

**Date:** March 20, 2018

**Time:** NA

**Location:** Online

**Admin Co-Chair:** Sonja Lolland

**Faculty Co-Chair:** Meridith Selden

**Members:** Denice Burbach, Korey Champe, Lore Dobusch, James Gilbreath, Rajan Gill, Daren Otten, Thea Post, William Rockey, Sherry Spina, Jeff Stollberg, Laura Talley, Salvador Tolentino, Carla Tweed, Carrie Wasinger

**Quorum:** 8 voting members must be present (Co-chairs may vote only if needed to make quorum)

**Recorder:** Zulema Zermeno

**Resources:** Lani Aguinaldo, Sonya Horn, Martin Gutierrez

**Guest(s):**

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Approval of agenda & minutes

⇒ Approve 3/20/18 agenda

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**CONSENT AGENDA – COURSE INACTIVATIONS ONLY:**

BCA 22B - ADVANCED MICROSOFT WORD

BCA 23 - MICROSOFT OUTLOOK

BCA 25 - DESKTOP PUBLISHING

BCA 27 - INTRODUCTION TO COMPUTERS

BCA 37B - ADVANCED MICROSOFT ACCESS

BCA 41B - WINDOWS XP

BCA 42B - WEB PAGE MANAGEMENT AND DESIGN

BCA 44D - DIGITAL IMAGING

GNBUS 100 - ELEMENTARY BUSINESS MATH

GNBUS 25 - CAREER PLANNING AND DEVELOPMENT

OA 15C - ADVANCED KEYBOARDING

OA 15O - TYPEWRITING

OA 17A - WORD PROCESSING I

OA 21 - BUSINESS COMMUNICATIONS

OA 51 - KEYBOARDING

OA 52 - BUSINESS ENGLISH

OA 54A - BEGINNING MEDICAL TERMINOLOGY

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