

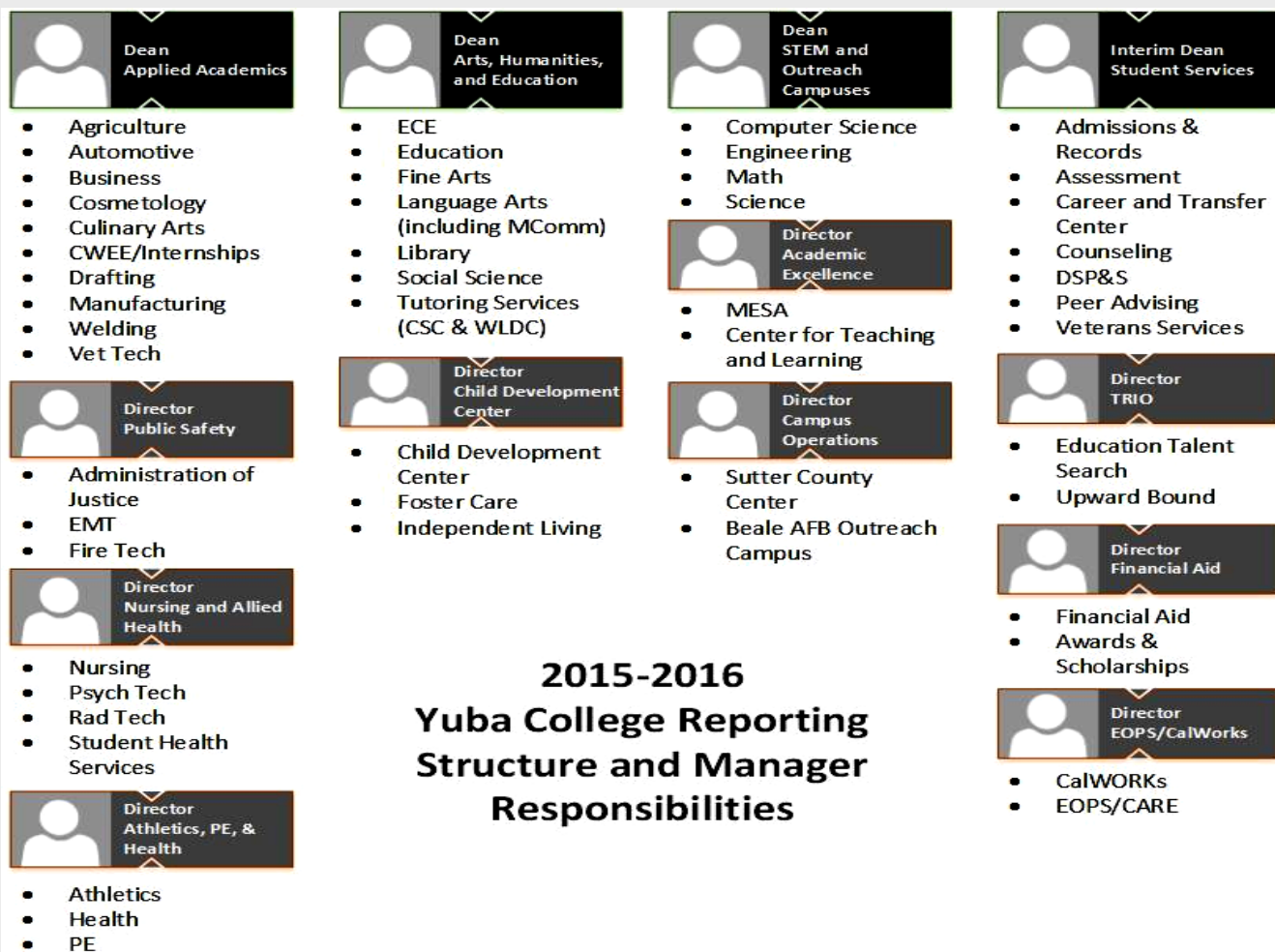
Dear colleagues,

It is my honor to welcome you to the 2015 Yuba College Convocation. This year's convocation is a kick start for what I anticipate to be a unifying and productive year. Following the theme of this year's convocation, we will learn and grow together.

