

Clear Lake Campus

15880 Dam Road Extension
Clearlake, CA 95422

www.yccd.edu/clearlake • (707) 995-7900

Spring 2011

Schedule of Classes



*Yuba College
Clear Lake Campus*

Registration Office Hours

Monday-Thursday 8:00 am - 6:30 pm
Friday 8:00 am - 4:30 pm

December 23-January 2
ALL OFFICES CLOSED for Winter Recess

January 3-7
Monday-Friday: 8:00 am-5:00 pm

Beginning January 10
Monday-Thursday 8:00 am - 6:30 pm
Friday 8:00 am - 4:30 pm

CAMPUS CLOSED: January 17
(Martin Luther King day observed)



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**See Page 5 for
Orientation Dates**

REPORT CARDS will NOT be mailed at the end of the semester
See instructions to access WebAdvisor to print your grades.

OPEN ENROLLMENT POLICY

All courses, regardless of where offered, are open to members of the public who are otherwise eligible for admission, with the following exceptions:

- Courses that are specifically exempted by statute, including “impacted” allied health programs (Rad Tech, ADN, LVN, Psych Tech, etc.);
- Courses closed by maximum enrollment of students by the “priority registration” registration policies;
- Courses with academic requisites that restrict enrollment of academically unqualified students; and
- Courses with content that would be a repeat of a course of equivalent or more advanced course work previously taken by the student (exceptions require counselor evaluation and Dean approval).

This Schedule of Classes is published for informational purposes. Every effort is made to ensure its accuracy; however, the contents should not be regarded as an irrevocable contract between students and the Yuba Community College District. The district reserves the right to correct, modify, or change this document without notice for reasons related to student enrollment, level of financial support, or for any other reason, at the discretion of the District. The District further reserves the right to add to, amend, or repeal any of their rules, regulations, and procedures, consistent with applicable laws. Please be advised, students should review the latest schedule changes on WeAdvisor prior to registering for courses.



SPRING 2011 Calendar

83 days of regular instruction

January 17 - Academic and administrative holiday – Martin Luther King Day observance (Mon.)

January 18 INSTRUCTION BEGINS FOR SPRING SEMESTER

January 24**Last day to add courses or register without special permission

January 28.....Instructors are to drop No Shows for Census Roster Clearance

January 31.....**Last day to be eligible for refund of enrollment, parking, student services fees, and non-resident tuition

January 31.....Census Date

February 11Academic and administrative holiday – Lincoln’s Birthday Observance (Friday)

February 14**Last day to drop class(es) to prevent “W” grade(s) on permanent record

February 18**Last day to elect Pass/No Pass grading option

February 21Academic and administrative holiday – Washington’s Birthday observance (Mon.)

March 2..... Cal Grant deadline – Free Application for Federal Student Aid (FASFA) completed and submitted to the federal government to determine Cal Grant eligibility and federal aid priority funding

March 28-Apr 1..... Spring recess; academic holidays

March 30-Apr 1..... Administrative holidays (Including Cesar Chavez Day – Mar. 31)

April 15Deadline to apply for Spring 2011 Graduation

April 22**Last day to drop class(es) with a “W” grade on permanent record

May 2-23.....Limited student activities

May 15.....Closing date for foreign student applications for Fall 2011

May 16-23.....Final examination period

May 20.....Commencement ceremonies

May 23.....Conclusion of Spring Semester; academic year 2010-2011 ends

May 26.....Grades from instructors are due for Spring 2011 semester

May 30.....Academic and administrative holiday – Memorial Day observance

June 13.....Summer Session 2011 commences

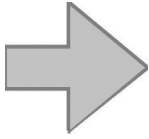
(Regular 6-week Summer classes will end on July 22; other classes have different dates)

July 1Deadline to apply for Summer 2011 graduation

**Dates apply to full-semester classes; short-term class dates will vary.

ATTEND THE FIRST DAY OF CLASS!

Information and expectations presented in the first class session are critical to successful participation in each class.



If the class has a WAIT LIST, students enrolled in that class who do not attend the FIRST day “may” be dropped. **HOWEVER, DO NOT ASSUME THE INSTRUCTOR WILL AUTOMATICALLY DROP YOU FROM CLASSES.** *Students are responsible for dropping classes they do not attend.*

Deadline Dates for Short-term Classes

EACH Short-term class has a different deadline date.

REFUND Deadline for short-term classes:

******* You MUST drop your class by the end of the SECOND class meeting to receive a refund if the class meets fewer than 30 meeting days. You can drop by WebAdvisor or in person at the Registration Office.

If your class has more than 30 meeting days:
 31-40 days – end of 3rd class meeting
 41-50 days – end of 4th class meeting
 51-60 days – end of 5th class meeting

DROP Without a ‘W’ Deadline and Elect CR/NC grading option Deadline:

| <u>Class meets:</u> | <u>Drop by the end of this class meeting to avoid a “W”:</u> | <u>Class meets:</u> | <u>Drop by the end of this class meeting to avoid a “W”:</u> |
|---------------------|--|---------------------|--|
| 1-4 days..... | 1 st class meeting | 15-18 days..... | 5 th class meeting |
| 5-8 days..... | 2 nd class meeting | 19-21 days..... | 6 th class meeting |
| 9-11 days..... | 3 rd class meeting | 22-24 days..... | 7 th class meeting |
| 12-14 days..... | 4 th class meeting | 25-28 days..... | 8 th class meeting |

Last Date to DROP a class to avoid a failing grade:

| <u>Class meets:</u> | <u>Drop deadline:</u> | <u>Class meets:</u> | <u>Drop deadline:</u> | <u>Class meets:</u> | <u>Drop deadline:</u> |
|---------------------|-------------------------------|---------------------|--------------------------------|--|--------------------------------|
| 1-3 days..... | 2 nd class meeting | 13 days..... | 10 th class meeting | 24 days..... | 18 th class meeting |
| 4 days..... | 3 rd class meeting | 14-15 days..... | 11 th class meeting | 25 days..... | 19 th class meeting |
| 5 days..... | 4 th class meeting | 16 days..... | 12 th class meeting | 26-27 days..... | 20 th class meeting |
| 6-7 days..... | 5 th class meeting | 17 days..... | 13 th class meeting | 28 days..... | 21 st class meeting |
| 8 days..... | 6 th class meeting | 18-19 days..... | 14 th class meeting | 29 days..... | 22 nd class meeting |
| 9 days..... | 7 th class meeting | 20 days..... | 15 th class meeting | 30 days..... | 23 rd class meeting |
| 10-11 days..... | 8 th class meeting | 21 days..... | 16 th class meeting | More than 30 days -- contact the Registration Office for dates | |
| 12 days..... | 9 th class meeting | 22-23 days..... | 17 th class meeting | | |

Continuing Students

If you were enrolled in a Yuba Community College District class in the Fall 2010 semester (August-December 2010) you are a CONTINUING student:

Students who were enrolled in high school during the Fall 2010 semester are NOT continuing students -- see "CURRENT High School Students" section if still enrolled in high school or NEW Student section if you have now graduated, for registration process.

1. LOW INCOME? Apply for enrollment fee waiver (at Financial Aid Office) BEFORE registering.

If you were on a fee waiver for Summer or Fall, you are still covered for the Spring 2011 semester.

2. Clear all outstanding debts and holds
3. Use WEBADVISOR (www.yccd.edu/clearlake) register on your PRIORITY registration date -- See chart (opposite) for priority date.

Adds and drops should be processed through WEBADVISOR

It is your responsibility to verify that all transactions are processed by the established deadlines.

Take advantage of your status to register BEFORE new students. Avoid long lines and have the best selection of classes by registering on your priority date.

Continuing students who are receiving Financial Aid **MUST** be registered prior to January (for the Spring-semester) to receive the first financial aid check during the first week of the semester.

Continuing Students WebAdvisor Registration



Dates for Spring

WebAdvisor registration is scheduled by the last four digits of your Social Security Number.

You may register on your scheduled priority date (SEE BELOW) or thereafter.

| Last 4 digits of Social Security Number | Date for WebAdvisor Registration |
|---|--|
| 5001-7500..... | Tuesday, November 30 |
| 7501-9999..... | Wednesday, December 1 (and students with no social security number or social security number not on file) |
| 0000-2500..... | Thursday, December 2 |
| 2501-5000..... | Friday, December 3 |

Priority Returning Students

Definition: Enrolled at any Yuba Community College District site in the last THREE years (Spring 2007-2010), NOT counting Summer Session classes.

1. Apply on-line at www.yccd.edu/clearlake
2. You will then be eligible to use WebAdvisor (www.yccd.edu/clearlake) beginning December 6

Orientation Dates:

Below is the orientation schedule. Orientation takes approximately one hour. To reserve a seat call 707-995-7900. Please arrive early as seating is limited and available on a first come first served basis. Please bring placement exam test results with you.

Childcare is NOT available.

Wednesday, November 10 12:00 – room 905
 Thursday, November 18 12:00 – room 904
 Tuesday, November 30 1:00 – room 908
 Wednesday, December 8 5:00 – room 906
 Tuesday, December 14 1:00 – room 908
 Tuesday, January 4 12:00 – room 904
 Wednesday, January 5 12:00 – room 904

Classes begin Tuesday Jan. 18, 2011

Need financial assistance for enrollment fees and books?

Apply for Financial Aid before you register. If you are a California resident, you may also qualify for the Board of Governors' enrollment fee waiver.

New-Transfer-Returning Students

Definition: Never enrolled in Yuba Community College District OR enrolled prior to Spring 2007 -- OR only enrolled in Summer classes

1. Complete (Matriculation Process):
 - a. An application
Apply on-line at www.yccd.edu/clearlake
 - b. Complete the Yuba College Placement Exam if you plan to take a class with a prerequisite or if you plan to meet with a counselor for course placement.
Contact 995-7900 for placement exam times.
PICTURE I.D. IS REQUIRED.
 - c. Prerequisite Verification:
If you completed a prerequisite course at another college, provide documentation prior to registration.
 - d. Counseling:
Call the Counseling Office, 995-7900, to schedule a date for counseling, assistance in selecting appropriate classes, and completion of an educational plan.
2. After completion of the matriculation process including a New Student Orientation (see schedule on left), you will be eligible to register for classes starting December 8.

CURRENT High School Students:

The Yuba Community College District may accept eligible students who have completed the eighth grade as a PART-TIME student. The student completes the course(s) as a college student and earns full college credit.

Students must submit an Application AND "High School Recommendation Form," including the signature of the high school principal AND the student's parent. You can apply on-line at www.yccd.edu/clearlake, but you will be required to register in-person with the completed form.

See your High School for details and form.

This special program is permitted under Education Code regulations, and enrollment is limited to the following restrictions.

1. Student must have completed the 8th grade;
2. Student must complete the prerequisites for courses with required prerequisites (i.e., English, math, reading, etc.) The Placement Exam can be taken to demonstrate level. PICTURE I.D. IS REQUIRED.
3. Students should enroll in college level courses (courses numbered 1-99) -- No Physical Education courses allowed.
4. For charter/home schooled students: Present a grade equivalency certificate documenting grade level achieved; submit copy of the affidavit submitted to the State or County Office of Education to document the student's involvement in an educational process.
5. Register starting December 10.

California residents are not required to pay enrollment fee -- only the student services fee (\$10.00) to register. **Non-resident students MUST pay non-resident tuition and the \$10 fee.** (Note: Concurrently enrolled students do NOT obtain continuing student status (per Education Code) and are not eligible for Web registration.)

Late Registration & Changes

Spring (full-semester) classes - January 18-24

You may register for short-term classes anytime prior to the start of the class as long as space is available.

During Late Registration:

During late registration period, students may add classes through WebAdvisor or in person at the Registration Office. If the class is full, instructor approval (signature) on an add form is required.

WebAdvisor Registration will be available for drop-ping classes up to the drop deadline for the specific class. You can check your grades by and obtain an unofficial transcript using the WebAdvisor process -- www.yccd.edu.

AB 540 -- Residency Status in Question?

Did you attend a California high school for at least three years and graduate from a California high school?

If yes, please request a "Student Affidavit for Exemption from Non-resident tuition" form from the Registration Office. You will need to follow the instructions listed on the form to see if you qualify.

If you qualify, you will NOT be required to pay the non-resident tuition -- only the resident enrollment fees. (You will NOT be eligible for the BOGW enrollment fee waiver.)

Residency

California residents are those who have maintained legal residency status in California for one year PRIOR to the first day of the semester. Non-resident students DO NOT automatically become California residents merely by living in the state. **State law also requires PROOF OF RESIDENCY for ONE YEAR.** Proof includes such things as filing California State Income Tax forms, obtaining a California driver's license, and registering vehicles in the state as a resident. The law also requires that the student show no contrary intent, that is, he/she must not have maintained residence status in his/her former state (i.e., driver's license, taxes, car registration, etc.) The burden of proof rests with the student. Residency is determined by the laws of the State of California.

Non-residents will be required to pay tuition. Non-residents who attended a California high school for three years AND graduated from a California high school may be eligible for a tuition exemption. Non-resident active duty military who are stationed in California, and their dependents, are allowed to pay the resident rate for enrollment fees. Contact the Registration Office for more information.

Fee and Expense Information:

The enrollment fee is established by the State Legislature and is subject to change. If the fees are raised by the Legislature, students will be billed for the additional fees.

Fees may be paid by cash, check, Visa, Mastercard, American Express, Discover, or fee waiver.

BOARD OF GOVERNORS' ENROLLMENT FEE WAIVER

If you are a low-income student (and a California resident), contact the Financial Aid Office for a Board of Governors' Enrollment Fee Waiver (BOGW) application - or apply on the web at www.yccd.edu. To register without paying the enrollment fee, students MUST have the BOGW application approved BEFORE registering.

| FEE | AMOUNT | REQUIRED OF |
|---|---|---|
| Enrollment Fee | \$26 per unit -- Fees are set by State. (If fee is increased, students are billed at the new rate.) | All students, except those eligible for a Board of Governors' Enrollment Fee Waiver (BOGW) & Concurrently enrolled students |
| Student Services Fee | \$10 per semester | All students, except those qualified for the BOGW waiver |
| Parking Decals | \$40 fee per semester or \$2.00 per day (BOGW = \$20 per semester) \$20 Summer Session | All vehicles using campus facilities must display a valid permit. |
| Foreign Student Tuition Non-Resident Tuition | \$210 per unit in addition to enrollment fee | All non-resident foreign students (from another country). |

REFUNDS:

Refund dates VARY for each short-term class. See the refund deadline information for short-term classes. Contact the Registration Office for more information on the refund dates in EACH short-term class.

A \$10.00 processing fee is charged for refunds. Students must make a request for a fee refund. Refunds will NOT automatically be issued. If fees were paid by check, there will be a 3-week waiting period before refunds can be processed. If fees were paid by cash, the student must complete a Request for Refund form at yc.yccd.edu and a refund check will be mailed in 3-6 weeks. For fees paid by Mastercard or Visa, the refund can be credited back to the student's account -- contact the District Cashier in the Business Office (530-741-6724) for details.

Pro-Rata Refunds:

If you are a financial aid student attending for the first time and you are a non-resident, you will be granted a pro-rata refund of those fees if you withdraw from all classes prior to the 10th week of the semester (in full-semester classes). Contact the Financial Aid Office for more information. An administrative fee of \$100 or 5% of the total charges (whichever is less) will be collected for each prorated refund processed.

Hope and/or Lifetime Learning Tax Credits - Taxpayer Relief Act of 1997:

In accordance with the Taxpayer Relief Act of 1997, the District will send information required by the IRS to eligible students. Please check with your tax preparer to determine if you are eligible to take advantage of this tax credit.

WebAdvisor Registration

WebAdvisor allows you to register, add, or drop classes. It also allows you to review your grades and print your own schedule and unofficial transcript.



BOGW -- For California Residents:

Apply for Financial Aid BEFORE you access WebAdvisor.

LOG IN:

1. Use your mouse to click on the Log In button.
2. Your "Log In" ID is the first initial of your last name (capitalize) + your 7 digit Colleague ID number. (Example: J0012345)
3. Enter your (previously established) password. If you have never used WebAdvisor before, your initial password is your birth date in the format MMDDYY (i.e., Jan. 10, 1963, is 011063).
4. Click on the SUBMIT button.

To use WebAdvisor, log onto <http://www.yccd.edu>
Click on WebAdvisor icon
Log in to system
Click on WebAdvisor for Students



To Register or Add a class:

Click on "Register for Sections"

If you know the 4-digit class code (listed in the Spring Schedule of Classes), select "Express Registration". Enter the 4-digit code in the "class code" column. When you have entered the Class code for all classes, click on the Submit button. This action will display the classes entered on the next screen.

When you have the classes displayed, review the classes (including location). You must make a selection from the "Action" drop down box in this screen to complete your registration. Once a choice has been made for all classes, click on the Submit button to finalize.

If there are problems, the screen will display a "failed" message. Problems include such things as class is already full (closed), class has started, prerequisite has not been met, time conflict, etc. A class with a problem will NOT be added and a new "action" will need to be selected.

Once you have finalized your schedule, print a copy for your records. You will not be mailed a copy of your class schedule.

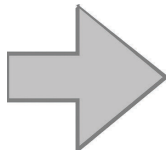
WebAdvisor Registration-Continued

DROPPING A CLASS:

Select Drop Classes option from the menu. Scroll down the screen to display a list of your classes. Click in the "DROP" window next to the class you want to drop. (If you click on the wrong box, you can click on the check mark again and it will remove the drop check mark for that class.) Review carefully. When the correct classes are checked, click on Submit button. The next screen will display a list of the REMAINING classes you are still registered in.

Print a copy of your Schedule from WebAdvisor as your verification of enrollment. You will NOT be mailed a copy of your class schedule.

Report cards are NOT mailed at the end of the semester -- you will access your grades through the WebAdvisor process. All holds must be cleared to access WebAdvisor.



It is **YOUR** responsibility to drop any class that you do not plan to attend. There are deadlines to drop classes for refunds and avoiding failing grades. Deadline dates vary for short term classes.



Fees may be paid by credit card on WebAdvisor. You can also mail in your payment using the coupon below, or pay in-person at your local Registration Office.

If you do NOT drop by the REFUND DEADLINE (refer to page 2 for deadlines) you will OWE the fees for the classes. You may not obtain transcripts or your diploma, or register for future semesters if you owe fees.

FEE PAYMENT COUPON

Complete the coupon and mail with your check or money order to:
YUBA COLLEGE CASHIER, 2088 North Beale Road, Marysville, CA 95901.

Name: _____

Student ID#: _____

Amount Enclosed: _____ Check/Money Order #: _____

Day Time Phone Number: _____

Signature: _____ Date: _____

Gear Lake Campus

Spring 2011

Schedule of Classes

Classes taught at
CLC and the
Lake County Area

Area Classes

On-line and
interactive
televised
courses

Distributive Ed.

Class Definitions

Day Courses (8 a.m. to 4:30 p.m.)

Evening Courses: 4:30 p.m. to 10 p.m.
Weekends: Saturdays & Sundays

• Short Class - dates listed on line below

(v) Variable Unit

(R) Repeatable

L/M College Level language or math skills advised

(CSU/UC) Transfer Status

*Use the **TABBED INDEX**
to find the class locations
that you are looking for.*

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CODE DAYS TIMES UNITS INSTRUCTOR ROOM

ANTHROPOLOGY

ANTHR-1 Introduction to Physical Anthropology

CSU/UC

Study of human biology, genetics, theory of evolution, primatology, changes in humans through time, human fossil record, human variations today, significance of culture. (L)

Lake Campus

1982 M 3:30PM-6:20PM 3.0 D.Prather L905A

ANTHR-2 Cultural Anthropology

CSU/UC

Diversity of cultures from aspects of universals of language, economics, kinship, art, religion, technology, etc.; functional aspects of culture and cultural change; varieties of customs and institution of different peoples; significance of human culture. (L)

Lake Campus

6889 T 12:30PM-3:20PM 3.0 D.Prather L905A

ART

ART-1A History of Art

CSU/UC

Survey of art history, painting, sculpture, and architecture; art from the Paleolithic period through the Early Christian World, including preliterate art and Precolumbian art. (L)

Lake Campus

5777 TH 6:30PM-9:20PM 3.0 C.Rudd L906A

ART-9A Painting

CSU/UC

Basic instruction in painting and introduction to materials; emphasis on technique. (L)

Lake Campus

3797 T 12:30PM-4:20PM 2.0 C.Rudd L500A

ART-9B Painting

CSU/UC

Continued exploration of painting media and techniques; emphasis on painting from life. Prerequisite: ART 9A.

Lake Campus

3798 T 12:30PM-4:20PM 2.0 C.Rudd L500A

ART-41R Individual Problems in Painting

CSU/UC

Advanced painting in which student works on individual painting problems in consultation with instructor. Prerequisite: ART 9A and 9B. (Repeatable: May be taken two times only.)

Lake Campus

3800 T 12:30PM-4:20PM 2.0 C.Rudd L500A

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

BIOLOGY

BIOL-6 Introductory Microbiology

CSU/UC

History, structure, metabolism, genetics, and ecology of microscopic life forms; their relationship to disease, immunology, agriculture, and industry. Laboratory emphasizes the development of techniques for the detection, isolation, and identification of both harmless and pathogenic species. Prerequisite: BIOL 1 or 15. (L)

Lake Campus

3530 MW 5:30PM-9:20PM 4.0 H.Lyons L300A

BIOL-15 Bioscience

CSU/UC-Unit limit

Introduction to basic biological principles, including cellular and organismal structure, energetics, control, physiology, genetics, evolution, and environmental interaction. (L)

Lake Campus

3508 TTH 8:30AM-11:20AM 4.0 H.Lyons L300A

BUSINESS

Accounting

ACCT-2L Principles of Accounting-Managerial

CSU/UC

Emphasizes accounting principles and tools used by management in the decision-making process, including manufacturing accounting, budgetary techniques, cost flow procedures, financial statements, management reporting procedures, and computer applications in accounting. Not open for credit to student with credit in ACCT 2. Prerequisite: ACCT 1 or 1L with a grade of "C" or better.

Lake Campus

5329 TTH 8:30AM-10:20AM 5.0 J.Hanson L907A&
T 10:30AM-12:20PM L902A

ACCT-10A General Accounting

CSU

Introductory accounting covering accounting principles and practices, the complete accounting cycle and creation of financial reports. Use of the general journal and special journals, general ledger, accounts payable, accounts receivable and proper financial reporting. Not open for credit to student with credit in ACCT 10. (LM)

Lake Campus

5332 F 8:30AM-12:20PM 3.0 J.Hanson L904A

(v) Variable Unit

(R) Repeatable

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

BUSINESS

Business Computer Applications

BCA-15R Business Computer Applications-Beginning CSU

Develop a beginning/intermediate level of skills using the Microsoft Office Professional Edition Program. Basic features of Word, Excel, Access and PowerPoint are covered along with how to create simple integrated office documents. No prior experience is required. (LM) (Repeatable: May be taken two times only.)

