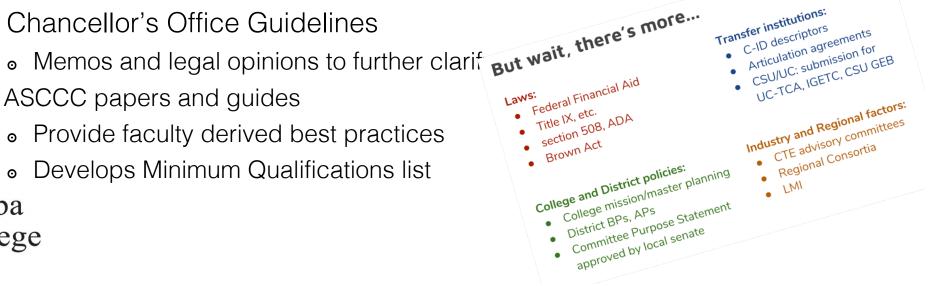
Important Curriculum Updates/Information

Meridith Selden & Carrie Wasinger



Regulations and Guidance

- CA Ed Code
 - Statute
 - Determined by legislation
- CA Code of Regulations, Title 5
 - Interprets Ed Code into regulations 0
 - Determined by the Board of Governors (BOG)
- CA Chancellor's Office Program Course Approval Handbook (PCAH)
 - Establishes specific guidelines for implementing Title 5
 - Developed by the CA Chancellor with CCC Curriculum Committee
- Chancellor's Office Guidelines
- ASCCC papers and guides
 - Provide faculty derived best practices
 - **Develops Minimum Qualifications list**



Course Outlines of Record (COR) and Course Syllabi - Title 5 Compliance

- COR (Course Outline of Record): Legal document that ensures compliance with regulations and consistency across instructors and sections
 - Contains minimum standards
 - Basis for articulation agreements with C-ID, CSUs, and UCs
- Course Syllabus: Document that is specific to an instructor and section
 - Contains instructor-specific policies, dates, and expectations
 - Book(s), Attendance policy, Grading criteria, Etc.



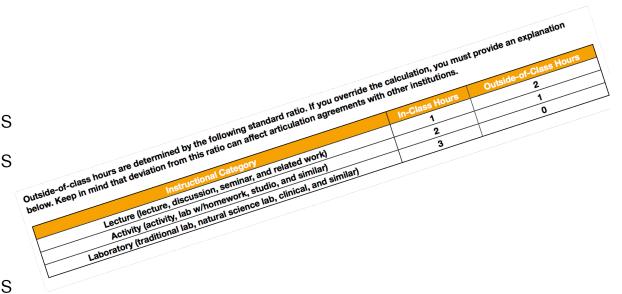
Required COR Elements in the Syllabus

- These things must **match** the **COR EXACTLY**:
 - Course number, and title
 - Course description
 - Units
 - Hours New Requirement
 - Conditions of enrollment (advisories, pre/co-requisites)
 - Student Learning Outcomes (SLOs)*



• Lecture

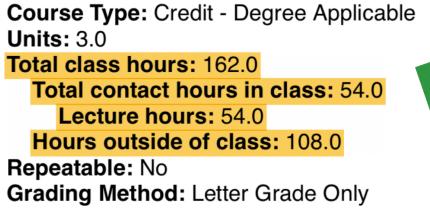
- EACH lecture unit
 - 18 contact hours in class
 - 36 hours outside of class
- Activity
 - **EACH** activity unit
 - 36 contact hours in class
 - 18 hours outside of class
- Lab
 - EACH lab unit
 - 54 contact hours in class
 - No hours outside of class

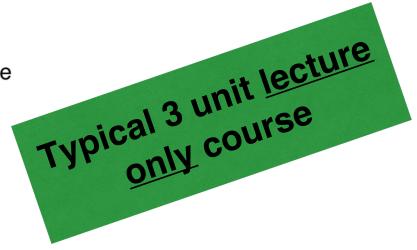


Course Information

Course Number: POLSC 3 Full Course Title: California Politics Short Title: Cal Pol TOP Code: 2207.00 - Political Science and Government, General Effective Term: Spring 2018

