Course Student Learning Outcomes Rubric for Outcomes Committee members

Criteria	Review tips and language for commenting in elumen comments box	**If not approved,** send back to originator for edits using "quick send back," or coach via email and edit with approval from originator.
Each course will have at least 1, but not more than 7, CSLOs. The number of CSLOs should make logical sense according to the Course Outline of Record (COR). The exact number of CSLOs will vary depending on the learning goals for each course. The most essential learning goals—what is most critical for students to know and be able to do when finished with the course—should be included as CSLOs.	View the units and course objectives to help you decide if the number of CSLOs make logical sense. Consider an email conversation before sending the COR back for changes.	If faculty do not follow these guidelines, have an email discussion with them about it. Explain the guidelines, and then ask them if they have a reason for giving the number listed. Make sure to rely on their discipline expertise when in doubt.
Each CSLO includes "Actor" "Behavior" and "Context": 1. name the people who are learning (students) 2. name the circumstances under which learning will take place 3. name what the students are expected to know or do	Please include the following language: "Upon completion of the course, students will" Include a clear description of what you expect students to know or do. For example, . . .	If the language "upon completion of the course students will" is the only thing that needs to be added, edit the CSLO and indicate that you have done so in the comment box. If the CSLOs need editing for clarification, you can indicate suggestions in the comment box or send an email with suggestions.
Each CSLO uses an **active verb** from "Bloom's Taxonomy."	Please use an active verb from Bloom's Taxonomy. For example, . . .	Indicate in comment box and send back using "Quick Send Back"
Check to make sure the CSLOs are mapped to appropriate PSLOs and/or ISLOs, if applicable	Please make sure to map to PSLOs and ISLOs, if applicable	If the course appears on a degree or certificate, it should have CSLOs that map to PSLOs. Not all CSLOs will map directly to ISLOs.
CSLOs are **not the same as the PSLO** (or ISLO).	Please make sure CSLOs are different than the PSLOs (or ISLOs)	Indicate in comment box and send back using "Quick Send Back"
Each CSLO describes one outcome. **However,** the learning outcome may **involve a set** of skills/abilities; knowledge; attitudes/characteristics; or habits of mind that lead to the single learning outcome.	Please make sure each CSLO describes a single learning outcome.	Indicate in comment box and send back using "Quick Send Back"

Note: If faculty want to include criteria for success in the SLO, it is fine. For example, "Upon completion of the course, 95% of the students will be able to summarize college-level texts accurately and clearly."