After a challenging economic and organizational period at Yuba College, we are prepared to strengthen our programs with the support of our faculty and the ranks of our classified professionals and administrators. I am pleased to report that we are joined this fall by seven new faculty members, in the disciplines of Engineering, Manufacturing, Physics, Mathematics, Theater Arts and Counseling Services. Additionally, 14 of classified professional staff have joined Yuba College in both Student Services and Academic Services. In addition, all but three of our management team have been confirmed in permanent capacities. Yuba College is positioned to respond to the academic, training and cultural needs of our community. As we welcome new and returning team members, we want to share the reporting structure implemented for the 2015-16 academic year (See chart below).

Based on the outstanding work of the Yuba College faculty, staff and administrators, our accreditation was reaffirmed by AC-CJC in February 2015. In order to accomplish the same results for our Radiologic technology program, we are updating the facilities, one additional faculty member for the program will be hired and plans are in progress to expand the program into digital modalities. Additionally, Yuba College's Fire Academy and Public Safety programs have responded to the accreditation agencies requirements and are slated for reaffirmation of program certifications this fall. Yuba College has scheduled a Fire Academy and a Public Safety POST Level I module for spring semester 2016. These new offerings are in large part due to the positive feedback from the respective certifying agencies.

I anticipate an academic year in which we will strengthen our existing programs through the expansion of courses and training modules in order to better serve our students and the Yuba College communities.



2015-2016 Yuba College Reporting Structure and Manager Responsibilities

Monday, August 10 (Technology Day)

9:00 – 10:00 a.m.

Canvas (beginning) - Overview (1 hour)

Flex ID #Y101

Canvas is our Learning Management System and is primarily used for on-line courses. In this session we will provide a brief tour of the system and discuss other areas where it might be useful.

Presented by Katie Boyes and Ruth Tamulonis, faculty members; and IT Staff

Room – 2130

9:00 – 10:00 a.m.

Canvas Level II (1 hour)

Flex ID #Y102

In this workshop we will address participants' individual needs, such as grade book, discussion groups, and assignment file uploads.

Presented by Katie Boyes and Ruth Tamulonis, faculty members; and IT Staff

Room – 2131

9:00 – 1:00 p.m.

Curriculum Committee Retreat (4 hours)

Flex ID #Y103

Curriculum and handbook training for curriculum committee members and other interested parties. Lunch will be provided.

Presented by Shawn Frederking, Curriculum Coordinator; and Meredith Selden, Curriculum Support Coordinator

Room - 1131

10:00 – 11:00 a.m.

Using Groups and Calendar in Office 365 (1 hour)

Flex ID #Y104

Office 365 is the same Office you already know and use every day, and then some. Because Office 365 is powered by the Cloud, you can get to your applications anywhere—PC, tablets, and phones—and they're always up to date. In this hands-on, interactive workshop, learn how to share a workspace for email, conversations, files, and calendar events where GROUP members can conveniently collaborate and quickly get work done. We will also explore how to add meetings, appointments, and other events to your CALENDAR and track and share appointments and calendars with others.

Presented by Claudette Michel, Executive Assistant to the President

Room – 2130

10:00 – 11:00 a.m.

Bookstore/Follett – Online Textbook Adoption Forms (1 hour)

Flex ID #Y105

The presenter will discuss and illustrate the Follett online book ordering system to simplify the process for both faculty and students. Additionally, discussions about alternative book options for your students to alleviate costs will be discussed.

Presented by John Neeper, Store Manager/Follett; and Jasmine Trice, Assistant Store Manager/Follett

Room – 2131

11:00 – 12:00 p.m.

