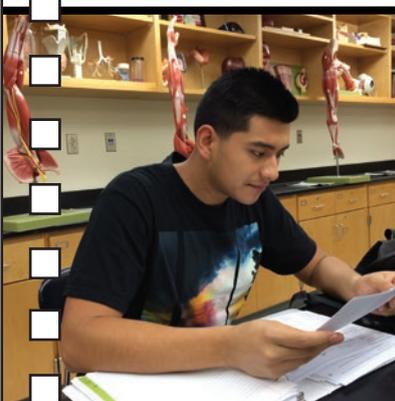


2020



2019



Yuba College

Student Handbook

STUDENT HANDBOOK AND PLANNER



2019-2020

This planner belongs to:

Name: _____

Address: _____

City: _____ Zip: _____

Telephone: _____

In case of emergency, please contact:

Name: _____

Telephone: _____

Facts about Yuba College



Yuba College was first conceived in 1911. It was known as Marysville Junior College and opened its doors to 67 students. In 1927, the citizens of this community established Yuba Community College District which was one of the first in the state. Yuba College has been at its current site since 1962. The Sutter Center was opened in Sutter County in 2012.

Colors: Navy Blue and Gold **Mascot:** Dusty the 49er

College life is much more than attending classes. Be prepared to make new friends, meet new and interesting people, learn from highly renowned faculty and staff, and have experiences that will enrich your life and help you achieve your life's goals. We encourage ALL students to get involved with clubs/organizations on campus! Show your 49er spirit!

Non-Discrimination Statement: Yuba College does not discriminate on the basis of race, color, national origin, sex, disability, or age in any of its policies, procedures, or practices, nor does it tolerate sexual harassment, in compliance with the Americans with Disabilities Act of 1991, Title VI of the Civil Rights Act of 1964 (pertaining to race, color, and national origin), Title IX of the Education Amendments of 1972 (pertaining to sex), Section 504 of the Rehabilitation Act of 1973 (pertaining to handicap), and Age Discrimination Act of 1975 (pertaining to age). This nondiscrimination policy covers admission and access to, and treatment and employment in, the College's program and activities, including vocational education.

Student Publication Notice: In accordance with guidelines set forth by the Equal Employment Commission (EEOC) and the Office of Civil Rights (OCR), the below individual is named as the Districts, Section 504 Coordinator Al Alt, Vice Chancellor Administrative Services. In addition, the YCCD Board adopted BP/AP 5141-Academic Accommodations. Both documents are posted to the District website: www.yccd.edu

Student Code of Conduct: yccd.edu/central-services/education-and-planning/codeofconduct/

Important Phone Numbers

Yuba College

All phone Numbers begin with area code (530)

Admissions and Records Office	741-6720
Applied Academics Division (<i>Most Career Technical Education Departments</i>).....	741-6763
Arts and Education.....	741-6761
Associated Students of Yuba College.....	741-6808
Athletics/Physical Education.....	741-6779
Auto Shop (Service Center).....	741-6810
Beale AFB Outreach Services.....	788-0973
Bookstore (Follett).....	741-6998
CalWORKs.....	634-7773
Campus Life.....	741-6992
Career Technical Education Transitions	741-6588
Cashier	741-6724
Child Care Center.....	749-3808
Community Education	741-6825
Counseling Department.....	634-7766
Disabled Student Program and Services	741-6795
EOPS Program.....	741-6995
Financial Aid	749-7999
General Information.....	741-6700
International Students.....	741-6705
Library Circulation Desk	741-6755
Math and Science Division	
STEM (Science, Technology, Engineering, Mathematics).....	741-6786
Music Department	741-6883
Office of Student Support Services.....	741-6705
Police (Campus)	741-6771
Public Events.....	741-6829
Public Safety.....	741-6923
Testing Office	741-6864
Transfer Center	740-4919
Tutoring (College Success Center)	741-6759
Veterans Resource Center.....	741-6822
Vice President, Academic and Student Svcs.....	741-6766
Workforce Innovation Opportunity Act (WIOA)	741-6830
Writing and Language Development Ctr	740-1709

Sutter County Center

All phone numbers begin with area code (530)

Administration.....	751-5557
Admissions and Records Office	751-5600
Testing Office.....	751-5600
Counseling.....	751-5600
Financial Aid	751-5555
Library Circulation Desk.....	751-5562/5561



**YUBA COLLEGE IS
TOBACCO/SMOKE FREE CAMPUS!**

Our campus in the palm of your hand.

Download the Yuba College App

App Store Google Play

yc.campusapp.com



ASIST



LivingWorks



YELLOW RIBBON
Suicide Prevention Products
www.yellowribbon.org



Helpers in Your Community (Keep Safe Connections)

530-673-8255 or 1-888-923-3800

SUTTER YUBA MENTAL HEALTH CRISIS LINE

1-800-273-8255 or 916-368-3111

SUICIDE PREVENTION CENTER NATIONAL HOTLINE

1-800-852-8336

TEEN LINE NATIONAL HOTLINE

1-800-621-4673 or 1-800-656-4673

RAPE/SEXUAL ASSAULT CENTER NATIONAL HOTLINES

1-916-554-2400 or 1-800-799-7233

DOMESTIC VIOLENCE NATIONAL HOTLINES

1-800-799-7233 or 1-916-920-2952

SEXUAL ABUSE NATIONAL HOTLINES

1-800-422-4453

CHILD ABUSE NATION HOTLINE

Sutter Sheriff 822-7307 or Yuba Sheriff 749-7777

COUNTY SHERIFF DEPARTMENTS

866-488-7386

THE TREAVER PROJECT

911

POLICE/FIRE/MEDICAL EMERGENCY

530-749-4300

RIDEOUT MEMORIAL HOSPITAL EMERGENCY

530-216-4530

YUBA SUTTER SALVATION ARMY EMERGENCY SHELTER

530-674-2040

CASA De ESPERANZA SEXUAL ASSULT/DOM-VIOL

530-743-6888

HARMONY HEALTH CLINIC

530-822-7513

SYMHS CHILDREN/YOUTH SERVICES

916-392-0664

FRIENDS FOR SURVIVAL

530-749-3242

PEACH TREE MEDICAL CLINIC

530-749-3665

Grief Support Group Sutter North Health Group

530-674-4261

AMPLA MEDICAL CLINIC

1-800-843-5200

YOUTH CRISIS LINE CALIFORNIA HOTLINE

1-888-281-3000

PARENT SUPPORT LINE

530-674-1885 ext. 114

SYMHS PREVENTION & EARLY INTERVENTION PROGRAMS

866-901-3212

SUTTER & YUBA CHILD SUPPORT SERVICES

1-707-422-9234

NARCOTICS ANONYMOUS

530-822-7200

SUBSTANCE ABUSE COUNSELING

1-866-800-1369

ALCOHOLICS ANONYMOUS

1-800-971-0016 or 415-752-3778

FRIENDSHIP LINE NATIONAL or LOCAL LINE

866-668-8972

TWIN CITIES RESCUE MISSION MINISTRIES

530-742-5191

LEGAL ASSISTANCE

Yuba 530-741-6275 Sutter 530-822-7345

YUBA & SUTTER COUNTY VICTIM WITNESS



Sutter Yuba Network of Care Website www.sutter.networkofcare.org
Sutter Yuba Mental Health Services (SYMHS)



YUBA COLLEGE

STUDENT SERVICES INFORMATION

MARYSVILLE CAMPUS: 2088 N. Beale Rd Marysville, CA 95901
SUTTER COUNTY CENTER: 3301 E. Onstott Rd. Yuba City, CA 95991
BEALE AFB OUTREACH CENTER: 17849 16th St., Beale AFB, CA 95903

A.S.Y.C. - Student Government

The Student Council, the governing body of the ASYC, provides services and social activities for students and represents students' views and interests to the administration and Board of Trustees through participation on college committees.

For more information about meetings or how to become a member of ASYC call Campus Life @ 530-741-6992 or email asyc@yccd.edu

Admissions & Records

MARYSVILLE CAMPUS

Phone: (530) 741-6720

Fax: (530) 741-6872

Email: YCA admissions@yccd.edu

Regular Hours:

Monday 8:00 am - 7:45 pm

Tuesday-Friday 8:00 am - 4:45 pm

Summer Hours:

Monday-Thursday 7:30 am - 5:30 pm

Fridays CLOSED

SUTTER COUNTY CENTER

Phone: (530) 751-5600

Fax: (530) 751-5563

Email: SCCInfo@yccd.edu

Regular Hours:

Monday-Thursday 7:30 am-5:45 pm

Friday 8:00 am-4:45 pm

Summer Hours:

Monday-Thursday 7:30 am-5:30 pm

Fridays CLOSED

BEALE AFB OUTREACH CENTER

Phone: (530) 788-0973

website: bafb.yccd.edu

Email: BealeInfo@yccd.edu

Regular Hours:

Monday-Thursday 8:30 am-5:30 pm

Fridays 9:00 am-2:00 pm

Summer Hours:

Monday-Thursday 7:30 am-5:30 pm

Fridays CLOSED

Admissions & Records is the go to place for questions about the Yuba College admission application, change your major, change your address, pay tuition and fees, etc.

Want to order official transcripts? Please visit:

<https://yc.yccd.edu/admissions/>

Bookstore

MARYSVILLE CAMPUS

Phone: (530) 741-6998

Website: www.eFollett.com www.yubashop.com

SUTTER COUNTY CENTER

Phone: (530) 751-5620

SCC Hours of Operation:

Open two weeks at the beginning of each semester and one week at the end of each semester.

Scantrons and blue books can be purchased at SCC A&R during the semester. See A&R for hours.

The Yuba College Bookstore serves as a local one-stop shop, supporting student needs in and out of the classroom including the purchase or rental of textbooks. You can also purchase Yuba College clothing, gifts, snacks, scantrons, blue books, etc. at the Yuba College Bookstore.

CalFresh

MARYSVILLE CAMPUS ONLY

Location: Welcome Center 100B Building

We are here to help you apply for the CalFresh program, formerly known as the Food Stamp program, which provides financial assistance for purchasing food to low-income students and families.

CalWORKs - California Work Opportunity and Responsibility to Kids

MARYSVILLE CAMPUS ONLY

Phone: (530) 634-7773

Fax: (530) 741-6942

Email: calworks@yccd.edu

Regular Hours:

Monday-Friday 8:00 am-5:00 pm

Summer Hours:

Monday-Thursday 7:30 am-5:30 pm

Fridays CLOSED

Yuba College provides services to student receiving CalWORKs cash aid benefits. The program offers services for eligible students that include: Counseling services, CalWORKs Work-Study, Lending Library and educational supplies.

YUBA COLLEGE

STUDENT SERVICES INFORMATION

MARYSVILLE CAMPUS: 2088 N. Beale Rd Marysville, CA 95901
SUTTER COUNTY CENTER: 3301 E. Onstott Rd. Yuba City, CA 95991
BEALE AFB OUTREACH CENTER: 17849 16th St., Beale AFB, CA 95903

CTE Transitions Program

Career Technical Education Transitions MARYSVILLE CAMPUS ONLY

Phone: (530) 741-6588

Website: yc.yccd.edu/academics/career-technical-education/

Email: ctetransitions@yccd.edu

The Yuba College Career Technical Education Transitions Program, located in Room 16 in Building 100A, coordinates the awarding of college credit to high school students who meet approved articulation requirements.

