



## ACADEMIC RENEWAL PETITION

SUBMIT COMPLETED ACADEMIC RENEWAL PETITIONS WITH TRANSCRIPTS  
TO ADMISSIONS AND RECORDS AT:

- Marysville Campus
- Beale AFB Outreach
- Sutter County Center

**Please complete petition in blue/black ink**

DATE PETITION SUBMITTED	YUBA COLLEGE ID#
FIRST NAME/LAST NAME	EMAIL ADDRESS
MAILING ADDRESS	DAY PHONE
CITY STATE ZIP	EVENING PHONE

**DIRECTIONS:** Review Academic Renewal policy on the opposite side of this sheet. If you believe you meet the stated criteria, complete form and review with a Counselor.

**Student must meet all criteria listed below:**

- Petitioning to alleviate and disregard in the computation of the grade point average up to 30 semester units of substandard course work (i.e., D & F) or less which are not reflective of the student's current demonstrated scholastic ability.
- A period of at least two semesters must have elapsed since the work to be alleviated was completed. (*Please note that Summer Session does not count as a semester*).
- Since the end of the semester to be alleviated, the student has completed:
  - 12 units of work with a 3.0 cumulative grade point average, **OR**
  - 18 units with a 2.5 cumulative grade point average, **OR**
  - 24 units or more with a 2.0 cumulative grade point average
- Student has completed at least 12 units in residence at Yuba College.

Qualifications/Calculations		
Units	Grade Pts.	GPA
_____	_____	_____

List the course number, course title, grade, and semester/year of the course(s) you wish to have excluded in the computation of your Grade Point Average. (See the **BOLDFACE** example below.)

COURSE NUMBER	COURSE TITLE	GRADE	SEMESTER	YEAR
<b>COUN 10</b>	<b>COLLEGE SUCCESS</b>	<b>F</b>	<b>FALL</b>	<b>2000</b>

\_\_\_\_\_  
Student's Signature

\_\_\_/\_\_\_/\_\_\_  
Date

*I certify that the student has met all of the requirements for Academic Renewal.*

\_\_\_\_\_  
Counselor's Signature

\_\_\_/\_\_\_/\_\_\_  
Date

PROCESSED BY/DATE: ___ ___/___/___	DATE STUDENT COPY MAILED: ___/___/___
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## ACADEMIC RENEWAL POLICY

Academic Renewal is subject to the following conditions:

- ✓ Up to 30 semester units of substandard course work (i.e., D & F) which are not reflective of the student's current demonstrated scholastic ability may be alleviated and disregarded in the computation of the grade point average under the following conditions.
- ✓ Petitioning to alleviate 30 units or less
- ✓ A period of at least two semesters must have elapsed since the work to be alleviated was completed. *Please note that summer session does not count as a semester.*
- ✓ Since the end of the semester to be alleviated, the student has completed:
  - 12 units of work with a 3.0 cumulative grade point average, **OR**
  - 18 units with a 2.5 cumulative grade point average, **OR**
  - 24 units or more with a 2.0 cumulative grade point average
- ✓ Student has completed at least 12 units in residence at Yuba College.
- ✓ Under no circumstances may the course work be discounted that has been used in the fulfillment of requirements for a degree or certificate.
- ✓ If the student is otherwise eligible for graduation, Academic Renewal may not be used to raise the grade point average (GPA) in order to qualify for graduation with honors.
- ✓ No units excluded by Academic Renewal can be reinstated.
- ✓ Course work granted Academic Renewal status may be counted, if appropriate, toward fulfillment of prerequisites.
- ✓ The student's transcript will be annotated in such a way that all work remain legible, ensuring a true and complete academic history.

### WHAT IS THE PROCESS FOR ACADEMIC RENEWAL PETITION?

If a student believes they meet the above stated criteria for Academic Renewal, the following are the steps for Academic Renewal.

1. Complete the Academic Renewal Petition.
2. Make an appointment to meet with a counselor.
3. Review the Academic Renewal Petition and transcript(s) with counselor.
4. If student meets criteria, the student and counselor will both sign the petition and attach transcript(s).
5. Student will take the approved Academic Renewal Petition and transcripts and will submit them to Admissions and Records for processing.
6. The petition processor will mail student a copy of the Academic Renewal Petition once it has been processed within 14 business days after submission.