Course Standards



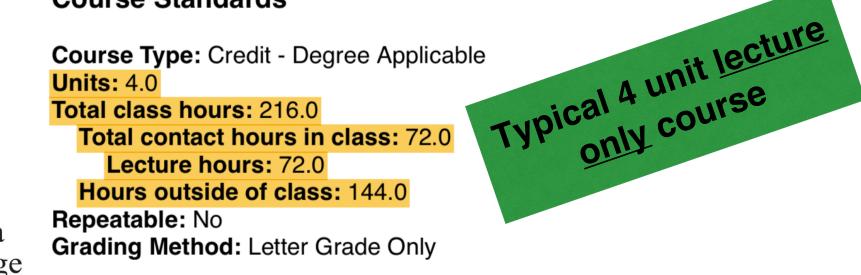




Course Information

Course Number: ENGL 1A Full Course Title: College Composition and Reading Short Title: College Comp/Read TOP Code: 1501.00 - English Language and Literature, General Effective Term: Fall 2016

Course Standards

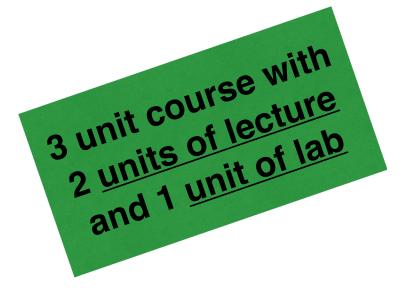


Course Information

Course Number: ART 32C Full Course Title: Advanced Black and White Photography Short Title: Advanced B&W Photo TOP Code: -Effective Term: Fall 2013

Course Standards

Course Type: Credit - Degree Applicable Units: 3.0 Total class hours: 162.0 Total contact hours in class: 90.0 Lecture hours: 36.0 Lab hours: 54.0 Hours outside of class: 72.0 Repeatable: No Grading Method: Letter Grade Only





Curriculum Committee Website

Curriculum Committee

Agendas - CURRENT **Approval Process Committe Reports Curriculum Committee Charter Curriculum Development** CurricUNET Meta Definitions Faculty Responsibility Forms and Attachments Local Curriculum Policies Members Minutes Newsletters Previous Handbook Professional Development Related Links

Quick links: Sunset List, 5-Year Rotation Schedule, and Out of Compliance Classes



The Curriculum Committee is a college-wide standing committee established by the Academic Senate. It is responsible for ensuring the quality, currency, and planning of the Yuba College curriculum. The committee is responsible for reviewing and recommending Title 5 course outlines of record, degree requirements, and course prerequisites. The committee plays an active role in recommending the future direction of the educational program and curricula offerings. Yuba College Curriculum Committee membership is designed to ensure representation across Yuba College, including members representing all academic divisions, campuses, and student support services.

NOTE: This is a **living document** that may be changed by the Curriculum Committee Co-Chairs or the Curriculum Support Coordinator to reflect **current Yuba College Curriculum procedures as well as regulations and policy as mandated by applicable state and local governing bodies**. Any significant change in curriculum policy that is not mandated by applicable state and local governing bodies must be approved by majority vote of both the Yuba College Curriculum Committee and the Yuba College Academic Senate.



Sunset List



- As part of the ongoing clean-up efforts courses that have not be scheduled in 3 years will be automatically archived unless a compelling case can be made for keeping them
 - Notifications will be sent to faculty and deans soon
 - Archival process will begin mid-semester



Curriculum Committee

5 Year Rotation Schedule

Course Outline of Record (COR)

Course Revision Quick Reference Guide

Course Substitution Policy for ADTs

Cross Listed Courses

Degree Up

General Education (GE) Rationales

Graduation Requirements

How to relaunch

Launching a course revision in Meta

New Degrees & Certificates

Local Need Approval Guidelines

New Courses

For the 2017-2018 sunset list, click here.

