

**Date:** May 18, 2018  
**Time:** 1:00PM-3:00 PM  
**Location:** 1167

**Admin Co-Chair:** Sonja Lolland

**Faculty Co-Chair:** Meridith Selden

**Members:** Denice Burbach, Korey Champe, Lore Dobusch, James Gilbreath, Rajan Gill, Daren Otten, Thea Post, William Rockey, Sherry Spina, Jeff Stollberg, Laura Talley, Salvador Tolentino, Carla Tweed, Carrie Wasinger

**Quorum:** 8 voting members must be present (Co-chairs may vote only if needed to make quorum)

**Recorder:** Zulema Zermeno

**Resources:** Lani Aguinaldo, Sonya Horn, Martin Gutierrez

**Guest(s):**

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#### Approval of agenda & minutes

- ⇒ Approve 5/4/18 minutes
- ⇒ Approve 5/18/18 agenda

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#### Updates

- ⇒ SLO, DE, & Dean review process check-in (Selden & Wasinger)
- ⇒ Guided Pathways check-in (Champe, Dobusch, & Gilbreath)
- ⇒ Discussion about consequences for not updating curriculum (Selden & Wasinger)

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#### CONSENT:

CUL 59 - RESTAURANT OPERATIONS (INACTIVATION)  
LEARN 515 - ACADEMIC STRATEGIES (NEW)  
LEARN 518 - WORKFORCE READING AND WRITING SKILLS (NEW)  
LEARN 551 - ACADEMIC EVALUATION (NEW)  
LEARN 555 - BEGINNING ASSISTIVE COMPUTER TECHNOLOGY (NEW)  
LEARN 556 - INTERMED ASSISTIVE COMPUTER TECHNOLOGY (NEW)  
LEARN 575 - WORKFORCE MATHEMATICS (NEW)  
ART 11 - MURAL PAINTING (REVISED)  
CHEM 18A - ORGANIC CHEMISTRY FOR HEALTH AND LIFE SCIENCES (REVISED)  
CHEM 18B - ORGANIC CHEMISTRY FOR HEALTH AND LIFE SCIENCES (REVISED)  
CHEM 1B - GENERAL CHEMISTRY (REVISED)  
LEARN 115 - ACADEMIC STRATEGIES (REVISED)  
LEARN 118 - WORKFORCE READING AND WRITING SKILLS (REVISED)  
LEARN 156 - INTERMED ASSISTIVE COMPUTER TECHNOLOGY (REVISED)  
LEARN 175 - WORKFORCE MATHEMATICS (REVISED)  
LEARN 52 - STUDENTS DISABILITIES-- FIELD EXPERIENCE (REVISED)  
VETT 6 - VETERINARY WORKPLACE SAFETY (REVISED)  
ASSOCIATE IN ARTS FOR TRANSFER IN THEATER ARTS - ASSOCIATE IN ARTS FOR TRANSFER (NEW DEGREE/CERTIFICATE)

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#### INACTIVATION:

NURS 16 - DOSAGE CALCULATION FOR NURSES

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#### TABLED UNTIL FALL 18:

CHEM 10 - CONCEPTS OF CHEMISTRY  
CHEM 2A - INTRODUCTORY CHEMISTRY

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#### SLO UPDATE ONLY:

ENGL - 105 PRE-COLLEGIATE COMPOSITION AND READING  
ENGL - 56 ACCELERATED PREPARATION FOR COLLEGE COMPOSITION AND READING

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## CURRICULUM REVIEW:

AUTO - 95 STATE EMISSION CONTROL LICENSE, (REVISED), **PAGE 1**

**Dean Feedback:** 4/23/18

**SLO Approval:** 4/23/18

**Description:** The course prepares students for a Smog Check Inspection/Repair license. Students that possess ASE/BAR certifications in the following areas: A6-Automotive Electrical; A8-Automotive Engine Performance; L1-Advanced Engine Performance and or current enrolled students that have or are currently enrolled in electrical, automotive fuel systems and advanced engine performance/diagnostic courses. This is an intensive review of automotive electrical/electronic, engine mechanical, emission controls, and computer control systems as they relate to automotive emissions controls. This course satisfies the ASE/BAR certification requirement when applying for Smog Check technician licenses and may be used by the applicant in lieu of the ASE certifications.