Child Development Center

MARYSVILLE CAMPUS ONLY

Phone: (530) 749-3808

Regular Hours:

Monday-Friday 8:30 am-5:30 pm

Daycare: Monday-Friday 7:30 am-5:30 pm

Child Development Center provides children with many opportunities to grow and learn. Our environment is designed to enhance a child's age appropriate learning through natural science, creative arts, language experiences, physical activities and number concepts. It is a state funded program that follows California Department of Education guidelines.

Counseling

MARYSVILLE CAMPUS

Phone: (530) 634-7766

Fax: (530) 634-7740

Email: yubacounseling@yccd.edu

Regular Hours:

Monday 8:00 am - 8:00 pm

Tuesday-Friday 8:00 am - 5:00 pm

Summer Hours:

Monday-Thursday 8:00 am - 5:30 pm

Fridays CLOSED

SUTTER COUNTY CENTER

Phone: (530) 751-5600

Fax: (530) 751-5563

Email: SCCInfo@yccd.edu

Regular Hours: Hours may vary. Please call the number above to schedule appointment.

The Counseling Department aids student in academic, career, and personal planning. Counselors are a part of the student's journey from beginning college to completing your educational goal.

STUDENTS ARE ENCOURAGED TO SEE A COUNSELOR AT LEAST ONCE A SEMESTER!

Dining Facilities

MARYSVILLE CAMPUS

FLAVORS RESTAURANT:

Regular Hours:

Tuesday-Thursday 11:30 am-1:00 pm

Phone: (530) 741-6933

JAVA BEAN CAFÉ:

Open morning through late afternoon hours

SUTTER COUNTY CENTER

JAVA BEAN CAFÉ:

Regular Hours:

Monday-Thursday 8:00 am-1:00 pm

DSP&S Disabled Students Program & Services

MARYSVILLE CAMPUS

Building: 1800

Phone: (530) 741-6795 (voice) or (866) 274-7530 (VP)

Fax: (530) 741-6942

Email: dspsinfo@yccd.edu

Regular Hours:

Monday-Friday 8:00 am – 5:00 pm

Summer Hours:

Monday-Thursday 7:30 am - 5:30 pm

Friday CLOSED

SUTTER COUNTY CENTER

Phone: (530) 751-5600

Fax: (530) 751-5563

Email: SCCInfo@yccd.edu

Sutter County Center has testing accommodation services only. All forms must be on file. Please call or drop by the SCC Student Services Desk to make test accommodation appointments.

DSPS is designed to equalize educational opportunities for students with verifiable disabilities that impact their academic participation such as vision, hearing, psychological, mobility, and learning disabilities. Screening for learning disabilities is available to all currently registered Yuba College students with 6 or more

YUBA COLLEGE

STUDENT SERVICES INFORMATION

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BEALE AFB OUTREACH CENTER: 17849 16th St., Beale AFB, CA 95903

academic units who are experiencing difficulty in their classes or who have a history of special education.

Got questions? Call the number above or visit our website at <https://yc.yccd.edu/student/dsps/default>

Dusty's Pantry

MARYSVILLE LOCATION ONLY

Phone: (530)741-8988

Location: Room 101A in Building 100B
(Near Welcome Center)

Regular Hours:

Monday–Thursday 10:00 am–2:00 pm

Providing food and resources to enrolled Yuba College students and assisting them to find a long-term solution to meet their food insecurity needs through community resources.

ESL Program (English as a Second Language) **Counseling, and Admissions Services**

MARYSVILLE CAMPUS

Phone: (530)634-7764

The ESL program is designed to provide assistance and support to non-native English speakers. The Counseling Department offers assistance with all required forms for admission to college. Students can get help with specialized ESL (English as a Second Language) testing, counseling, and orientation. Spanish interpreters are available daily. Special arrangements can be made for Punjabi or Hmong students.

EOPS/CARE

**Extended Opportunity Program & Services /
Cooperative Agencies Resources for Ed.**

MARYSVILLE CAMPUS

Phone: (530) 741-6995

Fax: (530) 749-3800

Email: YCEOPS@yccd.edu

Regular Hours:

Monday-Friday 8:00 am - 5:00 pm

Summer Hours:

Monday-Thursday 7:30 am - 5:30 pm
Fridays CLOSED

SUTTER COUNTY CENTER

Phone: (530) 751-5552

Fax: (530) 751-5563

Email: YCEOPS@yccd.edu

The goal at the Extended Opportunity Programs and Services is to help increase the enrollment, retention, and transfer of students who experience language, social, economic and educational challenges. EOPS provides several services in addition to grants, including but not limited to specialized counseling, book services, transportation assistance, tutoring, and peer mentor support.

As a supplemental component of EOPS, CARE provides additional support services for eligible EOPS students who are single head of household, have at least one child under the age of 18, and receiving cash aid. CARE services are in addition to what a student would receive as an EOPS student.

Financial Aid

MARYSVILLE CAMPUS

Phone: (530) 749-7999

Fax: (530) 749-3800

Regular Hours:

Monday 8:00 am - 8:00 pm

Tuesday-Friday 8:00 am - 5:00 pm

Summer Hours:

Monday-Thursday 7:30 am - 5:30 pm

Fridays CLOSED

SUTTER COUNTY CENTER

Office: 146

Phone: (530) 751-5555

Fax: (530) 751-5563

Regular Hours:

Monday-Tuesday 9:00 am - 6:00 pm

Wednesday-Friday 8:00 am - 5:00 pm

Summer Hours:

Monday-Thursday 7:30 am - 5:30 pm

Fridays CLOSED

Our goal is to assist you in closing the gap between your own resources and the cost of attending Yuba College. We offer assistance completing financial aid applications and provide information about the requirements of the various financial aid programs.

- Apply for student aid using the Free Application for Federal Student Aid (FAFSA) fafsa.ed.gov
- If you are a Dreamer, apply using the CA Dream Act Application dream.csac.ca.gov
The Yuba College federal school code is 001344.

YUBA COLLEGE

STUDENT SERVICES INFORMATION

MARYSVILLE CAMPUS: 2088 N. Beale Rd Marysville, CA 95901
SUTTER COUNTY CENTER: 3301 E. Onstott Rd. Yuba City, CA 95991
BEALE AFB OUTREACH CENTER: 17849 16th St., Beale AFB, CA 95903

Health Clinic (Student)

MARYSVILLE CAMPUS ONLY

Phone: (530) 740-1749

Yuba College, in partnership with Harmony Health, offers a Student Health Clinic for minor health care needs. The clinic is located in room 122C (by the Admission and Records Office).

Library

MARYSVILLE CAMPUS

Librarian (530) 741-6592
Circulation/Reserve Desk (530) 741-6755
Reference Desk (530) 741-6756
Computer Lab/DE Test Proctoring (530) 741-6752

Regular Hours:

Monday-Thursday 7:45 am - 8:00 pm
Friday 7:45 am - 4:30 pm

Summer Hours:

Monday-Thursday 7:45 am - 6:00 pm
Friday CLOSED

SUTTER COUNTY CENTER

Phone: (530) 751-5562

Fax: (530) 751-5563

SCC Services include: Circulation/Reserve Desk/DE Proctoring/Study Rooms/Computer Lab

Regular Hours:

Monday-Thursday 7:45 am – 6:15 pm
Friday CLOSED

Summer Hours:

Monday-Thursday 7:45 am – 6:15 pm
Friday CLOSED

The Yuba College Library provides access to updated book and electronic book collections, periodical subscriptions, and online research databases, the library is a great place to start any research project. Students are welcome to study in a quiet environment, search on a topic, and get help in finding information.

Library is closed when classes are not in session.

MESA & Hard Math Café

Mathematics Engineering Science Achievement

MARYSVILLE CAMPUS LOCATION ONLY

Location: Room 701

Phone: (530) 749-3830

Fax: (530) 749-3854

Email: mesa@yccd.edu

Regular Hours:

Monday-Thursday 8:00 am-4:00 pm
Friday 9:00 am-1:00 pm

Summer Hours:

Monday-Thursday 8:00 am-5:00 pm
Friday CLOSED

MESA provides educationally disadvantaged students with the tools to be successful in STEM fields. MESA provides tutoring and mentoring, extra study sessions, transfer counseling and study centers.

Transfer Center

MARYSVILLE CAMPUS LOCATION ONLY

Phone: (530) 740-4919

Fax: (530) 634-7740

Regular Hours:

Monday-Friday 8:00 am – 5:00 pm

Summer Hours:

Monday-Thursday 7:30 am-5:30 pm
Fridays CLOSED

The Transfer Center offers services events, and resources for students seeking information about four-year colleges and universities. Yuba College counselors and Transfer Center staff are committed to help students with the phases of the transfer process, and the many transfer options available. These services include:

- Computers with internet available for student use
- Appointments with university/college representatives
- Annual College Information Day and Transfer Fair
- CSU/UC application workshops

YUBA COLLEGE

STUDENT SERVICES INFORMATION

MARYSVILLE CAMPUS: 2088 N. Beale Rd Marysville, CA 95901
SUTTER COUNTY CENTER: 3301 E. Onstott Rd. Yuba City, CA 95991
BEALE AFB OUTREACH CENTER: 17849 16th St., Beale AFB, CA 95903

Tutoring - COLLEGE SUCCESS CENTER

MARYSVILLE CAMPUS

Building: 1100

Phone: (530) 741-6759

Email: qbui@yccd.edu

Regular Hours:

Monday-Thursday	8:00 am-7:00 pm
Friday	8:00 am-5:00 pm

Summer Hours:

Monday-Thursday	8:00 am-5:00 pm
Friday	CLOSED

Tutoring - SUTTER LEARNING CENTER

SUTTER COUNTY CENTER

Room: 137

Phone: (530) 751-5558

Email: sbone@yccd.edu

Regular Hours:

Monday-Thursday	8:00 am – 6:00 pm
Friday	9:00 am – 1:00 pm

Summer Hours:

Monday-Thursday	7:00 am – 6:00 pm
Fridays	CLOSED

The College Success Center on the Marysville Campus and the Sutter Learning Center at the Sutter Center deliver academic learning and support service such as individual and small group tutoring across many disciplines to all currently enrolled Yuba College students at no cost.

Veteran Services

MARYSVILLE CAMPUS ONLY

Phone: (530) 741-6822

Fax: (530) 634-7740

Email: veteranservices@yccd.edu

Regular Hours:

Monday-Friday	8:00 am – 5:00 pm
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Summer Hours:

Monday-Thursday	7:30 am - 5:30 pm
Friday	CLOSED

The Veterans Resource Center (VRC) assists veterans, reservists, and dependents (of service-connected disabled, or deceased veterans) with their educational benefits. The VSO also acts as a liaison with the U.S. Department of Veterans Affairs.