Lake Campus

3404 TH 8:30AM-12:20PM 3.0 M.Main L400A

BCA-17R Business Computer Applications-Advanced CSU

Develop an intermediate/advanced level of skills using the Microsoft Office Professional Edition Program. Advanced features of Word, Excel, Access, and PowerPoint are covered along with how to use Object Linking and Embedding (OLE) to create integrated Office documents. Prior experience using Windows, Internet, and the Office Suite is assumed. Student is required to have some type of storage device to save assignments. Prerequisite: BCA 15R. (LM) (Repeatable: May be taken two times only.)

Lake Campus

3281 W 1:00PM-4:50PM 3.0 M.Main L400A

BCA-23R Microsoft Outlook CSU

Beginning and intermediate level features of the personal information manager; record contact, create and manage e-mail communication in a network or Internet; improve personal efficiency using calendar, tasks, notes, and journal features. Grades are P/NP. (L) (Repeatable: May be taken four times only.)

Lake Campus

4970 TH 12:30PM-3:40PM 1.0 T.MarquetteL902A
03/24/11 to 05/19/11

BCA-25R Desktop Publishing CSU

Fundamentals of document design and layout with emphasis on the importance of visual communication in business documents such as newsletters, flyers, and brochures; use of advanced features of software; creation of portfolio with selected software applications; can be repeated for more advanced study; intermediate level knowledge of Word recommended. (L) (Repeatable: May be taken four times only.)

Lake Campus

3428 M 1:30PM-4:20PM 2.0 M.Main L400A

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

BUSINESS

Business Computer Applications

BCA-33AR Introduction to Excel CSU

Basic features of Microsoft Excel spreadsheet software; using tool-bars; moving, copying, and formatting text; using spreadsheets for decision-making; creating graphs and charts; and list and data management. Hands-on course with business applications used. Grades are P/NP. (LM) (Repeatable: May be taken four times only.) Recommended: Typing speed of 20 wpm and familiarity with the Windows environment.

Lake Campus

3431 T 6:00PM-8:50PM 1.0 M.Main L400A
01/18/11 to 03/15/11

BCA-34R Advanced Excel CSU

Learn advanced features of Microsoft Excel spreadsheet software. These features include: Advanced formatting options, graphs and charts, decision making tools, sorting and data management options. Hands-on course with business applications used. Prerequisite: BCA 33AR. Grades are P/NP. (Repeatable: May be taken four times only.)

Lake Campus

3440 T 6:00PM-9:10PM 1.0 M.Main L400A
03/22/11 to 05/17/11

BCA-37AR Introduction to Access CSU

Use of Microsoft Access to create simple to complex databases in a Windows environment, to sort the database records, and to create report formats for printed reports. Grades are P/NP. (LM) (Repeatable: May be taken four times only.) Recommended: Typing speed of 20 wpm and familiarity with the Windows environment.

Lake Campus

5644 F 8:30AM-11:40AM 1.0 M.Main L400A
01/21/11 to 03/18/11

BCA-37BR Advanced Access CSU

Extends capabilities of Access and builds on knowledge of databases in general; includes creation of multiple databases; students will design and use forms and subforms to input data, use Query by Example (QBE) to extract data and create reports from multiple tables, and use macros to manipulate files. Prerequisite: BCA 37AR. Grades are P/NP. (Repeatable: May be taken four times only.)

Lake Campus

1242 F 8:30AM-12:15PM 1.0 M.Main L400A
03/25/11 to 05/13/11

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| CODE | DAYS | TIMES | UNITS | INSTRUCTOR | ROOM |
|------|------|-------|-------|------------|------|
|------|------|-------|-------|------------|------|

BUSINESS

Business Computer Applications

BCA-41BR Windows XP

CSU

Introduction to Windows XP environment and its capabilities. Use of Windows XP and its graphical user interface to communicate with personal computers. Apply Windows XP features, concepts, applications, and procedures. Grades are P/NP. (LM) (Repeatable: May be taken four times only.)

Lake Campus

2032 TH 12:30PM-3:20PM 1.0 T.MarquetteL902A
01/20/11 to 03/17/11

BUSINESS

General Business

GNBUS-18A Business Law

CSU/UC

Law and its relationship to business. Laws and regulations affecting managerial decisions. Dispute resolution, torts, contracts, government regulations and other areas of commercial law explored through case analysis. Other legal concepts explored include ethics, employment, consumer transactions, competition, the environment, agency, and business organizations. Not open for credit to student with credit in GNBUS 20A, 20B, and 20C. (L)

Lake Campus

4353 TH 6:30PM-9:20PM 3.0 A.Carter L907A

GNBUS 21—Business Communications

CSU

Development and refinement of written and oral business communication skills including composing, editing, proofreading, and document preparation to mailable standards. Prerequisite: None; OA 52/GNBUS 52 with a grade of "C" or better is recommended; keyboarding/word processing ability (OA 15A, OA 17AR, or equivalent) is recommended as all work must be typed. Not open for credit to students with credit in OA 21. (L)

Lake Campus

5768 M 3:30PM-6:20PM 3.0 S.Gunier L907

GNBUS-52 Business English

Review of English grammar with applications for written and oral business communications. Not open for credit to student with credit in OA 52. (L)

Lake Campus

5794 TH 12:30PM-3:20PM 3.0 A.Lee L905A

| CODE | DAYS | TIMES | UNITS | INSTRUCTOR | ROOM |
|------|------|-------|-------|------------|------|
|------|------|-------|-------|------------|------|

BUSINESS

General Business

GNBUS-56 Business Mathematics

Math analysis typically found in corporate and personal business including math found in accounting, real estate, finance, banking, and retail. Understand terminology in various aspects of business. Develop methods for problem solving. Develop analytical thinking skills to understand problem, determine solution, and interpret results. For business and non-business majors. Prerequisite: GNBUS 100 or equivalent background.

Lake Campus

4384 T 12:30PM-3:20PM 3.0 J.Hanson L603A

BUSINESS

Office Administration

OA-15R-O Typewriting

CSU

Typewriting skill development to the advanced professional level of competency. Open entry, open exit. Instruction will be on IBM or compatible computer. Desktop PCs (personal computers) are used for all practice and assignments. (L)

Lake Campus

4843 MW 8:00AM-10:15AM v3.0 T.MarquetteL400A
4845 TTH 1:00PM-3:15PM v3.0 M.Main L400A
4846 MW 5:00PM-7:15PM v3.0 J.Pyzer L400A

OA-17BR Word Processing II

CSU

Advanced word processing operations involving long and multiple-part documents, mail merge, forms, styles and themes, and work group features. Prerequisite: None; OA 17AR or equivalent recommended. (Repeatable: May be taken four times only.)

Lake Campus

1627 MW 10:30AM-12:45PM 3.0 M.MainL400A

OA 21—Business Communications

CSU

Development and refinement of written and oral business communication skills, including composing, editing, proofreading, and document preparation to mailable standards. Prerequisite: None; OA 52 or GNBUS 52 with a grade of "C" or better recommended; keyboarding/word processing ability (OA 15A, OA 17AR, or equivalent is recommended) as all work must be typed. Not open for credit for students with credit in GNBUS 21. (L)

Lake Campus

5767 M 3:30PM-6:20PM 3.0 S.Gunier L907

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

BUSINESS

Office Administration

OA-22R-O Machine Calculation CSU

Skill development in the operation of the electronic display and printing calculators. Functions include: addition, subtraction, multiplication, division, memory, percentages, and interest calculations to solve typical business problems. Speed and accuracy by touch method emphasized. Open-entry/open-exit. (M)

Lake Campus

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|------|-----|----------------|------|-------------|-------|
| 4870 | MW | 8:00AM-10:15AM | v2.0 | T.Marquette | L400A |
| 4871 | TTH | 1:00PM-3:15PM | v2.0 | M.Main | L400A |
| 4872 | MW | 5:00PM-7:15PM | v2.0 | J.Pyzer | L400A |

OA-52 Business English

Review of English grammar with applications for written and oral business communications. Not open for credit to student with credit in GNBUS 52. (L)

Lake Campus

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|------|----|----------------|-----|-------|-------|
| 4709 | TH | 12:30PM-3:20PM | 3.0 | A.Lee | L905A |
|------|----|----------------|-----|-------|-------|

OA-53 Filing

Introduction to the methods in coding and filing business correspondence for manual storage and retrieval; filing systems covered include alphabetic, serial numeric, terminal digit numeric, subject, and geographic. (L) Grades are letter.

Lake Campus

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|------|-----|----------------|-----|-------------|-------|
| 4905 | MW | 8:00AM-10:15AM | 1.0 | T.Marquette | L400A |
| 4906 | TTH | 1:00PM-3:15PM | 1.0 | M.Main | L400A |
| 4907 | MW | 5:00PM-7:15PM | 1.0 | J.Pyzer | L400A |

OA-54A Beginning Medical Terminology

Familiarization with medical terminology from programmed text outlining word structure, definitions, and usage. Primarily intended for those who are preparing for a career in health or business, with an emphasis on clerical support staff responsibilities. Not open for credit to student with credit in SEC 54F or OA 54. (L)

Lake Campus

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|------|-----|----------------|-----|-------------|-------|
| 4912 | MW | 8:00AM-10:15AM | 2.0 | T.Marquette | L400A |
| 4913 | TTH | 1:00PM-3:15PM | 2.0 | M.Main | L400A |
| 4914 | MW | 5:00PM-7:15PM | 2.0 | J.Pyzer | L400A |

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

BUSINESS

Office Administration

OA-54B Advanced Medical Terminology

Continuation of OA 54A; further development and refinement of medical terminology skills; primarily intended for those who are preparing for a career in health or business with an emphasis on clerical support staff responsibilities. Prerequisite: OA 54A or equivalent.

Lake Campus

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|------|-----|----------------|-----|-------------|-------|
| 4915 | MW | 8:00AM-10:15AM | 2.0 | T.Marquette | L400A |
| 4916 | TTH | 1:00PM-3:15PM | 2.0 | M.Main | L400A |
| 4917 | MW | 5:00PM-7:15PM | 2.0 | J.Pyzer | L400A |

OA-55 Medical Word Processing

Medical document editing utilizing partial speech recognition documentation/voice processing and transcription from physician dictation. Course work will encompass general medical/surgical and specialties such as OB-GYN, pediatrics, orthopedics, and cardiovascular medicine. Prerequisite: OA 17BR, OA 52 or GNBUS 52, NURS 51A and 51B; or equivalent experience or course work; NURS 51B may be taken concurrently. (L)

Lake Campus

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|------|-----|----------------|-----|-------------|-------|
| 4918 | MW | 8:00AM-10:15AM | 3.0 | T.Marquette | L400A |
| 4919 | TTH | 1:00PM-3:15PM | 3.0 | M.Main | L400A |
| 4920 | MW | 5:00PM-7:15PM | 3.0 | J.Pyzer | L400A |

OA-59 General Transcription

Method and practice in editing and transcribing dictated business correspondence using transcribing machines and computer-based word processing software. Material simulates correspondence in various areas of business. (L)

Lake Campus

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|------|-----|----------------|-----|-------------|-------|
| 4922 | MW | 8:00AM-10:15AM | 2.0 | T.Marquette | L400A |
| 4923 | TTH | 1:00PM-3:15PM | 2.0 | M.Main | L400A |
| 4924 | MW | 5:00PM-7:15PM | 2.0 | J.Pyzer | L400A |

OA-61 Advanced Office Procedures

Develop and apply advanced level of principles, knowledge, and skills necessary for the proper operation of the automated office; emphasis is on higher level administrative assistant skills such as analysis, communication, decision-making, and supervision principles. Prerequisite: OA 15B. (LM)

Lake Campus

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|------|----|----------------|-----|-------|--------|
| 4302 | TH | 8:30AM-11:20AM | 4.0 | A.Lee | L908A& |
| | T | 8:30AM-10:20AM | | | L400A |

Area Classes

16 Clear Lake Campus-Spring

| CODE | DAYS | TIMES | UNITS | INSTRUCTOR | ROOM |
|------|------|-------|-------|------------|------|
|------|------|-------|-------|------------|------|

BUSINESS

Office Administration

OA-63 Legal Office Procedures

Legal office environment, current legal office procedures, and preparation of legal documents using automated equipment. Prerequisite: OA 15A or 17AR. (LM)

Lake Campus

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|------|-----|----------------|-----|-------------|-------|
| 6620 | MW | 8:00AM-10:15AM | 3.0 | T.Marquette | L400A |
| 7256 | TTH | 1:00PM-3:15PM | 3.0 | M.Main | L400A |
| 5306 | MW | 5:00PM-7:15PM | 3.0 | J.Pyzer | L400A |

OA-65 Medical Office Procedures

Medical office duties, medical transcription, and training in preparation of medical records and standard forms; role of the allied health medical assistant. Prerequisite: None; OA 15A or 17AR or equivalent is recommended (ability to use word processing software as all work must be typed) (L)

Lake Campus

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|------|-----|----------------|-----|-------------|-------|
| 6622 | MW | 8:00AM-10:15AM | 3.0 | T.Marquette | L400A |
| 3693 | TTH | 1:00PM-3:15PM | 3.0 | M.Main | L400A |
| 7810 | MW | 5:00PM-7:15PM | 3.0 | J.Pyzer | L400A |

COOPERATIVE WORK EXPERIENCE

Attendance at one of the one-hour orientation sessions is required to receive course credit

Choose from the following orientations:

Tuesday, January 25, 11:30am-12:20pm, Room 701

Or

5:30pm-6:20pm, Room 701

The information packet and all necessary forms will be distributed at the orientation meeting.

Required Midcourse Progress Meetings are available either:

Tuesday, March 15, 11:30am-12:20pm, Room 701

Or

5:30pm-6:20pm, Room 701

| CODE | DAYS | TIMES | UNITS | INSTRUCTOR | ROOM |
|------|------|-------|-------|------------|------|
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COOPERATIVE WORK EXPERIENCE

CWEE-44R General Work Experience *CSU*

Coordination of on-the-job learning with college experience to develop desirable work habits, attitudes, and career awareness through supervised employment. Maximum of 6 units can be earned in General Work Experience during enrollment with a 3-unit maximum in any one semester. Maximum of 4 enrollments or 16 units can be earned in any combination of Work Experience (General/Occupational) or Internship. Those enrolling in this class are not eligible for other work experience/internship classes during the same semester. Corequisite: Must have a job. Grades are P/NP. (L)

Lake Campus

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|------|-----|-----|------|----------|
| 3723 | TBA | TBA | v3.0 | S.Harris |
|------|-----|-----|------|----------|

Requires attendance at one orientation and one mid-course meeting. See schedule of classes or instructor's website for dates.

CWEE-45R Occupational Work Experience

CSU

Coordination of on-the-job learning with college major to improve employment skills and career goals through supervised employment. Maximum of 4 enrollments or 16 units can be earned in any combination of Work Experience (Occupational/General) and Internship enrollment at the college, with a 4-unit maximum in Occupational Work Experience in any one semester. Those enrolling in this class are not eligible for other work experience/internship classes during the same semester. Corequisite: Must have a job. Grades are P/NP. (L)

Lake Campus

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|------|-----|-----|------|----------|
| 3729 | TBA | TBA | v4.0 | S.Harris |
|------|-----|-----|------|----------|

Requires attendance at one orientation and one mid-course meeting. See schedule of classes or instructor's website for dates.

COUNSELING

COUNS-10 College Success *CSU/UC*

Study skills and knowledge necessary to college success, including time management, memory techniques, note taking, reading skills, test taking skills, critical thinking, writing, learning styles, diversity, communication skills, career planning, assessment, and other resources. (L)

Lake Campus

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|------|---|----------------|-----|----------|-------|
| 3642 | F | 9:00AM-11:50AM | 3.0 | H.Morgan | L906A |
|------|---|----------------|-----|----------|-------|

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

COUNSELING

COUNS-15BR Orientation to College *CSU*

Designed to provide students with information and skills to facilitate their transition to college. Familiarize students with the college community, rules, regulations, and policies. Introduce the use of student services. Develop a thorough understanding of program requirements and the knowledge necessary for sound educational planning. (L) (Repeatable: May be taken four times only.)

Lake Campus

5780 TBA TBA 0.5 P.Bordisso
01/18/11 to 02/01/11

COUNS-52 Pre-Employment Skills Training

Exploration of various skills and methods vital to obtaining and retaining employment, including developing positive attitudes, writing resumes, and interviewing techniques. Grades are P/NP.

Lake Campus

6625 TH 4:30PM-6:20PM 1.0 E.Frank L908A
02/10/11 to 04/14/11

COUNS-56R Effective Parenting

Development of effective parent-child relationships, including behavior, emotions, encouragement, and communications. Grades are P/NP. (L) (Repeatable: May be taken four times only.)

Lake Campus

2662 M 10:30AM-11:20AM 1.0 P.Bordisso L907A

CULINARY ARTS

CUL-2 Introductory Purchasing for Food Service *CSU*

Supervisory control procedures, food and labor costs, receiving, inventory, storeroom, employee use, and maintenance of accurate records for food service and hospitality professionals. Not open for credit to student with credit in FSM 2. (L)

Lake Campus

2826 F 11:00AM-11:50AM 1.0 R.Cabreros L401C

CUL-3AR Basic Food Preparation *CSU*

Basic modern restaurant cooking techniques such as sauce making, meat cutting, lunch and dinner entree preparation. Use and operation of food service machines and equipment. Not open for credit to student with credit in FSM 103AR. (Repeatable: May be taken three times only.)

Lake Campus

8104 M 9:00AM-9:50AM 3.0 R.Cabreros L401C&
TWTH 9:00AM-10:50AM L401A

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

CULINARY ARTS

CUL-3BR Professional Baking *CSU*

Modern baking, French pastry and dessert techniques in which preparation takes place in the student operated restaurant kitchen. Not open for credit to students with credit in FSM 103BR or CUL 103BR. (Repeatable: May be taken two times only.)

Lake Campus

8105 M 12:00PM-3:50PM 3.0 R.Cabreros L401A&
W 2:00PM-4:50PM

CUL-54 Sanitation, Safety, and Storage

Preparation for the ServSafe Certification course and examination. The ServSafe program trains both managers and employees to guard against food borne illnesses. Meets the State of California (Cambell Bill) requirement for Certified Food Handler. Not open for credit to student with credit in FSM 54. Grades are P/NP. (L)

Lake Campus

1467 M 11:00AM-11:50AM 0.5 R.Cabreros L401C
01/24/11 to 04/04/11

CUL-59R Restaurant Operations

Set-up and operations of the campus restaurant, including planning, preparing, cooking, and serving food in the student operated restaurant. (L) (Repeatable: May be taken four times only.)

Lake Campus

8106 M 10:00AM-10:50AM 4.0 R.Cabreros L401C&
TWTH 11:00AM-1:50PM L401A

CUL-64 Beverage Control and Operation

Regulations, licensing procedures, purchasing, inventory, and cost control; emphasis on bar set-up, service methods, and beverage merchandising. Not open for credit to student with credit in FSM 57. (L)

Lake Campus

2825 F 12:00PM-1:50PM 2.0 R.Cabreros L401C

EARLY CHILDHOOD EDUCATION

ECE-1B Preschool Teaching Practices-Curriculum *CSU*

Curriculum, methods, and materials used in early childhood education; planning, implementing, and evaluating curriculum with appropriate content for preschool children; special focus on children's language skills, cognitive development, and creative expression. Prerequisite: ECE 1A. (L)

Lake Campus

3757 T 6:30PM-9:20PM 3.0 L.Daly L603A

Area Classes

18 Clear Lake Campus-Spring

| CODE | DAYS | TIMES | UNITS | INSTRUCTOR | ROOM |
|------|------|-------|-------|------------|------|
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EARLY CHILDHOOD EDUCATION

ECE-31 Child, Family, and Community

CSU/UC

Study of the environmental influences on growth and development of the child in the family, including social class, ethnicity, education, interaction of family members, and awareness of community resources. Not open for credit to student with credit in FCS 31. (L)

Lake Campus

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|------|---|---------------|-----|--------|-------|
| 2900 | M | 6:30PM-9:20PM | 3.0 | L.Daly | L906A |
|------|---|---------------|-----|--------|-------|

ECE-33 Infants and Toddlers

CSU

Introduction to infants and toddlers; development, curriculum, and program planning; intervention, observation, and assessment; children with special needs; and infant/adult relationships. (L)

Lake Campus

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|------|---|---------------|-----|--------|-------|
| 6049 | W | 6:30PM-9:20PM | 3.0 | L.Daly | L603A |
|------|---|---------------|-----|--------|-------|

ECE-46AR Field Experience-Infant/Toddler

CSU

Provide practical experience for the student teacher in an early childhood program with emphasis on infants and toddlers, under qualified supervision. Prerequisites: ECE 1A, ECE 3, and Tuberculosis clearance required for admission; ECE 1B and ECE 33 may be taken previously or concurrently. (L) (Repeatable: May be taken four times only.)

Lake Campus

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|------|----|---------------|-----|--------|-------|
| 5847 | TH | 6:30PM-9:20PM | 3.0 | L.Daly | L908A |
|------|----|---------------|-----|--------|-------|

Class meeting dates are 1/27, 2/24, 3/10, 4/7, 4/28 and 5/12, plus 108 hours TBA.

ECE-46BR Field Experience-School Age Children

CSU

Provide practical experience for the student teacher in an early childhood program with emphasis on school age children, under qualified supervision. Prerequisites: ECE 1A, ECE 3, and Tuberculosis clearance required for admission; ECE 1B and ECE 14 may be taken previously or concurrently. (L) (Repeatable: May be taken four times only.)

Lake Campus

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|------|----|---------------|-----|--------|-------|
| 4609 | TH | 6:30PM-9:20PM | 3.0 | L.Daly | L908A |
|------|----|---------------|-----|--------|-------|

Class meeting dates are 1/27, 2/24, 3/10, 4/7, 4/28 and 5/12, plus 108 hours TBA.

| CODE | DAYS | TIMES | UNITS | INSTRUCTOR | ROOM |
|------|------|-------|-------|------------|------|
|------|------|-------|-------|------------|------|

EARLY CHILDHOOD EDUCATION

ECE-46R Field Experience-Preschool *CSU*

Provide practical experience for the student teacher in an early childhood program with emphasis in an early childhood program under qualified supervision. Prerequisites: ECE 1A, ECE 3, and Tuberculosis clearance required for admission; ECE 1B may be taken previously or concurrently. (L) (Repeatable: May be taken four times only.)

