

Date: November 3, 2017

Time: 1:00PM-4:00 PM

Location: 1167

Admin Co-Chair: Sonja Lolland

Faculty Co-Chair: Meridith Selden

Members: Denice Burbach, Korey Champe, Lore Dobusch, James Gilbreath, Rajan Gill, Daren Otten, Thea Post, William Rockey, John Steverson, Jeff Stollberg, Laura Talley, Salvador Tolentino, Carla Tweed, Carrie Wasinger

Quorum: 8 voting members must be present (Co-chairs may vote only if needed to make quorum)

Recorder: Zulema Zermeno

Resources: Lani Aguinaldo, Sonya Horn, Martin Gutierrez

Guest(s):

Approval of agenda & minutes (Team)

- ⇒ Approve 10/6/17 minutes
- ⇒ Approve 10/20/17 minutes
- ⇒ Approve 11/3/17 agenda

Updates (Selden & Wasinger)

- ⇒ SLO review process (Selden)
- ⇒ Human Services check-in (Selden)
- ⇒ Tabling policy (Selden)
- ⇒ Program review meeting – 11.17.17 (Selden & Wasinger)

CONSENT AGENDA:

AJ 34 - CORRECTIONAL TREATMENT PROGRAMS (REVISED)
FIRTC 1 - FIRE PROTECTION & EMERGENCY SERVICES (REVISED)
FIRTC 2 - FIRE PREVENTION TECHNOLOGY (REVISED)
ECON 1A - ELEMENTARY ECONOMICS-MACRO (REVISED)
ECON 1B - ELEMENTARY ECONOMICS-MICRO (REVISED)
COUNS 15 - ORIENTATION TO COLLEGE (REVISED)
RADT 1 - FUNDAMENTALS OF RADIOLOGIC SCIENCE AND HEALTH CARE (REVISED)
RADT 2 - RADIATION PHYSICS AND EQUIPMENT (REVISED)
RADT 3A - RADIOGRAPHIC PROCEDURES 1 (REVISED)
RADT 3B - RADIOGRAPHIC PROCEDURES 2 (REVISED)
RADT 3C - RADIOGRAPHIC PROCEDURES 3 (REVISED)
RADT 3D - RADIOGRAPHIC PROCEDURES 4 (REVISED)
RADT 4 - PRINCIPLES OF RADIATION PHYSICS BIOLOGY & PROTECTION (REVISED)
RADT 5 - PRINCIPLES RADIATION EXPOSURE & EQUIPMENT (REVISED)
RADT 6A - RADIOLOGIC TECHNOLOGY INTERNSHIP 1 (REVISED)
RADT 6B - RADIOLOGIC TECHNOLOGY INTERNSHIP 2 (REVISED)
RADT 6C - RADIOLOGIC TECHNOLOGY INTERNSHIP 3 (REVISED)
RADT 6D - RADIOLOGIC TECHNOLOGY INTERNSHIP (REVISED)
RADT 6E - RADIOLOGIC TECHNOLOGY INTERNSHIP 5 (REVISED)
RADT 7 - ADVANCED RADIOGRAPHIC STUDIES (REVISED)
RADT 8 - RADIOGRAPHIC PATHOLOGY AND FILM CRITIQUE (REVISED)
RADT 9 - ADVANCED MODALITIES (REVISED)
RADT 12 - RADIOLOGIC TECHNOLOGY BOARD REVIEW (REVISED)
ESL 515 - INTEGRATED SKILLS, LEVEL 1 (REVISED)
ESL 525 - INTEGRATED ESL SKILLS, LEVEL 2 (REVISED)
ESL 565 - INTEGRATED ESL SKILLS, LEVEL 6 (REVISED)

TABLED (UNTIL 11.17.17 Meeting)

HUMAN SERVICES - ASSOCIATE IN SCIENCE, (INACTIVATION)

Rationale for Revision: *This certificate is out of date and is being inactivated with discipline faculty support/approval*

COURSE REVIEW

DRAFT 20 - BLUEPRINT AND SPECIFICATIONS READING, (REVISED), **PAGE 1**

Description: This is a beginning blueprint reading class for the student in the metal and mechanics trade. Basic visualization and drawing concepts including orthographic projection, detailing, sketching and communication skills that are needed for employment are developed in the class. Introduction to CAD Modeling.

