Consultant Training: Fee - \$895

This exciting program prepares Registered Nurses and Physician's Assistants for a career in the legal field as legal nurse consultants. Building on the medical education and clinical experience of RNs and PAs, this course provides the RN and PA with fundamental skills necessary to advise law firms, health care providers, insurance companies and governmental agencies regarding medically related issues and to appear in court as expert witnesses. The course presents legal concepts related to the health care industry, as well as the role a legal nurse consultant might play in litigation areas such as medical malpractice, toxic torts, products liability, wrongful death, criminal law, and workers' compensation. Any RN or PA interested in entering the legal field can benefit from the education provided by this course.

Personal Injury for Paralegals: Fee - \$729

With this exciting, fast-paced class you will learn many of the legal terms, causes of action, and remedies available to victims of personal injury accidents. We will review the negligence theory of torts upon which many personal injury claims are based. Students will discuss interviewing, investigating and other case building techniques vital to a personal injury paralegal's success in the law office. Class discussions and lesson material will include the different kinds of personal injury claims including (but not limited to) car accidents, slip and falls, medical negligence/malpractice, manufacturer product defects, and class-action lawsuits.

SAT/ACT Standardized Test Prep: Fee - \$150

If you are college bound, you will probably be required to take the SAT/ACT. Almost all undergraduate colleges and universities require that prospective students take either the ACT or the SAT and most students take both. Taking this course first will prepare you for all of the question types found on both tests using test-taking techniques taught to thousands of college bound students around the world. We will analyze each of the test question areas and give special consideration to math and verbal refreshers and techniques aimed at relieving test-taking anxiety. You will practice on actual SAT & ACT tests from previous years, and we fully explain and interpret the correct and incorrect answers. Topics include sentence completions, analogies, reading comprehension, and antonyms for the verbal sections and basic and advanced math concepts (including fractions, decimals, percentages, ratios, proportions) and algebraic and geometric concepts for the math sections.

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