

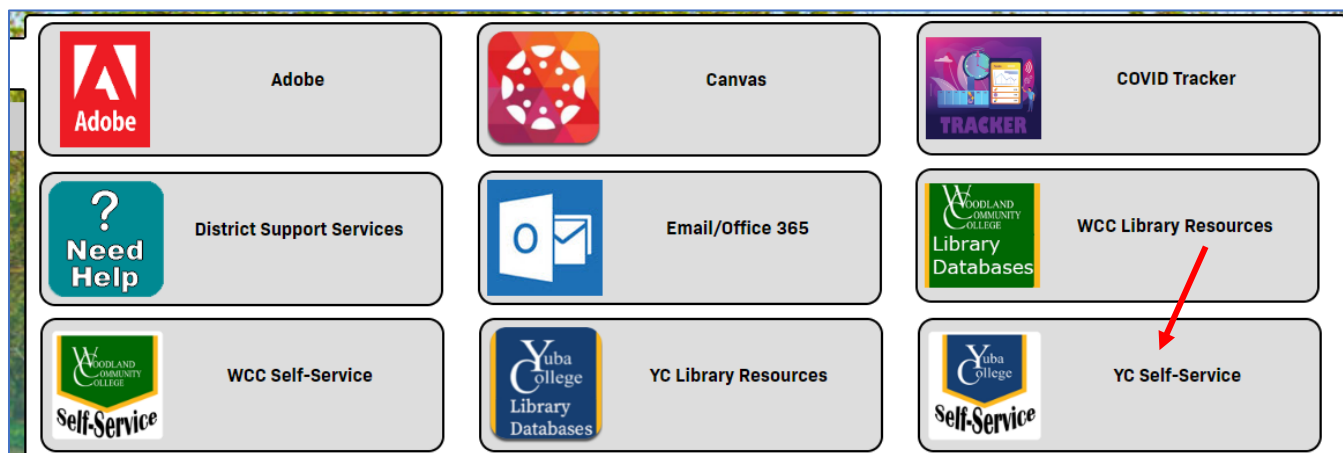
How to Search and Register for Classes



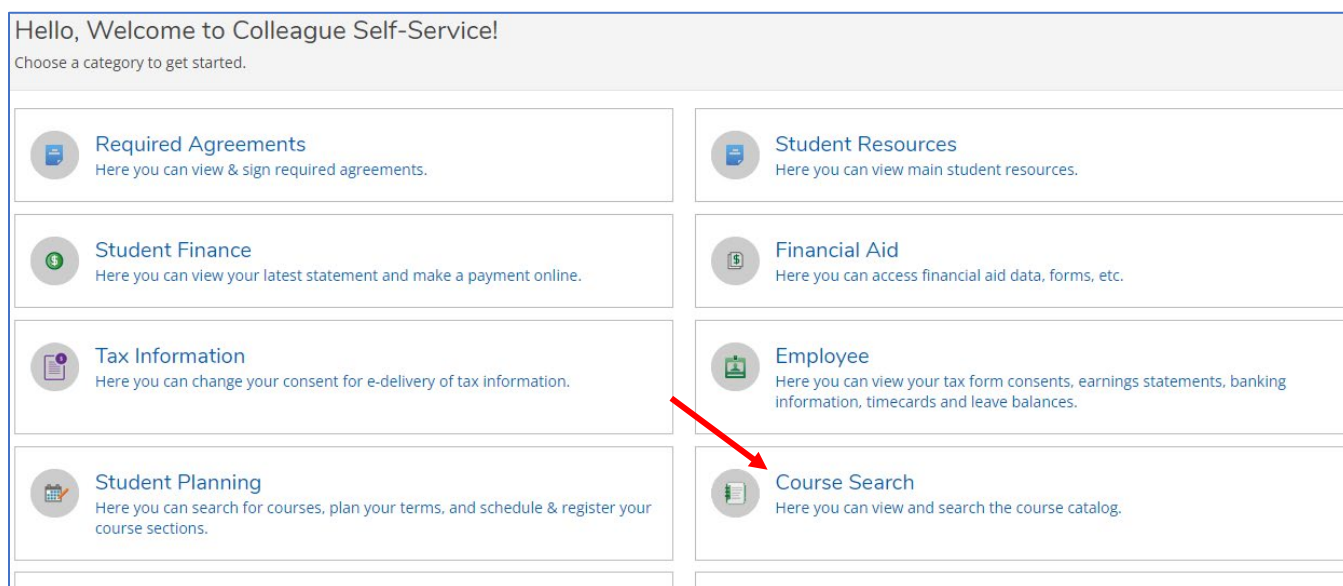
Before you begin:

You will need your YCCD account (Campus ID and Password). You must complete all Required Agreements before you will be able to register.