Yuba College has undertaken an effort to cleanup the course catalog to better serve our students and to comply with recommendations from ACCJC and the Academic Senate for California Community Colleges (ASCCC) to ensure students "receive clear and accurate information about educational courses and programs." The first step in this cleanup process is to remove courses from the catalogue **that the college no longer offers**.



Several YC courses have not been scheduled in the last three years. As part of ongoing cleanup efforts, these courses will be **automatically archived unless a compelling case can be made to keep them**.

Notifications regarding courses due to sunset will be sent to faculty and deans yearly (either at the end of the academic year or at the beginning of the following academic year). At the beginning of the following academic year (early to mid-September), the curriculum co-chair will reach out to all of the departments/disciplines with courses on the sunset list to determine the fate of the course.

If a department/discipline wishes to keep a course that appears on the sunset list, a representative will be asked to attend a curriculum committee to discuss the possibility of not archiving these courses and what, if any, action is required to do so (e.g., Does the course need to be revised? Does the discipline dean need to schedule the class more frequently? Etc.) Please be prepared to briefly discuss why the course is needed and why it is not scheduled regularly.

For the final version of the 2016-2017 sunset list, click here

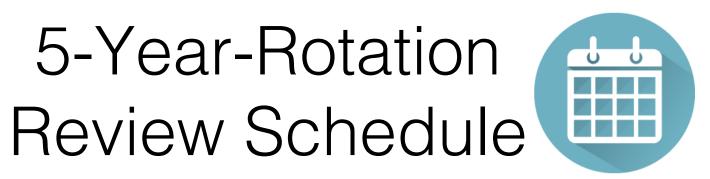
https://yc.yccd.edu/academics/committees/curriculum-committee/local-curriculum-policies/sunset-list/

Sunset List

| Course Name | Title | On the list last year? | Last Revision Date | Course Name | Title | On the list last year? | Last Revision Date |
|-------------|--|---------------------------|--------------------|-----------------|--|---------------------------|--------------------|
| MUSIC 30DR | Applied Skills: Percussion | Yes | 2009 | EMT 252 | EMT-I Refresher | , | 2012 |
| ECE 83 | Techniques of Story Telling | Yes | 2010 | FIRTC 71A | Fire Instructor 1A | | 2012 |
| ETHN 1 | Introduction To Chicano Studies | Yes | 2010 | FIRTC 71B | Fire Instructor 1B | | 2012 |
| FIRTC 590 | Firefighter Physical Ability | Yes | 2010 | GEOL 11L | Historical Geology | | 2012 |
| FIRTC 63A | Driver/Operator 1A | Yes | 2010 | LEARN 122 | Basic Studies | | 2012 |
| FIRTC 63B | Driver/Operator 1B | Yes | 2010 | LEARN 125 | Spelling Improvement | Yes | 2012 |
| FIRTC 70 | Fire Management I | Yes | 2010 | LEARN 126 | Study Techniques | Yes | 2012 |
| FIRTC 81 | Basic Incident Command System I-200 | Yes | 2010 | LEARN 70 | Supplemental Instruction | Yes | 2012 |
| FIRTC 82 | I-300 Intermediate Incident Command System | Yes | 2010 | MUSIC 36 | Intermediate Guitar | | 2012 |
| FIRTC 85 | Wildland Firefighting for Volunteers | Yes | 2010 | MUSIC 54R | Community Chorus | Yes | 2012 |
| LEARN 520 | Basic Subjects | Yes | 2010 | AG 11 | Agricultural Accounting | Yes | 2013 |
| ECE 75 | Play: Key to Positive Growth | Yes | 2011 | AG 45L | Principles of Animal Science | Yes | 2013 |
| AJ 219A | Basic Requalification Course | Yes | 2012 | AJ 218 | Field Training Officer | Yes | 2013 |
| AJ 219B | Basic Requalification Course | Yes | 2012 | BCA 1 | Business Information Systems | Yes | 2013 |
| AJ 221 | Investigation and Trial Preparation | Yes | 2012 | MFGT 63 | Machine Construction & Repair | Yes | 2013 |
| ART 1L | Ceramics Laboratory | Yes | 2012 | PLSCI 20 | Principles of Plant Science | | 2013 |
| ART 25 | Multimedia Design & Writing | | 2012 | PLSCI 22 | Principles of Plant Science | Yes | 2013 |
| ASTRO 11 | Astronomy Laboratory | Yes | 2012 | PUNJ 1 | Elementary Punjabi Part 1 | | 2013 |
| ASTRO 1L | Introduction To Astronomy With Lab | Yes | 2012 | PUNJ 2 | Intermediate Punjabi | Yes | 2013 |
| DRAFT 38 | Computer Aided Drafting | Yes | 2012 | ART 18 | Beginning Graphic Arts | Yes | 2014 |
| ECE 22 | Developing Number Concepts | | 2012 | ART 40A | Individual Problems in Watercolor | Yes | 2014 |
| ECE 35 | Parents as Partners in ECE | | 2012 | ART 40B | Individual Problems in Watercolor: Advanced | Yes | 2014 |
| ECE 5 | Physical Activities for Young Children | | 2012 | ART 43B | Individual Problems in Printmaking: Advanced | Yes | 2014 |
| ECE 9 | Children's Cooking Activities | | 2012 | ENGL 38 | Classic and Contemporary Youth Literature | | 2014 |
| | | | | | | | |