Lake Campus

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|------|----|---------------|-----|--------|-------|
| 4238 | TH | 6:30PM-9:20PM | 3.0 | L.Daly | L908A |
|------|----|---------------|-----|--------|-------|

Class meeting dates are 1/27, 2/24, 3/10, 4/7, 4/28 and 5/12, plus 108 hours TBA

ECE-51R Special Topics in ECE

Contemporary issues and practices for teachers and caregivers in the early childhood area, including curriculum, health and safety, legislation and advocacy, licensing regulations, and other related subjects. Students will apply the principles to their own work settings and age groups. Grades are P/NP. (L) (Repeatable: May be taken four times only.)

Lake Campus

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|------|----|---------------|-----|--------|--------|
| 3778 | S | 9:00AM-6:00PM | 1.0 | L.Daly | L603A& |
| | TH | 6:00PM-9:30PM | | | |

Class meets Sat. 4/9, Thurs. 5/19 as listed, and 5.5 hours TBA. This workshop explores issues related to developing leaders in the field of early care and education. It addresses the challenges that exist in administering leadership development programs that simultaneously provide support to emerging leaders, who are new to the field, as well as inspiring ongoing growth in experienced teachers and supervisors.

ECE-56R Effective Parenting

Development of effective parent child relationships, including behavior, emotions, encouragement, and communications. Grades are P/NP. (L) (Repeatable: May be taken four times only.)

Lake Campus

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|------|---|-----------------|-----|------------|-------|
| 2663 | M | 10:30AM-11:20AM | 1.0 | P.Bordisso | L907A |
|------|---|-----------------|-----|------------|-------|

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

EARLY CHILDHOOD EDUCATION

ECE-210R California Child Care Health Safety Course

Designed to meet the requirements of Assembly Bill 962; relates to child day care and is appropriate for anyone dealing with children on a regular basis where knowledge of CPR, Pediatric First Aid, and Health and Safety Training may be needed. Satisfies all requirements of the American Red Cross California Childcare Course. Grades are P/NP. (Repeatable: May be taken four times only.)

Lake Campus

5495 TBA 9:00AM-6:00PM 0.5 P.Fontana L603A
03/05/11 to 03/06/11

Class meets Sat 3/5/11 and Sun 3/6/11. An additional \$15 is payable at the time of the class to receive the Red Cross certificate.

ECOLOGY

ECOL-10 Environment-Concepts and Issues

CSU/UC

Study of the interaction and interdependence among living organisms in their environment. Presents fundamental scientific principles in examining how natural ecosystems function and how human actions affect natural ecosystems. Emphasis on the role of science in determining causes and in contributing solutions to local and global environmental problems. (L)

Lake Campus

1290 F 8:30AM-11:20AM 3.0 H.Lyons L905A

ECOL-11 Environment Lab

CSU/UC

Laboratory and field studies demonstrating the systematic study of both the biological and physical components of ecosystems, especially as seen in local organisms and ecosystems. Prerequisite: ECOL 10 or equivalent, which may be taken concurrently. (L)

Lake Campus

1291 F 12:30PM-3:20PM 1.0 H.Lyons L300A

ECONOMICS

ECON-1B Elementary Economics-Micro

CSU/UC

Economic principles, problems, and policies. Theories include: price theory or theory of the firm, labor economics, foreign trade, and comparative economic systems; emphasizes micro economics. (L)

Lake Campus

3855 M 12:30PM-3:20PM 3.0 J.Hanson L905A

ENGLISH

English, Math and Reading prerequisites are enforced. Prerequisites are shown for each course in the College Catalog and Schedule of Classes. The system will not allow you to register for a class for which you lack the prerequisite(s). You can meet the prerequisite by:

- 1) achieving an appropriate placement level on the CPT Placement Examination (Yuba Community College District); or
- 2) successfully completing the prerequisite class; or
- 3) completing the prerequisite class at another college.

Note: if your transcripts have been submitted far enough in advance, the prerequisite course will have been entered into the computing system, allowing you access to the next level course. If you are a new transfer student, or have only recently submitted college transcripts, you should bring a copy of your transcript and meet with a counselor. The counselor can verify that you have passed an equivalent course, allowing you to register.

Prerequisite Challenge

If you believe you have acquired the knowledge necessary to be successful in a course in a manner not outlined above, you have the option of filing a prerequisite challenge form. Appropriate documentation must accompany the challenge. Contact the Counseling Department for assistance. When you file a formal challenge you will be allowed to enroll in the course, subject to the outcome of the challenge. If the challenge is unsuccessful, you will be withdrawn from the course. The college will process your challenge within five working days.

ENGL-1A College Composition and Reading

CSU/UC

Development of analytical reading and the writing of college-level essays, including critical analysis, rhetorical forms, and college research. Prerequisite: Satisfactory score on Placement Examination and appropriate skills and knowledge or a grade of "C" or better in ENGL 51 or 51L. (L)

Lake Campus

5755 TTH 9:00AM-10:50AM 4.0 C.Blyth L905A
5756 MW 6:30PM-8:20PM 4.0 C.Grigsby L904A

ENGL-1B Critical Thinking/Writing About Literature

CSU/UC

Critical thinking and writing about literature; develops critical thinking, reading, and writing skills applicable to the analysis of prose, poetry, drama, and criticism from diverse cultural sources and perspectives; emphasis on the techniques and principles of effective written argument; some research required. Prerequisite: ENGL 1A with a grade of "C" or better.

Lake Campus

4704 W 6:30PM-9:20PM 3.0 C.Blyth L906A

20 Clear Lake Campus-Spring

| CODE | DAYS | TIMES | UNITS | INSTRUCTOR | ROOM |
|------|------|-------|-------|------------|------|
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ENGLISH

ENGL-34 Introduction to Film *CSU/UC*

Study of film as art and its influence on society including interpretation, criticism, and technical developments; view and discuss full-length feature films. Not open for credit to student with credit in HUMAN 34 or THART 34. (L)

Lake Campus

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|------|---|----------------|-----|-------------|-------|
| 5308 | F | 8:30AM-11:20AM | 3.0 | P.Alexander | L907A |
|------|---|----------------|-----|-------------|-------|

ENGL-51 Preparatory Composition and Reading

Improving reading skills and writing pre-college level essays; includes basic writing elements, rhetorical modes, and a review of sentence structure and mechanics. Corequisite: READ 70 recommended. Prerequisite: ENGL 105R, 105LR, 106R, or ESL 105LR with a grade of "C" or better, or satisfactory score on Placement Examination and appropriate skills and knowledge.

Lake Campus

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|------|----|----------------|-----|-------------|-------|
| 6674 | MW | 8:30AM-10:20AM | 4.0 | P.Alexander | L905A |
| 5757 | MW | 4:00PM-5:50PM | 4.0 | C.Grigsby | L904A |

ENGL-105R Pre-Collegiate Composition

Stresses the development of writing skills by practicing writing at the sentence, paragraph, and essay levels and by reading and analyzing short essays that serve as models for writing. Prerequisite: ENGL 110BLR or 110BR, or ESL 110BLR or 110BR, with a grade of "C" or better; or satisfactory score on Placement Examination and appropriate skills and knowledge. (Repeatable: May be taken four times only.)

Lake Campus

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|------|-----|---------------|-----|---------|-------|
| 6675 | MW | 1:00PM-2:50PM | 4.0 | J.Strik | L907A |
| 5774 | TTH | 3:30PM-5:20PM | 4.0 | J.Strik | L907A |

ENGL-110BR Fundamentals of Composition 2

Emphasis on varied sentence types, use of phrases and clauses, grammar and mechanics, paragraphs, short essays, and the writing process. Concurrent enrollment in READ 110A, 110B or 105 highly recommended. Prerequisite: ENGL 110ALR, 110AR, or ESL 110ALR or 110AR with a grade of "C" or better, or satisfactory score on Placement Examination. (Repeatable: May be taken four times only.)

Lake Campus

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|------|-----|----------------|-----|-------------|-------|
| 1344 | TTH | 9:00AM-10:50AM | 4.0 | P.Alexander | L906A |
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| CODE | DAYS | TIMES | UNITS | INSTRUCTOR | ROOM |
|------|------|-------|-------|------------|------|
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ENVIRONMENTAL TECHNOLOGY

ENVTC-21 Water Treatment Plant Operation

CSU

Topics covered will include drinking water sources (groundwater and surface water), protection of drinking water sources, intake structures, water conveyances, water treatment facilities, water quality versus treatment techniques, chemicals used for water filtration and disinfection; State and Federal regulations for surface water sources and water sampling techniques for groundwater and surface water. This course will prepare students to take a State Certification Examination for water treatment, which is the first step in working for a public water system that treats and delivers safe drinking water to the public. This class will also count for Continuing Education Credits (contact hours) for existing operators. Repeatable:(May be taken two times only).

Lake Campus

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|------|---|---------------|-----|----------|-------|
| 5564 | M | 6:30PM-9:20PM | 3.0 | J.Hamner | L603A |
|------|---|---------------|-----|----------|-------|

HEALTH

HLTH-13 Nutrition and Life Fitness *CSU/UC*

Analysis and evaluation of current practices and theories regarding nutrition and exercise and their relationship to weight control and physical fitness; individualized physical assessment, exercise prescription, and nutritional analysis completed by each student. Not open for credit to student with credit in FCS 11. (L)

Lake Campus

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|------|---|---------------|-----|---------|-------|
| 5615 | W | 3:30PM-6:20PM | 3.0 | E.Weiss | L906A |
|------|---|---------------|-----|---------|-------|

HISTORY

HIST-17A United States History

CSU/UC-Unit limit

Survey of U.S. history tracing the political, social, economic, and cultural development of American ideals and actions from the Pre-Revolutionary Period through the Civil War Era. Satisfies U.S. history portion of California State University Title V-40404 requirement. (Also satisfies Government(s) Constitution(s) portion when both HIST 17A and 17B are completed.) (L)

Lake Campus

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|------|---|---------------|-----|--------------|-------|
| 2849 | T | 6:30PM-9:20PM | 3.0 | W.Cornelison | L907A |
|------|---|---------------|-----|--------------|-------|

(v) Variable Unit

(R) Repeatable

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

HISTORY

HIST-17B United States History

CSU/UC-Unit limit

Political, social, economic, and cultural history of the United States from the Industrial Revolution to the present. Focuses on the ideals, decisions, forces, institutions, individuals, events, and processes that affected the continuity and change during this time. Satisfies U.S. History portion of California State University Title V, Section 40404 requirement. (Also satisfies Government(s)/Constitution(s) portion when both HIST 17A and 17B are completed.) (L)

Lake Campus

4417 TH 12:30PM-3:20PM 3.0 W.Cornelison L907A

HUMANITIES

HUMAN-34 Introduction to Film

CSU/UC

Study of film as art and its influence on society, including interpretation, criticism, and technical developments; view and discuss full-length feature films. Not open for credit to student with credit in ENGL 34 or THART 34. (L)

Lake Campus

1941 F 8:30AM-11:20AM 3.0 P.Alexander L907A

HUMAN SERVICES

HUSEV-21 Intro Physiol/Psych Effects Drug Abuse

CSU

Introduction and overview focused on drug action and disposition of the major drugs of abuse; ethanol, marijuana, cocaine, amphetamines, PCP, LSD, and designer drugs. Drug testing and the National Institute of Drug Abuse guidelines will be discussed. Not open for credit to student with credit in HUSEV 51. (L)

Lake Campus

5421 T 6:30PM-9:20PM 3.0 D.Johnson L908A

HUSEV-22 Intro Devel/Progression Addictive Pattern

CSU

Introduction to the causes and development of addiction and codependency; exploration of the process of denial, use of defense mechanisms, and the influences on the family. Not open for credit to student with credit in HUSEV 52. (L)

Lake Campus

2800 W 6:30PM-9:20PM 3.0 D.Harris L905A

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

HUMAN SERVICES

HUSEV-24 Introduction to Case Management

CSU

Introduction and overview to mental health problems which affect substance abuse. Focus on the techniques of interviewing, case conceptualization, treatment planning, case management, and relapse control in chemical dependency counseling; familiarization with DSM IV-R and system of diagnosis approved by the American Psychiatric Association, including differential diagnosis, prognosis, and associated features. Not open for credit to student credit in HUSEV 54. (L)

Lake Campus

5434 M 6:00PM-8:50PM 3.0 G.Brown M-513

HUSEV-26B Supervised Field Work Practicum

CSU

Supervised field work practice in a variety of settings that will introduce students to the various aspects of the field and will afford students the opportunity to develop and refine their knowledge and skills in chemical dependency counseling. Meets California Association of Alcoholism and Drug Abuse Counselor requirements. Not open for credit to student with credit in HUSEV 56B. Prerequisite: HUSEV 25 and 26A, or 55 and 56A.

Lake Campus

2976 W 4:30PM-5:45PM 5.0 D.Harris L905A

Plus 10.5 hours per week to be arranged.

HUSEV-35 Addiction and Domestic Violence

CSU

Overview of factors contributing to and eliciting explosive behavior responses in adults and children where substance abuse occurs in the home. Not open for credit to student with credit in HUSEV 65. Grades are P/NP. (L)

Lake Campus

3107 T 4:00PM-5:50PM 1.0 D.Johnson L908A
01/18/11 to 03/15/11

Area Classes

22 Clear Lake Campus-Spring

| CODE | DAYS | TIMES | UNITS | INSTRUCTOR | ROOM |
|------|------|-------|-------|------------|------|
|------|------|-------|-------|------------|------|

LEARNING SKILLS

LEARN-102R Directed Study*

Counseling, study skills, and individualized assistance to help in all areas of study; required of all EOPS students. Grades are P/NP. Counseling, study skills, and individual assistance to help in all areas of study, open to all students, required of all EOP&S students. (Repeatable: May be taken four times only.)

Lake Campus

| | | | | | |
|--|-----|-----|-----|---------|-------|
| 4254 | TBA | TBA | 1.0 | J.Strik | L300B |
| For 1 unit of credit, 54 hours of on-site study time is required. | | | | | |
| 7840 | TBA | TBA | 0.5 | J.Strik | L300B |
| For .5 unit of credit, 27 hours of on-site study time is required. | | | | | |

*Students must attend a 1-hr. orientation on Tuesday, January 18 at 8:30am to confirm course enrollment and understand class requirements. Directed Study hours may be arranged T/Th 8:30am-6:30pm, or M/W 12:30-6:30pm, or F 12:30-3:30pm.

LEARN-111B Structural Grammar 2

Emphasis on the use of certain parts of speech, prepositional phrases, and clauses to construct sentences of syntactic variety.

Lake Campus

| | | | | | |
|----------------------|-----|----------------|-----|---------|-------|
| 6009 | MWF | 8:30AM-11:50AM | 1.0 | J.Strik | L300B |
| 01/19/11 to 03/18/11 | | | | | |
| 6010 | MWF | 8:30AM-11:50AM | 1.0 | J.Strik | L300B |
| 03/21/11 to 05/20/11 | | | | | |

LEARN-120R Basic Subjects

General review of the basic concepts of reading, writing, and arithmetic. Grades are P/NP. (Repeatable: May be taken four times only.)

Lake Campus

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|----------------------|-----|----------------|-----|---------|-------|
| 4268 | MWF | 8:30AM-11:50AM | 3.0 | J.Strik | L300B |
| 01/19/11 to 03/18/11 | | | | | |
| 4270 | MWF | 8:30AM-11:50AM | 3.0 | J.Strik | L300B |
| 03/21/11 to 05/20/11 | | | | | |

LEARN-122R Basic Studies

Reviews of basic concepts in arithmetic, grammar, and reading, as well as strategies for preparing for the GED exam. Not open for credit to students with credit in GENST 120R. Grades are P/NP. (Repeatable: May be taken three times only.)

Lake Campus

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|----------------------|-----|----------------|-----|---------|-------|
| 4274 | MWF | 8:30AM-11:50AM | 1.0 | J.Strik | L300B |
| 01/19/11 to 03/18/11 | | | | | |
| 4275 | MWF | 8:30AM-11:50AM | 1.0 | J.Strik | L300B |
| 03/21/11 to 05/20/11 | | | | | |

| CODE | DAYS | TIMES | UNITS | INSTRUCTOR | ROOM |
|------|------|-------|-------|------------|------|
|------|------|-------|-------|------------|------|

LEARNING SKILLS

LEARN-125R Spelling Improvement

Individual and group help in recognizing areas of spelling difficulties and improving those areas; includes work with word roots, prefixes, suffixes, contractions, plurals, possessives, and strategies for remembering spelling rules. (Repeatable: May be taken four times only.)

Lake Campus

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|----------------------|-----|----------------|-----|---------|-------|
| 6011 | MWF | 8:30AM-11:50AM | 1.0 | J.Strik | L300B |
| 01/19/11 to 03/18/11 | | | | | |
| 6012 | MWF | 8:30AM-11:50AM | 1.0 | J.Strik | L300B |
| 03/21/11 to 05/20/11 | | | | | |

LEARN-128R Writing

Individualized program of study for the improvement of writing skills, ranging from basic sentence structure through simple essay format. Grades are P/NP. (Repeatable: May be taken four times only.)

Lake Campus

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|----------------------|-----|----------------|-----|---------|-------|
| 4284 | MWF | 8:30AM-11:50AM | 1.0 | J.Strik | L300B |
| 01/19/11 to 03/18/11 | | | | | |
| 4285 | MWF | 8:30AM-11:50AM | 1.0 | J.Strik | L300B |
| 03/21/11 to 05/20/11 | | | | | |

LEARN-172R Real Life Math

Developmental sequence of increasing difficulty in mathematical computations as they apply to real life situations focusing on addition, subtraction, multiplication, division, fractions, percentages, and decimals. Grades are P/NP. (Repeatable: May be taken four times only.)

Lake Campus

| | | | | | |
|----------------------|-----|----------------|-----|---------|-------|
| 4299 | MWF | 8:30AM-11:50AM | 1.0 | J.Strik | L300B |
| 01/19/11 to 03/18/11 | | | | | |
| 4300 | MWF | 8:30AM-11:50AM | 1.0 | J.Strik | L300B |
| 03/21/11 to 05/20/11 | | | | | |

LEARN-173R Understanding Word Problems

Analysis and solution of mathematical problems, emphasizing math language, estimation, and word problems. Grades are P/NP. (Repeatable: May be taken four times only.)

Lake Campus

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|----------------------|-----|----------------|-----|---------|-------|
| 4303 | MWF | 8:30AM-11:50AM | 1.0 | J.Strik | L300B |
| 01/19/11 to 03/18/11 | | | | | |
| 4304 | MWF | 8:30AM-11:50AM | 1.0 | J.Strik | L300B |
| 03/21/11 to 05/20/11 | | | | | |

(v) Variable Unit

(R) Repeatable

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

LEARNING SKILLS

READ-123 Reading for Comprehension

Individualized program of study for improvement in reading, comprehension, and efficiency. Grades are P/NP.

Lake Campus

5158 MWF 8:30AM-11:50AM 1.0 J.Strik L300B
01/19/11 to 03/18/11
5159 MWF 8:30AM-11:50AM 1.0 J.Strik L300B
03/21/11 to 05/20/11

LEARN-251 Academic Evaluation

Designed for students who wish to better understand their individual spectrum of learning aptitudes including current achievement levels. Eligibility for academic accommodations may be considered based on testing information using step-by-step guidelines mandated by the California Community College System. Grades are P/NP.

Lake Campus

4312 TBA TBA 0.5 K.Dulyea L300B

MATHEMATICS

English, Math and Reading prerequisites are enforced. Prerequisites are shown for each course in the College Catalog and Schedule of Classes. The system will not allow you to register for a class for which you lack the prerequisite(s). You can meet the prerequisite by:

- 1) achieving an appropriate placement level on the CPT Placement Examination (Yuba Community College District); or
- 2) successfully completing the prerequisite class; or
- 3) completing the prerequisite class at another college.

Note: if your transcripts have been submitted far enough in advance, the prerequisite course will have been entered into the computing system, allowing you access to the next level course. If you are a new transfer student, or have only recently submitted college transcripts, you should bring a copy of your transcript and meet with a counselor. The counselor can verify that you have passed an equivalent course, allowing you to register.

Prerequisite Challenge

If you believe you have acquired the knowledge necessary to be successful in a course in a manner not outlined above, you have the option of filing a prerequisite challenge form. Appropriate documentation must accompany the challenge. Contact the Counseling Department for assistance. When you file a formal challenge you will be allowed to enroll in the course, subject to the outcome of the challenge. If the challenge is unsuccessful, you will be withdrawn from the course. The college will process your challenge within five working days.

MATHEMATICS

MATH-50 Elementary Algebra

Introductory algebra; topics include signed numbers, graphing, linear equations, quadratic equations, and systems of linear equations in two variables. Prerequisite: Qualifying score on Placement Examination, or MATH 111 with a grade of "C" or better. (L)

Lake Campus

4226 MW 1:00PM-2:50PM 4.0 M.Papin L906A

MATH-52 Intermediate Algebra

Fundamental operations of algebra; linear and quadratic equations and inequalities; exponents and polynomials; rational expressions; radicals and fractional exponents; graph of a straight line; linear and quadratic system of equations; conic sections; exponential and logarithmic functions. (L) Prerequisite: MATH 50 or equivalent with a grade of "C" or higher. (L)

Lake Campus

5990 MW 10:30AM-12:20PM 4.0 M.Papin L906A
4586 TTH 6:30PM-8:20PM 4.0 J.Pyzer L905A

MATH-110 Arithmetic for College Students

Whole numbers, fractions, mixed numbers, and decimals; concepts of prime and composite numbers and prime factorization; ratios, proportions, percent; rounding and estimating sums, differences, products and quotients; applications and the reasonableness of answers are stressed; concepts, language usage, and reasoning skills are emphasized.

Lake Campus

4525 TTH 1:00PM-2:15PM 3.0 M.Papin L906A

MATH-111 Prealgebra

Seeks to develop algebraic thinking. Topics include: operations on the rational numbers; exponents; the order of operations; the real numbers and their decimal number representation; the field axioms; introduction to algebra; graphing in two dimensions; percent, ratio, proportion; basic geometry; conversion of units and problem solving using equations.

Lake Campus

4374 MW 8:30AM-10:20AM 4.0 M.Papin L906A

Area Classes

24 Clear Lake Campus-Spring

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

PHILOSOPHY

PHIL-20 World Religions *CSU/UC*

Survey of the beliefs and practices of Eastern and Western religious traditions; emphasis given to the origin and development of each tradition, its major forms of expression, and the various ways in which each tradition addresses the most fundamental questions of human existence. (L)

Lake Campus

5063 TH 9:00AM-11:50AM 3.0 L.Freele L904A

PHYSICAL EDUCATION

PE 1.21R—Aerobic Exercise

CSU/UC UC-Unit Limit

Aerobic exercise designed to develop and/or maintain cardiovascular endurance, muscular strength, flexibility, and coordination through the use of continuous vigorous movements. (Repeatable: May be taken four times only.)