Flex: It's a Process - Overview (1 hour)

Flex ID #Y106

Come learn how to use the Flex Agreement Reporting System and the Flex Portal site. Learn about how to get activities approved in the Flex Agreement System, where to find upcoming activities on the portal, how to pre-register for activities on the portal. Bring any questions you may have about reporting Flex.

Presented by Fernando Canto-Lugo, Flex Coordinator; and Katie Boyes, Faculty Member

Room – 2131

1:00 – 2:00 p.m.

CurricuNET – How to Use (including Help) (1 hour)

Flex ID #Y107

Get updated on what is happening with CurricuNET – course outline updates, overview of process, demonstration of process. Especially useful to those who have a course outline to revise input or delete.

Presented Brian Jukes, Interim Vice President of Academic and Student Services; Shawn Frederking, Curriculum Coordinator; and Meridith Selden, Curriculum Support Coordinator

Room – 1131

2:00 – 3:00 p.m.

TracDat/SLO Mapping (1 hour)

Flex ID #Y108

Take an inventory of where you are in the SLO process. This workshop will provide time to maneuver around TracDat, to review your services area/program, and/or course SLOs, as well as get a feel for the mapping spreadsheet. Be ready move forward in your student learning outcome work. Bring your department, program or service colleagues for collaboration and conversation. This workshop will help you in preparation for the Program or Services Review and SLO work on Convocation Day.

Presented by Maris Wagener, SLO Committee Chair

Room – 1167

3:00 – 4:00 p.m.

In-Box Zero (1 hour)

Flex ID #Y109

Open up your email client. How many emails are sitting in your inbox? 5? 50? 500? 5,000?

Come learn about "Inbox Zero," an approach to managing email that is meant to decrease the time and attention spent managing email.

Presented by Greg Kemble, Faculty Member

Room – 1171

3:00 – 4:00 p.m.

Technology in the Classroom (1 hour)

Flex ID #Y110

This presentation will detail some of the ways technology can be used to support teaching and learning. Participants will explore different technological platforms with the goal to adopt innovative teaching and learning tools that will work within their specific classroom contexts.

Presented by Kyra Mello, Faculty Member

Room – 1167

Tuesday, August 11 (Student Success Day)

9:00 – 10:00 a.m.

Student Services Panel – EOPS, Veterans Affairs, and DSPS (1 hour)

Flex ID #Y111

10:00 – 11:00 a.m.

Student Services Panel – Financial Aid, Counseling, FERPA, CalWORKS and Student Employment (1 hour)

Flex ID #Y112

What services are available for Yuba College students to help in their academic journey? Come meet those coordinating them as well as get up-to-date on each and how we can ensure our students are making maximum usage of the services available to them. A question-answer segment will be provided at each session.

Presented by Department Staff

Room – 1170

Presented by Kimberly Marcussen, Adjunct Faculty; and Francesca Hulin, Faculty Member

Room – 1170

11:00 – 12:00 p.m.

ESL Students in the Classroom (1 hour)

Flex ID #Y113

Who are the English as a Second Language (ESL) students at Yuba College, and how can we help them? This workshop will focus on typical concerns and issues related to non-native English learners. Tips for best practices in the college classroom will be presented including, amongst other topics, students' understanding of academic expectations, maintaining standards, managing writing, cultural expectations, and etiquette. Case studies will be presented, and the audience will participate in break-out sessions.

Presented by Kimberly Marcussen, Adjunct Faculty; and Francesca Hulin, Faculty Member

Room – 1170

12:00—1:00 p.m.

President's Welcome Lunch

Room— Cafeteria

1:00 – 2:00 p.m.

Electronic Early Alert? Yes, It Does Work (1 hour)

Flex ID #Y114

In this session, we'll review the SAGE Early Alert system which allows faculty to easily and quickly create electronic progress reports and other referrals. Among other elements, we'll review responses to attendance reports, progress reports, and tutoring recommendation referrals. We'll also share the results of our Spring 2015 Pilot and how we can make use of SAGE college-wide.