WLDC

Writing & Language Development Center

MARYSVILLE CAMPUS LOCATION ONLY

Phone: (530) 740-1709 Reception Desk

(530) 740-1710 Rosemary McKeever

Regular Hours:

Monday-Thursday	8:30 am - 7:00 pm
Friday	8:30 am - 5:00 pm

Summer Hours:

Monday-Thursday	8:30 am - 4:30 pm
Friday	CLOSED

The Writing & Language Development Center (WLDC) is open to currently enrolled Yuba College students when classes are in session. It is located inside the Learning Resource Center in Room 1116. We offer the following services:

- Drop-in assistance for any writing assignment
- Help for ESL and other English language learners
- Help with academic formatting styles
- One-time or regular weekly appointments
- Informal study space & private study rooms
- Technology assistance & language arts computer lab
- Kurzweil 3000 software for assisted reading & writing
- Many English textbooks for short-term loan
- Workshops & English final exam preparation
- Writing & grammar tip sheets

WIOA

Workforce Innovation & Opportunity Act

MARYSVILLE CAMPUS ONLY

Phone: (530) 741-6830

Fax: (530) 741-0813

Email: jdech@yccd.edu

Location: Room 121 near Admissions & Records

Regular & Summer Hours:

Monday-Thursday	8:30 am - 4:30 pm
Friday	CLOSED

The Workforce Innovation & Opportunity Act (WIOA) is a federally funded program that offers financial assistance to individuals who wish to obtain vocational training and have un-met needs after applying for the tuition fee waiver and financial aid.

Come by and see if you qualify for on-the-job training, books, supplies, tools, fees, testing, transportation assistance, and other school or job-related needs.

Yuba Community College District 2019-20

June 2019						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July 2019						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2019						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14 Δ	15	16	17
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25	26	27	28	29	30	31

September 2019						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
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22	23	24	25	26	27	28
29	30					

October 2019						
Su	Mo	Tu	We	Th	Fr	Sa
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2019						
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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2019						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

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SUMMER SESSION 2019

First 6 Weeks: 6/10-7/18
8 Weeks: 6/10-8/1

FALL SEMESTER 2019

Full-Term: 8/19-12/18
Finals Week: 12/12-12/18
First 9 Weeks: 8/19-10/16
Last 9 Weeks: 10/17-12/18

SPRING SEMESTER 2020

Full-Term: 1/13-5/18
Finals Week: 5/12-5/18
Spring Break: 3/30-4/3
First 9 Weeks: 1/13-3/13
Last 9 Weeks: 3/16-5/18

CONVOCATION - CAMPUS CLOSED

2019: 8/14
2020: 8/12*

PROFESSIONAL DEVELOPMENT DAYS - NO CLASSES/CAMPUS OPEN (Optional Flex Activities)

2019: 8/12-8/13, 8/15-8/16
2020: 1/7-1/10, 8/10*-8/11*, 8/13*-8/14*

CAMPUS CLOSED

2019: 6/7, 6/14, 6/21, 6/28, 7/5, 7/12, 7/19, 7/26
2020: 6/5, 6/12, 6/19, 6/26, 7/3, 7/10, 7/17, 7/24, 7/31

HOLIDAYS - CAMPUS CLOSED

2019: 7/4, 9/2, 11/11, 11/28-11/29, 12/24-12/27, 12/30-12/30
2020: 1/1, 1/20, 2/14, 2/17, 3/31, 4/2-4/3, 5/25, 7/2

NO CLASSES - CAMPUS OPEN

2019: 6/3-6/6, 8/2, 8/5-8/9, 8/12-8/13, 8/15-8/16, 12/19-12/20, 12/23
2020: 1/2-1/3, 1/6-1/10, 3/30, 4/1, 5/19-5/22, 5/26-5/29, 6/1-6/4, 6/8-6/11, 8/7*, 8/10*-8/11*, 8/13*-8/14*

COMMENCEMENT

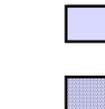
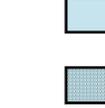
2020: 5/15

INSTRUCTIONAL DAYS		
	Days	Weeks
Fall Semester	84 days	18
Spring Semester	83 days	17
Convocation	1 days	
Flex Days (Prof. Dev. Days)	8 days	
TOTAL	176 days	35

*The schedule for August 2020 is subject to change.

August 2020*						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

84 days



83 days

January 2020						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2020						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March 2020						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2020						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2020						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2020						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July 2020						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

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SUMMER / FALL SEMESTER 2019

(Dates apply to full-semester classes; short-term class dates will vary)

SUMMER 2019

June 10	INSTRUCTION BEGINS FOR SUMMER SESSION for regular six-week summer classes; other classes have different dates (06/10/2019-07/18/2019)
June 12	Last day to add a class/register for six-week classes
June 17	Refund deadline for six-week classes
June 17	Last day to drop class(es) to prevent “W” grade(s) on permanent record for six-week classes
July 3	Deadline to apply for summer 2019 graduation
July 3	Last day to drop a class with a “W” for six-week classes
July 4	Independence Day (Thursday) - CAMPUS CLOSED
July 18	Conclusion of summer session - Regular six-week classes end

FALL 2019

August 19	INSTRUCTION BEGINS FOR FALL SEMESTER (08/19/2019-12/18/2019)
August 23	Last day to add courses or register without special permission
August 30	Last day to be eligible for refund of enrollment, parking, student services fees, and non-resident tuition
September 2	Cal Grant deadline
September 2	Labor Day (Monday) CAMPUS CLOSED
September 6	Last day to drop class(es) to prevent “W” grade(s) on permanent record
September 20	Last day to elect Pass/No Pass grading option
November 11	Veterans Day observed (Monday) CAMPUS CLOSED
November 15	Last day to drop class(es) with a “W” grade on permanent record
November 15	Deadline to apply for fall 2019 graduation
November 28-29	Thanksgiving (Thursday – Friday) – CAMPUS CLOSED
December 1	Closing date for International Student Applications for spring 2020
December 9-18	Limited extracurricular student activities
December 12-18	Final examination period
December 18	Conclusion of fall semester
December 23	Grades from instructors are due for fall 2019 semester
December 24 – Jan 1	Winter recess – CAMPUS CLOSED

APPLY FOR GRADUATION DEADLINES	
Fall Semester:	NOVEMBER 15
Spring Semester:	APRIL 15
Summer Session:	JULY 1
ADT DEADLINES <small>(Associate Degree Transfer)</small>	
Fall Semester:	SEPTEMBER 15
Spring Semester:	FEBRUARY 15
Summer Session:	JUNE 15
APPLICATION WEBSITES AND DEADLINES FOR CSU & UC	
CSU: www2.calstate.edu/apply	
Fall Sem: October 1 – November 30	
Spring Sem: August 1 – August 31	
UC: apply.universityofcalifornia.edu	
Fall Sem: November 1–November 30	
TAP (Transfer Admissions Planner) uctap.universityofcalifornia.edu/students	
TAG (TAG-Transfer Admission Guarantee) September 1-30	

SPRING / SUMMER SEMESTER 2020

(Dates apply to full-semester classes; short-term class dates will vary)

SPRING 2020

January 13	INSTRUCTION BEGINS FOR SPRING SEMESTER (1/13/2020-05/18/2020)
January 17	Last day to add courses or register without special permission
January 20	Martin Luther King Day observance (Monday) CAMPUS CLOSED
January 24	Last day to be eligible for refund of enrollment, parking, student services fees, and non-resident tuition
January 24	Last day to drop class(es) without a “W” grade on permanent record
February 13	Last day to elect Pass/No Pass grading option
February 14	Lincoln’s Birthday observance (Friday) CAMPUS CLOSED
February 17	Washington’s Birthday observance (Monday) CAMPUS CLOSED
March 2	Cal Grant deadline – Free Application for Federal Student Aid (FAFSA)
March 30-April 3	Spring recess; academic holidays (Monday-Friday)
March 31 & 2-3	Administrative holidays (Tuesday, Thursday-Friday) CAMPUS CLOSED
April 15	Deadline to apply for spring 2020 graduation
April 17	Last day to drop class(es) with a “W” grade on permanent record
May 4-18	Limited student activities
May 12-18	Final examination period
May 15	Closing date for International Student Applications for fall 2020
May 15	Commencement ceremonies – GRADUATION
May 18	Conclusion of spring semester
May 21	Grades from instructors are due for spring 2020 semester
May 25	Memorial Day observance (Monday) CAMPUS CLOSED

SUMMER 2020

June 15	INSTRUCTION BEGINS FOR SUMMER SESSION for regular six-week summer classes; other classes have different dates (06/15/2020-07/23/2020)
June 17	Last day to add a class/register for six-week classes
June 22	Refund deadline for six-week classes
June 22	Last day to drop class(es) to prevent “W” grade(s) on permanent record for six-week classes
July 1	Deadline to apply for summer 2020 graduation
July 2	Independence Day observed (Thursday) – CAMPUS CLOSED
July 9	Last day to drop a class with a “W” for six-week classes
July 23	Conclusion of summer session - Regular six-week classes end

APPLY FOR GRADUATION DEADLINES	
Fall Semester:	NOVEMBER 15
Spring Semester:	APRIL 15
Summer Session:	JULY 1
ADT DEADLINES <small>(Associate Degree Transfer)</small>	
Fall Semester:	SEPTEMBER 15
Spring Semester:	FEBRUARY 15
Summer Session:	JUNE 15
APPLICATION WEBSITES AND DEADLINES FOR CSU & UC	
CSU: www2.calstate.edu/apply	
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Fall Sem: November 1–November 30	
TAP (Transfer Admissions Planner) uctap.universityofcalifornia.edu/students	
TAG (TAG-Transfer Admission Guarantee) September 1-30	

IF YOU PLAN TO ATTEND COLLEGE FROM	YOU WILL SUBMIT THIS FAFSA	YOU CAN SUBMIT THE FAFSA FROM	USING INCOME & TAX INFORMATION FROM
July 1, 2018 – June 30, 2019	2018 – 19	October 1, 2017 – June 30, 2019	2016
July 1, 2019 – June 30, 2020	2019 – 20	October 1, 2018 – June 30, 2020	2017

File Your FAFSA NOW to beat the priority deadline
School Code: 001344

OCT. 1
NEW & IMPROVED FAFSA FILING TIME
\$\$\$\$

File Your 2019-2020 FAFSA **EARLY**

Simply Use Your 2017 Tax Information

Students who file the FAFSA early are eligible to receive more grant funding than those students who file the FAFSA later.



Watch for the Bright **GREEN** Envelope to Receive Your Financial Aid Payments !

State Awards

California Promise Grant (CPG): Waives enrollment fees (tuition and semester student fee) for California residents who meet the eligibility requirements.

CalGrant: The California Student Aid Commission (CSAC) administers the Cal Grant program. To apply for a Cal Grant, you must:

- File your FAFSA or CADAA by March 2.
- Submit a Grade Point Average Verification form certified by the appropriate high school counselor or college administrator by March 2.
- If attending a CA Community College you have a "second chance" deadline of September 2.