Lake Campus

5791 MW 5:45PM-7:00PM 1.5 C.Foltmer Coyote Valley Gym

PE 1.77R—Beginning Volleyball

CSU/UC UC-Unit Limit

Fundamental skills and techniques for beginning volleyball play, including: rules of play, officiating, and beginning level offensive and defensive strategies. (Repeatable: May be taken four times only.)

Lake Campus

5792 T 6:30PM-9:20PM 1.0 D.Udy LLHS Gym
02/22/11-05/17/11

PE 1.79R—Intermediate Volleyball

CSU/UC UC-Unit Limit

Fundamental skills and techniques for intermediate volleyball play, including rules of play, officiating, and intermediate level offensive and defensive strategies. (Repeatable: May be taken four times only.)

Lake Campus

5799 T 6:30PM-9:20PM 1.0 D.Udy LLHS Gym
02/22/11-05/17/11

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

POLITICAL SCIENCE

POLSC-1 Introduction to American Government *CSU/UC*

A critical survey and assessment of American government and politics. Political institutions, such as the Political ideologies and Congress, the presidency, the courts, and the federal bureaucracy are analyzed in regards to power and ideology and their role in the American political system. Political ideologies and philosophies, as well as political parties and private interest groups, are examined and analyzed. State and local government is included. Satisfies State University requirements of California Administrative Code, Title V, Section 40404. Not Open for credit to student with credit in SOCS 1. (TCSU POLS 110) (L)

Lake Campus

5959 W 6:30PM-9:20PM 3.0 M.Friel L907A

PSYCHOLOGY

PSYCH-1A General Psychology *CSU/UC*

General introduction to psychology as a science, including perception, learning, development, motivation, personality, abnormal behavior, and the biological and social basis of behavior. (L)

Lake Campus

5100 M 6:30PM-9:20PM 3.0 H.Morgan L905A

PSYCH-33 Personal and Social Adjustment *CSU/UC*

Principles of personality development with emphasis on self and social interaction theories. (L)

Lake Campus

5940 W 9:00AM-11:50AM 3.0 H.Morgan L907A

PSYCH-41 Lifespan Development *CSU/UC*

Introduction to the scientific study of human development from conception to death; examines the interplay of the biological, psychological, social, and cultural influences on the developing human being. (L)

On-Line

9704 TBA TBA 3.0 H.Morgan NET

PSYCH-95JR Stress Management

Cause-and-effect factors of stress, and the skills and strategies supervisors can use to help cope with stress; stress as both enemy and ally. Grades are P/NP. (L) (Repeatable: May be taken four times only.)

Lake Campus

5552 T 11:30AM-12:20PM 0.5 H.Morgan L702A
03/08/11 to 05/10/11
5553 TH 3:30PM-4:20PM 0.5 H.Morgan L702A
03/10/11 to 05/12/11

(v) Variable Unit

(R) Repeatable

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

READING

READ-70 Analytical Reading

Specific comprehension and reasoning skills for reading textbooks and other college material. Concurrent enrollment in ENGL 51 or 51L is recommended. Prerequisite: READ 105 or 105L with a grade of "C" or better or qualifying Placement Examination score.

Lake Campus

5163 T 12:30PM-3:20PM 3.0 P.Alexander L904A

READ-105L Pre-Collegiate Reading Skills

Emphasis on paragraph and passage comprehension, vocabulary development, and basic study reading techniques. Corequisite: READ 105L lab; concurrent enrollment in ENGL 105 recommended. Not open for credit to student with credit in READ 105. Prerequisite: Satisfactory score on Placement Examination and appropriate skills and knowledge or a passing grade in READ 110B.

Lake Campus

4693 T 12:00PM-2:50PM 4.0 J.Strik L908A& Plus 2 hrs. per week TBA with instructor.

SOCIOLOGY

SOCIL-10 Sociology of Marriage and Family

CSU/UC

Sociological analysis of marriage and family, including history, cross-cultural comparison, gender roles, sexuality, parenthood, and contemporary debates about family values, form, and function. (L)

Lake Campus

1700 TH 3:30PM-6:20PM 3.0 D.Harris L906A

SPANISH

SPAN-1 Elementary Spanish Part 1

CSU/UC-Unit limit

Introduction to the language and culture of the Spanish-speaking world. Includes the development of listening, speaking, reading, and writing Spanish with an emphasis on the communicative skills as well as the fundamentals of Spanish grammar. Equivalent to one year of high school Spanish. (L)

Lake Campus

3024 TTH 4:30PM-6:20PM 4.0 M.Carpenter L904A

SPAN-10 Introduction to Spanish *CSU*

Study of elementary Spanish with an emphasis in proficiency, including grammar, vocabulary, pronunciation, and communication. (L)

Lake Campus

3938 T 6:30PM-9:20PM 3.0 M.Carpenter L904A

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

SPEECH

SPECH-1 Public Speaking *CSU/UC*

Principles of effective oral communication applied to several public speaking assignments which emphasize the development of support and organization of ideas, audience analysis, public speaking anxiety, and effective delivery styles. Prerequisite: ENGL 51 or 51L or qualifying score on Placement Examination.

Lake Campus

5245 TH 6:30PM-9:20PM 3.0 R.Alto L904A

SPECH-7 Interpersonal Communication

CSU/UC

Study of interpersonal relationships, including gender, intercultural, professional, and intimate communication; students will be required to research, organize, and deliver oral presentations about concepts, dynamics, and contexts of interpersonal communication. (L)

Lake Campus

6787 W 12:30PM-3:20PM 3.0 P.Alexander L905A

STATISTICS

STAT-1 Introduction to Statistical Methods

CSU/UC

Descriptive statistics; measures of central tendency, variation, and correlations. Probability, sampling, and sampling distributions. Inferential statistics: estimation and tests of statistical hypotheses. For majors in natural science, social science, and business. Prerequisite: MATH 52 or equivalent with a grade of "C" or better. (LM)

Lake Campus

5275 TTH 3:30PM-4:45PM 4.0 M.Papin L905A& TTH 5:00PM-5:50PM L902A

THEATRE ARTS

THART-34 Introduction to Film *CSU/UC*

Study of film as art and its influence on society, including interpretation, criticism, and technical developments; view and discuss full-length feature films. Not open for credit to student with credit in ENGL 34 or HUMAN 34. (L)

Lake Campus

5311 F 8:30AM-11:20AM 3.0 P.Alexander L907A

Area Classes

26 Clear Lake Campus-Spring

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

WELDING

WELD-31 Introductory SMAW - Arc Welding

CSU

Course to advance beginning arc welding skills with an emphasis on SMAW. Power sources, electrode identification weldability of metals, joint design, air arc, oxyacetylene cutting, and introduction to GTAW and GMAW are covered. Activities include learning to weld stringer and weave bead, butt and fillet welds in the flat, horizontal, vertical, and overhead positions. (L)

Lake Campus

4620 T 6:00PM-9:50PM 2.0 D.Hubbard L500A

WELD-83 GMAW/GTAW Production Welding

Introduction to TIG (GTAW), and MIG (GMAW) welding processes; heliarc, barewire and fluxcore welding, plasma arc cutting, electronic operation, application of processes, exotic metal and alloy welding, use of track cutter. (L)

Lake Campus

4623 T 5:00PM-5:50PM 4.0 D.Hubbard L500A&
TH 5:00PM-9:50PM

WELD-88R Welding Technical Problems

Individualized instruction of special topics; including weld testing and certification, industry standards, A.N.S., A.P.I., A.S.M.E., research, or special welding processes and projects. Grades are P/NP. (Repeatable: May be taken four times only.)

Lake Campus

4673 TH 5:00PM-9:25PM 2.0 D.Hubbard L500A

See a Counselor each semester!

Stay on track and reach your educational goals!

Make an appointment today with Ellie Frank or Pamela Bordisso.

(v) Variable Unit

(R) Repeatable

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

New Mobile Alert Notification System for Clear Lake



Students
Sign up to receive emergency notification texts from Yuba College Clear Lake.

Two Simple Steps:

1. Text CLC (all caps) to 253788 (AlertU) on your cell phone
2. When you get a response, reply Y

- AlertU subscribers will not receive spam
- Subscriber information will not be shared with third party marketers
- Standard text message rates apply

You will receive 4 test messages per year. These messages will include minimal advertising which is how this project is funded. Actual alerts will NOT contain advertising.

ALERTU a waterfall mobile product
Clear Lake campus

For more information visit www.alertu.org

YCCD eLearning & Instructional Television Courses

The YCCD eLearning and Instructional Television courses are specifically designed to meet the educational lifestyle of Yuba Community College District's students. Students may take a course while at home, work, at a high school, or on another one of YCCD's campuses. Some faculty may require you to come to a YCCD campus for an orientation, review, and examination.

Are You Ready to Take an Online Class?

EDUC/MCOMM 40: Introduction to Online Learning is highly recommended for YCCD eLearning.

If you can answer "yes" to five of the six questions below, you are probably ready to take an online class.

1. Do you have regular access to a computer? Yes _____ No _____

You will regularly need to access the class via the Internet 2 or more times for approximately 10 hours per week. Recommended computer specifications and other helpful information can be found at: <http://www.yccd.edu/de/about.html>.

2. Are you able to work on your own and are you a self-starter? Yes _____ No _____

Online classes require you to take responsibility for your education. Do you complete assignments ahead of time? Are you well organized? Do you manage time well?

3. Do you have basic computer and word processing skills? Yes _____ No _____

You don't have to be a computer expert to take an online class, but you need to be able to navigate the web, download materials, print materials, word process, use e-mail and have other basic skills.

4. Do you have good reading and comprehension skills? Yes _____ No _____

Most materials for online classes are provided in writing – generally you will not hear lectures, you will read them. The textbook for online classes is generally more critical than in a regular class. If you are a poor reader, you are not ready to take an online class.

5. Can you allocate at least 10 hours a week for online class work? Yes _____ No _____

Online students are expected to learn content, post assignments, take exams and participate in online discussions. Successful students commit time weekly for their online learning.

6. Have you taken an online class before and/or have you viewed the YCCD eLearning (Blackboard) Orientation?

Yes _____ No _____

View the YCCD eLearning (Blackboard) Orientation linked off the Distributive Education home page prior to the first day of classes: <http://www.yccd.edu/de/bb-orientation.html>

How to order books: Textbooks can be purchased via the campus bookstore online, by phone or in person. For contact information and hours go to www.yuba-ccd.bkstr.com

User Requirements: A personal computer with internet browser (IE 7.0 or higher or Firefox 2.0 or higher, Safari 5.0 or higher), Real player 10 or higher, and a reliable internet connection at least a 56.5 Kbps modem; broadband connection such as DSL, cable, or satellite highly recommended. All plug-ins and supported browsers are available to download at

http://www.yccd.edu/de/bb_support/requirements.html

YCCD eLearning (Blackboard) – www.yccd.edu/de Log in before classes start to run a browser check, to view the orientation and FAQ section. To login to YCCD eLearning (Blackboard) use the same information as your WebAdvisor login. User name: First initial of your last name (capitalized) followed by your student ID number. Default Password: Your birth date in mmddyy format. Note: If you have changed your password in WebAdvisor, use that password for your login.

To reset password to birth date: <https://webadvisor.yccd.edu/WebAdvisor/html/password.html>

Television access to the following cable TV companies: Comcast Cable, Channel 18 (Yuba, Sutter); Comcast Cable, Channel 37 (Maxwell, Arbuckle, Williams); Wave Broadband, Channel 19 (Woodland); Cableview, Channel 96 (Esparto), MediaCom, Channel 8 (Clearlake); Comcast Cable, Channel 43 (Colusa).

For problems with YCCD eLearning (Blackboard) contact: elernsupport@yccd.edu

For additional information call 530-741-6754

www.yccd.edu/de

YCCD eLearning – Spring 2011

YCCD eLearning
 Orientation to YCCD eLearning
 may be viewed online at: www.yccd.edu/de

ITV courses are streamed live and archived or broadcast on the following cable channels:

Yuba/Sutter – Ch. 18, Woodland – Ch. 19, Esparto – Ch. 96,
 Maxwell, Arbuckle, Williams – Ch. 37, Clearlake – Ch. 8,
 Colusa – Ch. 43

If you need an ITV course captioned, contact DSPS prior to the start of classes. 530-741-6795 or 530-661-5797

Instructional Television - ITV 1

ACCT 10A: General Accounting
 ANTHRO 2: Cultural Anthropology
 BCA 15R: Business Computer Appl.-Beg.
 CHEM 10: Concepts of Chemistry
 ECE 3: Child Growth & Development
 ECE/FCS 32: Parenting
 ECON 1A: Elementary Economics-Macro
 ENGL 30B: Intro. to American Literature II
 ENGL 42: Intro. to Shakespeare
 ENGL 46B: Intro. to English Literature II
 HLTH 1: Health & Life Style Choices
 MATH 7: Pre-Calculus
 MATH 52: Intermediate Algebra
 MGMT 5: Intro to Supervision
 SOCIL 1: Introduction to Sociology

Instructor email

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jthoo@yccd.edu
kwardlaw@yccd.edu
morgan1900@comcast.net
edavis@yccd.edu

*ITV courses include an YCCD eLearning component (Blackboard).
 Course syllabi and archived lectures will be posted in Blackboard.*

YCCD eLearning

ACCT 3R: Computerized Accounting
 AG/MGMT 14: Entrepreneurship
 AG 45: Principles of Animal Science
 ASTRO 1: Introduction to Astronomy
 BCA 15R: Business Computer Appl.-Beg.
 BCA 17R: Business Computer Appl.-Adv.
 BCA 22AR: Introduction to Word
 BCA 22BR: Advanced Word
 BCA 26R: Microsoft PowerPoint
 BCA 33AR: Introduction to Excel
 BCA 34R: Advanced Excel
 BCA 37AR: Introduction to Access
 BCA 37BR: Advanced Access
 BCA 41AR: Windows 7
 BCA 41BR: Windows XP
 BIOL 10: General Biology
 BIOL 10: General Biology
 BIOL 11: General Biology Laboratory
 BIOL 25: Human Genetics
 CHEM 10: Concepts of Chemistry
 COMSC 6: Basic Language Programming
 COMSC7: Intro to Visual Basic Programming

Instructor email

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YCCD eLearning cont.

COMSC 20: Beg. Web Publishing w/HTML sspheard@yccd.edu
 COUNS 10: College Success gbrown@yccd.edu
 COUNS/GNBUS 25: Career Plan. & Develop. hmorgan@yccd.edu
 ECOL 10: Environment-Concepts & Issues brhode@yccd.edu
 ECOL 12: Marine Ecology sramones@yccd.edu
 ECON 1A: Elementary Economics-Macro jhanson@yccd.edu
 ECON 1B: Elementary Economics-Micro dmcgill@yccd.edu
 ENGL 1A: College Composition & Reading tramsey@yccd.edu
 ENGL 1A: College Composition & Reading gkemble@yccd.edu
 FCS 10/HLTH 47A: Principles of Nutrition mramos@yccd.edu
 GNBUS 10: Intro. to Global Business banderso@yccd.edu
 GNBUS/OA 21: Business Communications mstranix@yccd.edu
 HIST 5B: World Civilizations sfrazier@yccd.edu
 HLTH 1: Health & Life Style Choices claine@yccd.edu
 HLTH 1: Health & Life Style Choices tpost@yccd.edu
 HLTH 1: Health & Life Style Choices mmurphy@yccd.edu
 HLTH 4: Psychosocial Health claine@yccd.edu
 HLTH 5: Sport Psychology claine@yccd.edu
 HUMAN 10: Intro to Western Humanities mharlan@yccd.edu
 HUSEV 32: Relationship Addiction/Co-Depend sng@yccd.edu
 IT 42AR: Internet Literacy & Safety scox@yccd.edu
 IT 45AR: Supporting Network Clients pellis@yccd.edu
 LEARN 20: Tutor Training lrichard@yccd.edu
 MATH 50: Elementary Algebra jbrown@yccd.edu
 MATH 50: Elementary Algebra kstemman@yccd.edu
 MATH 52: Intermediate Algebra jstevens@yccd.edu
 MATH 52: Intermediate Algebra skovacs@yccd.edu
 MCOMM 2: Intro. to Mass Communications scato@yccd.edu
 MCOMM/EDUC 40: Intro. to Online Learning scato@yccd.edu
 MGMT 15: Human Resource Management awillson@yccd.edu
 NURS 18R: NUCLEX RN Review Staff
 NURS 26: Basic Pharmacology Staff
 NURS 36R: Pathophysiology Staff
 NURS 51: Medical Terminology Staff
 OA 65: Medical Office Procedures mstranix@yccd.edu
 PHIL 12: Critical Thinking dsorense@yccd.edu
 PLSCI 20: Principles of Plant Science lmichel@yccd.edu
 PLSCI 21: Fertilizers & Plant Nutrition lmichel@yccd.edu
 PLSCI 30: Principles of Pest Management lmichel@yccd.edu
 PLSCI 31: Intro. to Sustainable Agriculture basmus@yccd.edu
 POLSC 1: Intro to American Government lhsieh@yccd.edu
 PSYCH 22: Social Psychology hmorgan@yccd.edu
 PSYCH 30A: Consciousness Studies sng@yccd.edu
 PSYCH 30C: Advanced Consciousness Studies sng@yccd.edu
 PSYCH 30D: History of Consciousness sng@yccd.edu
 PSYCH 41: Lifespan Development hmorgan@yccd.edu
 PSYCH 46: Abnormal Psychology sng@yccd.edu
 SOCIL 1: Introduction to Sociology edavis@yccd.edu
 VETT 3: Veterinary Pharmacology shaskell@yccd.edu
 VETT 5R: Vet Tech Internship mskratochvil@ucdavis.edu
 VETT 9: Laboratory Animal Medicine cachase@ucdavis.edu
 VETT 54: Diseases of Domestic Animals bloghry@yccd.edu
 VETT 55: Veterinary Medical Terminology shaskell@yccd.edu
 VETT 56: Shelter Medicine shaskell@yccd.edu
 VETT 59R: Vet Tech Board Review mskratochvil@ucdavis.edu
 VETT 91: Veterinary Assisting bloghry@yccd.edu

Instructor email

Students in fully online courses must log in and participate during the first week of class to avoid being dropped.

www.yccd.edu/de

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

ON-LINE AND TELEVISION COURSES

ACCT-10A General Accounting CSU

Introductory accounting covering accounting principles and practices, the complete accounting cycle and creation of financial reports. Use of the general journal and special journals, general ledger, accounts payable, accounts receivable and proper financial reporting. Not open for credit to student with credit in ACCT 10. (LM)

Television

4024 TTH 9:00AM-10:15AM 3.0 B.Anderson TV
Plus 18 additional lab hours on-line.

ACCT-3R Computerized Accounting CSU

Computerized accounting using QuickBooks Pro. Basic through intermediate features for small and medium size businesses including banking, sales and customers, purchases and vendors, inventory, reports and graphs. Application of all aspects of accounting cycle. Prerequisite: ACCT 10A or equivalent experience. (LM)

On-Line

9537 TBA TBA 3.0 S.Spina WNET

AG-14 Entrepreneurship CSU

Principles of establishing and managing a small business, including the preparation of a business plan; emphasis on goal-setting, types of business organizations, obtaining licenses and permits, financing options, accounting aspects, legal requirements, managing the enterprise, and other aspects in business entrepreneurship. Not open for credit to student with credit in MGMT 14. (LM)

On-Line

9433 TBA TBA 3.0 L.Michel NET

AG-45 Principles of Animal Science CSU/UC

Overview of the principles of animal science and the interrelationships of domestic animals and mankind; investigation of animal anatomy, physiology, reproduction, nutrition, health, products and by-products, as well as behavior and genetics. Not open for credit to student with credit in AG 45L. (LM)

On-Line

9652 TBA TBA 3.0 B.Asmus WNET

ANTHR-2 Cultural Anthropology CSU/UC

Diversity of cultures from aspects of universals of language, economics, kinship, art, religion, technology, etc.; functional aspects of culture and cultural change; varieties of customs and institution of different peoples; significance of human culture. (L)

Television

1847 MWF 4:00PM-4:50PM 3.0 J.Green TV

ASTRO-1 Introduction to Astronomy CSU/UC

Survey of the solar system, stars, galaxies, history and tools of astronomy, cosmology, and exploration of space. (LM)

On-Line

9224 TBA TBA 3.0 J.Flaherty NET
9703 TBA TBA 3.0 J.Flaherty NET

BCA-13C Business Computer Laboratory CSU

Laboratory to accompany many Business Computer Applications and Accounting full-term courses including: BCA 15R, BCA 17R, and ACCT 2L. Students use IBM compatible computers to learn operating systems, spreadsheets, databases and/or Accounting. Each student is required to have some type of storage device to store the files created. (LM)

On-Line

9554 TBA TBA Lab J.Finstad NET
9555 TBA TBA Lab J.Finstad NET

BCA-15R Business Computer Applications-Beginning CSU

Develop a beginning/intermediate level of skills using the Microsoft Office Professional Edition Program. Basic features of Word, Excel, Access and PowerPoint are covered along with how to create simple integrated office documents. No prior experience is required. (LM) (Repeatable: May be taken two times only.)

On-Line

9228 TBA TBA 3.0 J.Finstad NET
01/18/11 to 03/18/11
9556 TBA TBA 3.0 J.Finstad NET
01/18/11 to 03/18/11

Television

7865 MW 3:00PM-3:50PM 3.0 J.Finstad TV

Distributive Ed.

30 Distributive Education

| CODE | DAYS | TIMES | UNITS | INSTRUCTOR | ROOM |
|------|------|-------|-------|------------|------|
|------|------|-------|-------|------------|------|

BCA-17R Business Computer Applications-Advanced *CSU*

Develop an intermediate/advanced level of skills using the Microsoft Office Professional Edition Program. Advanced features of Word, Excel, Access, and PowerPoint are covered along with how to use Object Linking and Embedding (OLE) to create integrated Office documents. Prior experience using Windows, Internet, and the Office Suite is assumed. Student is required to have some type of storage device to save assignments. Prerequisite: BCA 15R. (LM) (Repeatable: May be taken two times only.)

On-Line

| | | | | | |
|----------------------|-----|-----|-----|-----------|-----|
| 9623 | TBA | TBA | 3.0 | J.Finstad | NET |
| 03/21/11 to 05/23/11 | | | | | |

BCA-22AR Microsoft Word I *CSU*

Overview of the basic features of Microsoft Word; creating, editing, and saving documents/templates; file management; basic text, paragraph, page and document formatting; page numbering; headers, footers, footnotes, printing options; tables and columns, clip art. Grades are P/NP. (L) (Repeatable: May be taken four times only.)