Presented by Georganna O'Keefe-Schwering, EOP&S/CalWORKS Counselor; and Rosemary McKeever, Instructional Associate (WLDC)

Room – 1170

2:00 – 3:00 p.m.

Math & Stat Technology in the Classroom (1 hour)

Flex ID #Y115

Come learn about free math and statistics applets and graphing web sites that can be used in your class. These sites can be used to create graphs, diagrams (applicable to non-math classes) and demonstrate the concepts that you are teaching. Some of the web sites covered will be Desmos.com, Geogebra, and independently created applets.

Presented by Katie Boyes and John Steverson, faculty members

Room – 1167

2:00 – 3:00 p.m.

How to Create Better Writing Prompts (1 hour)

Flex ID #Y116

In this session, we'll develop a rubric for creating more effective writing assignment prompts in any discipline. Among other elements, we'll discuss layout, wording, and establishing expectations. We'll also share the results of our collaboration with students, tutors and instructors around developing prompts. Please bring at least three copies of an assignment prompt that you are willing to share with the group.

Presented by Kiara Koenig, Faculty Member; and Kelly Cunningham, Instructional Associate (WLDC)

Room – 1170

3:00 – 4:00 p.m.

Learning Resource Center – Overview of Services (1 hour)

Flex ID #Y117

Join the Yuba College librarian for a tour of the Learning Resources Center and an overview of the library services and various resources available to Yuba College faculty and students.

Presented by Dr. Elena Heilman, Librarian; Kristina Vannucci, Director of Academic Excellence; Dr. Travis Smith, Faculty Member; Tony Jow and Quy Bui, Instructional Associates (CSC); Kyra Mello, Faculty Member; and Rosemary McKeever and Kelly Cunningham, Instructional Associates (WLDC)

Room – Meet in lobby of Learning Resource Center (1100)

4:00 – 5:00 p.m.

Learning Resource Center (LRC) – Breakout Sessions (1 hour)

Flex ID #Y118

More in-depth discussions of various resources and services provided by the LRC, including the library, TLC, CSC, and WLDC. Detailed descriptions of the breakout sessions follow.

Library: The library offers a wide variety of information services and resources to support teaching and learning across curriculum. With access to updated book and electronic book collections, periodical subscriptions, and online research databases, the library is a great place to study or to complete any research project. Customized workshops and private research appointments are available to faculty and students.

TLC: The Teaching and Learning Center is a centralized location for all professional development on the Yuba College Campus. The goal is provide a designated space for education and enrichment activities for faculty and staff. The TLC will work with IT to record sessions and have them archived on the web. This will allow all members to have access to the content, even if they cannot attend the session. The TLC is also working with various committees on campus to create training videos to the programs used every day such as Colleague, CurricuNet, and TracDat. The intent is to provide the necessary support to make these systems as user friendly as possible to keep Yuba College continuing on our path of growth and accountability started during the accreditation process. Everyone needs a little TLC.

CSC: The College Success Center, located in the Learning Resource Center at Yuba College, has a long history of providing effective and high-quality academic support to all Yuba College students. Among the topics to be discussed include: 1) the wide range of services available to your students, 2) integrating Center services with your course or curriculum, 3) the philosophy and structure of the program, 4) the students' success rates, and 5) the process to provide academic support for your students.

WLDC: You *know* that many of your students are not writing at college level. Underprepared students often put off or stall out on the developmental writing sequence but enroll in GE and transfer-level courses anyway. Having students in your classes who can't write (or read for that matter) at college level presents unique challenges for instructors. The Writing and Language Development Center exists to help students become more proficient writers, readers, and researchers. The WLDC supports language arts courses at every level, from ESL to advanced composition and literature courses, but what some don't know is that we work with all kinds of writing and reading across modes and disciplines: philosophy and history papers, college application essays, financial aid appeals, you name it. By attending this session you will get a window into what goes on here. See session notes generated by tutors to document the kind of work done with *your* students. We'll demonstrate how students use our Kurzweil text-to-speech software to extend their reading range and proofread their own papers, and let you take a look at some of our tutor training materials.