Rationale for Revision: -

DRAFT 30 - TECHNICAL DRAWING WITH AUTOCAD, (REVISED), **PAGE 4**

Description: Fundamental technical drafting practices and documentation for part fabrication drawing. Drafting conventions and standards applied to orthographic, section, auxiliary views, isometric and oblique projection will be covered in addition to basic AutoCAD object creation and editing and freehand sketching. ASME Y14.xM standards are emphasized. AutoCAD will be used to complete the applied laboratory exercises.

Rationale for Revision: -

DRAFT 31 - DESCRIPTIVE GEOMETRY, (REVISED), **PAGE 7**

Description: Principles of descriptive geometry used for graphic representation and solution of space problems. Application of drafting line theorems and advanced multi-view orthographic projection to solve architectural and engineering line, plane, points and solid space problems using graphical methods. AutoCAD will be used to complete the applied laboratory exercises.

Rationale for Revision: -2 Year CTE update

Pre-requisite(s): Completion with a C or better in: DRAFT 30

DRAFT 38 - COMPUTER AIDED DRAFTING, (REVISED), **PAGE 11**

Description: The course provides exposure to and experience using intermediate and advanced object creation and editing tools in AutoCAD. Blocks, dynamic blocks, attribute creation and data extraction, sheet sets and external referencing (Xref) will also be covered. The course will cover three dimensional solid modeling for both mechanical and architectural objects, rendering to produce photo realistic images and the creation of views from solid models.

Rationale for Revision: -

Pre-requisite(s): Completion with a C or better in: DRAFT 30 or DRAFT 32

WELD 83 - GMAW/GTAW PRODUCTION WELDING, (REVISED), **PAGE 14**

Description: This course is an introduction to gas tungsten arc welding (GTAW), (GMAW) and flux cored arc welding. It covers plasma arc cutting, application of processes, and use of a track cutter. Students will be introduced to manual and (CNC) plasma cutting.

Rationale for Revision: 2 year CTE update

WELD 85 - STRUCTURE DESIGN AND FABRICATION, (REVISED), **PAGE 17**

Description: Structural weld design and fabrication of weldments. Operation of mechanized iron workers, tubular benders, press brakes and other fabrication equipment. Students will receive instruction on utilization of blueprints, welding symbols, cost estimation, and layout techniques, in regards to structural steel applications.

Rationale for Revision: -2 Year CTE course evaluation

Pre-requisite(s): Completion with a C or better in: WELD 84

WELD 88 - WELDING TECHNICAL PROBLEMS, (REVISED), **PAGE 21**

Description: Individualized instruction in special topics, including weld testing and certification, industry standards, A.N.S.I., A.W.S., A.P.I., A.S.M.E., research, and special welding processes and projects.

Rationale for Revision: -2 year CTE course review No need for variable units for course

PLSCI 20 - PRINCIPLES OF PLANT SCIENCE, (REVISED), **PAGE 24**

Description: Principles of plant growth including structure, growth processes, propagation, physiology, growth media, and biological competitors. Not open to students with credit in PLSCI 20L.

Rationale for Revision: Pending Proposal as of 07/06/2012 WCC Committee Approved in Spring 2013 - waiting for reciprocal approval at YC

ESL 559EMP - ENGLISH FOR EMPLOYMENT, (NEW), **PAGE 29**

Description: Prepares students for vocational training and/or employment. Includes vocabulary for the world of work and skill development for job search, application and job retention. Intended for non-native English speakers with at least intermediate English proficiency. Concurrent enrollment in ESL 252, 253, 257, 258 and/or 255 and above is highly recommended.

Rationale for Revision: This is the noncredit counterpart to VESL course 259EMP, English for Employment which will be part of our noncredit certificate program intended to start Fall 2018.

Pre-requisite(s): Or by placement exam

GEOG 2 - CULTURAL GEOGRAPHY, (REVISED), **PAGE 32**

Description: Survey of human populations and their relationship with the physical environment; past and present development of cultures.

Rationale for Revision: -This course is an orphan. It exists in "geography" but it is a social science class. Currently, there is no full-time faculty, or department, that owns this course. So being the "geography" department, I have been asked to take ownership of this course. So, I want to: update this course - SLO, Objectives, etc., and get this course approved for the multicultural graduation requirement.