On-Line

| | | | | | |
|----------------------|-----|-----|-----|------------------|------|
| 9230 | TBA | TBA | 1.0 | D.McGill-Cameron | WNET |
| 01/18/11 to 03/18/11 | | | | | |
| 9442 | TBA | TBA | 1.0 | D.McGill-Cameron | WNET |
| 03/21/11 to 05/23/11 | | | | | |

BCA-22BR Microsoft Word 2 *CSU*

Overview of advanced features of Microsoft Word, including advanced formatting, graphics, charts, themes, building blocks, merging, styles, and working with multipage documents. Grades are P/NP. (L) (Repeatable: May be taken four times only.)

On-Line

| | | | | | |
|----------------------|-----|-----|-----|------------------|------|
| 9434 | TBA | TBA | 1.0 | D.McGill-Cameron | WNET |
| 03/21/11 to 05/23/11 | | | | | |

BCA-26R Microsoft PowerPoint *CSU*

Learn the basics and more; create presentations, add text information, add visual elements, bring in data from other sources, modify a presentation, prepare for distribution, customize a presentation, and deliver presentations. Familiarity with keyboard recommended. Grades are P/NP. (Repeatable: May be taken four times only.)

On-Line

| | | | | | |
|----------------------|-----|-----|-----|------------------|------|
| 9648 | TBA | TBA | 1.0 | D.McGill-Cameron | WNET |
| 01/18/11 to 03/18/11 | | | | | |

| CODE | DAYS | TIMES | UNITS | INSTRUCTOR | ROOM |
|------|------|-------|-------|------------|------|
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BCA-33AR Introduction to Excel *CSU*

Basic features of Microsoft Excel spreadsheet software; using tool-bars; moving, copying, and formatting text; using spreadsheets for decision-making; creating graphs and charts; and list and data management. Hands-on course with business applications used. Grades are P/NP. (LM) (Repeatable: May be taken four times only.)

On-Line

| | | | | | |
|----------------------|-----|-----|-----|---------|-----|
| 9573 | TBA | TBA | 1.0 | C.Myers | NET |
| 01/18/11 to 03/18/11 | | | | | |
| 9627 | TBA | TBA | 1.0 | C.Myers | NET |
| 01/18/11 to 03/18/11 | | | | | |

BCA-34R Advanced Excel *CSU*

Learn advanced features of Microsoft Excel spreadsheet software. These features include: Advanced formatting options, graphs and charts, decision making tools, sorting and data management options. Hands-on course with business applications used. Prerequisite: BCA 33AR. Grades are P/NP. (Repeatable: May be taken four times only.)

On-Line

| | | | | | |
|----------------------|-----|-----|-----|---------|-----|
| 9523 | TBA | TBA | 1.0 | C.Myers | NET |
| 03/21/11 to 05/23/11 | | | | | |

BCA-37AR Introduction to Access *CSU*

Use of Microsoft Access to create simple to complex databases in a Windows environment, to sort the database records, and to create report formats for printed reports. Grades are P/NP. (LM) (Repeatable: May be taken four times only.)

On-Line

| | | | | | |
|----------------------|-----|-----|-----|---------|-----|
| 9624 | TBA | TBA | 1.0 | K.Jones | NET |
| 01/18/11 to 03/18/11 | | | | | |

BCA-37BR Advanced Access *CSU*

Extends capabilities of Access and builds on knowledge of databases in general; includes creation of multiple databases; students will design and use forms and subforms to input data, use Query by Example (QBE) to extract data and create reports from multiple tables, and use macros to manipulate files. Prerequisite: BCA 37AR. Grades are P/NP. (Repeatable: May be taken four times only.)

On-Line

| | | | | | |
|----------------------|-----|-----|-----|---------|-----|
| 9625 | TBA | TBA | 1.0 | K.Jones | NET |
| 03/21/11 to 05/23/11 | | | | | |

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

BCA-41AR Windows 7 *CSU*

Gain a comprehensive understanding of Microsoft Windows 7, including the new features of the software. Students are challenged to apply what they learn to real-life tasks, preparing them to easily transfer skills to new situations. (LM) Corequisite: BCA 13A or 13B for Option #1. Prerequisite: None Repeatable: (May be taken four times only.)

On-Line
9585 TBA TBA 1.0 P.Ellis NET
03/21/11 to 05/23/11

BCA-41BR Windows XP *CSU*

Introduction to Windows XP environment and its capabilities. Use of Windows XP and its graphical user interface to communicate with personal computers. Apply Windows XP features, concepts, applications, and procedures. Grades are P/NP. (LM) (Repeatable: May be taken four times only.)

On-Line
9574 TBA TBA 1.0 P.Ellis NET
01/18/11 to 03/18/11

BIOL-10 General Biology *CSU/UC-Unit limit*

The science of life for non-science majors. Provides an overview of the world of living organisms including their classification and unifying characteristics. Introduces basic biological processes such as homeostasis, photosynthesis, cellular respiration, DNA function, cellular reproduction, evolution, and ecosystem interactions with an emphasis on the relationship of structure to function and the interrelationships of living organisms. Lecture only. Not open for credit to student with credit in BIOL 10L. (L)

On-Line
9220 TBA TBA 3.0 L.Staffero NET
9701 TBA TBA 3.0 S.RamonesNET

BIOL-11 General Biology Laboratory *CSU/UC*

Hands-on laboratory study of biology for non-science majors; exploration of origin, characteristics, regulation, energy utilization, repair, and interrelationships of living organisms. Not open for credit to student with credit in BIOL 10L. (L)

On-Line
9233 TBA TBA 1.0 L.Williams NET

BIOL-25 Human Genetics *CSU/UC*

Designed for non-science majors to provide an understanding of basic principles of genetics, current developments in genetics, and the influence of genes and the environment in determining human characteristics. (LM)

On-Line
9674 TBA TBA 3.0 R.RobinsonWNET
9702 TBA TBA 3.0 R.Moore NET

CHEM-10 Concepts of Chemistry *CSU/UC-Unit limit*

Survey of basic concepts of Chemistry; designed for non-science majors desiring an introduction to fundamental chemistry concepts and skills. Not intended for students who will enroll in subsequent chemistry coursework. (L)

On-Line
9526 TBA TBA 3.0 J.Brown WNET
Television
4028 MW 7:35AM-8:50AM 3.0 Woodland-StaffWTV

COMSC-20 Beginning Web Publishing with HTML *CSU*

Fundamentals of Web publishing using HTML, including design, writing, and maintenance of WebPages; emphasis on real-life informational and interactive presentations to include testing, revising, and maintenance of web presentations on the World Wide Web. (L)

On-Line
9272 TBA TBA 3.0 S.Shepard NET

COMSC-6 Basic Language Programming *CSU/UC*

Introduction to programming on microcomputers using the language QBASIC including problem-solving techniques, developing algorithms, coding solutions, and debugging programs. Corequisite: COMSC 13. Prerequisite: None; COMSC 10L recommended. (LM)

On-Line
9455 TBA TBA 3.0 S.Shepard NET

Distributive Ed.

32 Distributive Education

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

COMSC-7 Introduction to Visual Basic Programming

CSU/UC

Introduction to event-driven programming in the Windows environment using Microsoft Visual BASIC.Net. Intended for those with prior experience or course work in at least one formal programming language. Includes objects, properties, user interface, forms, event procedures, custom controls, graphics, data access, report creation, and debugging methods. Corequisite: COMSC 13. (LM)

On-Line

9527 TBA TBA 3.0 D.Joksch NET

COUNS-10 College Success

CSU/UC

Study skills and knowledge necessary to college success, including time management, memory techniques, note taking, reading skills, test taking skills, critical thinking, writing, learning styles, diversity, communication skills, career planning, assessment, and other resources. (L)

On-Line

9266 TBA TBA 3.0 G.Brown NET

COUNS-25 Career Planning and Development

CSU

Survey of techniques of career exploration and selection. In the context of a study of the changes that occur during a typical life span, construct a personal profile of current and projected interests, aptitudes, skills, values, personality, and life and personal circumstances. Not open for credit to student with credit in GNBUS 25 or PSYCH 25. (L)

On-Line

9443 TBA TBA 3.0 H.Morgan NET

ECE-3 Child Growth and Development

CSU/UC

The study of the physical, cognitive, psychosocial and emotional changes in the development of the child from conception through adolescence. The practical application of developmental principles and patterns of growth. Students are exposed to critical thinking as it relates to child development in a professional setting. Designed as a foundation course for careers in education, human services, social sciences, health and related fields. (L)

Television

7854 M 6:00PM-8:40PM 3.0 B.Stephens TV

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

ECE-32 Parenting

CSU

Techniques for encouraging a positive parenting style and effective child-rearing procedures; interaction patterns and levels of communication between family members. Not open for credit to student with credit in FCS 32 or HOMECE 32. (L)

Television

7855 TTH 3:25PM-4:40PM 3.0 M.Schultz TV

ECOL-10 Environment-Concepts and Issues

CSU/UC

Study of the interaction and interdependence among living organisms in their environment. Presents fundamental scientific principles in examining how natural ecosystems function and how human actions affect natural ecosystems. Emphasis on the role of science in determining causes and in contributing solutions to local and global environmental problems. (L)

On-Line

9411 TBA TBA 3.0 B.Rhode WNET
9586 TBA TBA 3.0 B.Rhode WNET

ECOL-12 Marine Ecology

CSU/UC

Introduction to the physical marine environment, marine life, and the interactions between the two including human interaction in the marine environment. (L)

On-Line

9530 TBA TBA 3.0 S.RamonesNET

ECON-1A Elementary Economics-Macro

CSU/UC

Economic principles, problems, and policies; theories related to various economic problems and policies, i.e., inflation, recession, taxation, poverty, agriculture, economic development, and the environment; includes possible solutions to these problems; emphasizes macro economics. (L)

On-Line

9436 TBA TBA 3.0 J.Hanson NET
9531 TBA TBA 3.0 J.Hanson NET

Television

1837 TTH 2:00PM-3:15PM 3.0 S.Gonzalez TV

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

ECON-1B Elementary Economics-Micro

CSU/UC

Economic principles, problems, and policies, including price theory or theory of the firm, labor economics, foreign trade, and comparative economic systems; emphasizes micro economics. (L)

On-Line

9532 TBA TBA 3.0 D.McGill-Cameron WNET
9587 TBA TBA 3.0 D.McGill-Cameron WNET

EDUC-40 Introduction to Online Learning

CSU

Prepares student to successfully complete an online course through introduction to the technology and the online environment; how to use the software tools that manage an online course; and how to problem-solve online issues. Not open for credit to student with credit in MCOMM 40. Grades are P/NP.

On-Line

9543 TBA TBA 1.0 S.Cato NET
01/18/11 to 02/25/11
9544 TBA TBA 1.0 S.Cato NET
02/28/11 to 04/08/11

ENGL-1A College Composition and Reading

CSU/UC

Development of analytical reading and the writing of college-level essays, including critical analysis, rhetorical forms, and college research. Prerequisite: Satisfactory score on Placement Examination and appropriate skills and knowledge or a grade of "C" or better in ENGL 51 or 51L. (L)

On-Line

9533 TBA TBA 4.0 T.Ramsey NET
9575 TBA TBA 4.0 G.Kemble NET

ENGL-30B Introduction to American Literature, II

CSU/UC

Survey of American Literature from 1865 through the Twentieth Century; writers include, among others, Clemens, James, Wharton, Frost, Faulkner, Hughes, Lowell, Warren, Walker, Brooks, Wright, and Rich; special attention is paid to major literature genres, themes, and historical backgrounds. (L)

Television

2828 MWF 11:00AM-11:50AM 3.0 B.Condrey TV

ENGL-42 Introduction to Shakespeare

CSU/UC

Introduction to the major works of William Shakespeare with special attention given to the tragedies, comedies, and histories. (L)

Television

4025 MWF 9:00AM-9:50AM 3.0 B.Jukes TV

ENGL-46B Introduction to English Literature, II

CSU/UC

Survey of English Literature from the end of the Eighteenth Century to the present; writers include, among others, Blake, Wordsworth, Coleridge, Tennyson, Arnold, Joyce, Yeats, and Eliot; special attention paid to major literary genres. (L)

Television

7858 TTH 10:30AM-11:45AM 3.0 B.Jukes TV

FCS-10 Principles of Nutrition

CSU/UC

Functions of nutrients in the human body; nutritional needs of individuals through their life cycle, food choice determinants, effects of cooking and processing, role and safety of food additives, and meal planning guidelines. Not open for credit to student with credit in HLTH 10 or HLTH 47A. (L)

On-Line

9534 TBA TBA 3.0 M.Ramos NET
9576 TBA TBA 3.0 M.Ramos NET
03/21/11 to 05/23/11

FCS-32 Parenting

CSU

Techniques for encouraging a positive style and effective child-rearing procedures; interaction patterns and levels of communication between family members. Not open for credit to student with credit in ECE 32. (L)

Television

1322 TTH 3:25PM-4:40PM 3.0 M.Schultz TV

Distributive Ed.

34 Distributive Education

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

GNBUS-10 Introduction to Global Business*CSU/UC*

Introduction to the diverse activities of business in a changing environment. Topics include ethics, e-commerce, diversity, motivation, management, organization, marketing, and human resources with an emphasis on global business. Focus on the exploration and understanding of race, culture, gender, and ethnicity in corporate America. Understand the development of a competitive advantage in global and international business. (L)

On-Line

9535 TBA TBA 3.0 B.Anderson NET
01/18/11 to 03/18/11
9577 TBA TBA 3.0 B.Anderson NET
03/21/11 to 05/23/11

GNBUS-21 Business Communications *CSU*

Development and refinement of written and oral business communication skills, including composing, editing, proofreading, and document preparation to mailable standards. Prerequisite: None; OA 52 or GNBUS 52 with a grade of "C" or better recommended; keyboarding/word processing ability (OA 15A, OA 17AR, or equivalent) is recommended as all work must be typed. Not open for credit to student with credit in OA 21. (L)

On-Line

9595 TBA TBA 3.0 M.Stranix

GNBUS-25 Career Planning and Development*CSU*

Survey of techniques of career exploration and selection; in the context of a study of the changes that occur during a typical life span, construct a personal profile of current and projected interests, aptitudes, skills, values, personality, and life and personal circumstances. Not open for credit to student with credit in COUNS 25. (L)

On-Line

9444 TBA TBA 3.0 H.Morgan NET

HIST-5B World Civilizations *CSU/UC*

The experience of all the world's people from the early modern era to the present; Emphasis on the interaction of people with the environment based on the development of technology; conflict with traditional systems and new(er) orders. (L)

On-Line

9669 TBA TBA 3.0 S.Frazier NET

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

HLTH-1 Health and Life Style Choices*CSU/UC*

Wellness, functioning optimally, and promoting healthy behavior changes; topics will explore diet, exercise, stress, CVD, cancer, substance abuse, sexually transmitted diseases, mental health, aging, and analysis of available health information. (L)

On-Line

9273 TBA TBA 3.0 T.Post NET
01/18/11 to 03/18/11
9690 TBA TBA 3.0 M.Murphy NET
9223 TBA TBA 3.0 C.Laine NET
03/21/11 to 05/23/11

Television

1833 T 5:00PM-7:50PM 3.0 A.Wilson TV

HLTH-4 Psychosocial Health *CSU*

Explores how attitudes and emotions affect physical health along with emotional health. Additionally how psychosocial health can play a role in prevention of disease; presents current research on the link between the mind and the body. (L)

On-Line

9437 TBA TBA 3.0 C.Laine NET

HLTH-5 Sport Psychology *CSU*

Provides a concentrated study of human behavior in the context of participating in sport and how behavior (performance) is affected by other sources. Includes study about motivation, the brain's impact on performance, stress, goal setting, sport imagery, and current research into sport performance. (L)

On-Line

9628 TBA TBA 3.0 C.Laine NET

HLTH-47A Principles of Nutrition *CSU/UC*

Functions of nutrients in the human body; nutritional needs of individuals through their life cycle, food choice determinants, effects of cooking and processing, role and safety of food additives, and meal planning guidelines. Not open for credit to student with credit in HLTH 10 or FCS 10. (L)

On-Line

9534 TBA TBA 3.0 M.Ramos NET
9576 TBA TBA 3.0 M.Ramos NET
03/21/11 to 05/23/11

(v) Variable Unit

(R) Repeatable

(CSU/UC) Transfer Status

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

HUMAN-10 Introduction to Western Humanities *CSU/UC*
 Learning the habit of making connections through thinking, feeling, sensing, and intuition, integration of the arts, architecture, music, philosophy, and history from pre-history through Renaissance. (L)

On-Line
 9438 TBA TBA 3.0 M.Harlan NET

HUSEV-32 Relationship Addiction/Codependency *CSU*
 Identification of codependent behavior and the effects of these behaviors on relationships; assessment of healthy vs. unhealthy relationships on a continuum. (L)

On-Line
 9274 TBA TBA 1.0 S.Ng WNET
 02/28/11 to 04/08/11
 9691 TBA TBA 1.0 S.Ng WNET
 04/11/11 to 05/20/11

IT-42AR Internet Literacy and Safety *CSU*
 Exposes the student to a wide range of topics relating to the Internet. Students will learn how to perform basic searches, work with email, manage and tune the web browser, and make the Internet a practical and functional part of everyday life. Designed to ease the fears of the novice and enhance the ability of the intermediate user. (L) (Repeatable: May be taken three times only.)

On-Line
 9453 TBA TBA 3.0 S.Cox NET
 01/18/11 to 03/18/11
 9631 TBA TBA 3.0 S.Cox NET
 03/21/11 to 05/23/11

IT-45AR Supporting Network Clients *CSU*
 Implementation and support of network clients, which includes installation and deployment, configuration, administration, monitoring, and troubleshooting. Preparation for certification examination. (LM) (Repeatable: May be taken four times only.)

On-Line
 9539 TBA TBA 3.0 P.Ellis NET

LEARN-20 Tutor Training *CSU*
 Methods of tutoring to include the role of the tutor, effective communication skills, tutoring a diverse multicultural population, utilization of learning resources, learning styles, study strategies, and evaluation of effectiveness of tutoring. Focus will be on psychological and social factors fundamental to learning.

On-Line
 9671 TBA TBA 2.0 L.Richard WNET

MATH-50 Elementary Algebra
 Introductory algebra; topics include signed numbers, graphing, linear equations, quadratic equations, and systems of linear equations in two variables. Prerequisite: Qualifying score on Placement Examination, or MATH 111 with a grade of "C" or better. (L)

On-Line
 9276 TBA TBA 4.0 J.Brown WNET
 9694 TBA TBA 4.0 K.Sternmann NET

MATH-52 Intermediate Algebra
 Fundamental operations of algebra; linear and quadratic equations and inequalities; exponents and polynomials; rational expressions; radicals and fractional exponents; graph of a straight line; linear and quadratic system of equations; conic sections; exponential and logarithmic functions. (L) Prerequisite: MATH 50 or equivalent with a grade of "C" or higher. (L)

On-Line
 9693 TBA TBA 4.0 J.Steverson NET
 9542 TBA TBA 4.0 J.Steverson NET
 9557 TBA TBA 4.0 S.Kovacs NET
Television
 2937 MTWTH 1:00PM-1:50PM 4.0 K.Wardlaw TV

MATH-7 Pre-Calculus *CSU/UC*
 Calculus-oriented coverage of geometry, algebra, and trigonometry, including elementary transcendental functions, conics, systems of equations, and mathematical induction; designed to prepare for MATH 1A. Prerequisite: MATH 52 and 21 with a grade of "C" or better. (L)

Television
 7756 MW 2:00PM-2:50PM 4.0 J.Thoo TV&
 F 1:00PM-2:50PM

Distributive Ed.

36 Distributive Education

| CODE | DAYS | TIMES | UNITS | INSTRUCTOR | ROOM |
|------|------|-------|-------|------------|------|
|------|------|-------|-------|------------|------|

MCOMM-2 Introduction to Mass Communications *CSU/UC*

Survey of the principles, functions, and services of media in an information and communication oriented society; emphasis on history, economics, technologies, and the process of communication, as well as the social impact of print media, broadcasting, and motion pictures. (L)

On-Line

| | | | | | |
|----------------------|-----|-----|-----|--------|-----|
| 9440 | TBA | TBA | 3.0 | S.Cato | NET |
| 01/18/11 to 03/18/11 | | | | | |
| 9441 | TBA | TBA | 3.0 | S.Cato | NET |
| 03/21/11 to 05/23/11 | | | | | |

MCOMM-40 Introduction to Online Learning *CSU*

Prepares student to successfully complete an online course through introduction to the technology and the online environment; how to use the software tools that manage an online course; and how to problem-solve online issues. Not open for credit to student with credit in EDUC 40. Grades are P/NP.

On-Line

| | | | | | |
|----------------------|-----|-----|-----|--------|-----|
| 9445 | TBA | TBA | 1.0 | S.Cato | NET |
| 01/18/11 to 02/25/11 | | | | | |
| 9446 | TBA | TBA | 1.0 | S.Cato | NET |
| 02/28/11 to 04/08/11 | | | | | |

MGMT-14 Entrepreneurship *CSU*

Principles of establishing and managing a small business, including the preparation of a business plan; emphasis on goal-setting, types of business organizations, obtaining licenses and permits, financing options, accounting aspects, legal requirements, managing the enterprise, and other aspects in business entrepreneurship. Not open for credit to student with credit in AG 14. (LM)

On-Line

| | | | | | |
|------|-----|-----|-----|----------|-----|
| 9650 | TBA | TBA | 3.0 | L.Michel | NET |
|------|-----|-----|-----|----------|-----|

MGMT-15 Human Resource Management *CSU*

Foundations for the contemporary theory and practices relating to the management of people; managing human resources within an organization; basic personnel processes. (L)

On-Line

| | | | | | |
|------|-----|-----|-----|-----------|-----|
| 9275 | TBA | TBA | 3.0 | A.Willson | NET |
|------|-----|-----|-----|-----------|-----|

| CODE | DAYS | TIMES | UNITS | INSTRUCTOR | ROOM |
|------|------|-------|-------|------------|------|
|------|------|-------|-------|------------|------|

MGMT-5 Introduction to Supervision *CSU*

Introduction to the role of the supervisor and understanding of the basic fundamentals of supervision. A practical course designed for the potential working supervisor. (L)

Television

| | | | | | |
|------|----|---------------|-----|----------|------|
| 5726 | TH | 5:00PM-7:50PM | 3.0 | P.Morgan | M-TV |
|------|----|---------------|-----|----------|------|

NURS-18R Comprehensive Review for the NCLEX Exam *CSU*

Comprehensive review and test taking strategies for the Registered Nurse (RN) student in nursing science, pharmacology, and nursing content area's related to the RN NCLEX examination. Prerequisite: None; NURS 34 or equivalent, or completion of nursing program leading to licensure as a Registered Nurse is highly recommended. Grades are P/NP. (Repeatable: May be taken four times only.)