**Rationale for Revision:** -Update SLO revisions

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AUTO - AUTOMOTIVE BODY REPAIR, (NEW), **PAGE 4**

**Dean Feedback:** 3/7/18

**SLO Approval:** 3/4/18

**Description:** The Auto Body Repair Program is designed to provide students with the qualifications needed to fill entry level positions in the Auto Body repair field. The Certificate program also provides additional training for those already employed that want to improve their skills and abilities. &nbsp;This Certificate is designed to be completed in one semester. &nbsp;The Auto Body program utilizes I-Car and A.S.E. based curriculum.

**Rationale for Revision:** *Creation of this certificate will streamline the Auto Body curriculum. This will allow students to earn the certificate in one semester and get into the workforce faster and help meet the growing industry demand. This new certificate has already been approved by the North Far North Consortium.*

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WELD - FABRICATION AND MANUFACTURING METHODS, (NEW DEG/CERT), **PAGE 5**

**Dean Feedback:** 4/18/18

**SLO Approval:** 4/18/18

**Description:** The fabrication and metalworking certificate will introduce students to fabrication and metal working skills with sheet metal and structural applications. Students will also learn to use both manual and automated fabrication and metalworking equipment. Students will learn manual machining skills using manual equipment. Students will also learn the design process and use of CNC Machining equipment.

**Rationale for Revision:** *After conversations with our local industry and partners, the need for fabrication and metalworking skills became apparent. Also, according to the Bureau of Labor Statistics, there is growth in the need for metalworkers and fabricators.*

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SOCIL - 30 SOCIOLOGY OF AGING, (REVISED), **PAGE 6**

**Dean Feedback:** 4/10/18

**SLO Approval:** 4/23/18

**DE Approval:** 5/10/18

**Description:** A life course perspective on social, economic and psychological factors related to aging and the changing place of the aged in contemporary society. Topics include current controversies (e.g., "entitlement" programs), the social and cultural construction of the aged, social policies around aging, health and long-term care of the aged, employment and retirement issues, community social services, and social inequality.

**Rationale for Revision:** *Sociology 30 has not been offered for several years, and was therefore slated for inactivation. However, the full-time member of the sociology department requested that the course not be inactivated, pending a sabbatical project that would be devoted in large part to professional development in the field of gerontology, and*

significant revision of Sociology 30. This course revision proposal is one fruit of that effort. The proposed revisions are dramatic, including most aspects of the course, from the title to the text to the topical outline to the format (i.e., the revised course includes a DE addendum).

**DE Petition:** Online, Broadcast Education

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MUSIC - 28R COMMUNITY JAZZ ENSEMBLE, (REVISED), **PAGE 11**

**Dean Feedback:** 4/23/18

**SLO Approval:** 4/16/18

**Description:** This course is for the study, rehearsal, and public performance of jazz ensemble literature, with an emphasis on the development of skills needed to perform within an ensemble. Different literature will be studied each semester. The course is repeatable for credit the maximum times allowable by regulation.

**Rationale for Revision:** Update outdated contents and match to C-ID descriptor.

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MUSIC - 543 SYMPHONIC BAND, (REVISED), **PAGE 16**

**Dean Feedback:** 4/23/18

**SLO Approval:** 4/16/18

**Description:** This course is for the study, rehearsal, and public performance of symphonic band literature, with an emphasis on the development of skills needed to perform within an ensemble. Different literature will be studied each semester. This is a non-credit course primarily but not exclusively intended for older adults as part of a lifelong education, providing opportunities for personal growth and development, community involvement, and skills for mental and physical well-being through creative expression of music making.

**Rationale for Revision:** Required periodic update. Revisions made to: 1) Catalog description 2) Course objectives 3) Noncredit hours 4) SLOs Clarification of: 1) course materials 2) conditions of enrollment (audition)

**Pre-requisite(s):** Audition Required (This is a public performance course, where student may be dropped based on the audition result if allocating available seats to students who have been judged most qualified was necessary, pursuant to Title 5, Section 58106.)

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MUSIC - 558 COMMUNITY JAZZ ENSEMBLE, (REVISED), **PAGE 14**

**Dean Feedback:** 4/23/18

**SLO Approval:** 4/16/18

**Description:** This course is for the study, rehearsal, and public performance of jazz ensemble literature, with an emphasis on the development of skills needed to perform within an ensemble. Different literature will be studied each semester. This is a non-credit course primarily but not exclusively intended for older adults as part of a lifelong education, providing opportunities for personal growth and development, community involvement, and skills for mental and physical well-being through creative expression of music making.

