

Date: October 6, 2017
Time: 1:00PM-4:00 PM
Location: 1167

Admin Co-Chair: Sonja Lolland

Faculty Co-Chair: Meridith Selden

Members: Denice Burbach, Korey Champe, Lore Dobusch, James Gilbreath, Rajan Gill, Daren Otten, Thea Post, William Rockey, John Steverson, Jeff Stollberg, Laura Talley, Salvador Tolentino, Carla Tweed, Carrie Wasinger

Quorum: 8 voting members must be present (Co-chairs may vote only if needed to make quorum)

Recorder: Zulema Zermeno

Resources: Lani Aguinaldo, Sonya Horn, Martin Gutierrez

Guest(s):

Approval of agenda & minutes (Team)

- ⇒ Approve 9/1/17 minutes
- ⇒ Approve 9/15/17 minutes
- ⇒ Approve 10/6/17 agenda

Updates (Selden & Wasinger)

- ⇒ Local GE pattern update (Selden)
- ⇒ Website update (Selden)

CONSENT AGENDA:

ESL 40A - LOW-ADVANCED GRAMMAR (REVISED)
ESL 540A - LOW-ADVANCED GRAMMAR (NEW)
ESL 40B - ADVANCED GRAMMAR (REVISED)
ESL 540B - ADVANCED GRAMMAR (NEW)
ESL 40C - HIGH-ADVANCED GRAMMAR (REVISED)
ESL 540C - HIGH-ADVANCED GRAMMAR (NEW)
ESL 214 - ENGLISH CONVERSATION, LEVEL 1 (REVISED)
ESL 514 LR - ENGLISH CONVERSATION, LEVEL 1 (NEW)
ESL 224 - ENGLISH CONVERSATION, LEVEL 2 (REVISED)
ESL 524 LR - ENGLISH CONVERSATION, LEVEL 2 (NEW)
ESL 226L - ENGLISH AS A SECOND LANGUAGE, LAB 1 (REVISED)
ESL 526LR - ENGLISH AS A SECOND LANGUAGE, LAB 1 (REVISED)
ESL 246L - ENGLISH AS A SECOND LANGUAGE, LAB 2 (REVISED)
ESL 546LR - ENGLISH AS A SECOND LANGUAGE, LAB 2 (NEW)
MFGT 21 - INTERMEDIATE MACHINE SHOP (REVISED)
MFGT 34 - COMPUTER NUMERICAL CONTROL (REVISED)
MFGT 60 - PROBLEMS IN MANUFACTURING TECHNOLOGY (REVISED)
WELD 84 - APPLIED FABRICATION WELDING (REVISED)

AUTOMATIC TRANSMISSION/TRANSAXLE - CERTIFICATE OF TRAINING (Inactivation)
AUTOMOTIVE BODY REPAIR - CERT OF ACHIEVEMENT WITH 12-17.5 UNITS (Inactivation)
BODY AND PAINT - ASSOCIATE IN SCIENCE (Inactivation)
BODY AND PAINT - CERT OF ACHIEVEMENT WITH 30-59.5 UNITS (Inactivation)
BRAKES - CERTIFICATE OF TRAINING (Inactivation)
ELECTRICAL SYSTEMS - CERTIFICATE OF TRAINING (Inactivation)
ENGINE MACHINING - CERTIFICATE OF TRAINING (Inactivation)
ENGINE REPAIR - CERTIFICATE OF TRAINING (Inactivation)
HEATING AND AIR CONDITIONING - CERTIFICATE OF TRAINING (Inactivation)
MANUAL DRIVE TRAIN AND AXLES - CERTIFICATE OF TRAINING (Inactivation)
SUSPENSION AND STEERING - CERTIFICATE OF TRAINING (Inactivation)

ADMINISTRATIVE INITIATED INACTIVATIONS DUE TO TITLE IV VIOLATIONS:

ENVIRONMENTAL HORTICULTURE (Inactivation)
LANDSCAPE INSTALLATION/MAINTENANCE (Inactivation)
AUTOMOTIVE – CHASIS (Inactivation)
AUTOMOTIVE - PAINTING AND REFINISHING (Inactivation)
LABORATORY ANIMAL MEDICINE (Inactivation)
LARGE ANIMAL CARE AND MANAGEMENT (Inactivation)
ADVANCED GENERAL BUSINESS MANAGEMENT (Inactivation)

PERSONNEL MANAGEMENT (Inactivation)
CLERICAL (Inactivation)
LEGAL OFFICE SKILLS (Inactivation)
MEDICAL OFFICE PROCEDURES (Inactivation)
WORD PROCESSING (Inactivation)
SHELTER MEDICINE (Inactivation)

TABLED (UNTIL 10.20.17 Meeting)

DRAFT 20 - BLUEPRINT AND SPECIFICATIONS READING, (REVISED)

Description: This is a beginning blueprint reading class for the student in the metal and mechanics trade. Basic visualization and drawing concepts including orthographic projection, detailing, sketching and communication skills that are needed for employment are developed in the class.

Rationale for Revision: --

DRAFT 30 - TECHNICAL DRAWING WITH AUTOCAD, (REVISED)

Description: Fundamental technical drafting practices and documentation for part fabrication drawing. Drafting conventions and standards applied to orthographic, section, auxiliary views, isometric and oblique projection will be covered in addition to basic AutoCAD object creation and editing and freehand sketching. ASME Y14.xM standards are emphasized. AutoCAD will be used to complete the applied laboratory exercises.

Rationale for Revision: --

DRAFT 31 - DESCRIPTIVE GEOMETRY, (REVISED)

Description: Principles of descriptive geometry used for graphic representation and solution of space problems. Application of drafting line theorems and advanced multi-view orthographic projection to solve architectural and engineering line, plane, points and solid space problems using graphical methods. AutoCAD will be used to complete the applied laboratory exercises.

Rationale for Revision: -2 Year CTE update

Pre-requisite(s): Completion with a C or better in: DRAFT 30

WELD 85 - STRUCTURE DESIGN AND FABRICATION, (REVISED)

Description: Structural weld design and fabrication of weldments. Operation of mechanized iron workers, tubular benders, press brakes and other fabrication equipment. Students will receive instruction on utilization of blueprints, welding symbols, cost estimation, and layout techniques, in regards to structural steel applications.

Rationale for Revision: -2 Year CTE course evaluation

Pre-requisite(s): Completion with a C or better in: WELD 84

WELD 88 - WELDING TECHNICAL PROBLEMS, (REVISED)

Description: Individualized instruction of special topics, including weld testing and certification, industry standards, A.N.S.I., AWS, A.P.I., A.S.M.E., research, and special welding processes and projects.

Rationale for Revision: -2 year CTE course review No need for variable units for course

SLO REVISIONS:

NURS 3 - MEDICAL SURGICAL NURSING III, (SLO CHANGE), PAGE SLO 1

Description: This course is designed to provide learning opportunities for in-depth application of the nursing process to the health needs of a selection of acutely ill patients and simulated acutely ill patients. Emphasis is on the application of biophysical and psychosocial knowledge to meet the health care needs of the adult with acute and chronic disorders in selected body systems. Prerequisite: NURS 2.

Rationale for Revision: SLO updates and current textbook edition.

NURS 4A - MEDICAL-SURGICAL NURSING IV, (SLO CHANGE), PAGE SLO 8

Description: This course is designed to provide lecture and clinical opportunities for in-depth application of the nursing process to the health needs of a selection of acutely ill patients and simulated acutely ill patients. Emphasis is on the application of biophysical and psychosocial knowledge to meet the health care needs of the adult with acute and chronic disorders in selected body systems.

Rationale for Revision: *Updating of curriculum in the Nursing Program*

NURS 4B - LEADERSHIP IN NURSING, (SLO CHANGE), PAGE SLO 13

Description: Focuses on advanced concepts and principles of nursing practice as well as in-depth theory related to selected biophysical and psychosocial needs in a preceptor learning environment. Emphasis is on the management and leadership role of the nurse. Application of management and leadership concepts and skills is provided by selected patient care experiences for students who are assigned to work individually with an RN preceptor in a clinical agency.