Presented by Department Staff

Room – Learning Resource Center (1100)

Yuba College Convocation 2015-16

August 12, 2015

8:00-8:30	Coffee and Carbs: Welcome Back Breakfast Part –Time Faculty Sign-in for FLEX 6 hours of credit for the day	Flex ID# Y119
8:30-8:45	Welcome and State of the District Dr. Douglas Houston, YCCD Chancellor	
8:45-9:15	Welcome and Introductions of New Management, Faculty and Staff Dr. G.H. Javaheripour, Yuba College President	
9:15-10:00	Committee Work, Census, Grades Center for Teaching and Learning Faculty Quick Reference Flex Overview Early Alert Electronic Book Ordering	G. Kemble K. Vannucci B. Jukes F. Canto-Lugo G. O’Keefe-Schwering/R. McKeever J. Neeper
10:00-10:15	Break	
10:15-11:45	Brainology	Emily Diehl
11:45-12:45	Lunch	
12:45-1:15	Integrated Planning and Program Services Review	Brian Jukes
1:15-2:30	Introduction to TracDat V5 and New Questions for Program Services Review	Brian Jukes/Cassie Leal
2:30-3:00	Q & A	
3:00-4:00	Ice Cream and District Services * Keys for Part-Time Faculty *Parking Permits	
4:00-5:00	YCFA/Academic Senate Meeting: Room 724 YCFAT Meeting CSEA Meeting: Theatre	

Thursday, August 13 (District & Department Meetings)

8:30 – 10:00 a.m.

Active Shooter (1.5 hours)

Flex ID #Y120

This interactive training will provide attendees with information needed to survive an active assailant event in a public place, including college campuses.

Presented by John Osbourn, YCCD Chief of Police

Room – 1170

10:00 – 1:00 p.m.

Understanding the Revised Title 5/EEO Training (3 hours)

Flex ID #Y121

The Office of Human Resources and Liebert, Cassidy & Whitmore will be facilitating a comprehensive in-service training on Title 5 Equal Employment Opportunity and Work Culture of Respect. Title 5 has been recently revised to include a litany of new policy guidelines for the hiring and recruitment process for Faculty, Classified and Management employees. If you have not attended an EEO Training since the 2013-2014 academic year, you are strongly advised to attend this very informative training. Light snacks will be provided.

Presented by Dr. Jacques S. Whitfield, Chief Human Resources Officer; and Laura Schulkind, Liebert Cassidy Whitmore

Room – 1167

10:30 – 11:30 a.m.

Early Alert Training (1 hour)

Flex ID #Y122

In this session, we'll review The SAGE Early Alert system which allows faculty to easily and quickly create electronic progress reports and other referrals. Among other elements, we'll review responses to attendance reports, progress reports, and tutoring recommendation referrals. We'll also share the results of our Spring 2015 Pilot and how we can make use SAGE College wide.

Presented by Georganna O'Keefe-Schwering, EOP&S/CalWORKS Counselor; and Rosemary McKeever, Instructional Associate

Room – 1170

1:00 – 3:00 p.m.

Division Meetings (2 hours)

Flex credit for adjuncts only

Applied Academics – Room 724 (D. Otten)

Flex ID #Y123A

Arts, Humanities and Education – Room 803 (W. Masuda)

Flex ID #Y123B

Science, Technology, Engineering & Mathematics; Outreach Campuses

– Room 800 (K. Stemann)

Flex ID #Y123C

Student Services – Room 201 (D. Spencer)

Flex ID #Y123D

Friday, August 14

9:00 – 10:00 a.m.

