



DUPLICATE DIPLOMA REQUEST

Use this form to request an additional copy of your graduation diploma. If you have never received your original diploma, please contact Admissions and Records.

Each diploma costs \$10, which must be received prior to processing.

Duplicate diplomas may not be an exact copy of your original diploma. Duplicate diplomas have the signatures of the individuals in office at the time of the request.

Name: _____ Student ID#: _____

Phone #: _____ Student Email: _____@go.yccd.edu

Graduation Information

Graduation Term: Fall Spring Summer Year: _____

Degree/Certificate: _____

Name to be printed on diploma: _____

Diploma name must be a match or variation of your name on file. If your current name is different from your name on file, you must complete the Change Request Form to update your name.

Delivery Options

Mail To:

Name: _____

Address: _____

City: _____ State: _____ Postal: _____

Pick Up at Admissions and Records:

Photo ID Required
 Building 100B
 2088 N. Beale Road
 Marysville, CA 95901

Order Details and Payment

of Copies: _____ @ \$10.00 each Total Cost: \$ _____

Cash

Check or Money Order – payable to Yuba College

Credit Card: Visa Mastercard Discover American Express

Card #: _____

Exp Date: ____/____ PIN/SEC/CVV: _____

Student Signature: _____

Date: _____

OFFICE USE ONLY: Processed by: _____ Date: _____