Rationale for Revision: *Required every two years for CTE Revised for SLO*

NURS 20 - INTRODUCTION TO NURSING, (SLO CHANGE), PAGE SLO 16

Description: Provides an overview of current nursing roles, responsibilities, and scope of practice as defined by the Board of Registered Nursing in a variety of settings for nursing practice with an emphasis on the rigors of being a nursing student and a newly graduated nurse are presented along with study strategies, sources for financial aid, and college and department learning resources to enhance student success. Open to nursing and non-nursing majors.

Rationale for Revision: *Update SLO and textbook*

NURS 21 - PEDIATRIC NURSING, (SLO CHANGE), PAGE SLO 21

Description: This pediatric course focuses on registered nurses' care from infancy through adolescence. Health problems are studied in the acute and community care setting. Education of the pediatric client and their family on health promotion, growth and development, disease prevention, and safety issues are addressed. Ethical and legal issues are discussed. The impact of diverse cultural and spiritual beliefs on health care decisions are explored.

Rationale for Revision: *Update CTE course*

NURS 26 - PHARMACOLOGY, (SLO CHANGE), PAGE SLO 26

Description: Basic principles of pharmacology with focus on pharmacokinetics, pharmacodynamics and related therapeutic implication for major drug categories. This course may be taken by nursing and non-nursing students.

Rationale for Revision: *SLO update only*

NURS 56 - ADVANCED NURSING SKILLS LAB, (SLO CHANGE), PAGE SLO 28

Description: Designed for nursing students in the advanced instruction to practice and/or remediate in advanced nursing skills. Areas of practice include advanced procedures, technological equipment experience, help with advanced analysis of assessment findings, diagnostics, and multiple system acute pathologies, activities to promote critical thinking, simulation, and developing complex nursing care plans.

Rationale for Revision: *SLO update*

INACTIVATIONS:

HUSEV 15 - AGING: CONCEPTS AND ISSUES, (INACTIVATION), PAGE Inactivation 1

Rationale for Revision: *This course is out of date and is being inactivated with discipline faculty support/approval*

HUSEV 27 - INTRODUCTION TO PROFESSIONAL & PERSONAL GROWTH, (INACTIVATION), PAGE Inactivation 5

Rationale for Revision: *This course is out of date and is being inactivated with discipline faculty support/approval*

HUSEV 34 - GENDER DIFFERENCES RELATED TO SUBSTANCE ABUSE, (INACTIVATION), PAGE Inactivation 8

Rationale for Revision: *This course is out of date and is being inactivated with discipline faculty support/approval*

HUSEV 36 - CHEMICAL DEPENDENCY PREVENTION IN OUR SCHOOLS, (INACTIVATION), PAGE Inactivation 11

Rationale for Revision: *This course is out of date and is being inactivated with discipline faculty support/approval*

HUSEV 37 - DRUG FREE WORKPLACE: EMPLOYEE ASSIST PROGRAMS, (INACTIVATION), PAGE Inactivation 14

Rationale for Revision: *This course is out of date and is being inactivated with discipline faculty support/approval*

HUSEV 11B - CROSS CULTURAL PERSPECTIVES IN HUMAN SERVICE WORK, (INACTIVATION), PAGE Inactivation 17

Rationale for Revision: *This course is out of date and is being inactivated with discipline faculty support/approval*

HUSEV 11B - CROSS CULTURAL PERSPECTIVES IN HUMAN SERVICE WORK, (INACTIVATION), PAGE Inactivation 17

Rationale for Revision: *This course is out of date and is being inactivated with discipline faculty support/approval*

MFGT 24L - INTRODUCTION TO PHYSICAL METALLURGY, (INACTIVATION), PAGE Inactivation 20

Rationale for Revision: *Discipline faculty have decided this course is not currently needed in the program; they will revisit the course and consider reactivating when appropriate. The inactivation does not impact any existing certificates or degrees.*