On-Line

| | | | | | |
|------|-----|-----|-----|----------|-----|
| 9633 | TBA | TBA | 1.0 | MS-Staff | NET |
|------|-----|-----|-----|----------|-----|

NURS-26 Basic Pharmacology *CSU*

Basic principles of pharmacology with focus on pharmacokinetics, pharmacodynamics, and related therapeutic implications for major drug categories; for Nursing and non-Nursing students. Prerequisite: None; Anatomy and Physiology highly recommended. (LM)

On-Line

| | | | | | |
|------|-----|-----|-----|----------|-----|
| 9685 | TBA | TBA | 3.0 | MS-Staff | NET |
|------|-----|-----|-----|----------|-----|

NURS-26 Basic Pharmacology *CSU*

Basic principles of pharmacology with focus on pharmacokinetics, pharmacodynamics, and related therapeutic implications for major drug categories; for Nursing and non-Nursing students. Prerequisite: None; Anatomy and Physiology highly recommended. (LM)

Lake Campus

| | | | | | |
|------|----|---------------|-----|---------|-------|
| 2789 | TH | 4:00PM-6:50PM | 3.0 | C.Smith | L800B |
|------|----|---------------|-----|---------|-------|

(v) Variable Unit

(R) Repeatable

(CSU/UC) Transfer Status

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

NURS-30 Fundamentals of Nursing CSU

Introduction of concepts and skills basic to the practice of nursing; provides theoretical foundation for nursing practice, integrating a lifespan approach, and incorporating concepts and skills to meet the basic needs of the hospitalized patient; learning experiences in the lab and health care setting allow students to gain proficiency in the application of skills and concepts introduced in the classroom. Prerequisite: High school graduation; BIOL 4, 5, and 6; CHEM 10 or high school chemistry; ENGL 1A; MATH 50; NURS 26; and admission to ADN Program.

Lake Campus

7943 M 9:00AM-11:50AM 8.0 V.Machado L800B

NURS-31R Maternal-Child Nursing CSU

Focuses on theory, concepts, and skills related to women's health, pregnancy, birth, the postpartum period, care of the newborn, illnesses and care of children, and the family. Application of theory, concepts, and skills is provided by selected patient care experiences in a variety of health care settings. Prerequisite: NURS 30 and NURS 32, or concurrent enrollment. (Repeatable: May be taken two times only.)

Lake Campus

3772 W 1:00PM-3:50PM 5.0 B.Heath L800B

NURS-32 Medical Surgical Nursing I CSU

Focuses on development and psycho-social needs across the lifespan, and nursing skills related to teaching, health assessment, medication administration, and wound care; emphasizes the special needs of patients having surgery, experiencing sensory alterations, and/or pain; application of concepts and skills is provided by selected patient care experiences. Prerequisite: NURS 30 and NURS 26. (LM)

Lake Campus

2793 W 8:00AM-11:50AM 8.0 MS-Staff L800B

NURS-33R Psychiatric and Mental Health Nursing CSU

Eclectic approach to psychiatric and mental health nursing, including psychodynamics of human behavior group dynamic, therapeutic communication and psychopharmacology with an emphasis on concepts and principles as applied to self and individuals in therapy. The clinical nursing experience involves the application of nursing process, meeting the mental health and psychosocial needs as well as physiological health needs of individuals throughout the life span during one to one interactions with clients, participating in group process, staff conferences and various treatment modalities. Prerequisite: NURS 30 and NURS 26. (LM) (Repeatable: May be taken two times only.)

Lake Campus

2995 TH 10:00AM-11:50AM 4.0 R.Snyder L800B

NURS-34 Medical Surgical Nursing II CSU

Provides in-depth exploration of the nursing process as it focuses on clients who are acutely ill; consideration of health care needs in the bio-physical and psycho-social domains, across the life span; acute and chronic disorders are studied, as well as health care needs of those attempting to achieve and maintain wellness; application of concepts and skills provided by selected patient care experiences. Prerequisite: NURS 32. (LM)

Lake Campus

4795 M 1:00PM-4:50PM 9.0 S.Scroggins L800B

NURS-35R Medical-Surgical Nursing III CSU

Focuses on advanced concepts and principles of nursing practice as well as in-depth theory related to bio-physical and psycho-social needs; emphasis is on care of acutely and critically ill clients as well as the management and leadership role of the nurse; application of concepts and skills is provided by selected patient care experiences; students are assigned to work individually with an RN preceptor in clinical agencies. Prerequisite: NURS 34. (LM) (Repeatable: May be taken two times only.)

Lake Campus

6025 TH 8:00AM-9:50AM 5.0 S.RudstromL800B

NURS-36R Pathophysiology: Understanding Disease CSU

The study of disease pathology in the human body with a focus on the study of abnormal physiological function of body systems at the cellular level. Correlation to disease etiology and biological and physical manifestations produced by abnormal physiology. Core course content for NURS 30 through NURS 35, nursing courses and must be taken before coming into the nursing program. Prerequisite: BIOL 4 and BIOL 5. (Repeatable: May be taken two times only.)

On-Line

9681 TBA TBA 3.0 MS-Staff NET
9700 TBA TBA 3.0 MS-Staff NET

Lake Campus

5516 M 5:00PM-7:50PM 3.0 B.Heath L800B

NURS-51 Medical Terminology

Intended to assist those studying in the fields of medicine and health care by learning a word-building system for defining, using, spelling and pronouncing medical words. It is designed for those preparing for a health career such as nursing, medical secretary, ward secretary, emergency medical technician, medical technologist, respiratory therapist, or other fields that require a medical vocabulary. (L)

On-Line

9698 TBA TBA 3.0 MS-Staff NET

Distributive Ed.

(v) Variable Unit

(R) Repeatable

(CSU/UC) Transfer Status

38 Distributive Education

| CODE | DAYS | TIMES | UNITS | INSTRUCTOR | ROOM |
|------|------|-------|-------|------------|------|
|------|------|-------|-------|------------|------|

NURSV-52 Medical Surgical Nursing I

Focuses on nursing related to basic physiological and psycho-social needs of patients of all ages with specific medical-surgical diseases and conditions. Corequisite: NURSV 62. Prerequisite: NURSV 51 and 61; admission to program.

Lake Campus

| | | | | | |
|------|----|----------------|-----|---------|------------------|
| 5309 | TH | 1:00PM-4:50PM | 8.0 | C.Smith | M-3005& L800B |
| | T | 8:00AM-11:50AM | | | |

NURSV-54 Medical Surgical Nursing II

Focuses on the basic physiological and psycho-social needs of patients of all ages with specific medical-surgical diseases and condition; explores legal, ethical, and professional aspects of the licensed vocational nurse. Corequisite: NURSV 64. Prerequisite: Admission to nursing program; NURSV 53 and 63. (LM)

Lake Campus

| | | | | | |
|------|---|----------------|-----|--------|--------|
| 1940 | T | 1:00PM-4:50PM | 8.0 | C.Pray | L800B& |
| | T | 8:00AM-11:50AM | | | |

OA-21 Business Communications *CSU*

Development and refinement of written and oral business communication skills, including composing, editing, proofreading, and document preparation to mailable standards. Prerequisite: None; OA 52 or GNBUS 52 with a grade of "C" or better recommended; keyboarding/word processing ability (OA 15A, OA 17AR, or equivalent) is recommended as all work must be typed. Not open for credit to student with credit in GNBUS 21. (L)

On-Line

| | | | | | |
|------|-----|-----|-----|-----------|-----|
| 9277 | TBA | TBA | 3.0 | M.Stranix | NET |
|------|-----|-----|-----|-----------|-----|

OA-65 Medical Office Procedures

Medical office duties, medical transcription, and training in preparation of medical records and standard forms; role of the allied health medical assistant. Prerequisite: None; OA 15A or 17AR or equivalent is recommended (ability to use word processing software as all work must be typed) (L)

On-Line

| | | | | | |
|------|-----|-----|-----|-----------|--|
| 9675 | TBA | TBA | 3.0 | M.Stranix | |
|------|-----|-----|-----|-----------|--|

| CODE | DAYS | TIMES | UNITS | INSTRUCTOR | ROOM |
|------|------|-------|-------|------------|------|
|------|------|-------|-------|------------|------|

PHIL-12 Critical Thinking*CSU/UC*

Introduction to critical thinking skills emphasizing their application to everyday decision-making. Topics include: definitions of critical thinking, language and meaning, claims and reasons, argument and inference, argument identification and reconstruction, inductive reasoning, deductive reasoning, underlying assumptions, evaluating assumptions, assumptions and evidence, worldviews as a context for critical thought, evaluating arguments, sound and fallacious reasoning, informal fallacies, casual inference, and scientific method. (L)

On-Line

| | | | | | |
|------|-----|-----|-----|------------|-----|
| 9695 | TBA | TBA | 3.0 | D.Sorensen | NET |
| 9696 | TBA | TBA | 3.0 | D.Sorensen | NET |

PLSCI-20 Principles of Plant Science*CSU/UC*

Principles of plant growth including structure, growth processes, propagation, physiology, growth media, and biological competitors. Not open for credit to student with credit in PLSCI 20L. (LM)

On-Line

| | | | | | |
|------|-----|-----|-----|----------|-----|
| 9432 | TBA | TBA | 3.0 | L.Michel | NET |
|------|-----|-----|-----|----------|-----|

PLSCI-21 Fertilizers and Plant Nutrition *CSU*

Covers the composition, value, selection, and use of fertilizer materials and soil amendments. Soil, plant, and fertilizer relationships will be covered. Application practices currently being used in California will be discussed. Organic fertilizers will also be discussed. (LM)

On-Line

| | | | | | |
|------|-----|-----|-----|----------|-----|
| 9582 | TBA | TBA | 3.0 | L.Michel | NET |
|------|-----|-----|-----|----------|-----|

PLSCI-30 Principles of Pest Management*CSU*

Principles of pesticide management including: pesticide laws and regulations; identification and symptoms of plant pests; modes of pesticide action; principles of integrated pest management; non-pesticide pest control; effective and safe use of herbicides, insecticides, fungicides, and other crop protection chemicals; and pesticide record-keeping. Assists students in preparation for the State applicator certification test. (LM)

On-Line

| | | | | | |
|------|-----|-----|-----|----------|-----|
| 9425 | TBA | TBA | 3.0 | L.Michel | NET |
|------|-----|-----|-----|----------|-----|

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

CODE DAYS TIMES UNITS INSTRUCTOR ROOM

PLSCI-31 Introduction to Sustainable Agriculture *CSU*

Introduction to the history, definitions, concepts, principles, and practices of sustainable agricultural systems. Sustainability topics to be discussed include: organic farming, integrated pest management, holistic resource management, non-organic sustainable agriculture, low-input sustainable agriculture, etc. Local examples of enterprises using sustainable agricultural systems will be discussed. (L)

On-Line
9672 TBA TBA 3.0 B.Asmus WNET

POLSC-1 Introduction to American Government *CSU/UC*

A critical survey and assessment of American government and politics. Political institutions, such as the Political ideologies and Congress, the presidency, the courts, and the federal bureaucracy are analyzed in regards to power and ideology and their role in the American political system. Political ideologies and philosophies, as well as political parties and private interest groups, are examined and analyzed. State and local government is included. Satisfies State University requirements of California Administrative Code, Title V, Section 40404. Not Open for credit to student with credit in SOCS 1. (TCSU POLS 110) (L)

On-Line
9699 TBA TBA 3.0 L.Hsieh NET

PSYCH-22 Social Psychology *CSU/UC*

Introduction to the study of human interaction with a focus on the individual within a social context, including topics of social perception and cognition, interpersonal attraction, pro-social behavior and aggression, attitude change, conformity and obedience, prejudice and discrimination, and the psychology of groups. (L)

On-Line
9409 TBA TBA 3.0 H.Morgan NET
9449 TBA TBA 3.0 H.Morgan NET

PSYCH-30A Consciousness Studies *CSU*

Transpersonal approaches to consciousness in a workshop environment, perspectives will include psychodynamic, behavioral, cognitive, biological, evolutionary, humanistic, and existential. (L)

On-Line
9592 TBA TBA 1.0 S.Ng WNET
01/18/11 to 02/25/11

PSYCH-30C Adv Consciousness Studies *CSU*

Continued examination of the nature of human consciousness, reality formation, psi phenomena and the body/mind connection. (L)

On-Line
9593 TBA TBA 1.0 S.Ng WNET
02/28/11 to 04/08/11

PSYCH-30D History of Consciousness *CSU*

Historical development and research regarding consciousness studies in psychology. (L)

On-Line
9294 TBA TBA 1.0 S.Ng WNET
04/11/11 to 05/20/11

PSYCH-41 Lifespan Development *CSU/UC*

Introduction to the scientific study of human development from conception to death; examines the interplay of the biological, psychological, social, and cultural influences on the developing human being. (L)

On-Line
9704 TBA TBA 3.0 H.Morgan NET

PSYCH-46 Abnormal Psychology *CSU/UC*

Introduction to the field of abnormal psychology; exploration of the models, diagnosis, and classification of abnormal behavior. (L)

On-Line
9550 TBA TBA 3.0 S.Ng WNET

SOCIL-1 Introduction to Sociology *CSU/UC*

Basic principles of sociology including culture, socialization, organizations, institutions, stratification, collective behavior, and social change. (TCSU SOC 110) (L)

On-Line
9280 TBA TBA 3.0 E.Davis NET
Television
7863 W 5:00PM-7:50PM 3.0 E.Davis TV

Distributive Ed.

40 Distributive Education

| CODE | DAYS | TIMES | UNITS | INSTRUCTOR | ROOM |
|------|------|-------|-------|------------|------|
|------|------|-------|-------|------------|------|

VETT-3 Pharmacology for Veterinary Technicians

CSU

Concepts of veterinary pharmacology. Appropriate pharmacological agents are discussed including classification, dosage, method of action, method of administration, dispensing procedures, legal requirements and pharmacy management. Prerequisite: BIOL 15.

On-Line

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|------|-----|-----|-----|-----------|-----|
| 9552 | TBA | TBA | 3.0 | S.Haskell | NET |
|------|-----|-----|-----|-----------|-----|

VETT-5R Veterinary Technology Internship

CSU

Formal, structured off-campus clinical experience in a veterinary hospital, animal research facility, zoo, laboratory or other animal facility. The student works independently with a supervisor, while mastering the appropriate essential and recommended skills required by the American Veterinary Medical Association. Rotation through various facilities is required. Grades are P/NP. (Repeatable: May be taken four times only.) (LM)

On-Line

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|------|-----|-----|-----|--------------|-----|
| 9670 | TBA | TBA | 2.0 | M.Kratochvil | NET |
|------|-----|-----|-----|--------------|-----|

VETT-9 Laboratory Animal Medicine

CSU

Introduction to laboratory animal medicine. Appropriate methods of animal handling, restraint, management practices, husbandry, nursing, care and observation of laboratory species will be emphasized. Course will provide information and handling skills which will help the student prepare for AALAS certification. (L)

On-Line

| | | | | | |
|------|-----|-----|-----|---------|-----|
| 9646 | TBA | TBA | 3.0 | C.Chase | NET |
|------|-----|-----|-----|---------|-----|

| CODE | DAYS | TIMES | UNITS | INSTRUCTOR | ROOM |
|------|------|-------|-------|------------|------|
|------|------|-------|-------|------------|------|

VETT-54 Public Health and Infectious Disease

An introduction to infectious and non-infectious diseases and conditions of domestic animals. Material covered includes the etiology, pathogenesis, pathophysiology, zoonotic potential and clinical signs of animal disease. Mechanisms of disease as well as the host-parasite relationship and host response. Principles of vaccination, disease prevention, and zoonosis. Prerequisite: BIOL 15. (L)

On-Line

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|------|-----|-----|-----|----------|-----|
| 9553 | TBA | TBA | 3.0 | B.Loghry | NET |
|------|-----|-----|-----|----------|-----|

VETT-55 Veterinary Medical Terminology

A guided self-study of veterinary medical terminology. Students will employ a systematic, word-building approach to master the terminology of the veterinary medical field. (L)

On-Line

| | | | | | |
|------|-----|-----|-----|-----------|-----|
| 9692 | TBA | TBA | 3.0 | S.Haskell | NET |
|------|-----|-----|-----|-----------|-----|

VETT-56 Shelter Medicine

An overview of animal shelter medicine and issues. Includes: behavioral assessment, infectious disease prevention and control, population perspective on disease management, emergency care and triage, and pet and shelter population dynamics will be discussed. (L)

On-Line

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|------|-----|-----|-----|-----------|-----|
| 9684 | TBA | TBA | 3.0 | S.Haskell | NET |
|------|-----|-----|-----|-----------|-----|

VETT-59R Veterinary Technology Board Review

Review of pertinent subject matter in preparation for the California State Veterinary Technician and National Board Examinations. Also includes test taking skills, test anxiety reduction techniques and practice board exams. Grades are P/NP. (L) (Repeatable: May be taken four times only.)

On-Line

| | | | | | |
|------|-----|-----|-----|--------------|-----|
| 9647 | TBA | TBA | 2.0 | M.Kratochvil | NET |
|------|-----|-----|-----|--------------|-----|

VETT-91 Veterinary Assisting

Concepts of veterinary medicine needed to function effectively as a veterinary assistant, veterinary receptionist, kennel staff or animal shelter worker. Does not lead to the AS Degree in Veterinary Technology but can be used as a step towards entry into that program. Not open for credit to student with credit in VETT 101. (L)

On-Line

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|------|-----|-----|-----|----------|-----|
| 9683 | TBA | TBA | 3.0 | B.Loghry | NET |
|------|-----|-----|-----|----------|-----|

Matriculation

Matriculation is a process designed to help students achieve their educational goals. All new, transfer, and returning students (who have not attended a Yuba Community College District class within the last three years) will complete the matriculation process. The Yuba Community College District is committed to helping students achieve their educational goals through the matriculation process, which includes:

- .. Admission to the College
- .. Assessment of reading, English, and mathematical skill levels
- .. Orientation - provides information about programs & services, academic expectations, and procedures
- .. Counseling to assist in defining goals and developing a plan to achieve those goals
- .. Registration for classes
- .. Follow-up services to help students progress toward their educational goals.

Students are responsible for expressing a broad educational intent at the time of admission, declaring a specific educational objective within a reasonable period of enrollment, attending classes and completing assigned course work, conferring with a counselor to discuss choices, seeking out support services as needed, completing courses, and maintaining academic progress toward an educational goal.

All students are encouraged to participate in the matriculation process. However, individual students may be eligible for an exemption based upon two or more of the following criteria:

- (1) have an Associate or higher degree;
- (2) concurrently enrolled in high school;
- (3) enroll only in classes for which they have approved previous training (i.e., firefighters taking a fire science class);
- (4) enroll in fewer than 6 units;
- (5) do not plan to earn a degree or certificate;
- (6) concurrently attend at a four-year college or university;
- (7) enroll in only performance classes (e.g., acting, drawing) or activity classes (e.g., physical education);
- (8) enroll in only job-skill upgrade, self-improvement, or general interest courses.

Exemption from taking the placement exam may apply to students who:

- (1) have completed previous coursework in math, English, and reading.
- (2) have completed placement tests at another post-secondary institution and provide documentation.

Students seeking an exemption from the matriculation process must obtain an exemption form from a counselor.

Matriculation - Students' Rights, Challenge, and Complaint process:

Students may challenge any matriculation component. To do so, consult with a college counselor. Complaints may be filed with the Dean of Student Development, who is responsible for investigation and resolution of such complaints. The Dean will maintain a file on all formal complaints.

Public Law 101-542 and 102-26: Student Right to Know

Student Right-to-Know Rates for Fall 2006 cohort

Completion Rate: 19.26 %

Transfer Rate: 14.12 %

In compliance with the Student-Right-to-Know and Campus Security Act of 1990(Public Law 101-542), it is the policy of our college district to make available its completion and transfer rates to all current and prospective students. Beginning in Fall 2006, a cohort of all certificate-, degree-, and transfer-seeking first-time, full-time students were tracked over a three-year period. Their completion and transfer rates are listed above. These rates do not represent the success rates of the entire student population at the College nor do they account for student outcomes occurring after this three-year tracking period.

Based upon the cohort defined above, a Completer is a student who attained a certificate or degree or became 'transfer prepared' during a three year period, from Fall 2006 to Spring 2009. Students who have completed 60 transferable units with a GPA of 2.0 or better are considered 'transfer-prepared'. Students who transferred to another post-secondary institution, prior to attaining a degree, certificate, or becoming 'transfer-prepared' during a five semester period, from Spring 2007 to Spring 2009, are transfer students.

Academic and General Information:

Address Changes

It is the student's responsibility to notify the college of an address change.

Adds and Drops

It is the **Student's Responsibility** (not the instructor's) to file all adds and drops.

ASSIST

ASSIST (Articulation System Stimulating Interinstitutional Student Transfer) is a computerized information system that provides students with detailed course transfer and articulation information to help them plan their academic careers, facilitate a seamless transfer process, and reduce the number of redundant courses they may take as they move from community colleges to universities.

The ASSIST database includes all of the most current official articulation agreements that every CSU and UC campus has established with any of the 110 California Community Colleges. ASSIST also includes the following complete and historical information for all 109 California Community Colleges — UC Transferable Course Agreements; CSU Baccalaureate Course Lists; IGETC Course Lists; CSU GE Certification Course Lists.

ASSIST operates as California's official statewide source for course articulation and transfer information and is freely available to all students, faculty and staff via the Internet at www.assist.org.

Attendance

Attend the first class meeting of each new class. If you can't attend, notify your professor in advance. Without prior notification, you MAY be dropped and waiting students may be admitted in your place. A student must be registered in order to attend classes. If you don't attend the class, it is YOUR responsibility to drop by the deadline to avoid paying fees or receiving a grade.

Audit Policy

An audit fee will be charged for audited classes. The BOGW fee waiver does NOT cover the audit fee. There are restrictions on auditing a class. Please check with the Registration Office for more information.

C.S.U. General Education - Breadth Requirements

Students planning to transfer to a CSU system should consult with a counselor to obtain the General Education Breadth transfer requirements. Requirements vary at different cam-

pus. Students are also encouraged to contact the Transfer Center.

Computer/Network Use Policy

The Yuba Community College District administration has developed regulations and procedures setting forth the specific responsibilities and obligations related to use of District computers and networks. The administration has also established disciplinary procedures to enforce this policy that are consistent with policies and laws governing the conduct of employees and students. Contact the Information Systems Director for a copy of the regulations governing this policy.