Full-Time Student Success Grant (FTSSG):

These funds are awarded to all full-time students receiving Cal Grant B or C. Full time is 12 or more units. This grant is an incentive to remain full-time. Student must meet SAP and all Cal Grant program requirements.

Community College Completion Grant (CCCG):

These funds are awarded to FTSSG recipients who are enrolled in at least 15 units per semester and/or 30 units per academic year. This program is intended to assist students who persist to academic program completion in the normal timeframe determined by academic program type. Normal timeframe is 2 academic years for Associate/Transfer programs, and 1 academic year for CTE/certificate programs. Additional eligibility criteria may apply, please visit your Financial Aid Office for additional details.

Federal Awards

Federal Pell Grant: This federal grant is awarded to full and part-time students with financial need based on the student's Expected Family Contribution (EFC). The award varies based on the number of units a student is enrolled in each semester. You may not receive Pell grant funds from more than one school in a semester. **Lifetime Maximum is the equivalent of 6 years of school at full-time enrollment.**

Federal Work-Study (FWS): These funds are awarded to full and part-time students who demonstrate financial need and interest in the program. FWS provides part-time employment on campus. Some sites have placement in off-site locations. Funds are limited and are awarded on a first-come, first-served basis.

Federal Supplemental Educational Opportunity Grant (FSEOG):

These funds are limited, and are awarded to students who are at least half-time 6 units with exceptional financial need as determined by the FAFSA. Students must maintain Satisfactory Academic Progress and must be Pell Grant eligible.

FOR MORE INFO : yc.yccd.edu/student/financialaid



yc.yccd.edu/student/daca-students

Scholarships are an excellent way to assist in funding your educational endeavors.

Open Yearly in December

yccd.academicworks.com



Opportunities for Foster Youth

California Chafee Grants
www.chafee.csac.ca.gov



Satisfactory Academic Progress (SAP)

Federal regulations require all students who receive Financial Aid to maintain Satisfactory Academic Progress in their course of study. The Financial Aid Office, monitors that progress using Quantitative, Qualitative and Maximum Time Frame.

Quantitative
Complete the units you enroll in.

Qualitative
Maintain 2.0 GPA

Awards Determination

Enrollment Status	Units Eligible for Pell	Award Eligibility
Full-time	12+	100%
Three-quarter	9 to 11.5	75%
Half-time	6 to 8.5	50%
Less than half-time	.5 to 5.5	Varies*

Yuba College Communication Methods

Yuba College Communication Methods

- Sign-On Portal: login.yccd.edu
- MyCampus: link at yc.yccd.edu
- WebAdvisor: (registration) link at yc.yccd.edu
- Canvas (online learning) in Portal
- Email: **Your student ID#** @go.yccd.edu

My Campus FREE PERKS

- Free Office 365 thru YC Email
 - Word, Excel, Access, PowerPoint and lots more
- OneDrive (cloud space)
- Photo Gallery

What's Happening on Campus?

- My Announcements section in Portal
- Academic Calendar in Portal & yc.yccd.edu/academics
- Campus Events at yc.yccd.edu
- YC News at yc.yccd.edu
- Yuba College Twitter
- Yuba College Facebook
- Yuba College App
- Emergency Text Messages at yc.yccd.edu



Single Sign-on Portal and Student E-Mail

Use the Single Sign-on Portal to access WebAdvisor, your student E-mail and Canvas.

- Single Sign-on allows you easy access to all of the sites
- Self Service password management and recovery

Using Single Sign-on Portal:

❶ Go to: login.yccd.edu

❷ Log In:

User Name: Your Student ID Password: Your (previously established) password.

If you are new to YCCD and have never logged in your default password schema is:

First letter of your legal first name (Uppercase) +
First letter of your legal last name (Lowercase) +
Last 4 digits of your Social Security Number (if no SSN, then use the last 4 digits of Student ID #)+
2 digit designation of your birth month(e.g., April =04)

Accessing Student E-mail:

❶ Go to: login.yccd.edu

❷ Log into the Single Sign-on Portal

❸ Click the student email button

Student e-mail information:

Address:

Your Student ID@go.yccd.edu

Example: Name: John Doe

Colleague ID: 0012345

E-mail: D0012345@go.yccd.edu

*** FREE ***
**E-mail,
OneDrive,
Photo Gallery
and Web Office**

Why Should You Use Yuba College E-mail?

- The college will use this e-mail to communicate with you.
- You can create documents using Microsoft Word, Excel, Power Point and OneNote
- Store up to 1 terabyte of data on the OneDrive
- Create and share photo albums

Instructions:

❶ Go to the Yuba College web site: yc.yccd.edu

❷ Click on My Campus Portal right blue bar

❸ Use your WebAdvisor login and password BUT put `ycweb\` in front of your WebAdvisor log in

❹ Your password is your WebAdvisor password

If you have questions or need further assistance, e-mail: helpdesk@yccd.edu or call (530) 741-6981

Use Your Student E-mail Because:

Yuba College will use your campus e-mail as a means to communicate with students.

You can create documents using Microsoft Word, Excel, PowerPoint and OneNote through your e-mail service.

Store up to 1 terabyte of data on OneDrive.

Create personal and shared Photo Albums.

**Never Miss an Important email from Yuba College.
Forward your E-mail Today!**

You can forward your Yuba College email to your personal email.

help.yccd.edu/faq/how-do-i-forward-my-emails-to-external/



NEVER MISS AN IMPORTANT EMAIL FROM YUBA COLLEGE.

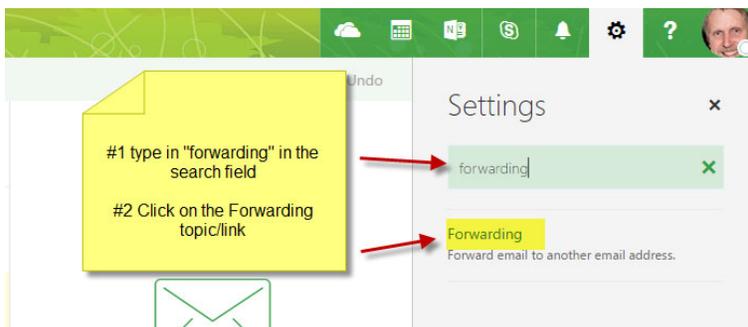
Forward your @yccd.edu e-mails to your personal email TODAY!

STEP 1: Log into your college supplied Office 365 account at: <https://outlook.office.com/yccd.edu>
Your username and password are the same as your login information to WebAdvisor.
Having trouble logging in? Please visit <https://help.yccd.edu/article/portanguard/>

STEP 2: On your “home screen” click on the “gear icon” on the top right of the menu bar to access your settings.



STEP 3: In the Settings dialog — enter “forwarding” in the “Search all settings” field on the right panel on your screen. Then click on the “Forwarding” topic returned in the search results.



STEP 4: Enter the email address you wish to forward to. Important — make sure you accurately enter in the correct email address. *Take your time.*



STEP 5: Test by sending an email to your yccd.edu address. Make sure the email is forwarded correctly.

If you have any difficulties or have questions, please contact the Help Desk at 530-741-6981 or email helpdesk@yccd.edu or help.yccd.edu/faq/how-do-i-forward-my-emails-to-external/

TIPS FOR STUDENTS

1. **DO NOT USE INTERNET EXPLORER, EDGE, OR SAFARI.**
Use Firefox or Chrome, and have them both installed on your computer. If you are missing the submit button, or try to submit an Assignment and it doesn't work, it's because of Internet Explorer, Edge, or Safari. Keep browsers, Adobe Flash, and Java updated. You may also need to have pop-ups enabled to see course content.
2. **SET YOUR PREFERENCES.**
Do you want a text notifications when your Instructor grades your assignments? Do you want an email sent to your Gmail account when a due date changes? Canvas allows you to set things up exactly the way you want them so take advantage of it! Click on Account (your photo) then select Notifications.
3. **SAVE WHAT YOU WRITE FOR A DISCUSSION, ASSIGNMENT, OR QUIZ BEFORE YOU SUBMIT.**
When writing responses to assignments, always make sure to copy what you've typed and paste it into a Word document (or notepad) before submitting. Why do this? There's always a chance that you could lose what you've typed. By saving it before you submit, you've got a back-up of all your hard work.
4. **DON'T MISS ASSIGNMENT FEEDBACK.**
Look for the feedback or speech icons  next to assignments in Grades to see feedback and comments from your instructor. Make sure not to miss the "View Feedback" button that may appear to assignments that you've uploaded.
5. **DOWNLOAD ALL OF YOUR ASSIGNMENTS AT ONCE.**
There is a quick and easy way to download all the assignment files you've submitted to Canvas. If you plan on leaving the college and want all of your assignments, you can download them all at once.
6. **CHECK OUT "WHAT-IF" GRADE.**
As a student, you can view your grades based on What-if scores that you can type in, so you know how grades will be affected by upcoming assignments. Go to your course and click on Grades. Enter a hypothetical grade for any ungraded item.
7. **GO MOBILE.**
Canvas has a FREE app for Android and iPhone that works a lot better than accessing Canvas through the internet browser on your phone. Not all Canvas features are supported in the App.
8. **EMBED IMAGES INTO A DISCUSSION REPLY.**
Adding images into a discussion reply is a great way to make your reply more engaging. To do this, DO NOT copy/paste the image. Use the "embed image" icon on the toolbar.
9. **KNOW WHERE TO GET HELP.**
You have several options for getting help getting comfortable with using Canvas. First, try the Help icon  in the lower left of your Canvas window. Here you can search for topics, submit a trouble ticket, or ask questions via live chat support.
10. **SCREENSHOT ERROR MESSAGES OR PROBLEMS WITH CANVAS.**
Take a screen shot of the message from your computer (or with your cellphone) and email this picture to your Instructor or Canvas Support when you report a problem. Having the picture of exactly what you are seeing or the exact error message can really help when trying to trouble-shoot an issue.



got EdPlan?

Get your Student Educational Plan

Abbreviated Educational Plan (AEP)

Nearly every new student is required to develop an abbreviated education plan (AEP) with a counselor before enrolling in classes for the first time as a college student at Yuba College. The AEP is a very **BRIEF** 1-2 semester educational plan so that you know what courses to register for during your first 1-2 semesters at Yuba College.

An AEP is simply a quick starting guide. It is NOT Comprehensive!

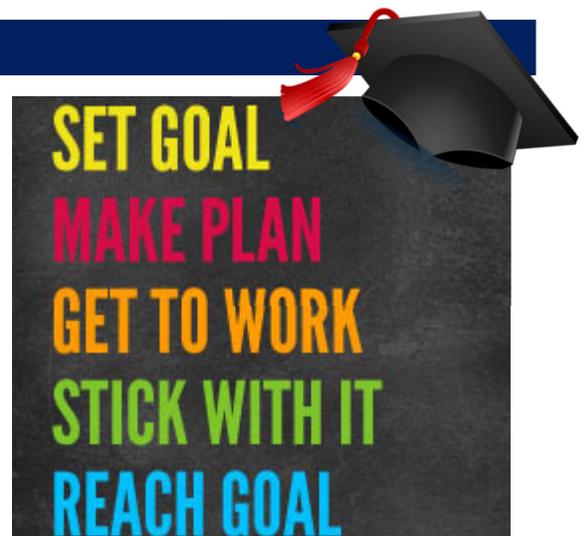
What is a Comprehensive Educational Plan (CEP)?