AJ 217A - SPECIALIZED INVESTIGATORS BASIC COURSE, (INACTIVATION), PAGE Inactivation 23

Rationale for Revision: *This is one section of the Specialized Investigator's Basic Course. It has not been offered at Yuba College since 2009 and it is not longer in compliance with the P.O.S.T. curriculum requirements. There is no plan to offer this course in the near future.*

AJ 217A1 - SPECIALIZED INVESTIGATORS BASIC COURSE, (INACTIVATION), **PAGE Inactivation 27**

Rationale for Revision: *-This one section of the Specialized Investigators Basic Course. The course has not been offered at Yuba College since 2009 and it is no longer in compliance with the P.O.S.T. curriculum requirements. There are no plans to offer this course in the near future.*

AJ 217A2 - SPECIALIZED INVESTIGATORS BASIC COURSE, (INACTIVATION), **PAGE Inactivation 31**

Rationale for Revision: *-This one section of the Specialized Investigators Basic Course. The course has not been offered at Yuba College since 2009 and it is no longer in compliance with the P.O.S.T. curriculum requirements. There are no plans to offer this course in the near future.*

AJ 217B - SPECIALIZED INVESTIGATORS BASIC COURSE, (INACTIVATION), **PAGE Inactivation 35**

Rationale for Revision: *-This one section of the Specialized Investigators Basic Course. The course has not been offered at Yuba College since 2009 and it is no longer in compliance with the P.O.S.T. curriculum requirements. There are no plans to offer this course in the near future.*

AJ 217B1 - SPECIALIZED INVESTIGATORS BASIC COURSE, (INACTIVATION), **PAGE Inactivation 38**

Rationale for Revision: *-This one section of the Specialized Investigators Basic Course. The course has not been offered at Yuba College since 2009 and it is no longer in compliance with the P.O.S.T. curriculum requirements. There are no plans to offer this course in the near future.*

SUBSTANCE ABUSE COUNSELOR –CERTIFICATE OF TRAINING, (INACTIVATION), **PAGE Inactivation 41**

Rationale for Revision: *This certificate is out of date and is being inactivated with discipline faculty support/approval*

CHEMICAL DEPENDENCY AWARENESS - CERT OF ACHIEVEMENT, (INACTIVATION), **PAGE Inactivation 42**

Rationale for Revision: *This certificate is out of date and is being inactivated with discipline faculty support/approval*

HUMAN SERVICES - ASSOCIATE IN SCIENCE, (INACTIVATION), **PAGE Inactivation 43**

Rationale for Revision: *This certificate is out of date and is being inactivated with discipline faculty support/approval*

COURSE REVIEW:**ECE 6 - EARLY CHILDHOOD LANGUAGE DEVELOPMENT, (REVISED), PAGE 1**

Description: Language development and influences in early childhood including theories of language acquisition, interrelatedness of growth, stages of development, and appropriate curriculum for enhancing speaking, listening, pre-reading, and pre-writing skills.

Rationale for Revision: *To update courses for CTE revision cycle. Needed revision for adding DE and for Diversity Certificate update*

DE Petition: Online

AUTO 72 - AT-72 COLLISION REPAIR AND REFINISHING, (NEW), PAGE 4

Description: This course covers listening and pronunciation for beginners. Emphasis will be placed on increasing listening comprehension and oral fluency of simple spoken English in common daily personal and academic communication. Concurrent enrollment in ESL 223/523, 224/524, 225/525, and 226L/526LR is highly recommended.