**Rationale for Revision:** Update outdated contents and comply with the intended purpose of the non-credit courses.

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LEARN - 251 ACADEMIC EVALUATION, (REVISED), **PAGE 20**

**Dean Feedback:** 5/9/18

**SLO Approval:** 4/6/18

**Description:** Designed for students who wish to better understand their individual spectrum of learning aptitudes including current achievement levels. Eligibility for academic accommodations may be considered based on testing information using step-by-step guidelines mandated by the California Community College system.

**Rationale for Revision:** Learning Assistance courses are designed for students with physical, psychological, or intellectual disabilities, learning differences, and/or a history of difficulty in traditional learning environments resulting in below college level skills in language arts, mathematics, computer, and study strategies. The classes are designed to mitigate disability-related limitations and/or develop essential skills necessary for success in reaching career and/or college goals. The classes also promote a better understanding of each individual's unique profile of academic strengths/weaknesses as well as the development of essential traits for successful employment. This course is being increased to one unit in order to capture the additional hours needed for students to complete and receive credit for their Learning Disability assessment.

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ART - 27 PHOTOGRAPHY MATERIALS AND PROCESSES, (REVISED), **PAGE 23**

**Dean Feedback:** 4/17/18

**SLO Approval:** 4/32/13

**Description:** An additional laboratory experience for those interested in further refining and developing concepts attained in regular course offerings in the photography emphasis in Fine Art.

**Rationale for Revision:** -Update

**Pre-requisite(s):** Concurrent enrollment or satisfactory completion of: ART 31

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ART - 31 BASIC PHOTOGRAPHY, (REVISED), **PAGE 25**

**Dean Feedback:** 4/17/18

**SLO Approval:** 4/23/18

**Description:** An exploration into basic camera operation and black and white film processing and printing. History and development of photography. Emphasis is on personal expression. Manual film camera preferred.

**Rationale for Revision:** -update

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ART - 32A INTERMEDIATE BLACK AND WHITE PHOTOGRAPHY, (REVISED), **PAGE 28**

**Dean Feedback:** 4/17/18

**SLO Approval:** 5/14/18

**Description:** Students will learn advanced darkroom processes, zone system, archival processing, print and negative chemical manipulation, and be introduction to the large format camera. Discussion and critical analysis of assigned exercises will be conducted.

**Rationale for Revision:** -Update

**Pre-requisite(s):** Satisfactory completion of: ART 31

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ART - 32B INTERMEDIATE BLACK AND WHITE PHOTOGRAPHY, (REVISED), **PAGE 31**

**Dean Feedback:** 4/17/18

**SLO Approval:** 5/14/18

**Description:** Qualitatively oriented advanced black and white course allowing further development of concepts attained in 32A. Emphasis on advanced zone system, large format camera and individual creative problem solving.

**Rationale for Revision:** -Update

**Pre-requisite(s):** Satisfactory completion of: ART 32A

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ART - 32C ADVANCED PROJECTS - BLACK AND WHITE, (REVISED), **PAGE 34**

**Dean Feedback:** 4/17/18  
**SLO Approval:** 5/7/18

**Description:** Individual exploration of advanced black and white photography concepts such as refining the zone system, infrared photography, large format camera, etc., within a structured but non-confining framework. Student will develop a portfolio of work throughout the semester demonstrating creative and conceptual competence.

**Rationale for Revision:** -

**Pre-requisite(s):** Satisfactory completion of: ART 36B

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ART - 36B INTERMEDIATE DIGITAL PHOTOGRAPHY, (REVISED), **PAGE 37**

**Dean Feedback:** 4/17/18  
**SLO Approval:** 5/7/18

**Description:** Students will delve deeper into the possibilities of Adobe Photoshop pushing the photographic image beyond straight photography into the world of photo manipulation. Techniques that will be covered include but are not limited to creative retouching, montaging and transmissive/reflective scanning and alternative digital outputs producing quality image output.

**Rationale for Revision:** -Update

**Pre-requisite(s):** Satisfactory completion of: ART 36A or

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ART - 36C ADVANCED PROJECTS - DIGITAL, (REVISED), **PAGE 40**

**Dean Feedback:** 4/17/18  
**SLO Approval:** 5/7/18

**Description:** Individual exploration of advanced digital imaging concepts within a structured environment. Projects may include advanced montaging, text layers, web authoring, integration with other 2D/3D mediums. Self generated projects are emphasized.