Pass/No Pass Option

A student may elect to take ONE graded class, not in his/her major, each semester on a P/NP grading basis. The P grade will be awarded for work completed at "C" or higher level. "D" or "F" work will result in a NP grade. Dates vary for short-term classes for electing/removing this grading option. Consult a counselor if you are planning to transfer since this option may affect transferability of the class.

District Grading Policy

Awarding grades to students is the responsibility of the course instructor. Grades and grade points are:

| Grade | Grade Points | Definition |
|-------|--------------|----------------------------------|
| A | 4 | Excellent |
| B | 3 | Good |
| C | 2 | Satisfactory |
| D | 1 | Passing (less than satisfactory) |
| F | 0 | Failing |

The following grades are not used in computing grade point averages. The W, I, and NP grades are used for progress probation purposes.

Grade Definition

| | |
|----|------------------------|
| P | Credit ("C" or better) |
| NP | No Credit ("D" or "F") |
| W | Withdrawal |
| I | Incomplete |
| IP | In Progress |
| RD | Report Delayed |

Drug-Free School Policy

Yuba Community College District recognizes that substance abuse is a major health problem throughout the United States. Therefore, in order to eliminate abuse, the entire College community must be involved. Substance abuse is wrong and dangerous, and will not be tolerated.

The Yuba Community College District has implemented a comprehensive substance abuse strategy to work more effectively in combating potential drug use and use of drugs by students. The policy sets forth the procedures that not only expose students to awareness of the dangers of drugs and alcohol, but also encourages each individual to act to prevent the sale and use of drugs. More detailed information on the policy may be obtained from the office of the Vice President of Student Services

Graduation

Students who plan to graduate must file a formal petition for graduation. The graduation ceremony will occur near the end of the Spring semester. However, a student may graduate in the Summer, Fall, or Spring -- see DEADLINE dates to apply for graduation in the college calendar. It is the student's responsibility to meet all requirements. Students are encouraged to meet with a counselor, obtain a college catalog, and obtain a graduation requirements check list in order to determine if all requirements have been completed. Final graduation evaluations are done by the Records Office technicians.

I.G.E.T.C. - Intersegmental General Education Transfer Core

IGETC is a general education program which transfer students may use to fulfill lower division general education requirements in either the C.S.U. or U.C. system. Completion of the IGETC to fulfill lower division requirements has become a common path taken by California community college students who transfer to the many CSU or UC campuses.

Completion of the IGETC does not improve eligibility for admission to the C.S.U. or U.C. system, or admission to a specific campus or program. See a counselor for segmental and campus-specific admission requirements and lower division major requirements. All courses must be completed with a grade of "C" or better. Contact a counselor to discuss transfer plans and to obtain information concerning the IGETC requirements.

Other Information

This class schedule contains academic information in a condensed form. For explanations on policies and procedures, refer to the college catalog or consult a counselor.

Parking Regulations

Parking decals are REQUIRED and must be clearly visible (on the right side of the back bumper or hanging from the mirror on front windshield).

Decals are not transferable and do not guarantee that parking space will be available. Parking is permitted only in the student sections of the Parking lots (not in staff spaces).

Citations will be issued to vehicles without the decal properly displayed or those parked in reserve spaces. Parking regulation information can be obtained from the Registration Office or the Campus Police Department.

Prerequisites, Corequisites, Advisories (Recommendations)

It is the intent of the Yuba Community College District to guide students into courses in which they will have the greatest chance for academic success. Some courses have prerequisites, corequisites, or advisories (recommended preparation) in their description. Following are the definitions for prerequisites, corequisites, and advisories on recommended preparation:

- A) "Prerequisite" is a course requirement that a student must meet in order to demonstrate current readiness for enrollment in a course or educational program.
- B) "Corequisite" means a course that a student is required to take in the same semester with another course, i.e., Biology 15 requires a Biology 15 lab.
- C) "Advisory or Recommended Preparation" means a condition of enrollment that a student is advised, but not required, to meet before, or in conjunction with, enrollment in a course or educational program.

State regulations mandate that students have met the prerequisite for any class in which they are enrolled. The student must have documentation on file (placement exam, college/high school transcripts, etc.) verifying completion of English and math prerequisites. Students should consult a counselor.

Students who wish to challenge a prerequisite may file a challenge with the appropriate dean if the student can show that grounds exist for one of the following conditions:

- I. Prerequisite course is not available.
- II. Prerequisite has not been validated.
- III. Student has the knowledge or ability to succeed in the course without meeting the prerequisite; or
- IV. Student believes the prerequisite is discriminatory or is being applied in a discriminatory manner.

Students wishing to challenge a prerequisite should consult a counselor to discuss the procedures.

Probation Status

There are several types of probation: Academic, Progress, and Financial Aid. Students should consult with a counselor to discuss these categories and how they may affect a student's educational or personal goals. Students who are receiving financial aid or veterans' benefits, or who are participating in athletics, etc., should schedule several counseling appointments throughout the semester to discuss progress in classes. See section on "Student Probation" for more information.

Release of Student Information

In order to help protect your privacy, a PICTURE I.D. will be required to obtain a copy of your transcript, class schedule, or test scores. Generally, no information concerning a student will be released without a written release from the student. Directory information (such as publishing of the HONORS list, graduation, etc.) is given out only when it is necessary or appropriate to do so in the opinion of a member of the Student Personnel Services professional staff. Directory information may include your name, address, telephone listing, student class schedule, date of birth, other institutions attended, major, participation in activities and sports, weight and height of athletes, dates of attendance, degrees and awards received, etc. If you do not wish this information released (for example to the newspaper for the Honors List), you must file a request at the Registration Office within seven calendar days of registration. (See catalog for details.)

Repeated Courses

State law mandates that courses may be repeated only under two circumstances: (1) if a substandard grade of D, F, or NP has been earned (the course may be repeated ONCE); or (2) The course is identified in the catalog description as "repeatable."

When reasons are educationally justifiable, a student may petition to repeat a course in which a passing grade was previously earned. If approved, the course will be listed on the transcript, but the grade will not be counted in the GPA, and the students will not earn any additional units. Consult your counselor for additional information.

Residency Information

Non-resident students will be charged non-resident tuition to register in classes. Further information is listed in the Catalog.

Selective Service Registration

By law, MEN must register with Selective Service at age 18. If you do not register, you could be prosecuted and fined up to

\$250,000 and/or be put in jail for up to five years. Registration is also required to qualify for federal student financial aid, job training benefits, and most federal employment. The Selective Service registration form can be obtained from the Registration Office, from your local post office, or by contacting the Selective Service at <http://www.sss.gov>.

Short-term Courses

Classes that do not meet for the full semester are called short-term courses. These courses have their own deadlines to add, drop, withdraw, receive a refund, and petition for Credit/No Credit grading option. Contact the Registration Office for deadline dates.

Smoking Policy

Smoking, and other uses of tobacco, are prohibited in all District buildings. Smoking is permitted on the campus ONLY in designated areas. Smokers are requested to deposit cigarettes, etc. in receptacles to maintain a clean campus.

Student Learning Outcomes

Student Learning Outcomes (SLO's) are the intended knowledge, skills, or abilities a student should gain or develop as the result of attending class, participating in a program, or earning a degree or certificate from Yuba College. SLO's differ from traditional measures of student success—letter grades—in that they measure specific skills within a course—and separate them from other factors that affect student success.

1. Communication: effectively use language and non-verbal communication consistent with and appropriate for the audience and purpose.
2. Computation: use appropriate mathematical concepts and methods to understand, analyze, and communicate issues in quantitative terms.
3. Critical Thinking: analyze data/information in addressing and evaluating problems and issues in making decisions.
4. Global Awareness: articulate similarities and difference among cultures, times, and environments, demonstrating an understanding of cultural pluralism and knowledge of global issues.
5. Information Competency: conduct, present and use research necessary to achieve educational, professional and personal objectives.
6. Personal and Social Responsibility: interact with others by demonstrating respect for opinions, feelings, and values.
7. Technological Awareness: select and use appropriate tools for personal, academic, and career tasks.
8. Scientific Awareness: understand the purpose of scientific inquiry and the implications and application of basic scientific principles.

Student Probation

Academic Probation:

Full-time students are placed on Academic Probation when their cumulative grade point average is less than 2.0, including grades earned in the Yuba Community College District and any other institution of higher education. Part-time students are subject to these regulations after enrolled in an accumulated total of 12 semester units in the Yuba Community College District.

Progress Probation:

Full-time students are placed on Progress Probation when 50% or more of the accumulated Yuba Community College District units of enrollment are entries of W, I, and NC. Part-time students are subject to these regulations after enrolled in an accumulated total of 12 semester units in the Yuba Community College District.

Removal from Probation:

Students are removed from Academic probation when their cumulative GPA reaches 2.00 or higher. Students are removed from Progress probation when the units of W, I, and NC grades drop below 50% of the accumulated units of enrollment as showing on their official academic record.

Dismissal:

Students who have been on Academic or Progress probation during two contiguous semesters (even though there may have been a break in attendance) are subject to dismissal from college. Dismissal may be postponed by the College Standards Subcommittee when evidence of academic improvement or extenuating circumstances exists.

Readmission:

A dismissed student may petition for readmission (on probation) after consultation with a counselor. The College Standards Subcommittee will then consider the petition.

Financial Aid Probation:

Students who are receiving financial aid should consult the Financial Aid Office regarding the Satisfactory Academic Progress (SAP) requirements. *Financial Aid Probation is NOT the same as Academic or Progress Probation.*

Student Responsibility

It is each student's responsibility to be aware of all rules, regulations, and deadlines relating to attendance at CLCC. See the catalog for more detailed information.

Transcripts

Yuba College will issue the first two (ever) requested transcripts free of charge. Additional copies thereafter cost \$5.00 per copy. An additional \$10.00 processing fee will be charged for "over the counter" rush requests.

Signatures are required for release of a transcript to a student or employer. Transcripts that are to be sent to another college or university may be requested over the telephone. Contact the Records Office for more information. In order to protect student records, a PICTURE I.D. will be required for a student to pick up a copy of his/her transcript or student's schedule.

Unit Limitation

You may not take more than 19 units without approval by a counselor. Students on academic or progress probation should consult a counselor to discuss options.

Wait Lists

Some classes are using a wait list process. For those classes that are "full", the wait list maximum is limited to 7 students. During the registration period, the wait list will be monitored. If an opening should occur in the class, the first student on the wait list will be "added" to the class and notified by mail. If the student no longer wishes to be in the class, the student will be required to drop the class.

On the first day of class, the instructor will receive a roster indicating the students enrolled in the class and the list of students who are on the wait list (in the order they signed up for the wait list). If there are students who do not show up for the first class meeting, the instructor will drop those students and admit students from the wait list to fill the class. The instructor will sign the add form and the student will be responsible for bringing the add form to the Registration Office to officially register and pay fees.

If the Instructor has admitted everyone from the wait list who shows up for the first class meeting, and there are additional openings in the class, the instructor may then add students who were not on the wait list.

Student Publication Notice

In accordance with guidelines set forth by the Equal Employment Opportunity Commission (EEOC) and the Office of Civil Rights (OCR), the below individual is named as the District's Section 504 Coordinator. Al Alt, Vice Chancellor Administrative Services. In addition, the YCCD Board adopted BP/AP 5141-Academic Accommodations. Both documents are posted to the District website: www.yccd.edu

Student Services

Associated Students - Government

Clear Lake Associated Students (CLAS) controls student affairs, under the guidance of the Campus Life supervisor. The Student Senate is the governing body and provides services and social activities for students. They also represent students' views to the administration through participation in the college site council. For more information, call 995-7914.

Bookstore

The Bookstore is located in the 100 building, next to the student lounge. In addition to making available for purchase the required books for each class, the bookstore also sells assorted supplies (binders, pens, paper, etc.) Hours of operation will be posted at the Bookstore. Telephone: 995-7924. Toll-Free: (800) 434-1443 (Marysville campus)

Book order: www.yuba-ccd.bkstr.com

CalWORKs

The CalWORKs program at CLC offers services for eligible students in the following areas: Counseling, Job Placement, and Child Care. Please contact the CalWORKs office at 995-4176 or 530-634-7734 for more information.

C.A.R.E. Program

The Cooperative Agencies Resources for Education (C.A.R.E.) is a state-funded program developed to provide educational opportunities for persons receiving TANF benefits; to provide support for their retention and academic success; to assist them in their academic or vocational objectives; and to assist them in breaking away from welfare rolls. The program provides academic, vocational, and personal counseling; financial assistance, assistance with books, child care, transportation, and group support; tutoring, peer counseling; seminars on decision-making skills, job-seeking techniques, and parenting skills; and referral services. For further qualification information, call the EOP&S/CARE office at 995-7912.

Career Planning & Transfer Services

The Career Planning and Transfer Services are offered to assist students in selecting suitable career goals and in preparing for transfer to a four-year college or university. Consultations are available by appointment. Contact 995-7922 for more information concerning:

- career/vocational assessment and testing;
- occupational, career, and college information;
- computer-assisted career information;
- interviewing techniques and resume writing;
- academic/civil service test preparation;
- outreach career decision-making services to College's feeder middle and high schools;
- Information on trips to specific four-year institutions;
- Transfer Day and College/University Day programs.

The center provides a resource library of college catalogs, transfer guides, articulation agreements and information, applications for four-year colleges and universities, and other related transfer information. Appointments are preferred for assessment and employability skills information.

Child Care Center

The Child Care Center at Clear Lake Campus is open for students and the public. Fees for the Child Care Center vary based on the session for which each child is enrolled and on the total income of the family. Facilities are available for indoor and outdoor play, learning activities and for naps. For more information call 707-995-7909. Pre-registration is necessary. Call today for details and registration forms.

Child Development Center and Preschool

Need childcare during work/class/study time for your three to five year old? Yuba College State Preschool/Child Development Center (995-7909) is located on the Lake Campus and provides low/no cost preschool to qualified families.

Counseling Services

Evening appointments are available. Call 995-7900 to schedule an appointment.

The District provides counseling services designed to assist students in educational planning, career assessment, and personal development. Counselors are available by appointment. *Appointments are strongly recommended for developing an educational plan to assure you are taking the right courses to transfer or to meet your educational goals.* Counselors are ready to assist you with any concerns that may affect your successful participation in the college experience.

Student Peer Advisors are available to assist students with college information, filling in forms, and learning about the opportunities available. Both counselors and peer advisors are trained to make referrals to other agencies as needed.

Disabled Student Program & Services

The DSPS Resource Center is designed to equalize vocational and educational opportunities for students with physical limitations and/or learning disabilities. Lake Campus has computers equipped with assistive software programs as well as and Aladdin Pro for text enlarging. A host of other accommodations are available according to disability. DSPS is located in the Learning Center (300B) where study aids and tutors are available.

Special parking is provided for those students who have a DMV placard or special DMV license plates. DSPS students should register early, as the coordination of services does take extra time. Interested potential students should contact the program at 995-7910.

Extended Opportunity Programs and Services (E.O.P.&S.)

E.O.P.&S. is a state-funded program that provides financial assistance and educational support services to eligible financially and educationally disadvantaged, non-traditional students. E.O.P.&S. includes intensive supportive services which enhance the potential for student retention, successful completion of academic and vocational programs, and transfer to other educational institutions. Some of the services offered include career planning, academic and transfer counseling, tutoring, peer support, and advising. For further qualification information, please call 995-7912.

Financial Aid

The Yuba Community College District offers financial aid in the form of grants, scholarships, student loans and other aid to help you pay for college expenses. While most colleges expect you and your family to contribute toward your education, financial aid can help close the gap between your resources and college costs.

To apply for most financial aid you must complete the Free Application for Federal Student Aid (FAFSA) online at www.fafsa.ed.gov. FAFSA Worksheets are available to help you gather the necessary information to complete the FAFSA. If you do not have internet access you may use the computers located in the Student Services Building, 402, or in the library Bldg. 200. After you submit your FAFSA, you'll receive your Student Aid Report (SAR). You will receive an electronic SAR if you provided an e-mail address on your FAFSA. If you did not provide an e-mail address you will receive a paper SAR. The SAR contains the information you provided on your FAFSA. Review your SAR and follow the instructions if you need to make corrections. For additional information or assistance contact the Financial Aid at 995-7923.

Health Information

Students are covered by an accident insurance policy up to a maximum of \$20,000 liability for any on-campus activity or school-related activity off campus. This is secondary accident insurance coverage, which means that if students have their own accident policy, it will provide the primary coverage and the District's accident insurance policy provides secondary coverage up to the maximum limit. However, the policy does not provide 100% coverage.

Job Placement Center

Information about on-campus employment opportunities is located in the Student Services Center. Off-campus employment information is available at the Lake County Resource Center in Lakeport (707) 263-0630.

Learning Center

The Learning Center is located in Room 300B. This is the place to come for one-on-one help that focuses on test preparation. Peer tutors help explain classroom materials that are giving you trouble. These services are available to all students free of charge. Call 995-7911 for more information.

Library/Learning Resource Center

The library offers a collection of books, magazines, newspapers, pamphlets, tutorial cassettes, videotapes, and internet access. The District is also a member of the Mountain Valley Library System. This system is a cooperative network designed to provide answers or materials not available in the Library. For information on library services, call 995-7915.

Tech Prep "2+2" - Articulation Agreements

The Yuba Community College District has developed articulation agreements with many of its area high schools and ROP programs. Students who have met the conditions of the agreement are eligible for advanced placement in identified courses and may also be eligible for college credit. Specific information should be obtained from a high school or college counselors or the YCCD Tech Prep Office.

Veterans Affairs

The Yuba Community College District is approved for the training of veterans and veterans' dependents under various laws of the United States and California. All veterans who plan to collect benefits must consult a counselor who will provide guidance in selecting programs which qualify the veteran for benefits. The student must also be approved through the Veterans Affairs Office. For more information on veteran's benefits, call (530) 741-6822 or call counseling dept. 995-7900.

Workforce Investment Act (WIA)

The Workforce Investment Act (WIA) is a federally funded program that offers financial assistance to individuals who wish to obtain vocational training and have unmet needs after applying for the tuition fee waiver and financial aid. The program will help you find a job or train for a new career.

Individuals may qualify for assistance in the form of books, supplies, tools, transportation needs, clothing, testing fees, State Board examinations, and school-related expenses. Students can receive WIA assistance while they are Re-entry, EOP&S, and/or a C.A.R.E. student; or receiving Financial Aid, unemployment benefits, disability, scholarship monies, and welfare assistance. WIA assistance is based on individual need. This is not a loan and does not have to be paid back. For more information call 707-263-0630.

Clear Lake Campus Certificates

ACCOUNTING (Certificate of Achievement*)

| <u>Required</u> | <u>Units</u> | <u>Semester</u> |
|--|--------------|-----------------|
| ACCT 3R Computerized Accounting | 3 | F/On-Line |
| ACCT 10A General Accounting | 3 | F/S |
| BCA 15R Business Computer Applications - Beg. | 3 | F/S |
| BCA 41BR Windows | 1 | F/S |
| GNBUS 56 Business Mathematics | 3 | S |
| OA 22R-O Machine Calculation | 1 | F/S |
| Plus at least 4 units from the following: | | |
| ACCT 1L Principles of Accounting-Financial | 4.5 | F |
| ACCT 2L Principles of Accounting-Managerial | 5 | S |
| ACCT 6R Individual Income Taxes-Federal/State | 4 | F |
| ACCT 9 Business Payroll Procedures | 3.5 | ON-LINE |
| GNBUS 10 Intro. to Global Business | 3 | On-Line |
| CWEE 45R Occ. Wrk Experience | | |
| OR INTRN 46R Internship | 1-4 | F/S |
| Total units required | 17 | |

ADVANCED ACCOUNTING

(Certificate of Achievement)

| <u>Required</u> | <u>Units</u> | <u>Semester</u> |
|--|--------------|-----------------|
| ACCT 3R Computerized Accounting | 3 | F/On-Line |
| ACCT 1L Prin. of Accounting-Financial | 4.5 | F |
| 2L Principles of Accounting-Managerial | 5 | S |
| BCA 15R Business Computer Applications - Beg. | 3 | F/S |
| BCA 17R Business Computer Applications-Advanced | 3 | S |
| BCA 34R Advanced Excel Prereq:BCA 33AR | 1 | F/S |
| BCA 41BR Windows | 1 | F/S |
| GNBUS 10 Intro. to Business/Global Bus. | 3 | On-Line |
| GNBUS 56 Business Mathematics | 3 | S |
| OA 22 Machine Calculation | 1 | F/S |
| Plus at least 6 units from the following: | | |
| ACCT 6R Individual Income Taxes-Federal/State | 4 | F |
| ACCT 9 Business Payroll Procedures | 3.5 | ON-LINE |
| GNBUS 18A Business Law | 3 | S |
| CWEE 45R Occ. Wrk Experience | | |
| OR INTRN 46R Internship | 1-4 | F/S |
| Total units required | 32.5 | |

ADMINISTRATIVE ASSISTANT

(Certificate of Achievement)

| <u>Required</u> | <u>Units</u> | <u>Semester</u> |
|---|--------------|-----------------|
| OA 15 R-O Intermediate Keyboarding (complete level F) | 3 | F/S |
| OA 17 AR Word Processing I | 3 | F |
| OA 17 BR Word Processing II | 3 | S |
| OA 21 Business Communications | 3 | ON-LINE/S |
| OA 22 R-O Machine Calculations | 1 | F/S |
| OA 52 Business English | 3 | S |
| OA 53 Filing | 1 | F/S |
| OA 60 General Office Procedures | 4 | F |
| OA 61 Advanced Office Procedures | 4 | S |
| Total units required | 25 | |

Additional recommended courses:

| | | |
|--|---|-----|
| BCA 23R Microsoft Outlook | 1 | F |
| OR | | |
| BCA/IT 46ER Computer Certification Lab | 1 | TBA |

BUSINESS COMPUTER APPLICATIONS

(Certificate of Training)

| <u>Required</u> | <u>Units</u> | <u>Semester</u> |
|--|--------------|-----------------|
| BCA 15R Business Computer Applications-Beg. | 3 | F/S |
| BCA 22BR Advanced Microsoft Word | 1 | online |
| BCA 23R Microsoft Outlook | 1 | F |
| BCA 34R Advanced Excel | 1 | F/S |
| BCA 37AR Introduction to Access | 1 | S |
| BCA 37BR Advanced Access | 1 | S |
| BCA 41BR Windows XP | 1 | F/S |
| BCA 42AR Internet Literacy and Safety | 3 | F |
| COUNS 52 Pre-Emplmt Skills Training | 1 | S |
| Plus at least 3 units from the following: | | |
| ACCT 1L Principles of Acctg-Financial | 4.5 | F |
| ACCT 2L Principles of Acctg-Managerial | 5 | S |
| ACCT 3R Computerized Accounting | 3 | F/Online |
| ACCT 10A General Accounting | 3 | F/S |
| BCA 25R Desktop Publishing | 2 | S |
| BCA 26R Microsoft PowerPoint | 1 | F |
| COMSC 10L Computer Literacy | 3 | TBA |
| Total units required | 16 | |

All courses and programs are subject to change without notice. Courses and/or programs may be canceled or modified depending on student interest and faculty availability.