GE Petition: Area B: Social and Behavioral Sciences, Multicultural Graduation Requirement

GEOG 40 - GEOLOGY OF YOSEMITE, (REVISED), **PAGE 36**

Description: This field course focuses on the geology of Yosemite National Park, with emphasis on the tectonic and erosional history of the area. The course includes study of the various intrusive rocks and the minerals they contain, as well as the relative ages of the plutons. Glacial erosional and depositional processes will be discussed.

Rationale for Revision: -This course was originated a long time ago and needed significant update.

SIGN 3 - AMERICAN SIGN LANGUAGE 3, (REVISED), **PAGE 42**

Description: This is the third course in a series of four courses in the fundamentals of American Sign Language (ASL) used by the Deaf community. This course furthers students' study of vocabulary, syntax, classifiers and narrative form.

The instructional activities are based on an immersion approach in which the students develop language competency in the target language, cultural knowledge, and an increased understanding of the Deaf community. Students are expected to participate in Deaf community events and read instructions in English.

Rationale for Revision: -Update content and terminology -Update book and instructional materials -Update the SLOs and objectives

GE Petition: Area C: Humanities

Pre-requisite(s): Completion with a C or better in: SIGN 2

EMT 510 - BASIC LIFE SUPPORT AND CPR, (NEW), **PAGE 46**

Description: The American Heart Association's new basic life support course includes science and education from the 2015 Guidelines Update for CPR and ECC. This course teaches both single-rescuer and team basic life support skills for application in both prehospital and in-facility environments, with a focus on high-quality CPR and team dynamics.

Rationale for Revision: CPR is required for entry into the EMT program. CPR taken at Yuba will be a pre-requisite for entry into EMT 61 and Fire Academy. CPR courses are also required for Nursing.

HUSEV 20 - INTRODUCTION TO CHEMICAL DEPENDENCY STUDIES , (REVISED), **PAGE 48**

Description: Overview of major topics in the study of drug abuse and dependency, i/e., history, drugs of abuse, models of prevention, addiction and treatment, local and national policy.

Rationale for Revision: -

HUSEV 21 - INTRODUCTION TO PHYSIOLOGICAL AND PSYCHOLOGICAL EFFECTS OF DRUG ABUSE, (REVISED), **PAGE 51**

Description: An introduction and overview focused on drug action and disposition of the major drugs of abuse; ethanol, marijuana, cocaine, amphetamines, PCP, LSD, and designer drugs. Drug testing and the National Institute of Drug Abuse Guidelines will be discussed. (L)

Rationale for Revision: The physical and neurological effects of drugs of abuse are essential knowledge for chemical dependency counselor who must relay this information to individuals suffering from substance abuse disorder in private and group counseling sessions. The information is also very important to prevention and relapse activities.

HUSEV 22 - INTRODUCTION TO THE DEVELOPMENT AND PROGRESSION OF ADDICTIVE PATTERNS OF BEHAVIOR, (REVISED), **PAGE 54**

Description: Introduction to the causes and development of addiction and co-dependency. Exploration of the process of denial, use of defense mechanisms, and the influences of the family. The sociological aspects of the addictive process will be explored and discussed.

Rationale for Revision: Alcoholism and drug addiction does not occur in a vacuum. The seeds of the process are often sown within family as influence by the social and economical circumstances of the family. For example, low social economic status and conditions correlate with the development of addictive behaviors.

HUSEV 23 - LEGAL AND ETHICAL ASPECTS OF HUMAN SERVICES , (REVISED), **PAGE 57**

Description: Introduction to the legal/ethical responsibilities of Human Service workers and Chemical Dependency Counselors, with emphasis on confidentiality and the legal concept of privilege. All federal/state laws regarding the counselor/client relationship, client rights, child abuse reporting, etc., will be discussed. Emphasis on the obligation of the counselors to the clients, their families and society.

Rationale for Revision: Counselor are mandated to have a course in law and ethics that includes reporting law requirements re: child and elder abuse. Counselor must be aware of the confidential nature of their position, and employers human service personnel expect graduates of a certificate program to have this type of training and education.