Tollege

https://yc.yccd.edu/academics/committees/curriculum-committee/local-curriculum-policies/sunset-list/



- Curriculum is now on a **5-year rotational schedule**
 - Existing course
 - Existing degrees/certificates
- NEW courses can be submitted anytime
- SLO updates can be submitted anytime



5-Year-Rotation Review Schedule

| Disciplin | ne Name | TOTAL | Fall Spring 2017 2018 | Fall Spring 2018 2019 | Fall Spring 2019 2020 | Fall 2020 | Spring 2021 | Disciplin | e Name | TOTAL | Fall 2017 | Spring 2018 | Fall 2018 | Spring 2019 | Fall 2019 | Spring 2020 | Fall Spring 2020 2021 |
|-----------|--------------------------------|--|--------------------------|--------------------------|--------------------------|--------------|----------------|-----------|----------------------------|-------|--------------|----------------|--------------|----------------|--------------|----------------|--------------------------|
| ACCT | Accounting | 8 | Program Review | 8 | Program Review | | | LEARN | Learning Assistance | 22 | 22 | | | | | | Program Review |
| AG | Agriculture | 9 | Program Review | 9 | Program Review | | | LIBSC | Library Science | 1 | | | | | 1 | | Program Review |
| AJ | Administration of Justice | ministration of Justice 43 Program Rev | | 21 22 | Program Review | | | | | | | | | | | | |
| ANTHR | Anthropology | 3 | | Program Review | 3 | | | MATH | Math | 24 | | | | | | 24 | Program Review |
| ART | Art | 64 | 32 32 | Program Review | | | | MCOMM | * Mass Communications | 13 | Program | m Review | | | Program | Review | |
| ASIAN | Asian-American Studies | 1 | | | | 1 | | MFGT | Manufacturing Technology | 8 | Program | m Review | 8 | | Program | Review | |
| ASTRO | | 3 | | | | 3 | | MGMT* | Management and Supervision | 5 | Program | m Review | | | Program | Review | |
| AUTO | | 37 | Program Review | | Program Review | | 37 | МКТ | Marketing | 2 | | | | | 2 | | |
| BCA | Business Computer Applications | 19 | Program Review | 19 | Program Review | | | MUSIC | Music | 57 | 29 | 28 | | | | | Program Review |
| BIOL | Biology | 15 | | Program Review | 15 | | | NURS | Nursing | 16 | Program | m Review | 16 | | Program | Review | - |
| CHEM | | 7 | 7 | Program Review | | | | OA | Office Administration | 27 | | m Review | 13 | 14 | Program | | |
| | Computer Science | 12 | 12 December Decision | Program Review | Deserve Deview | | | | | | Filgiai | Review | 13 | 14 | - | | |
| | Cosmetology Counseling | 12 19 | Program Review | 12 Program Review | Program Review | | | PE | PE | 57 | | | | | 29 | 28 | Program Review |
| CUL | Culinary Arts | 19 | Program Review | 14 | Program Review | | | PHIL | Philosophy | 7 | | | | | 7 | | Program Review |