Rationale for Revision: *This is one of the courses along with its credit counterpart to be included in the CDCP (Career Development and College Preparation) non-credit certificate of completion program that is currently under construction by the ESL department with an anticipated starting date in Fall 2018. Revisions have been made to catalog description, content, objectives, and textbook(s).*

Pre-requisite(s): Completion with a C or better in: ESL 212 or ESL 512. Or by placement exam

ESL 222 - BEGINNING LISTENING AND PRONUNCIATION, (REVISED), PAGE 9

Description: This course covers listening and pronunciation for beginners. Emphasis will be placed on increasing listening comprehension and oral fluency of simple spoken English in common daily personal and academic communication. Concurrent enrollment in ESL 223/523, 224/524, 225/525, and 226L/526LR is highly recommended.

Rationale for Revision: *This course has not been updated in over 7 years. Additionally, this is one of the courses along with its non-credit counterpart to be included in the CDCP (Career Development and College Preparation) non-credit certificate of completion program that is currently under construction by the ESL department with an anticipated starting date in Fall 2018. Revisions have been made to catalog description, content, objectives, and textbook(s).*

Pre-requisite(s): Completion with a C or better in: ESL 212 or ESL 512. Or by placement exam

ESL 522 - BEGINNING LISTENING AND PRONUNCIATION, (NEW), PAGE 12

Description: This course covers listening and pronunciation for beginners. Emphasis will be placed on increasing listening comprehension and oral fluency of simple spoken English in common daily personal and academic communication. Concurrent enrollment in ESL 223/523, 224/524, 225/525, and 226L/526LR is highly recommended.

Rationale for Revision: *This is one of the courses along with its credit counterpart to be included in the CDCP (Career Development and College Preparation) non-credit certificate of completion program that is currently under construction by the ESL department with an anticipated starting date in Fall 2018. Revisions have been made to catalog description, content, objectives, and textbook(s).*

Pre-requisite(s): Completion with a C or better in: ESL 212 or ESL 512. Or by placement exam

AJ 34 - CORRECTIONAL TREATMENT PROGRAMS , (REVISED), **PAGE 15**

Description: The study of correctional treatment programs concerning juveniles and adults, in both the casework setting and in a custody institution. This is a basic course for students planning to enter or who are already employed in the corrections field.

Rationale for Revision: *This is a proposal for a minor technical change as outlined in Title V of the Education Code. This minor revision is being made response to the two year revision requirement for all CTE courses. The required course material and textbook as currently listed were published more than five years ago. A current textbook and list of relevant reading materials will be added to the COR. Relevant SLO's will also be included and submitted with this proposal.*

ART 33 - ADVANCED PHOTOGRAPHY, (REVISED), **PAGE 18**

Description: Traditional and digital based photography; further exploration within the student's area of interest. Assignments in creative problem solving with studio lighting and the large format camera. A culminating experience within the department. Preparation of final portfolios.

Rationale for Revision: *Revision needed. Course was out-of-date.*

Pre-requisite(s): Completion with a C or better in: ART 36B

ART 35 - CREATIVE PHOTO DOCUMENTARY, (REVISED), **PAGE 22**

Description: Develop an understanding and appreciation of the photograph as it is used in social and personal commentary. Individual exploration and creativity is encouraged.

Rationale for Revision: -

Pre-requisite(s): Completion with a C or better in: ART 31 or ART 36A

MUSIC 1C - THEORY SKILLS, (REVISED), **PAGE 25**

Description: Exercises in applying theoretical concepts to the voice and keyboard developing the rhythmic, melodic, and harmonic elements of beginning theory. Emphasis on ear-training employing exercises in rhythmic reading and dictation, sight-singing, analysis, and melodic dictation. Required of all music majors and minors.

Rationale for Revision: *-There is a typo under "Conditions of Enrollment" that prevents students from signing up for the class online..*

Pre-requisite(s): Concurrent enrollment or completion with a C or better in: MUSIC 1A

MUSIC 31R - APPLIED SKILLS-PIANO, (REVISED), **PAGE 28**

Description: Individualized instruction in advanced piano techniques, performance skills, and repertoire. The emphasis is on the progressive development of skills needed for solo performance. Public performance is required. Achievement is evaluated through a juried performance. Audition is required. For music majors with a piano concentration.

