



### Prerequisite Challenge Form

Admissions and Records  
2088 North Beale Road, Marysville, CA 95901  
T: (530) 741-6720

**OFFICE USE ONLY: (Form to be processed within 5 working days of being filed).**

\_\_\_\_\_ Time and date received in Student Services Office.

\_\_\_\_\_ Time, date and person who advised student of results or action taken.

**IT IS THE STUDENT'S RESPONSIBILITY TO PROVIDE COMPELLING EVIDENCE TO SUPPORT THE CHALLENGE**

I acknowledge that Yuba College has determined that this prerequisite is necessary for success in the course and that I am taking personal responsibility for succeeding without this prerequisite. If this challenge is not upheld, I realize I may be dropped from this course. I attest that statements on this form and attached documents are true and accurate.

\_\_\_\_\_ Student Signature \_\_\_\_\_ Date

Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Street City State Zip

Phone: ( ) \_\_\_\_\_ Fall  Spring  Summer  20\_\_

Name of the Course I wish to enter: (Dept/Number/Title)	Prerequisite I wish to Challenge: (Dept/Number/Title)

Please check the box which applies to you:

- I am challenging the prerequisite on the grounds that the prerequisite course has not been made reasonably available. I understand that I must take the petition to the Student Services Office. The Dean of the Division will then determine within 5 working days whether the required course was reasonably available. If it was not, the challenge will be upheld. **(NOTE: Student documentation is required).** My request must be made prior to the first day of the term.
- I am challenging the prerequisite on the grounds that it is not valid because it was not established according to adopted regulations and policies (NOTE: **Student documentation is required**). I understand that I must take the petition to the Student Services Office, which will forward it to the Dean of the Division for processing within 5 working days of being filed. My request must be made prior to the first day of the term.
- The prerequisite is discriminatory or applied in a discriminatory manner (NOTE: **Student documentation is required**). I understand that I must submit the petition directly to the Student Services Office for review and determination by the Dean of the Division within 5 working days. My request must be made prior to the first day of the term.
- I am challenging the prerequisite based on my knowledge or ability to succeed in the course despite not meeting the prerequisite (student documentation required). I understand that I must take the petition directly to the Student Services Office for review by Dean of the Division. The Dean will arrange for the faculty- level evaluation of the documentation so that a determination may be made within 5 working days. My request must be made prior to the first day of the term.

Grounds for Challenge: (Documentation Attached) \_\_\_\_\_

Students wishing to appeal this decision may do so by meeting with the Dean of the Division

**FOR OFFICE USE ONLY** Documentation has been evaluated and the challenge has been:

Approved     Denied    \_\_\_\_\_ Dean /Reviewer Signature

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Rev. 04/2020