**Rationale for Revision:** -Update

**Pre-requisite(s):** Satisfactory completion of: ART 36B

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ART - 38 FIELD WORKSHOP-BLACK AND WHITE, (REVISED), **PAGE 43**

**Dean Feedback:** 4/17/18  
**SLO Approval:** 4/23/18

**Description:** Intensive location field workshops covering specific topics in black and white photography especially suited for the particular season and geographic location. Students responsible for cost of meals, lodging, transportation and materials.

**Rationale for Revision:** -Update

**Pre-requisite(s):** Concurrent enrollment or satisfactory completion of: ART 31

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ART - 39 FIELD WORKSHOPS-DIGITAL, (REVISED), **PAGE 46**

**Dean Feedback:** 4/30/18  
**SLO Approval:** 4/23/18

**Description:** Intensive location field workshops covering specific topics in digital photography especially suited for the particular season and geographic location. Students responsible for cost of meals, lodging, transportation and materials

**Rationale for Revision:** Update

**Pre-requisite(s):** Concurrent enrollment or satisfactory completion of: ART 31; ART 36A

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ART - ART, AA , (REVISED), **PAGE 49**

**Dean Feedback:** 4/30/18

**SLO Approval:** 3/14/18

**Description:** Art surrounds us every minute of each day. The AA in Art program develops a student's creative ability, independent thinking, and potential to become a visual thinker and effective communicator whether interested in the process of painting, commercial layout, making a functional ceramic piece or company logo. Students will be introduced to art history and hands-on studio experiences in drawing and design as well as ceramics or sculpture. Beyond the foundation requirements of art history and studio experience, students will have an opportunity to explore other studio areas in painting, printmaking, commercial art, and/or photography or further their skills in ceramics or sculpture or further focus on understanding of art history. In advanced courses, students will also be able to produce a portfolio of their work for presentation. These artistic skills and training experiences can lead to a variety of careers in many traditional studio and new digital design fields. These careers range through architecture and interior design, art history and education, museum/gallery curating, Interactive design, museum/gallery direction, studio and fine arts, web based graphic and or commercial art and design, and many other creative job paths that surround these creative professions.

**Rationale for Revision:** The Art Degree has not been updated for many years. The existing degree posting in the catalog doesn't reflect the requirements accurately in terms of course titles and units required. The program is being updated as a result of both of these concerns as well as to make the degree more flexible for students so that students may select a variety of art classes or focus on a specific art form for greater skill proficiency.

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THART - 26 MUSICAL THEATRE WORKSHOP, (REVISED), **PAGE 51**

**Dean Feedback:** 4/30/18

**SLO Approval:** 4/23/18

**Description:** Fundamentals of musical theatre performance; singing, acting, dancing, orchestra, and technical stagework. Students may specialize in area of interest. Works to be selected from various periods and styles. Participation in Yuba College production is required. Not open for credit to students with credit in MUSIC 26.

**Rationale for Revision:** -5 year update

**Pre-requisite(s):** Audition: Thart/Music-26 is an intensive course designed to prepare Music and Theatre Arts majors for careers in acting, musical performance, and/or performance production. In order to be fully successful in this course, students should already possess some knowledge of theatre performance and production.

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THART - 526 MUSICAL THEATER WORKSHOP, (REVISED), **PAGE 54**

**Dean Feedback:** 4/30/18

**SLO Approval:** 4/23/18

**Description:** This course is designed to enrich the artistic expression and life quality of older adults through musical theatre. This course provides an opportunity for personal growth and development, group interaction, mental stimulation and physical activity through supervised participation in a college musical theatre production. Physical, mental, social and emotional well-being are stimulated through a variety of creative and expressive musical theatre activities related to rehearsal and live performance including singing, dancing, musical performance, acting, directing, design, and stagecraft. Performing roles require an audition or interview.

**Rationale for Revision:** This course was approved spring 2017. There are a few new revisions to the course description and content/objectives to clarify the "older adult" content of the course.

**Pre-requisite(s):** Audition.

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GNBUS - 5 INTRODUCTION TO SUPERVISION, (REVISED), **PAGE 57**

**Dean Feedback:** 2/21/18

**SLO Approval:** 4/6/18

**Description:** Introduction to the role of the supervisor and understanding of the basic fundamentals of supervision. A practical course designed for the potential working supervisor.