Rationale for Revision: *Periodical updating and contents needed to match the C-ID descriptor*

Pre-requisite(s): Other: Audition Required (Students may enroll in the course, but may be dropped based on the audition result); The student must already possess basic music reading skills, fundamental technical skills such as ability to play scales with correct fingering and left-right hand coordination, and some prior experience in playing intermediate solo piano literature. Students without these skills should take elementary or intermediate piano classes first to gain the proficiency level before taking this course.

MUSIC 40A - ELEMENTARY VOICE I, (REVISED), **PAGE 31**

Description: Group instruction in elementary vocal techniques, including tone production, breathing, diction, and their application to the art song and musical theater repertoires.

Rationale for Revision: Required periodical update. Content, objectives, and SLO are updated to reflect the 4 levels of study to be covered in MUS40A, 40B, 40C and 40D. Roman Numeral added to the title to differentiate the levels.

MUSIC 40B - ELEMENTARY VOICE II, (REVISED), **PAGE 34**

Description: Group instruction in elementary vocal techniques, including tone production, breathing, diction, and their application to the art song and musical theater repertoire, as continuation of MUS40A.

Rationale for Revision: Required periodical update. Content, objectives and SLO are updated to reflect the 4 levels of study to be covered in MUS40A, 40B, 40C and 40D. Roman Numeral added to the title to differentiate the levels.

Pre-requisite(s): Completion with a C or better in: MUSIC 40A. Or by placement exam

MUSIC 40C - INTERMEDIATE VOICE I, (REVISED), **PAGE 37**

Description: Group instruction in intermediate vocal techniques, including tone production, breathing, diction, and their application to the art song and musical theater repertoires.

Rationale for Revision: Required periodic update. Content, objectives, and SLO are updated to reflect the 4 levels of study to be covered in MUS40A, 40B, 40C and 40D. Roman Numeral added to the title to differentiate the levels.

Pre-requisite(s): Completion with a C or better in: MUSIC 40B. Or by placement exam

MUSIC 40D - INTERMEDIATE VOICE II, (REVISED), **PAGE 41**

Description: Group instruction in intermediate vocal techniques, including tone production, breathing, diction, and their application to the art song and musical theater repertoires, as continuation of MUS40C.

Rationale for Revision: Required periodic update. Content, objectives, and SLO are updated to reflect the 4 levels of study to be covered in MUS40A, 40B, 40C and 40D. Roman Numeral added to the title to differentiate the levels.

Pre-requisite(s): Completion with a C or better in: MUSIC 40C. Or by placement exam

MUSIC 43R - SYMPHONIC BAND, (REVISED), **PAGE 45**

Description: This course is for the study, rehearsal, and public performance of symphonic band literature, with an emphasis on the development of skills needed to perform within an ensemble. Different literature will be studied each semester. The course is repeatable for credit the maximum times allowable by regulation.

Rationale for Revision: Periodic update and matching to C-ID Descriptor.

Pre-requisite(s): Other: Audition is required.

MUSIC 540 - VOCAL TECHNIQUES, (REVISED), **PAGE 48**

Description: Instructions in vocal techniques, tone production, breathing, diction, and their application to the art song and musical theatre repertoires.

Rationale for Revision: *Required periodic update.*

Pre-requisite(s): Other: Audition is required to determine the technical level of the student.

MUSIC 543 - SYMPHONIC BAND, (REVISED), **PAGE 51**

Description: This non-credit course is for the study, rehearsal, and public performance of symphonic band literature, with an emphasis on the development of skills needed to perform within an ensemble. Different literature will be studied each semester.

Rationale for Revision: *Required periodic update.*

THART 45A - STAGECRAFT 1, (REVISED), **PAGE 54**

Description: Practices, terminology, and organization of contemporary theatre technology; exercises in construction and implementation of all technical aspects of production (sets, lighting, sound, costumes, properties, stage management, make-up). Integrated with College theatre productions.

Rationale for Revision: *Updating course to include two lecture hours and one lab hour, which would make it the same as our other courses in the THART 45 series and will help with scheduling. This is the only change being made to the course.*