A comprehensive educational plan (CEP) is a roadmap that you and your counselor create together. It contains **ALL** of your courses by term for completing your program and it has important deadlines that apply to you. Comprehensive Educational Plans should be done once you have completed 12 units of degree applicable college coursework.

Why should you have a CEP?

The CEP will ensure you have a pathway to reaching your goal. Here are just some of the benefits of a CEP:

- Save TIME by taking courses you need in the right order
- Create a timeline for reaching your goal
- Ensure the completion of transfer, degree, or certificate requirements.
- Graduate and transfer faster with more success.
- Save MONEY by taking courses that you actually need



How to create a CEP?

Call and make an appointment with a counselor to begin the process of creating your CEP:

Marysville Campus: 530-634-7766

Sutter Center: 530-751-5600

EOPS (530)741-6995

CalWorks: (530)634-7773 DSPTS: (530)741-6795

Counseling Services

Scheduled Appointment

Scheduled appointment is a 30 minute appointment to meet with a counselor.



Drop-in Services

Drop In is to address quick questions lasting about 10 minutes or less with a counselor.



Yuba College—COUNSELING



SCHEDULED APPOINTMENT

- Discuss transferring to a University.
- Transcript evaluation
- Personal Counseling and referral
- Develop, review, or revise Comprehensive Educational Plan (CEP)
- Review graduation progress
- Satisfactory Academic Progress (SAP) Financial Aid Appeal.
- Career counseling
- Probation Follow-up.
- Petition for Readmission (Dismissal).
- Course selection

Yuba College—COUNSELING



DROP-IN SERVICES

- 1st time college student Abbreviated Educational Plan (1-2 semester course plan)
- Crisis assistance & referral
- Academic difficulty.
- Concurrently enrolled High School Students.
- Academic Renewal or Third Attempt Petition.
- Unit overload.
- Prerequisite verification (transcript required).
- GENERAL information about Yuba College or programs.

Counseling Services are in high demand during the peak months of August, November, January, and April. If you try to see a counselor during those months you may experience significant delays!

Don't procrastinate and plan early of when you need to see a counselor.

Remember, drop-ins are for questions that will take approximately 10 minutes or less to address. Otherwise, you will be asked to make an appointment.

To schedule an appointment go online @ esars.yccd.edu or call:

Marysville Campus 530.634.7766
Sutter Center 530.751.5600
Beale Air Force Base 530.788.0973

Good Academic Standing



2.0 GPA
Minimum

50% Class Completion
Minimum

Students who do not meet good academic standing are placed on probation.

There are two types of probation. Students may be on one or both types at the same time.

Academic Probation

Overall GPA below 2.0.

Grades that negatively affect GPA include D and F.

Progress Probation

Overall % of dropped classes exceeds 50%.

Negative notations include W and NP.

Probation Sequence

Probation 1

1st semester failing to meet *good standing* requirements.

Probation 2

2nd consecutive semester failing to meet *good standing* requirements.

Dismissal

3rd consecutive semester failing to meet *good standing* requirements.

Probation 1 Consequence

Registration hold. Attend Probation workshop and meet with a counselor

Probation 2 Consequence

Loss of priority Registration

Dismissal Consequence

Required to sit out following semester

Getting Back Into Good Standing

Students on probation or students returning after dismissal need to take the following steps:

Attend a
Probation
Workshop

Meet with a
Counselor

Follow your
Academic
Success Plan!



How to Calculate Grade Point Average **GPA**

STEP1: A student's total grade points are calculated by multiplying the number of class units attempted by the value associated with each grade earned. For example:

Grade	Units Attempted	Value	Grade Points Earned (Units x Value)
A	3	4	12
B	3	3	9
C	3	2	6
D	3	1	3
F	3	0	0
W	0	0	0

STEP2: The student's GPA is then determined by dividing the total number of grade points earned by the number of units attempted. Thus, if a student takes four 3-unit courses and earns 3 B's and 1 C, the GPA is as follows:

Grade Earned	Value	Unit	Total Grade Points (Units x Value)
B	3	3	9
B	3	3	9
B	3	3	9
C	2	3	6
Totals:	3	12 Units	33 Grade Points

Total Grade Points (33) divided by Total Units (12) = 2.75 GPA

Transferable GPA:

Note that most university applications ask for GPA in transferable classes only. These are typically courses numbered 49 or lower– courses such as Math 9 and English 1A. Courses that are numbered 50 or higher do not transfer such as Math 52, English 51, and General Business 56. **UC schools and many private universities may also accept only select 49 level courses or below. See your Yuba College counselor for current information on which courses are transferable to a specific school.**

Withdrawals:

A grade of “W” is not factored into GPA calculations. Courses with grades of “W” will still show on transcripts. If you have a sudden emergency such as a significant health issue, please see your counselor about the option to petition for an “Excused Withdrawal”. Documentation must be provided as evidence of extenuating circumstance.

Repeated Courses:

Under many circumstances, a course which has been repeated may be removed from GPA calculations. Schools have different policies regarding repeated courses:

Most colleges and universities limit the number of courses which can be repeated for credit and GPA adjustment. Most universities will honor course repetitions from community colleges.

GOAL SETTING, TIME MANAGEMENT & STUDY SKILLS TIPS

Goal Setting

GOAL



Have you ever wondered what makes some people successful?

Talents and abilities are important, but equally important for success is knowing what you want. When you know what you want, you can choose actions that will lead you toward your goals.



Tips for setting goals:

1. List short-term and long-term goals (review your values—what’s important to you).
2. Define goals (be specific). General goals such as “I want to be happy” need to be broken down into smaller parts.
3. Be flexible and realistic when you set your goals.
4. Consider possible obstacles and do away with them if you can.
5. Write down a step-by-step plan of action for reaching your goals and then take action.
6. Share your goals with your family, friends, and teachers. They can give you encouragement when you need it.
7. Periodically evaluate your goals to assess the progress you have made toward those goals.
8. Reward yourself when you reach a goal.

Getting what you want out of life doesn’t just happen—you make it happen!

Taking action will lead you to attain your goals:

1. Challenge yourself (try something new).
2. Have your values in mind (make sure your life is going in the direction you want).
3. Believe in yourself (have positive self-esteem).
4. Be realistic.
5. Stay healthy.
6. Have a positive attitude. Mistakes are a part of life and they help you learn.



*“There is no achievement without goals.”
—Robert McKain*

Study Skills Tips

Developing study skills will help you to become a successful student. Remember that skills need to be learned, practiced, and mastered.

Get Prepared

- Find a quiet regular place where you can study.
- Schedule your study time when you have the most energy.
- Keep an assignment notebook.
- Use a calendar to remind you when your assignments, quizzes, or tests are due.

In the Classroom

- Attend class regularly.
- Be prepared and bring classroom supplies (paper, pencil, pen, calendar).
- Pay attention and write down directions given by your instructor.
- Review your class notes and materials before the next class session.
- Organize your notes and information in a way that makes sense to you.
- Be prepared to ask questions.
- Do not wait until the last moment to study.

Time Management

What is time management?

It is a system of making the best use you can of the limited time you have. Time management means learning to manage your activities more effectively to best help you reach your short-term and long-term goals.

Why is managing time important?

Time management is a tool you need to succeed in school and in everyday life. Learning this skill will help you

- get more done
- have more free time
- lead a balanced life
- meet deadlines
- achieve goals.



How you use your time reflects what kind of person you are and want to be. If you care about your future, then you’ll care about the way you organize your time.



Time Management *(continued)*

Where does all your time go?

The first step in improving your time management skills is knowing how you spend your time now.

How do you improve your time management skills?

The first step is to become aware of how you usually spend your time.

◆ Learn to organize your time by



- using a planning guide such as this one
- dividing large tasks into several smaller parts
- completing one part at a time
- focusing on your specific goal.

◆ Control interruptions since these unexpected situations can take away a large percentage of your time. Some common interruptions are

- drop-in visitors
- noise
- telephone calls
- distractions you create to avoid doing a task.



◆ You can learn to control interruptions by:

- using a quiet place to study or do work.
- learning to say “no” to others.
- scheduling social or free time.
- controlling distractions in your home or work area.
- taking care of your basic needs.

Other Tips

There are many methods you can practice in your daily life to make the most of your time. Some of these are:

1. Make use of your wait time.
2. Don't wait to do things until the last minute because it will decrease your ability to do things well.
3. Do hard or least-liked tasks or activities first.
4. Don't feel everything you do has to be perfect.
5. Don't overcommit yourself. Make yourself responsible to only those activities you can manage in the time you have.
6. Be realistic in your expectations of yourself, rather than becoming “superman” or “superwoman.”
7. Plan creative time. Schedule time each day to do things that make you feel good or help you clear your mind.
8. Take care of yourself by eating a healthy diet and by exercising regularly.
9. Learn to ask others for help when you have too many things going on.

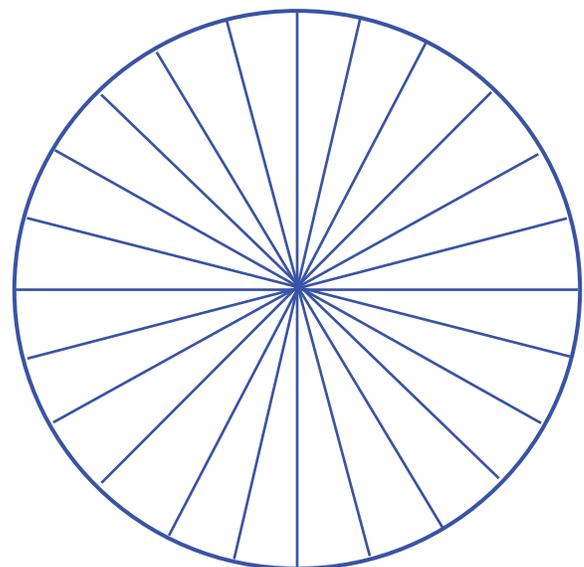


- Identify how you allocate your time.
- Make a pie graph of how you use your time.
- List daily activities and the approximate number of hours each activity takes. Shade in the number of hours for each activity in the 24-hour pie chart below.

<u>Activity</u>	<u>Number of hours</u>
school	_____
homework	_____
work	_____
childcare	_____
cooking/eating	_____
personal grooming	_____
housekeeping chores	_____
shopping	_____
sleeping	_____
TV	_____
other recreation/time with family	_____
other	_____



Make a pie graph of how you use your time.



How I Use My Time

Courtesy of Patty Siguenza



The Associate's Degree

An Associate's Degree requires a total of 60 units which include major, general education, and elective courses with a t least a 2.0 GPA

MAJOR	GENERAL EDUCATION COURSES	ELECTIVES
Total units vary by major. At least 18 units are required.	Between 23 to 39 units required. Designed to allow students to experience courses in a variety of academic disciplines.	Electives give students the opportunity to explore a wide variety of subjects or to focus more on an area of special interest. Units will vary.