**Rationale for Revision:** Changing from MGMT 5 to GNBUS 5 Realigning all business program curriculum under one area GNBUS

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GNBUS - 6 PRINCIPLES OF MANAGEMENT, (REVISED), **PAGE 59**

**Dean Feedback:** 2/21/18

**SLO Approval:** 4/6/18

**Description:** Managerial and organizational theory and practice; planning, organizing, influencing and controlling. Focusing on the role, functions, and responsibilities of management in a contemporary organization.

**Rationale for Revision:** Change over from MGMT to GNBUS Deactivate MGMT 10 when GNBUS 6 is activated Degrees and certs will be updated to remove MGMT 10 and include GNBUS 6

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GNBUS - 60 GENERAL OFFICE PROCEDURES, (REVISED), **PAGE 62**

**Dean Feedback:** 2/21/18

**SLO Approval:** 4/6/18

**Description:** Skills and procedures necessary in an automated office. Office information systems, including technology and procedures, telecommunications, information processing, mail and phone systems, time management, public relations, human relations skills, and ethics. Not open for credit to students with credit in OA60L.

**Rationale for Revision:** Change from OA to GNBUS Certs and degrees will be updated to remove OA and to include GNBUS

**Pre-requisite(s):** Satisfactory completion of: GNBUS 55A or OA 15A

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GNBUS - 61 ADVANCED OFFICE PROCEDURES, (REVISED), **PAGE 65**

**Dean Feedback:** 2/21/18

**SLO Approval:** 4/6/18

**Description:** Develop and apply advanced level of principles, knowledge, and skills necessary for the proper operation of the automated office. Emphasis is placed on higher level administrative assistant skills such as analysis, communication, decision-making, and supervision principles. Not open for credit to students with credit in OA61L.

**Rationale for Revision:** Change from OA to GNBUS Degrees and Certs will reflect GNBUS

**Pre-requisite(s):** Satisfactory completion of: GNBUS 55A or OA 15A

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GNBUS - 7 ENTREPRENEURSHIP, (REVISED), **PAGE 69**

**Dean Feedback:** 4/2/18

**SLO Approval:** 4/6/18

**Description:** Principles of establishing and managing a small business, including the preparation of a business plan; emphasis on goal-setting, types of business organizations, obtaining licenses and permits, financing options, accounting aspects, legal requirements, managing the enterprise, and other aspects in business entrepreneurship. Not open to students who have taken AG 14.

**Rationale for Revision:** *Changing from MGMT to GNBUS Deactivate MGMT 14 when GNBUS 7 approved Degrees and Certs being revised to include GNBUS 7*

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ENGL - 51 PREPARATORY COMPOSITION AND READING, (REVISED), **PAGE 72**

**Dean Feedback:** 4/17/18

**SLO Approval:** 4/23/18

**Description:** This pre-collegiate course, one level below College Composition (English 1A), requires students to read, analyze, and respond to texts in order to write coherent essays composed of well-developed paragraphs. Essays may respond primarily to academic, expository non-fiction texts. Students will practice revising their essays and edit according to standards of written English.

**Rationale for Revision:** *We are revising this course to reflect current pedagogy and to make it match proposed C-ID standards.*

**Pre-requisite(s):** Satisfactory completion of: ENGL 105 or ESL 105 Or by placement exam

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ENGL - 105 PRE-COLLEGIATE COMPOSITION AND READING, (REVISED ), **PAGE SLO 1**

**Dean Feedback:** 4/30/18

**SLO Approval:** 5/7/18

**Description:** This pre-collegiate course, two levels below College Composition (English 1A), requires students to develop strategies for reading, analyzing and responding to texts in order to write coherent essays. Students will practice academic reading strategies, using rhetorical strategies, and writing as a process. Students will also learn to edit their writing according to standards of written English.

**Rationale for Revision:** *SLO update only.*

**Pre-requisite(s):** Or by placement exam

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ENGL - 56 ACCELERATED PREPARATION FOR COLLEGE COMPOSITION AND READING, (REVISED ), **PAGE SLO 6**

**Dean Feedback:** 4/30/18

**SLO Approval:** 5/7/18

**DE Approval:**

**Description:** Accelerated preparation for College Composition and Reading (English1A). Intensive instruction in the academic mindsets, reading, reasoning, and writing expected in transfer and associate-degree courses. Students engage in extensive academic reading of college-level texts and write a minimum of 10,000 words. Successful completion allows students to enroll in English 1A.

**Rationale for Revision:** *SLO update only.*

**Pre-requisite(s):** Or by placement exam

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