HUSEV 24 - INTRODUCTION TO CASE MANAGEMENT , (REVISED), **PAGE 60**

Description: Introduction to the mental health problems which affect substance abuse. Focus on the techniques of interviewing, case conceptualization, treatment planning, case management and relapse control in chemical dependency counseling. Familiarization with the DSM V and system of diagnosis approved by the American Psychiatric Association including differential diagnosis, prognosis and associated features. Not open for credit to student with credit Human Services 54. (L)

Rationale for Revision: -

HUSEV 25 - BASIC CHEMICAL DEPENDENCY COUNSELING, (REVISED), **PAGE 63**

Description: Broad overview of the counseling methods used in treating chemical dependency. An introduction to counseling theories and specific techniques used in treatment, i.e., psycho-dynamic, behavioral, cognitive-behavioral, multi-modal, client-centered, couples and family counseling. Case histories and specific theories will be analyzed. Not open for credit to student with credit in Human Services 55. (L)

Rationale for Revision: -

HUSEV 26A - SUPERVISED FIELD WORK PRACTICUM , (REVISED), **PAGE 66**

Description: Introduction to supervised fieldwork practice, and the basic functions of human service work in a variety of settings, including substance related treatment services. Securing field placement in a human service agency. Orientation to the placement agency, including professional behavior and appearance, mock interviews, and observation of professionals in the field. Understanding the fieldwork recording and reporting requirements. Meets California Association of Alcoholism and Drug Abuse Counselors requirements.

Rationale for Revision: Revision is needed for both HUSEV 26A & 26B to distinguish the differences in curriculum. Past courses have had a similar outline.

Pre-requisite(s): Completion with a C or better in: HUSEV 23

HUSEV 28 - SKILLS AND TECHNIQUES OF GROUP COUNSELING, (REVISED), **PAGE 69**

Description: This course is designed to provide an overview of the basic skills and techniques used in group counseling and practices including ethical issues related to the field of group work. Topics included are communication skills in a group setting, theories of group counseling, best practices, guidelines and diversity issues.

Rationale for Revision: Any person entering the field of human services at a paraprofessional level will be expected to conduct group sessions for intake, orientation, education and case management services. Group skills will be an asset to students achieving the Human Services Associate Degree.

HUSEV 30 - ADULT CHILDREN OF ALCOHOLICS , (REVISED), **PAGE 72**

Description: Exploration of techniques, concepts and behavioral guidelines for identifying the consequences of parental alcoholism/addiction. Principles of modeling, shaping, reinforcement and extinction of dysfunctional behavioral patterns learned in childhood will be described. Not open for credit to student with credit in Human Services 60. (L)

Rationale for Revision: Alcoholism and drug addiction effects all members of the family often the development of children raised by addicted parents leans toward poor adjustment, depression, apathy, and other problems even though they may not use substances. They are in desperate need to understand the effects of being raised by addictive parents.

HUSEV 31 - FAMILY TREATMENT APPROACHES , (REVISED), **PAGE 75**

Description: An introductory examination of the family systems approach in chemical dependency counseling as it relates to dysfunctional, addictive families. Not open for credit to students with credit in Human Services 61. (L)

Rationale for Revision: *-Alcoholism and Narcotic addictions have been shown to be a family disease require that drug and alcohol counselor be train in basic family treatment theory.*

HUSEV 32 - RELATIONSHIP ADDICTION/CO-DEPENDENCY , (REVISED), **PAGE 78**

Description: Identification of co-dependent behavior and the effects of these behaviors on relationships; assessment of healthy vs. unhealthy relationships on a continuum. Special emphasis on co-addiction and the roles of co-dependent family members. Not open for credit to students with credit in Human Services 62. (L)

Rationale for Revision: *Elective course in Chemical dependency Certificate Program*

HUSEV 33 - SELF-AWARENESS: THE KEY TO NON-ADDICTIVE BEHAVIOR , (REVISED), **PAGE 81**

Description: Emphasis on techniques to build a healthy relationship with oneself as fundamental for releasing addictive behavior patterns and guard against counselor burnout. Not open for credit to students with credit in Human Services 63. (L)

Rationale for Revision: *Human service counselors need skills to awaken self-awareness in their clients. A course which also them to explore this important concept on a personal level will facilitate a better understanding of the the treatment process.*

HUSEV 35 - ADDICTION AND DOMESTIC VIOLENCE , (REVISED), **PAGE 84**

Description: An overview of factors contributing to and eliciting explosive behavior responses in adults and children where substance abuse occurs in the home. Not open to students with credit in Human Services 65. (L)

Rationale for Revision: *85% of domestic violence cases involve substance abuse. Counselor attempt to treat substance abuser must be aware of the risk inherent in their clients' families, and they must be aware of treatment methods and community resources aimed at reducing domestic violence.*