To earn an Associate Degree from Yuba College, a student must complete the Yuba College General Education requirements and the requirements for a major. Major requirements can be met by completing an Associate Degree program listed in the Yuba College Catalog. Yuba College offers the following Associate's Degrees: For an updated list of degrees visit: yc.yccd.edu/academics/catalog/

Associate in Arts	Associate of Science	Associate Degree for Transfer
Art	Accounting	Administration of Justice
Arts And Humanities	AJ: Basic Police Academy	Biology
Communication	Administrative Assistant	Business Administration
English	Agriculture	Chemistry
History	Auto Body Repair	Communication Studies
Mass Communications	Biology	Computer Science
Music	Business Administration	Early Childhood Education
Psychology	Business Computer Applications	English
Social Science	Chemical Dependency Counselor	Geology
Theatre	Chemistry	History
	Commercial Art	Kinesiology
	Communication	Mathematics
	Computer Science	Music
	Corrections	Political Science
	Cosmetology	Psychology
	Culinary Arts	Sociology
	Early Childhood Education	Studio Arts
	Fire Technology	Theatre
	Fire Technology: Fire Academy	
	General Business Management	
	Human Services	
	Income Tax Preparation	
	Law Enforcement	
	Legal Office Skills	
	Manufacturing Technology / Machining	
	Mass Communications	
	Master Mechanic	
	Mathematics	
	Medical Office Skills	
	Natural Science	
	Nursing	
	Personnel Management	
	Photographic Imaging	
	Physical Education	
	Radiologic Technology	
	Small Business Management	
	Social And Behavioral Sciences	
	Tune-Up And Drivability	
	Veterinary Technology	
	Vocational Nursing	
	Welding	
	Word Processing	

**Some Associate's Degrees are not designed for students who plan to transfer to a CSU or UC.
For an updated list of degrees visit yc.yccd.edu/academics/catalog/**

Check with your counselor to discuss your specific options.

YUBA COLLEGE – GRADUATION REQUIREMENTS CHECK LIST – 2019/2020

Student's Name: _____ Catalog Year: _____

Student ID#/Email: _____ @go.yccd.edu

C-Completed
IP-In Progress
N-Need

Requirement 1:

READING AND WRITING COMPETENCY:

1. Passing English 1A with a "C" or better; or
2. Possession of an A.A., A.S. or higher degree at the time of admission to campuses within the Yuba Community College District.

Note: Students should complete the reading and writing competency requirement within the first 30 units of credits earned.

Course _____ College _____ AP _____

C	IP	N

MATH COMPETENCY:

Passing with a "C" or better:

1. Any mathematics or statistics course that has Math 101 as a prerequisite; or
2. Any higher level mathematics or statistics course.

Course _____ College _____ AP _____

C	IP	N

Requirement 2:

All students must complete a least 18 units of general education, selecting at least 3 units from Areas A, B, C, D1, D2, and E below.

AREA A. NATURAL SCIENCE (Minimum 3 units)

Course _____ College _____ AP _____

- | | | |
|---|--------------------------|--------------------------------------|
| Agriculture 45, 45L | Chemistry 1A, 1B, 2A, 10 | Physical Science 10A, 10AL, 10B, 10C |
| Anthropology 1 | Ecology 10, 12 | Physics 2A, 4A |
| Astronomy 1 | Geography 1 | Plant Science 20, 20L, 22, 22L |
| Biology 1, 10, 10L, 11, 15, 24, 24L, 25 | Geology 10L, 11L, 12, 20 | |

C	IP	N

AREA B. SOCIAL SCIENCE (Minimum 3 units)

Course _____ College _____ AP _____

- | | | |
|---------------------------------|--------------------------|---------------------------------|
| Administration of Justice 10 | Ethnic Studies 1 | Philosophy 6 |
| Anthropology 2, 3 | Geography 2, 5 | Political Science 1, 2, 3, 6, 7 |
| Early Childhood Education 3, 31 | History 4A, 4B, 5A, 5B, | Psychology 1A, 12, 22, 31, 33 |
| Economics 1A, 1B | 7, 14, 15, 16A, 16B, 17A | 41, 46 |
| | 17B, 29 | Sociology 1, 2, 5, 6, 10 |

C	IP	N

AREA C. HUMANITIES (Minimum 3 units)

Course _____ College _____ AP _____

- | | | |
|------------------------------|--------------------------|------------------------------|
| Art 1A, 1B, 5, 20 | Humanities 5, 10, 11, 20 | Sign Language 1, 2, 3 |
| Asian American Studies 31 | 26A, 31, 34 | Spanish 1, 2, 3, 4, 10, 20A, |
| English 1B, 30A, 30B, 31B | Music 1, 1A, 3, 12, 15, | 20B, 35, 36 |
| 34, 36, 37, 38, 42, 46A, 46B | 16, 17, 18, 35 | Speech 2 |
| French 1, 2 | Philosophy 1, 2, 3, 20 | Theatre Arts 10, 32, 33, 34 |

C	IP	N

AREA D. LANGUAGE AND RATIONALITY

D1. ENGLISH COMPOSITION

Course _____ College _____ AP _____

- English 1A, 1E

D2. COMMUNICATION AND ANALYTICAL THINKING (Minimum 3 units)

Course _____ College _____ AP _____

- | | | |
|------------------------------------|---------------------------------|----------------------|
| Computer Science 2, 6, 9A, 9B, 10L | Mathematics 1A, 9, 10, 15, 20, | Sociology 8 |
| Engineering 10 | 21, 25, 51, 52, 52B, 55, 58, 59 | Speech 1, 3, 6, 7, 8 |
| English 1C | Philosophy 6, 12 | Statistics 1 |
| General Business 56 | Political Science 6 | |

C	IP	N

AREA E. ELECTIVES

1. A second course from any Area above; OR
2. Documentation of active military service (may also be used to meet Requirement 4 (HLTH/KINES/PE); OR
3. Course(s) listed below (*Minimum 3 units*)

C	IP	N

Course _____ College _____ AP _____

Accounting 10A	Early Childhood Education 3	Human Services 11
Administration of Justice 10, 30	Education 20	Kinesiology courses
Art 18	English 40A, 40B	Philosophy 6
Automotive Technology 21, 22	General Business 10, 30	Physical Education courses
Counseling 10, 25	Health 1, 5, 10, 13	Political Science 6, 7

REQUIREMENT 3: All students must complete the designated degree major courses with a grade of "C" or better. Majors are listed in the sections headed "Yuba College Degrees and Certificates" and in the "Program and Courses" section of the catalog.

DEGREE MAJOR: _____

REQUIREMENT 4: All students are required to successfully complete either:

Course _____ College _____ AP _____

Health 1, 2, 4 or 13
 OR two Kinesiology/Physical Education activity courses one of which must be selected from the following:
 Kinesiology 1.21, 1.22, 1.26, 1.27, 1.34, 1.37, 1.57, 1.57B, 1.59, 1.76, 4, 7, 10

C	IP	N

NOTE: Students who will be completing degrees in Basic Police Academy, Associate Degree in Nursing, Psychiatric Technology, Radiologic Technology, and Veterinary Technology, and students who submit documentation of active military service are exempt from this requirement. This requirement is not based on units or catalog rights. Courses listed here may also be used in Area E.

REQUIREMENT 5: All students are required to fulfill the Multicultural Graduation Requirement (MGR) by completing three or more units from the following courses or the programs listed below:

Course _____ College _____ AP _____

Administration of Justice 19	English 30A, 30B, 36, 37	Music 12, 16, 17
Anthropology 2	Geography 5	Philosophy 1, 3, 20
Art 1A, 3B, 5, 20	History 5A, 5B, 7, 14	Political Science 2, 7
Asian American Studies 31	Human Services 11	Sociology 5
Early Childhood Education 27, 31	Humanities 5, 16, 17, 20, 26B, 31	Spanish 20A, 20B, 36
Education 1	Math 55	Speech 8

C	IP	N

NOTE: Courses listed here may also be used in Area B, C, or D. This requirement is not based on catalog rights. Completion of the following programs also fulfills the multicultural graduation requirement: Basic Police Academy, Associate Degree in Nursing; Psychiatric Technology; Radiologic Technology; and Veterinary Technology.

REQUIREMENT 6: All students are required to complete a minimum of 60 semester units in lower division associate degree level courses with at least a 2.0 ("C") grade point average. The grade point average that is calculated for associate degree purposes only counts units and grade points earned in associate degree level classes.

Non-associate degree credit courses (numbered 100-199 and 200-299) completed fall 1989 and thereafter will not count toward the associate degree. For courses completed between July 1, 1983, and July 30, 1989, a maximum of 6 semester units of courses numbered 100-199 may be counted toward this requirement. All courses numbered 200-299 completed prior to fall 1989 may be counted toward this requirement.

REQUIREMENT 7: All students are required to complete a minimum of 12 semester units with at least a 2.0 ("C") grade point average in associate degree level classes at Yuba College.

REQUIREMENT 8: All students wishing to graduate must file a petition for graduation by each semester deadline date.

Submit graduation petition for completion in the following terms no later than:

FALL-November 15 SPRING-April 15 SUMMER-July 1

Additional Associate Degrees: An *Associate in Arts* or *Associate in Science* degree will be awarded to those already possessing an associate degree, subject to the following conditions:

1. All requirements in a different major from that of previous associate degree(s) must be satisfied. The major will be printed on the degree.
2. All general education requirements in effect at the time of beginning the new degree program must be satisfied. After meeting the above conditions, a student may petition for any degree for which he/she has met the graduation requirements.

Bridge to a Bachelor's Degree



4-year University CSU/UC Minimum units for BA/BS: 120	Upper Division General Education	Upper Division Major Courses	Electives
Community College Yuba College Minimum units to transfer to a CSU/UC: 60	Lower Division General Education	Lower Division Major Prep Courses	Electives

Preparation for the Bachelor's Degree at Yuba College is made up of lower-division General Education requirements and preparation courses in a major. Some students take elective courses in subjects in which they have an interest.

There are two common transfer General Education Certification patterns.

CSU General Education Certification	UC Intersegmental General Education Transfer Curriculum - IGETC
Primarily used for the California State University System and some private colleges and universities in California.	Primarily used for the University of California. Can also be used for CSU and some private colleges and universities.

PREFERENTIAL TRANSFER ADMISSION PROGRAMS

California State University

Associate Degree for Transfer (CSU)

The Associate Degree for Transfer program (AA-T/AS-T), may make it easier for students to transfer between the California Community Colleges and California State University (CSU) systems.

For more information on the Associate Degree for Transfer, visit ADegreeWithAGuarantee.com



University of California

TAG - Transfer Admission Guarantee (UC)



Special agreements make it easier for students to transfer to certain California universities. We currently have this type of agreement with:

UC Davis UC Irvine UC Merced
 UC Riverside UC Santa Barbara UC Santa Cruz

For more information: uctap.universityofcalifornia.edu



Check with your counselor to make sure you are on track to transfer.



