

COMMITTEE CHARTERS

Committee: Curriculum Committee

Co-Chair: Meridith Selden, Psychology Faculty

Co-Chair: Carla Tweed, Vice President

Purpose Statement (general):

The Curriculum Committee is a standing committee established by the Academic Senate. It is responsible for ensuring the quality, currency, and planning of the College curriculum.

Specifically (focuses on tasks, not theory):

- Under the purview of the Academic Senate, recommends the future direction of the educational program and curricula offerings of the College.
- Promotes development of curricula and courses that meet the identified needs of the students, community, regional work places, and global society.
- Ensures that general education and associate degree requirements are appropriate to meet the goals of the College and the needs of students and the communities the College serves.
- Determines the appropriateness of new and revised course or educational program proposals for departments or disciplines.
- Ensures the quality, consistency, integrity, and feasibility of the College curriculum.
- Ensures compliance with statewide educational policy and articulation with other educational institutions.
- Ensures that all Course Outlines of Record are updated every five years.
- Ensures that courses that have not been offered in more than three years and degrees and certificates that have not been awarded in more than five years are inactivated.
- Assists department faculty in completing appropriate Transfer Model Curriculum (TMC), obtaining Course Identification Number (C-ID) approval, and submitting Associate Degrees for Transfer (ADTs).
- Establishes and monitors the work of subcommittees.
- Examines topical instructional issues of major importance to the College.
- Trains faculty in the use of CurricUNET Meta.

Decision Making Model:

- The Committee operates with the College Shared Decision-Making Model.
- Committee Co-Chairs and members will carry out responsibilities assigned to this Committee and function under the Team Roles as defined in the College Council Handbook.
- Issues outside the Committee will be referred to the Academic Senate for direction/adjudication.
- Members of the committee will solicit input from the campus community and maintain an open dialog with colleagues during all aspects of the college curriculum approval process.

Recommendations go to:

- Academic Senate
- College President
- Vice President of Academic and Student Services

How work is communicated:

- Agendas, minutes and attachments are posted on the Yuba College Curriculum Committee's web site.
- Committee members will communicate with their respective constituent groups.
- Periodic progress reports will be given to the College President, Vice President of Academic and Student Services, and Academic Senate.

Committee membership by position and term of service:

Position	Term	Member
Faculty Co-Chair	Term ends 2020	Meridith Selden
Administrator Co-Chair	Ongoing by position	Carla Tweed
At-Large Faculty Curriculum Support Coordinator	Term ends 2020	Carrie Wasinger
At-Large	Term ends ____	James Gilbreath
At-Large	Term ends ____	Korey Champe
Part-time position		
Part-time position		
Counseling Representative	Term ends ____	Lore Dobusch
CTE Representative	Term ends ____	Denice Burbach
Part-time or full-time CTE Representative	Term ends ____	Sherry Spina
Fine Arts Representative	Term ends ____	Aya Ueda
Health/PE Representative	Term ends ____	Thea Post
Language Arts Representative	Term ends ____	Zac Oneill
MESH Representative	Term ends ____	Jeff Stollberg
Social Science Representative		
Academic Dean	Ongoing by position	
Academic Dean	Ongoing by position	Michael Bagley

Meeting Schedule

- First and third Fridays of the month from 1:00-3:00 (or 4:00) p.m.
- Special meetings as needed with member approval