| CWEE | - | 6 | Program Review | 6 | Program Review | | | PHYS | Physics | 7 | | | | | 7 | | Program Review |
| DRAFT | | 9 | Program Review | 0 | Program Review | | 9 | PHYSC | Physical Science | 4 | | | | | 4 | | Program Review |
| ECE | Early Childhood Education | 41 | Program Review | | Program Review | 20 | 21 | PLSCI | Plant Science | 9 | | 9 | | | | | Program Review |
| ECOL | Ecology | 3 | 3 | Program Review | | | | POLSC | Political Science | 3 | | | | | 3 | | Program Review |
| ECON | | 2 | 2 | - Program Review | | | | PSYCH | Psychology | 10 | | | | | 10 | | Program Review |
| EDUC | Education | 4 | 4 | Program Review | | | | | ,, | | Deserve | Design | | | | Deview | riogrammetterion |
| EMT | Emergency Medical Technology | 2 | Program Review | 2 | Program Review | | | PSYCT | Psychiatric Technology | 20 | Program | m Review | | 20 | Program | Review | |
| ENGL | English | 24 | | Program Review | 12 12 | | | PUNJ | Punjabi | 2 | | | | | 2 | | Program Review |
| ENGR | Engineering | 8 | 8 | Program Review | | | | RADT | Radiologic Technology | 19 | Program | m Review | | 19 | Program | Review | |
| ENVTC | Environmental Technology | 0 | | | | | | RE | Real Estate | 4 | 4 | | | | | | |
| ESL | English as a Second Language | 44 | | Program Review | | 22 | 22 | READ | Reading | 0 | | | Program | n Review | | | |
| ETHN | Ethnic Studies | 1 | 1 | | | | | SIGN | Sign Language | 4 | | | | | 4 | | Program Review |
| FCS | Family and Consumer Science | 0 | | | | | | SOCIL | Sociology | 7 | | | | | | 7 | Program Review |
| FIRTC | Fire Technology | 21 | Program Review | 21 | Program Review | | | SPAN | Spanish | 10 | 10 | | | | | | Program Review |
| GEOG | Geography | 2 | 2 | | | Program | n Review | | | | 10 | | - | | | | Flogram Review |
| GEOL | Geology | 7 | | | 7 | Program | n Review | SPECH | | 8 | | 8 | Program | n Review | | | |
| GNBUS | General Business | 8 | Program Review | 8 | Program Review | | | STAT | Statistics | 1 | | | | | 1 | | Program Review |
| HIST | History | 12 | | | 12 | - | n Review | THART | Theater Arts | 15 | 15 | | | | | | Program Review |
| HLTH | | 8 | | | 8 | Program | n Review | VETT* | Veterinary Technology | 33 | Program | m Review | | | Program | Review | |
| HUMAN | | 15 | 15 | | | | | WELD | Welding | 21 | Program | m Review | 11 | 10 | Program | Review | |
| HUSEV | | 22 | Program Review | | Program Review | | | FRNCH | French | 2 | | | | | 2 | | |
| | | 1 | | | | 1 | | | | 925 | 132 | 130 | 106 | 147 | 103 | 98 | 47 89 |
| П | Information Technology | 1 | | | 1 | | | | | 323 | 152 | 100 | 100 | 147 | 105 | 30 | 41 05 |

https://yc.yccd.edu/academics/committees/curriculum-committee/local-curriculum-policies/5-year-rotation-schedule/