Associate Degree for Transfer

A Degree with a Guarantee.SM

YUBA COLLEGE ASSOCIATE DEGREE FOR TRANSFER

To be eligible for an "Associate Degree for Transfer" (ADT) (Associate in Arts for Transfer or Associate in Science for Transfer), students must complete the following:

- 60 CSU transferable units
- CSU GE Breadth or IGETC (Intersegmental General Education Transfer Curriculum)
 - **Please note:** If you choose IGETC, you will also need to complete Group 1C: Oral Communication.
- A major consisting of at least 18 CSU transferable units, as defined by the CCC with a grade "C" or better
 - Check Yuba College Catalog for ADT Degree Requirements
- Minimum 2.0 grade point average (GPA)

Benefits of completing an ADT:

- *Guaranteed admission to one of the 23 CSU campuses.*
 - **Please note:** Students who earn an AA-T or AS-T degree and meet the CSU minimum eligibility requirements are guaranteed admission to the CSU system, but not necessarily to a particular campus. With the ADT, you may be given a GPA bump when applying to an impacted campus and/or an impacted major that is **deemed similar**.
- *Priority consideration for transfer admission to some of the more competitive or impacted majors and/or campuses in the CSU system.*
- *Completion of your bachelor's degree at the CSU within 60 semester units after transfer. Saves time and saves money!*

To find out which CSU campuses accept each ADT, please go to:

<http://adegreewithaguarantee.com/>

Associate Degrees for Transfer Offered at Yuba College (AA-T & AS-T)

Administration of Justice	Kinesiology
Biology	Mathematics
Business Administration	Music
Chemistry	Political Science
Communication Studies	Psychology
Computer Science	Sociology
Early Childhood Education	Studio Arts
English	Theatre
Geology	
History	

MEET WITH YOUR COUNSELOR FOR MORE INFORMATION!



**CALIFORNIA STATE UNIVERSITY
General Education Breadth Requirements
2019-2020 Counselor Advising Sheet**

Student's Name _____

Student ID: _____

Circle courses completed. List units in column (courses may be counted only once).

Area A. English Language Communication and Critical Thinking – 9 semester units (One course required from area A1, A2 & A3)	Required	C	IP	N
A1. Oral Communication: Speech 1, 3, 6, 7 Course _____ College _____ AP _____	3			
A2. Written Communication: English 1A Course _____ College _____ AP _____	3			
A3. Critical Thinking: English 1B, 1C; Philosophy 12; Speech 3 Course _____ College _____ AP _____	3			

Area B. Scientific Inquiry and Quantitative Reasoning – 9 semester units (One course required from area B1 & B2 (including a lab – B3) & B4)	Required	C	IP	N
B1. Physical Science: Astronomy 1, 1L*, 11*; Chemistry 1A*, 1B*, 2A*, 2B*, 10, 18A*, 18B*; Ecology 10, 11*, 12; Geography 1; Geology 10L*, 11L*, 12, 20; Physics 2A, 2B, 3A*, 3B*, 4A*, 4B*, 4C*; Physical Science 10A, 10AL*, 10B, 10C*, Course _____ College _____ AP _____	3-4			
B2. Life Science: Agriculture 45, 45L*; Anthropology 1; Biology 1*, 2*, 3*, 4*, 5*, 6*, 10, 10L*, 11*, 15*, 24, 24L*, 25; Ecology 10, 12; Plant Science 20, 20L*, 22, 22L* Course _____ College _____ AP _____	3-4			
B3. Laboratory Activity: Courses with an asterisk (*) listed in areas B1 & B2 denotes a laboratory component				
B4. Mathematics/Quantitative Reasoning: Math 1A, 1B, 1C, 2, 3, 9, 10, 15, 16, 20, 21, 25; Psychology 6; Statistics 1 Course _____ College _____ AP _____	3-4			

Area C. Arts and Humanities – 9 semester units (Must include courses from areas C1 & C2. Courses must be taken in at least <u>two</u> disciplines)	Required	C	IP	N
C1. Arts (Art, Cinema, Dance, Music, Theatre): Art 1A, 1B, 3A, 3B, 5, 20, 21, 31; Asian American Studies 31; English 34; Humanities 5, 10, 11, 26A, 26B, 31, 34; Music 1, 1A, 1B, 3, 8A, 8B, 12, 15, 16, 17, 18; Speech 2; Theatre Arts 10, 32, 33, 34 Course _____ College _____ AP _____	3-6			
C2. Humanities (Literature, Philosophy, Languages Other Than English): Asian American Studies 31; Early Childhood Education 39; English 1B, 30A, 30B, 31A, 31B, 36, 37, 42, 46A, 46B; French 1, 2; History 4A, 4B, 5A, 5B, 7, 14, 15, 16A, 16B, 17A, 17B; Humanities 10, 11, 20, 31; Music 12; Philosophy 1, 2, 3, 6, 20; Political Science 6; Sign 2, 3; Spanish 1, 2, 3, 4, 10, 20A, 20B, 35, 36; Speech 2 Course _____ College _____ AP _____	3-6			
C1 or C2: Choose one course				

Area D. Social Sciences – 9 semester units (Courses must be taken in at least <u>two</u> disciplines)	Required	C	IP	N
Social Sciences (one, two or three courses): Administration of Justice 10, 19; Anthropology 2, 3; Early Childhood Education 3, 31; Economics 1A, 1B; Ethnic Studies 1; Geography 2; History 4A, 4B, 5A, 5B, 7, 14, 15, 16A, 16B, 17A, 17B, 29; Mass Communications 2; Philosophy 6; Political Science 1, 2, 3, 6, 7; Psychology 1A, 6, 7, 12, 22, 31, 33, 41, 46; Sociology 1, 2, 5, 6, 8, 10, 30; Speech 8 Course _____ College _____ AP _____	9			

Area E. Lifelong Learning and Self-Development – 3 semester units (Courses cannot be all in Physical Activities)	Required	C	IP	N
Counseling 10, 25; Early Childhood Education 3, 5; Health Education 1, 3; Physical Education (1.5 unit maximum): ATHL 1.55R, 2.01R, 2.03R, 2.04R, 2.07R, 2.08R, 2.09R, 2.11R, 2.13R, 11R, 12R, 15R, 16R, 17R, 31R, 32R, 33R, 35R, 36R, 37R; KINES 1.21, 1.22, 1.24, 1.25, 1.26, 1.27, 1.33, 1.34, 1.36, 1.37, 1.41, 1.42, 1.57, 1.57B, 1.59, 1.71, 1.75, 1.76, 1.77, 1.78, 1.79, 3, 4, 6, 20; Psychology 1A, 12, 31, 33, 41, 46; Sociology 30 Course _____ College _____ AP _____	3			

CSU Graduation Requirement in U.S. History, Constitution and American Ideals – 6 semester units Log on to www.assist.org for more information.	Required	C	IP	N
(Complete <u>one</u> course from Group 1 and Group 2) Group 1 (US 1): History 15, 16A, 16B, 17A, 17B Group 2 (US 2 & US 3): Political Science 1	6			

This pattern is designed to satisfy the 39 units of lower division G.E. requirement to any of the CSU campuses. A minimum of 48 semester units in General Education (G.E.) is required for a BA/BS degree, 9 semester units must be at the upper division level. G.E. units in excess of 39 completed at YCCD campuses may transfer as lower division major and/or elective (70 C.C. units maximum). CSU campuses may have additional lower division graduation requirements outside of G.E. Contact a Yuba College Counselor for additional G.E. and major requirements for individual campuses at 530.634.7766.

ADDITIONAL GRADUATION REQUIREMENTS

CSU CHICO

UNITED STATES DIVERSITY – Select one course from below (Can be double-counted in the CSU GE-B):

- Administration of Justice 10 – Introduction to Criminal Justice System (3)
- Administration of Justice 19 – Multicultural Communities and the Justice System (3)
- Asian American Studies 31 /Humanities 31– Asian American Humanities and Cultures (3)
- Early Childhood Education 3 – Child Growth and Development (3)
- English 36 – American Ethnic Voices (3)
- Ethnic Studies 1 – Introduction to Chicano Studies (3)
- History 7 – Indians of North America (3)
- History 14 – Asian-American History (3)
- History 15 – Mexican American History (3)
- History 16A – African - American History to 1865 (3)
- History 16B – African - American History (3)
- History 29 – Women in American History (3)
- Human Services 11 – Understanding Diverse Racial & Ethnic Cultures (3)
- Sociology 5 – Sociology of Race and Ethnicity (3)
- Speech 8 – Intercultural Communication (3)

GLOBAL CULTURES REQUIREMENT – Select one course from below (Can be double-counted in the CSU GE-B):

- Anthropology 2 – Cultural Anthropology (3)
- Art 5 /Humanities 5 – Art Appreciation (3)
- Art 20, African, Oceanic, and Native American Art History Survey (3)
- Art 21 – Asian Art History (3)
- Geography 2 – Cultural Geography (3)
- History 5A – World Civilizations (3)
- History 5B – World Civilizations (3)
- Music 16 – World Music (3)
- Philosophy 20 – World Religions (3)
- Spanish 35 – Latin American Literature in Translation (3)

CSU SACRAMENTO

RACE AND ETHNICITY – Select one course from below (Can be double-counted in the CSU GE-B):

- English 36 – American Ethnic Voices (3)
- Speech 8 – Intercultural Communication (3)

ENGLISH 20 – Select one course from below (Can be double-counted in Area A3 – Critical Thinking):

- To satisfy this requirement students may choose Yuba Community College District English 1B or English 1C.
- These courses may “double count” to meet both CSUS English 20 graduation requirement and Critical Thinking, Area A3.

FOREIGN LANGUAGE PROFICIENCY – (May be double-counted in the CSU GE-B): May be met by any one of the following:

1. Completion of the third year of a foreign language in high school (grade of “C-” or better). Official High School transcript required.
2. Graduation from a secondary school where the language of instruction was not English
3. Advanced Placement Foreign Language Examination scores of 3, 4, or 5; or
4. Completion of two semesters of a foreign language at a community college or university, with a grade of “C-” or better. Proficiency must be demonstrated at a level comparable to the second semester (1B level) of college level language (i.e. Spanish 2 at Yuba Community College District.

Exempt Majors:

- If you have declared any of the following majors, then you are EXEMPT from the Foreign Language Graduation Requirement:
 - **Business Administration** – all concentrations
 - **Computer Science** – all concentrations
 - **Chemistry** – B.S. only
 - **Engineering** – all concentrations
 - **Health Sciences** – all concentrations
 - **Kinesiology** – Ex Sci only
 - **Nursing** – all concentrations
 - **Physics** – B.S. only
 - **Recreation, Parks, Tourism Administration**



**Intersegmental General Education Transfer Curriculum (IGETC)
2019 – 2020 Counselor Advising Sheet**

Student's Name: _____

Student ID: _____

Completion of all the requirements in the Intersegmental General Education Transfer Curriculum (IGETC) will permit a student to transfer from a community college to a campus in either the California State University or the University of California system without the need, after transfer, to take additional lower-division, general education courses to satisfy campus general education requirements. NOTE: All courses must be completed with grades of "C" or better.