Clear Lake Campus Certificates

ADVANCED GENERAL BUSINESS MANAGEMENT

(Certificate of Achievement)

| Required | Units | Semester |
|---|-----------|-----------|
| BCA 15R Business Computer Applications-Beg. | 3 | F/S |
| GNBUS 10 Introduction to Global Business | 3 | On-Line |
| GNBUS 18A Business Law | 3 | S |
| ECON 1A Elementary Economics-Micro | 3 | F/On-Line |
| MGMT 5 Introduction to Supervision | | |
| OR 10 Prin. of Management | 3 | TBA |
| MGMT 35 Management Psychology | 3 | ON-LINE |
| Plus at least 12 units from the following 12 | | |
| ACCT 1L Principles of Accounting-Financial OR | | F |
| ACCT 10A General Accounting | 3-4.5 | F/S |
| GNBUS 25 Career Planning | 3 | ON-LINE |
| GNBUS 56 Business Mathematics | 3 | S |
| OA 52 Business English | 3 | S |
| Total units required | 30 | |

CHEMICAL DEPENDENCY AWARENESS

(Certificate of Achievement)

| Required | Units | Semester |
|---|-----------|----------|
| HUSEV 20 Introduction to Chemical Dependency Studies | 3 | F |
| HUSEV 21 Intro to Physiological/Psychological Effects of Drugs of Addiction | 3 | S |
| HUSEV 22 Intro to Development/Progression of Addictive Patterns of Behavior | 3 | S |
| Electives (select 6 units from Categories I or II following) | | |
| Category I – All count toward elective requirement | | |
| HUSEV 30 Adult Children of Alcoholics | 1 | TBA |
| HUSEV 31 Family Treatment Approaches | 1 | TBA |
| HUSEV 32 Relationship Addiction/Co-Dependency | 1 | TBA |
| HUSEV 33 Self-Awareness: Key to Non-Addictive Behavior | 1 | TBA |
| HUSEV 34 Gender Differences Related to Substance Abuse | 1 | TBA |
| HUSEV 35 Addiction and Domestic Violence | 1 | S |
| HUSEV 36 Chemical Dependency Prevention in Schools | 1 | TBA |
| HUSEV 37 Drug-Free Workplace: Employee Assist Programs | 1 | TBA |
| Category II – Only 3 units count toward certificate | | |
| HUSEV 10 Introduction to Human Services | 3 | F |
| PSYCH 1A General Psychology | 3 | F/S |
| SOCIL 1 Introduction to Sociology | 3 | F |
| Total units required | 15 | |

CHEMICAL DEPENDENCY COUNSELOR

(Certificate of Achievement)

| Required | Units | Semester |
|--|-----------|----------|
| HUSEV 20 Intro. to Chemical Dep.Studies | 3 | F |
| HUSEV 21 Intro/Physiological/Psychological Effects of Drugs of Addiction | 3 | S |
| HUSEV 22 Intro/Development/Progression of Addictive Patterns of Behavior | 3 | S |
| HUSEV 23 Basic Law/Ethics for Chemical Dependency Counselor | 3 | TBA |
| HUSEV 24 Introduction to Case Management/Psychopathology | 3 | F |
| HUSEV 25 Basic Chemical Dependency Counseling | 3 | S |
| *HUSEV 26A AND 26B Supervised Field Work Practicum (<i>Internship</i>) | 7 | F/S |
| Electives (Select 6 units from the following) 6 | | |
| Category I – 3 units required | | |
| HUSEV 30 Adult Children of Alcoholics | 1 | TBA |
| HUSEV 31 Family Treatment Approaches | 1 | TBA |
| HUSEV 32 Relationship Addiction/Co-Dependency | 1 | TBA |
| HUSEV 33 Self-Awareness: Key to Non-Addictive Behavior | 1 | TBA |
| HUSEV 34 Gender Differences Related to Substance Abuse | 1 | TBA |
| HUSEV 35 Addiction and Domestic Violence | 1 | S |
| HUSEV 36 Chemical Dependency Prevention in Schools | 1 | TBA |
| HUSEV 37 Drug-Free Workplace: Employee Assist Programs | 1 | TBA |
| Category II – 3 units required | | |
| HUSEV 10 Introduction to Human Services | 3 | F |
| PSYCH 1A General Psychology | 3 | F/S |
| SOCIL 1 Introduction to Sociology | 3 | F |
| Total units required | 31 | |

**Practicum consists of 300 hours, 255 hours field and 45 hours classroom, of specialized and supervised field work practice. Certification is by California Certification Board of Alcohol and Drug Counselors and requires additional extensive internships, usually completed during employment; qualifies a person for entry into a certified internship. The 255 practicum hours count toward further internship requirements.*

Clear Lake Campus Certificates

CHILD DEVELOPMENT ASSOCIATE TEACHER

(Certificate of Training)

| <u>Required</u> | <u>Units</u> | <u>Semester</u> |
|--|--------------|-----------------|
| ECE 1A Preschool Teaching Practices (Programs) | 3 | F |
| ECE 1B Preschool Teaching Practices (Curriculum) | 3 | S |
| ECE 3 Child Growth/Development | 3 | F |
| ECE 31 Child, Family, Community | 3 | S |
| Total units required | 12 | |
| Recommended: | | |
| ECE 46AR/46BR/46R Field Exp. | 3 | S |
| ECE 51R Special Topics | 1 | S |
| ECE 56R Effective Parenting | 1 | S |
| ECE 33 Infants and Toddlers | 3 | S |

CLERICAL (Certificate of Achievement)

| <u>Required</u> | <u>Units</u> | <u>Semester</u> |
|---|--------------|-----------------|
| OA 15RO Intermediate Keyboarding (Levels D,E&F) | 3 | F/S |
| OA 17AR Word Processing I | 3 | F |
| OA 17BR Word Processing II | 3 | S |
| OA 52 Business English | 3 | S |
| OA 60 General Office Procedures | 4 | F |
| Plus at least 5 units from the following | 5 | |
| ACCT 10A General Accounting OR ACCT 1L Principles of Accounting-Financial | 3-4.5 | F/S |
| BCA 41BR Windows | 1 | F/S |
| GNBUS 56 Business Mathematics | 3 | S |
| OA 22RO Machine Calculations | 1 | F/S |
| OA 53 Filing | 1 | F/S |
| Total units required | | 21 |

CULINARY ARTS (Certificate of Achievement)

| <u>Required</u> | <u>Units</u> | <u>Semester</u> |
|---|--------------|-----------------|
| CUL 3AR Basic Food Preparation (take twice) | 6 | F/S |
| CUL 3BR Professional Baking | 3 | F/S |
| CUL 54 Sanitation, Safety/Storage | 0.5 | F/S |
| CUL 59R Restaurant Operations (take twice) | 8 | F/S |
| CUL 60R Advanced Food/Catering | 2 | F |
| CUL 65 Food Services Operation and Management | 2 | F |
| Total units required | 21.5 | |

INCOME TAX PREPARATION

(Certificate of Achievement)

| <u>Required</u> | <u>Units</u> | <u>Semester-</u> |
|--|--------------|------------------|
| ACCT 3R Computerized Accounting | 3 | F/On-Line |
| ACCT 6R Individual Income Taxes-Federal/State | 4 | F |
| ACCT 10A General Accounting OR 1L Principles of Accounting | 3-4.5 | F/S |
| BCA 33AR Introduction to Excel | 1 | F/S |
| GNBUS 10 Intro. to Global Business | 3 | On-Line |
| GNBUS 56 Business Mathematics | 3 | S |
| OA 22 Machine Calculation | 1 | F/S |
| Total units required for degree major | 18 | |
| Recommended: | | |
| ACCT 2L Principles of Acct.-Managerial | 5 | S |
| ACCT 9 Business Payroll Procedures | 3.5 | On-Line |

LEGAL OFFICE SKILLS

(Certificate of Achievement)

| <u>Required</u> | <u>Units</u> | <u>Semester</u> |
|---|--------------|-----------------|
| GNBUS 18A Business Law | 3 | S |
| OA 15 R-O Intermediate Keyboarding (complete level F) | 3 | F/S |
| OA 17 AR Word Processing I | 3 | F |
| OA 17 BR Word Processing II | 3 | S |
| OA 21 Business Communications | 3 | ON-LINE/S |
| OA 22 R-O Machine Calculations | 1 | F/S |
| OA 52 Business English | 3 | S |
| OA 53 Filing | 1 | F/S |
| OA 60 General Office Procedures | 4 | F |
| OA 61 Advanced Office Procedures | 4 | S |
| OA 63 Legal Office Procedures | 3 | F/S |
| Total units required | 31 | |
| Additional Recommended Courses: | | |
| BCA 23R Microsoft Outlook OR | 1 | F |
| BCA/IT46ER Computer Certification Lab 1 | | TBA |

Clear Lake Campus Certificates

MEDICAL OFFICE PROCEDURES

(Certificate of Achievement)

| Required | Units | Semester |
|---|-------|-----------|
| BCA 41BR Windows OR equiv. operating system | 1 | F/S |
| NURS 51 Medical Terminology | 3 | On-Line |
| OA 15 R-O Intermediate Keyboarding (complete level F) | 3 | F/S |
| OA 17AR Word Processing I | 3 | F |
| OA 21 Business Communications | 3 | ON-LINE/S |
| OA 22 R-O Machine Calculations | 1 | F/S |
| OA 52 Business English | 3 | S |
| OA 53 Filing | 1 | F/S |
| OA 55 Medical Transcription | 3 | F/S |
| OA 60 General Office Procedures | 4 | F |
| OA 65 Medical Office Procedures | 3 | F/S |

Total units required 28

Additional Recommended Courses:

| | | |
|---------------------------------------|---|-----|
| BCA 23R Microsoft Outlook OR | 1 | F |
| BCA/IT46ER Computer Certification Lab | 1 | TBA |

SMALL BUSINESS MANAGEMENT

(Certificate of Achievement)

| Required | Units | Semester |
|--|-------|----------|
| BCA 15R Business Computer Applications - Beginning | 3 | F/S |
| GNBUS 10 Intro to Global Business | 3 | On-Line |
| GNBUS 18A Business Law | 3 | S |
| MGMT 5 Introduction to Supervision OR MGMT 10 Prin. of Management | 3 | TBA |
| MGMT 35 Management Psychology | 3 | ON-LINE |

Total units required 15

WELDING TECHNOLOGIES

(Certificate of Achievement)

| Required | Units | Semester |
|---------------------------------|-------|----------|
| WELD 30 Gas Welding | 2 | F |
| WELD 31 Arc Welding | 2 | S |
| WELD 83 GMAW/GTAW Prod. Welding | 4 | S |
| WELD 85R Structure Design Fab | 4 | F |

Total units required 12

WORD PROCESSING (Certificate of Achievement)

| Required | Units | Semester |
|---|-------|-----------|
| BCA 15R Business Computer App. – Beginning | 3 | F/S |
| BCA 41BR Windows | 1 | F/S |
| OA 15 R-O Intermediate Keyboarding (complete level F) | 3 | F/S |
| OA 17AR Word Processing I | 3 | F |
| OA 17BR Word Processing II | 3 | S |
| OA 21 Business Communications | 3 | ON-LINE/S |
| OA 22 R-O Machine Calculations | 1 | F/S |
| OA 52 Business English | 3 | S |
| OA 53 Filing | 1 | F/S |
| OA 60 General Office Procedures | 4 | F |
| OA 61 Advanced Office Procedures | 4 | S |

Total units required 29

Additional Recommended Courses:

| | | |
|---------------------------------------|---|-----|
| BCA 23R Microsoft Outlook OR | 1 | F |
| BCA/IT46ER Computer Certification Lab | 1 | TBA |

YUBA COLLEGE – GRADUATION REQUIREMENTS CHECK LIST – 2010/2011

Student's Name: _____ **SSN/ID:** _____

Requirement 1:
All students must meet the COMPETENCY requirements:

READING COMPETENCY:

1. Passing English 1A with a "C" or better; OR
2. Passing Reading 70 with a "C" or better; OR
3. Achieving a passing score on the reading placement exam; OR
4. Possession of an AA/AS or higher degree at the time of admission to the Yuba College.

WRITING COMPETENCY:

1. Passing English 1A with a "C" or better.

MATH COMPETENCY:

1. Passing with a "C" or better, any mathematics or statistics course that has Math 50 as a prerequisite; or
2. Any higher level mathematics or statistics course.

Note: The Placement Exam may be taken no more than two times in any semester, and not more than three times in any two-year period.

Requirement 2: General Education – 18 semester units (**see approved list on reverse side**) must be completed with at least 3 units from each area of A, B, C, D1, D2, and E:

- Area A - Natural Science: _____
- Area B - Social & Beh. Science: _____
- Area C - Humanities: _____
- Area D1 - Engl. Composition: _____
- Area D2 - Comm. & Analytical Thinking: _____
- Area E - Elective: _____

Requirement 3: GENERAL EDUCATION MAJOR: 18 units with a "C" or better must be completed in the major:

1. Arts and Humanities-AA degree;
2. Social & Behavioral Sciences-AS degree;
3. Natural Science and Mathematics-AS degree;
4. Communications-AA degree;
5. General Health-AS degree

See Catalog for required courses in the major

OR SPECIFIC DEGREE MAJOR: _____

Requirement 4: All students are required to successfully complete either Health 1, Health 4, Health 13 or F&CS 11; OR two Physical Education activity courses, one of which must be selected from the following:

PE 1.21R, 1.22R, 1.26R, 1.27R, 1.37R, 1.57R, 1.59R, 3R, 4R, 6R, 7R;

Note: Students who will be completing degrees in Nursing, Psychiatric Technology, Radiologic Technology, or Veterinary Technology; and students who submit documentation of military service have satisfied this requirement.

Requirement 5: All students are required to fulfill the **Multicultural Graduation Requirement (MGR)** by completing three or more semester units from the list of multicultural courses listed on the back of this sheet. Note: any of the listed courses which fulfills another graduation requirement may also be used to satisfy the MGR.

Requirement 6: All students are required to complete a minimum of 60 associate-degree level semester units with at least a 2.00 ("C" average). The grade point average that is calculated for associate degree purposes only counts units and grade points earned in associate-degree level courses. (**Courses numbered 100 and above taken after Summer 1989 do not count toward the Associate Degree.**)

Requirement 7: All students must complete 12 associate-degree level units with at least a 2.00 ("C" average) at Yuba College.

Requirement 8: File "Petition to Graduate" card – file by **April 15 to graduate in Spring;** (May 1 to insure name appears in commencement program) **July 1 to graduate in Summer; November 15 to graduate in Fall.**

2010-2011 General Education Courses (see Requirement 2 on reverse side)**Area A: NATURAL SCIENCE** (select 3 units from the courses listed below)

| | | |
|--------------------------------|--------------------------|---------------------------------|
| Agriculture 45, 45L | Chemistry 1A, 2A, 10 | Physical Science 10A, 10AL, 10B |
| Anthropology 1 | Ecology 10, 12 | Physics 2A, 4A |
| Astronomy 1 | Geography 1 | Plant Science 20, 20L, 22, 22L |
| Biology 1, 10, 10L, 11, 15, 25 | Geology 10, 10L, 11L, 20 | |

Area B: SOCIAL & BEHAVIORAL SCIENCE (select 3 units from the courses listed below)

| | | |
|-----------------------------|-------------------------------|-----------------------------------|
| Anthropology 2 | Geography 2 | Political Science 1, 7 |
| Asian American Studies 14 | History 4A, 4B, 5A, 5B, 6, 7, | Psychology 1A, 12, 31, 33, 40, 41 |
| Early Childhood Education 3 | 8, 11, 14, 15, 16A, | Social Science 4 |
| Economics 1A, 1B | 16B, 17A, 17B, 29 | Sociology 1, 2, 10, 35 |
| | La Raza Studies 1, 15 | Women's Studies 29, 31, 35 |
| | Native American Studies 7 | |

Area C: HUMANITIES (select 3 units from the courses listed below)

| | | |
|------------------------------|--------------------------------------|----------------------------------|
| Art 1A, 1B, 1C, 5 | French 1, 2 | Spanish 1, 2, 3, 4, 10, 20A, 20B |
| Asian-American Studies 31 | Humanities 3, 5, 10, 11, 12, 15, 17, | Speech 2 |
| Early Childhood Education 21 | 26A, 31, 33, 34 | Theatre Arts 10, 33, 34 |
| English 1B, 2, 23, 30A, 30B, | Music 1, 1A, 3, 12, 15, 17 | Women's Studies 26A, 37 |
| 33, 34, 36, 37, 42, 44, | Philosophy 1, 2, 3, 20 | |
| 45, 46A, 46B | Sign 1, 2, 3 | |

*Area D: LANGUAGE AND RATIONALITY***D1: ENGLISH COMPOSITION**

English 1A

D2: COMMUNICATIONS & ANALYTICAL THINKING (select 3 units from the courses listed below)

| | | |
|---------------------------|------------------------------------|-------------------------|
| Bus. Comp. Appl. 15R | English 1C | Reading 10 |
| Computer Science 2, | General Business 56 | Speech 1, 3, 6, 7, 8, 9 |
| 6, 9A, 9B, 10L | Math 1A, 9, 10, 15, 21, 25, 51, 52 | Statistics 1 |
| Electronics Technology 25 | Philosophy 12 | |

Area E: ELECTIVES (select 3 additional units from the courses listed below)

- 1) A second course from any area above; OR
- 2) Military experience (documentation required); OR
- 3) Course(s) listed below:

| | | |
|----------------------------------|----------------------------------|----------------------------|
| Accounting 1L, 10A | English 20LR | Health 1, 13 |
| Administration of Justice 10, 30 | Environmental Horticulture 20 | Human Services 11 |
| Auto. Technology 21, 22 | Family & Consumer Science 10, 11 | Mass Communications 20LR |
| Counseling 10, 25 | General Business 10, 25 | Physical Education courses |

MULTICULTURAL REQUIREMENT (MGR) (select 3 units from the courses listed below)

| | | |
|------------------------|-----------------------------------|----------------------|
| Anthropology 2 | English 30A, 30B, 36, 37, 44 | Philosophy 1, 3, 20 |
| Art 1A, 3B, 5 | History 5A, 5B, 6, 7, 14 | Sociology 5 |
| Asian-American 14, 31 | Human Services 11 | Spanish 20A, 20B, 36 |
| Early Childhood Ed. 27 | Humanities 5, 12, 16, 17, 26B, 31 | Speech 8 |
| Education 1 | Music 12, 16, 17 | Women 26B, 37 |
| | Native American 7 | |

Completion of these programs also meet the requirement:

Associate Degree Nursing; Psychiatric Technician; Radiologic Technology; Veterinary Tech; Vocational Nursing

ASSESSMENT SCHEDULE Spring 2011

In order to take an assessment test, you must have your admission application on file with the Office of Admissions & Records at least 24 hours in advance of testing. Apply by completing the application form on the web.

Go to: www.yccd.edu , Click: Apply now. Please bring a photo ID (for example: student body card, driver's license, passport, etc.) on the testing date and your Clearlake ID number (see instructions below on how to obtain your Clearlake ID number). Childcare is not available.

Completion of the assessment test will help determine which English, Reading and Math courses are best for you. The assessment test includes the subjects of English, Reading and Math and will take approximately 1.5 hours to complete.

The Yuba College Testing and Assessment Office offers an online Sample Placement Test that includes examples of the different sections of the test.

Directions to the Sample Placement Test:

Go to: www.yccd.edu Click on: Students Click on: Assessment & Testing
Click on: Placement Exam Click on: Sample Test Click on: Desired Test

Please arrive 15 minutes prior to testing to sign in. Seating is limited.

| <u>Date</u> | <u>Hours</u> | <u>Day</u> | <u>Room</u> |
|-------------------|--------------|------------|-------------|
| November 1, 2010 | 1:00 pm | Monday | 903 |
| November 2, 2010 | 9:00 am | Tuesday | 903 |
| November 3, 2010 | 1:00 pm | Wednesday | 903 |
| November 8, 2010 | 1:00 pm | Monday | 903 |
| November 9, 2010 | 9:00 am | Tuesday | 903 |
| November 10, 2010 | 9:00 am | Wednesday | 903 |
| November 15, 2010 | 1:00 pm | Monday | 903 |
| November 16, 2010 | 9:00 am | Tuesday | 903 |
| November 17, 2010 | 1:00 pm | Wednesday | 903 |
| November 29, 2010 | 1:00 pm | Monday | 903 |
| November 30, 2010 | 9:00 am | Tuesday | 903 |
| December 1, 2010 | 1:00 pm | Wednesday | 903 |
| December 3, 2010 | 9:00 am | Friday | 903 |
| December 6, 2010 | 1:00 pm | Monday | 903 |
| December 7, 2010 | 9:00 am | Tuesday | 903 |
| December 8, 2010 | 1:00 pm | Wednesday | 903 |
| December 14, 2010 | 9:00 am | Tuesday | 903 |
| December 15, 2010 | 1:00 pm | Wednesday | 903 |

Other dates in 2011 TBD

All students should apply (except continuing students who enrolled in Spring2010):

Apply by filling out the application form on the web.

Go to: www.yccd.edu Click: Apply now

To acquire your ID number:

Go to: www.yccd.edu Click: WebAdvisor

Click: Login and Password Info Click: What's my user ID---follow steps

Course Selection Worksheet

1. Use this form to work out your tentative program using the Schedule of Classes.
2. Use a pencil so it can be easily changed.
3. Remember to select alternate class sections in the event your first choices are closed.
4. **A counselor can assist you with an educational plan to ensure you meet your educational goals. Call the Counseling Office for an appointment.**

| | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|----------|--------|---------|-----------|----------|--------|
| 8:00 AM | | | | | |
| 9:00 AM | | | | | |
| 10:00 AM | | | | | |
| 11:00 AM | | | | | |
| 12:00 N | | | | | |
| 1:00 PM | | | | | |
| 2:00 PM | | | | | |
| 3:00 PM | | | | | |
| 4:00 PM | | | | | |
| 5:00 PM | | | | | |
| 6:00 PM | | | | | |
| 7:00 PM | | | | | |
| 8:00 PM | | | | | |

Alternate Classes:



Yuba Community College District
2088 North Beale Road, Marysville, CA 95901
Phone: (530) 741-6700 Web: www.yccd.edu