

WHAT HAS THE COMMITTEE ACCOMPLISHED THIS YEAR?

Curriculum Review:

- A. We have **approved** 141 classes (127 revised, 14 new) as of 5.1.18
- B. We have **rejected** no classes as of 5.1.18
- C. We have **approved** 9 degrees/certificates (4 revised, 5 new) as of 5.1.18
- D. We have **rejected** no degrees/certificates as of 5.1.18
- E. We have approved the **inactivation** of 86 classes as of 5.1.18*
*A vast majority of the courses that have been inactivated were a part of the "Out of Compliance" list. As of 5.1.18 there are only 28 classes (8 of which are actively "in progress") on the "Out of Compliance" list. The original "Out of Compliance" list included 143 classes so this represents a substantial improvement. The current "Out of Compliance" list can be found here: <https://1osjhr1kzber15t9781hbik1-wpengine.netdna-ssl.com/wp-content/uploads/2018/05/OutofDateClasses.pdf>
- F. We have approved the **inactivation** of 27 degrees/certificates as of 5.1.18

A complete list of all of the curriculum approved by the curriculum committee and the board of trustees can be found here: https://1osjhr1kzber15t9781hbik1-wpengine.netdna-ssl.com/wp-content/uploads/2018/05/2017-2018_BoardApprovals-1.pdf

Coordinated Review Process (SLO, DE, and Dean Review):

We now have a coordinated review process that incorporates approval from the SLO committee (as of May 1, the SLO committee has approved the SLOs on 164 pieces of curriculum), approval from the DE committee (as of May 1, the DE committee has approved 16 DE addendums), and feedback from the discipline dean. Pending curriculum is not moved to the curriculum committee until it has SLO approval, DE approval, and dean feedback. As of March 16, the approval dates (SLO & DE) and feedback dates (discipline dean) are listed on the curriculum agenda. The agendas can be found here: <https://yc.yccd.edu/academics/committees/curriculum-committee/agenda-minutes-current/> (after Oct. 6, 2017) and here: <https://yc.yccd.edu/academics/committees/curriculum-committee/agendas-archive/> (before Oct. 6, 2017). Specifically, the March 16 agenda can be found here: https://1osjhr1kzber15t9781hbik1-wpengine.netdna-ssl.com/wp-content/uploads/2018/03/Agenda.3.16.18_Revised.pdf

Developed a curriculum committee specific website

Based off of recommendations from the Curriculum Institute, best practice is to have a curated website of resources rather than a handbook document. As such, we have transitioned from a handbook to a website. The website can be found here: <https://yc.yccd.edu/academics/committees/curriculum-committee/>

Implement a five-year review schedule

The five-year review schedule (found here: <https://1osjhr1kzber15t9781hbik1-wpengine.netdna-ssl.com/wp-content/uploads/2017/09/Untitled.pdf>) has been implemented but it has not been an entirely seamless process. All of the departments scheduled for the 2017-2018 have been personally contacted. Some of the departments (e.g., CHEM, THART, and LEARN) have completed the review process. However, other departments have not been as responsive. We are currently in the process of developing guidelines and consequences for departments that do not comply with the five-year review.

WHAT STILL NEEDS TO BE DONE?

Review and re-validate all co and prerequisites as needed.

We cannot complete this objective without being able to pull data from Meta (our curriculum management system). Although we have asked for this report multiple times we are still unable to pull data from Meta. If we are able to pull

data from Meta, we will complete the review in the 2017-2018 academic year. If we are unable to complete the review in the 2017-2018 we will be in out of compliance with Title 5 regulations with regard to CTE courses.

Make recommendations about future curriculum offerings and ensure planning in YC Curriculum

This is part of charter ("... is responsible for ensuring the quality, currency, and planning of the College curriculum") and critical to the functioning of the college. However, the curriculum committee spends the bulk of the time available making sure that existing curriculum is current and in compliance with title V. Until Yuba College's existing curriculum improves, it is unlikely that the curriculum committee will be able make recommendations for future offerings or ensure cohesive planning (beyond the coordinated review process discussed above).

Support Faculty in updating and/or Inactivating Degrees and Certificates that have not recently been updated.

The cleanup of degrees and certificates has proven difficult. This is in large part due to the fact that the cleanup can only be completed by a discipline faculty member.

Review and revise the existing out of date GE degrees & Review the GE requirements for local degrees

Last year (2016-2017) the curriculum committee, working with the Senate, established a task force to make a recommendation about the state of our General Education degrees. The task force ultimately made the recommendation to wait for the implementation of guided pathways. Guided pathways has been adopted by Yuba College but it is not yet clear how that will have an impact on the GE degrees and the GE requirements for local AA/AS degrees. Until we better understand the impact of guided pathways, the curriculum committee can't make too much progress on revising the GE degrees and/or the GE requirements for local AA/AS degrees.

WHAT CAN THE SENATE DO TO SUPPORT YOUR WORK?

Request/support a technology fix.

One of the largest impediments to the curriculum processes is the software technology we are currently using. **We are completely unable to pull reports from Meta.** If we are unable to pull data from Meta, we are not able to function effectively as committee.

Additionally, there are number of database errors we've encountered with Meta. Here's a (non-inclusive) list:

- For a few weeks Meta was automatically supplying an incorrect TOP code for each class.
- If a course has been sent back to the originator for edits (something that is increasingly common with the new coordinated review process), under certain conditions, the course originators are able to edit certain fields of the COR even after the class is active.
- Credit courses are appearing as non-credit when the COR is accessed
- Uploaded documents (such as the TMC for ADTs) are completely unreadable in Meta
- Lab and/or activity boxes that have been "unchecked" are still used in calculating units (thereby inflating the units)
- Fields on the COR disappear from time to time without reason and/or warning

We have been told that getting a technology solution is a "high priority" but have seen no progress as of yet.

Encourage Faculty to follow the Five-Year Review Schedule.

Strongly encourage discipline faculty to follow the five-year review schedule (found here: <https://1osjhr1kzber15t9781hbik1-wpengine.netdna-ssl.com/wp-content/uploads/2017/09/Untitled.pdf>). This includes encouraging faculty to submit all of their curriculum when their discipline is on the review schedule AND discouraging routine submission of curriculum when their discipline is NOT on the review schedule.