Circle courses taken at Yuba College, list courses taken at other colleges. Indicate name of test if requirement was met with Advanced Placement (AP).

Legend: C = Completed IP = In Progress N = Need
 + Transfer credit is limited by either UC or CSU or both.
 * Courses designated with an asterisk may be counted in only one area.

NOTE: Please consult with a college counselor for additional information.

AREA 1 – ENGLISH COMMUNICATION (CSU – 3 courses required, <u>one</u> each from Area 1A, 1B and 1C. UC – 2 courses required, <u>one</u> each from Area 1A and 1B)	C	IP	N
1A: English Composition (1 course, 3 semester units) : English 1A Course: _____ College: _____ Advanced Placement: _____			
1B: Critical Thinking – English Composition (1 course, 3 semester units): English 1B*, 1C Course: _____ College: _____ (No AP scores accepted for this area)			
1C: Oral Communication (1 course, 3 semester units) (CSU requirement only): Speech 1, 3, 6, 7 Course: _____ College: _____ (No AP scores accepted for this area)			

AREA 2 – MATHEMATICAL CONCEPTS and QUANTITATIVE REASONING (1 course, 3 semester units): Math 1A+, 1B, 1C, 2, 3, 9+, 10, 20, 25; Statistics 1	C	IP	N
Course: _____ College: _____ Advanced Placement: _____			

AREA 3 – ARTS and HUMANITIES (At least 3 courses, with at least <u>one</u> course from the Arts and <u>one</u> course from the Humanities; 9 semester units)	C	IP	N
3A. Arts: Art 1A, 1B, 3A, 3B, 5; English 34; Humanities 5, 26A, 26B, 34; Music 3, 8A, 12, 15*, 16, 17, 18; Theatre Arts 10, 32, 33, 34 Course: _____ College: _____ Advanced Placement: _____			
3B. Humanities: Art 20, 21; Asian American Studies 31; English 1B*, 30A, 30B, 36, 37, 42, 46A, 46B; History 4A, 4B, 5A*, 5B*, 7*, 14*, 15*, 16A*, 16B*, 17A+, 17B+; Humanities 10, 11, 20, 31; Music 1A, 1B, 17, 18; Philosophy 1, 2, 3, 6*, 20; Political Science 6*; Spanish 2, 3+, 4, 20A, 20B+; 35, 36; Theatre Arts 33 Course: _____ College: _____ Advanced Placement: _____			
3A or 3B: Course: _____ College: _____ Advanced Placement: _____			

17May2019

AREA 4 – SOCIAL and BEHAVIORAL SCIENCES (At least 3 courses from at least 2 disciplines or an interdisciplinary sequence (9 semester units)	C	IP	N
Anthropology 2, 3; Early Childhood Education 3, 31; Economics 1A, 1B; Ethnic Studies 1; Geography 2; History 5A*, 5B*, 7*, 14*, 15*, 16A*, 16B*+; Philosophy 6*; Political Science 1, 2, 3, 6*, 7; Psychology 1A, 7, 12, 22, 31, 33, 41, 46; Sociology 1, 2, 5, 6, 8, 10, 30; Speech 8			
Course: _____ College: _____ Advanced Placement: _____			
Course: _____ College: _____ Advanced Placement: _____			
Course: _____ College: _____ Advanced Placement: _____			

AREA 5 – PHYSICAL AND BIOLOGICAL SCIENCES (At least 2 courses, <u>one</u> Physical Science course and <u>one</u> Biological Science course; at least <u>one</u> must include a laboratory; 7-9 semester units)	C	IP	N
5A. Physical Science: Astronomy 1, 11^; Chemistry 1A^, 1B^+, 2A^+, 2B^+, 10+, 18A^, 18B^; Geography 1; Geology 10L^+, 11L^, 12, 20; Physical Science 10A+, 10AL^, 10B+, 10C^; Physics 2A+, 2B+, 3A^+, 3B^+, 4A^+, 4B^+, 4C^+;			
Course: _____ College: _____ Advanced Placement: _____			
Course: _____ College: _____ Advanced Placement: _____			
5B. Biological Science: Agriculture 45L; Anthropology 1; Biology 1^, 2^, 3^, 4^, 5^, 6^, 10+, 10L^+, 11^, 15^+, 24+, 24L^, 25; Ecology 10, 11^, 12; Plant Science 20+, 20L^, 22^+, 22L^+;			
Course: _____ College: _____ Advanced Placement: _____			
Course: _____ College: _____ Advanced Placement: _____			
5C. Laboratory: Courses with a character (^) listed in area 5A & 5B denotes a lab component			
Course: _____ College: _____ Advanced Placement: _____			

6A. LANGUAGES OTHER THAN ENGLISH (UC Requirement Only) Proficiency equivalent to:	C	IP	N
<input type="checkbox"/> Completion of two years of high school study in the same language with a grade of "C-" or better in each course.			
<input type="checkbox"/> Satisfactory completion, with a grade of "C" or better, of two years of formal schooling at the sixth grade level or higher in an institution where the language of instructions is not English.			
<input type="checkbox"/> Satisfactory score on the SAT II: Subject Test in Languages other than English			
<input type="checkbox"/> Satisfactory score, 3 or higher, on the College Board Advanced Placement examinations in languages other than English.			
<input type="checkbox"/> Satisfactory score, 5 or higher, on the International Baccalaureate Higher Level examinations in languages other than English.			
<input type="checkbox"/> Satisfactory completion of a course (or courses) at a college or university with a grade of "C" or better in each course: French 2; Sign 1, 2, 3; Spanish 2+, 3+, 4, 20A+, 20B+			

CSU Graduation Requirement in U.S. HISTORY, CONSTITUTION and AMERICAN IDEALS – 6 units (one course each from Group 1 and Group 2)

Group 1 (US 1): History 15, 16A, 16B, 17A, 17B
 Group 2 (US 2 & US 3): Political Science 1

Note: Not part of IGETC; may be completed prior to transfer. Courses used to satisfy this requirement may also be listed and applied to IGETC Areas 3B and/or 4. Log on to www.assist.org for more info.

Completed _____

IGETC COMPLETED: California State University [] University of California []
 California State University Graduation Requirement in U.S. History, Constitution and American Ideals []

Students are encouraged to see a Yuba College counselor to discuss transfer requirements and the IGETC option. Contact the Counseling Office at 530.634.7766 for an appointment.



Time Management

When deciding how many units to take, it is very important to plan time for reading, studying, and preparing for those classes. No time is given "in class" for study. You are expected to be ready for each class before the class period begins.

The recommended formula to determine expected amount of TOTAL TIME required for success in a class is as follows:

Schedule 2-3 hours per unit, per week for studying.

Example: 3 unit class

In-class time = 3 hours per week

Study time = 6 hours per week

(3 units x 2 hrs/unit study = 6 hours)

TOTAL TIME: 9 HOURS PER WEEK FOR A 3-UNIT CLASS

If you take 12 units, total time to budget is 36 hours per week.

This is why 12 units is considered full-time-student status.

Although 12 units is considered a full time student, in order to complete the 60 required units for an Associate's Degree or transfer requirement in two years, you must take at least 15 units a semester.

You may take as little as .5 units or as many as 19 units during a single semester. To take more than 19 units, you are required to obtain special permission from the Counseling Department.

College Units

- A college "unit" is a term used to define the time value of a course, or a "unit" of time involved in class instruction.
- A one-unit class typically requires one hour of instruction per week for a 16-18-week semester. Lab units are calculated differently.
- A three-unit class requires three hours of instruction per week for a 16-18-week semester.

Managing Work and School

Recommended combination:

WORK	SCHOOL
5-15 hours per week	12-15 units
20 hours per week	9-12 units
30 hours per week	6-9 units
40 hours per week	3-6 units

Do not overload yourself when you register for classes. Design a course load that is reasonable for your level of energy, time, and motivation.

Career Planning Process

The Career Planning Process is a lifelong process that is fluid rather than chronological. One stage does not necessarily need to be completed to move to the tasks of another stage, and you may move back and forth between two or more stages at any given time.

Useful Websites and Resources:

Self Exploration: (Finding out who you are and what you want)

- What are your skills, interests, values and personality?
- What is your idea of work and a career?
- What do you want your career to be?

www.cacareercafe.com

www.cacareerzone.org

www.mynextmove.org/

Complete the following course: Career Planning

Research: (Finding out more about the world of work and education)

- Investigate possible career fields and talk to people who work in careers that interest you.
- Use internships, volunteer jobs, and part-time work to sample jobs and careers that interest you.
- Research majors and careers that match your self-assessment.

www.cacareercafe.com

www.cacareerzone.org

www.mynextmove.org/

Complete the following course: Career Planning

Decision Making: (Analyzing the information)

- Begin to define your specific career goals.
- Make tentative career decisions.
- Set short and long term goals that allow you to reach your chosen career.
- If not comfortable in the decision – return back to priors stages

Educational Planning: (Developing a Plan for Success)

- Researching 2-year and 4-year college programs that will allow you to reach your career goals.
- Decide on the amount of time you are willing to attend college
- Establish a plan that allows you to complete your education in a period that works for you.

Yuba College Catalog

yc.yccd.edu/academics/catalog

Transfer Information

www.assist.org; www.aiccu.edu;

www.calstate.edu;

www.universityofcalifornia.edu

**Develop Comprehensive Educational Plan
CEP with a counselor**

Job and Career Search: (Looking for a job)

- Develop a job search plan of action.
- Establish and use job search resources and contacts.
- Overcome barriers and keep motivated.
- Manage your career with an up-to-date cover letter and resume.
- Participate in Mock Interviews
- Develop a network in the field you would like to enter

Visit the **Financial Aid Office** about eligibility for work-study.

Community Resources:

Sutter County One Stop

www.sutteronestop.com/job-central

Yuba County One Stop

www.yubacoe.org/domain/142

Complete the following course:
Pre-Employment Skills Training

Need money for food?

Find out if you are eligible for CalFresh!

What is cal fresh?



- Monthly cash assistance for purchasing food
- Provided via EBT debit card (looks like any other debit card)
- Use it to buy groceries and fresh produce at participating stores and farmers' markets

Eligibility Basics

In CalFresh, a household is a group of people who regularly buy and eat food together. The people in a household do not have to be related to each other.

- Households can be as small as one person
- The same address can have more than one household
- You don't need to have a home to receive CalFresh

You may be eligible if you.....

- Are 18-49 years old
- Taking at least 6 or more units each semester
- Are currently not receiving SSI benefits AND
- Work at least 20 hours a week OR
- Are approved for Work Study OR
- Are a full time student with a child under 12 OR
- Are a part time student with a child under 6 OR
- Enrolled in a CalWorks, EOPS, WIOA, DSPS, Puente or MESA programs



Call



Click



Come in

You can apply by calling:
1-877-847-3663 (FOOD)

www.Students.GetCalFresh.org

Need help applying on campus?
Contact Mayra Martinez at
mmartine@yccd.edu to schedule
your appointment!



Feeding student success!

Yuba College CAMPUS MAP