Requesting Travel Funds (1 hour)

Flex ID #Y124

Want to apply for staff development and BSI funding but are daunted by the process, forms to complete and criteria? This workshop will go through the process step-by-step to help you expedite the approval process. Includes YCFA/Travel, BSI, Staff Development funding, Perkins, Field Trips, Out-of-State.

Presented by Katie Boyes (Flex), Karsten Stemmann (Staff Development), Salvador Tolentino (BSI), and Ronda Campton (Accounts Payable)

Room – 1170

10:00 – 11:00 a.m.

True Colors – Working with Difficult People (1 hour)

Flex ID #Y125

Find out about yourself and those around you with this look at personal motivation. This workshop offers a method for discerning why we act the way we do, as well as some concrete suggestions for communicating and getting along with those people you have found difficult in your life. Many people have found this simple method a life-changing discovery. This workshop is based on the book *“The Color Code,”* by Taylor Hartman.

Presented by Elaine Robinson, Adjunct Faculty

Room – 1170

11:00 – 12:00 p.m.

“The Way to Santiago: A Pilgrimage Across Spain” (1 hour)

Flex ID #Y126

The presenter will share information about her recent pilgrimage in Spain walking the Camino Frances from St. Jean, France to Finisterre, Spain. Aspects of the pilgrimage and walk, including history, packing pointers, the route itself, fellow pilgrims, and lessons learned will be shared.

Presented by Francesca Hulin, Faculty Member

Room – 1170

12:00 – 1:00 p.m.

Linda’s Flipping Sabbatical: Creating a Flipped Learning

Flex ID #Y127

Environment for Non-Major Biology Students (1 hour)

Flipped Learning is an approach in which the group learning space (formerly the lecture hall) is transformed from the "sit and listen" lecture into an interactive one. In this workshop I will introduce the flipped learning and active learning models I used to create a new learning environment for Biology 15 students. I will also discuss my "Flipping Year" implementing the flipped learning classroom. Participants may be asked to watch videos or complete other activities prior to the workshop.

Presented by Linda Staffero, Faculty Member

Room – 1170

1:00 – 4:00 p.m.

Adult CPR Training (3 hours)

Flex ID #Y128

Cost: \$20 (pay in class)

Participants will be provided an overview of the foundational knowledge to quickly and safely respond in an emergency, the signals of cardiac emergencies, the links of the Cardiac Chain of Survival and the steps for performing CPR. Participants are encouraged to buy or review online at redcross.org the American Red Cross Adult CPR procedures, but materials are not required for the class. You will receive a two-year certificate upon completion of the course in Adult CPR from the American Red Cross. Register for this Flex Workshop online.

Presented by Thea Post, Faculty Member and Red Cross Instructor

Room –2140

Please Register Here for FLEX Credits:

[Teaching & Learning Center web site](#)

[Flex Portal page](#)

SPECIAL ACKNOWLEDGEMENTS

YC Staff Development Committee

Link: [Staff Development Plan 2015-16](#)

Members 2015-2016

Francesca Hulin, Committee Co-Chair/Faculty (Language and Fine Arts/ESL, BSI Co-Chair)

Karsten Stemman, Committee Co-Chair/Administrative Representative

Meridith Selden, Faculty Representative (Social Sciences)

Denice Burbach, Faculty Representative

Ruth Tamulonis, Faculty Representative

Melody Kempton, Classified Representative

Rosa Packard, Classified Representative

Kristi Page, Recorder

Resources

Katie Boyes, Flex Liaison

Zulema Zermeno, Academic & Student Services

Emily Diehl



Emily translates the latest educational research on mindsets and motivation into growth mindset programs and practices. She delivers professional learning talks and workshops for parents, educators and leaders all over the country, including sessions in partnership with Scholastic. Her latest work includes California Math Council South, New York City Department of Education, New Tech Network, and school districts such as Washington DC, Compton Unified, and Delaware's Vision Network

Flavors Restaurant
Roy Hansen