1. Go to <https://login.yccd.edu> and enter your **Campus ID** and **Password**.
2. Click on **YC Self-Service** for Yuba College.



3. Click on **Course Search**.



4. Enter the criteria you want to use to find classes. The more criteria you enter, the fewer classes will appear in your search. The less criteria you enter, the longer it will take for the list to load. Click **Search** at the bottom.

Catalog Advanced Search

Search results display information for both Yuba College and Woodland Community College. To limit results to your college, please choose a location.

Location

Select Location ▼

Results View

☐ Catalog & Course Listing
☒ Section Listing

Term

Meeting Start Date

Meeting End Date

Select Term ▼

M/d/yyyy

M/d/yyyy

Courses And Sections

Subject ▼

Course number

Section

Subject ▼

Course number

Section

Subject ▼

Course number

Section

+ Add More...

Days Of Week

☐ Sunday ☐ Monday ☐ Tuesday ☐ Wednesday
☐ Thursday ☐ Friday ☐ Saturday

Time Of Day

Time Starts by

Time Ends by

Select Time Of Day ▼

hh:mm AM/PM

hh:mm AM/PM

Clear

Search

5. The classes that meet the criteria for the search will display.

Add To Schedule	Term	Status	Section Name	Title	Planned Status	Dates	Location	Meeting In
<div>Add</div>	Fall 2022	Open	COUNS-10-M4642	College Success		10/14/2022-12/16/2022	Marysville Campus	M, W 8:30-10/14/2022 3000 M-30
<div>Add</div>	Fall 2022	Open	COUNS-10-M4643	College Success		8/15/2022-12/16/2022	Marysville Campus	M, W 1:00-8/15/2022 700 M-716
<div>Add</div>	Fall 2022	Closed	COUNS-10-M4645	College Success		8/15/2022-12/16/2022	Marysville Campus	T, Th 1:00-8/15/2022 3000 M-30

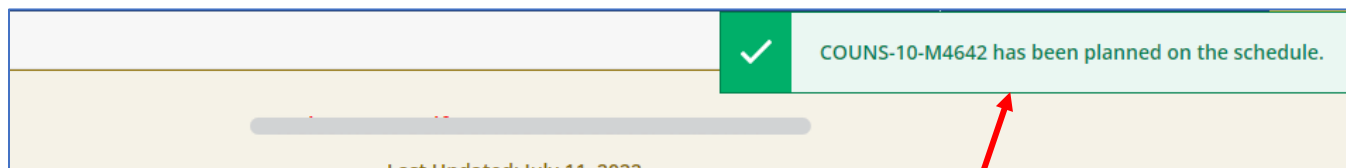
- When you find the class you want, click on the link in the **Add** button, then click **Add Section** to add the class to your planner.

The screenshot shows a table of class sections. A red arrow points from the 'Add' button of the first row to a modal window titled 'Section Details'. The modal contains the following information:

- Section Name:** COUNS-10-M4642 College Success Fall 2022
- Instructors:** SS-Staff,
- Meeting Information:** M, W 8:30 AM - 11:20 AM
10/14/2022 - 12/16/2022
Marysville Campus, Portable Swing Space M-3003 (Lecture - Face-To-Face)
- Dates:** 10/14/2022 - 12/16/2022
- Seats Available:** 36 / 40 / 0
- Credits:** 3
- Grading:** Graded (dropdown menu)
- Requisites:** None
- Course Description:** Study skills and knowledge necessary for college success, including time management, memory techniques, note taking, reading skills, test taking skills, critical thinking, writing, learning styles, diversity, communication skills, career planning, assessment, use of technology and other resources. (L)
- Topic:** COUNSELING
- Transfer Status:** CSU/UC w/o Limit
- Books Total:**

At the bottom of the modal, there is a 'Close' button and an 'Add Section' button, which is highlighted with a red arrow.

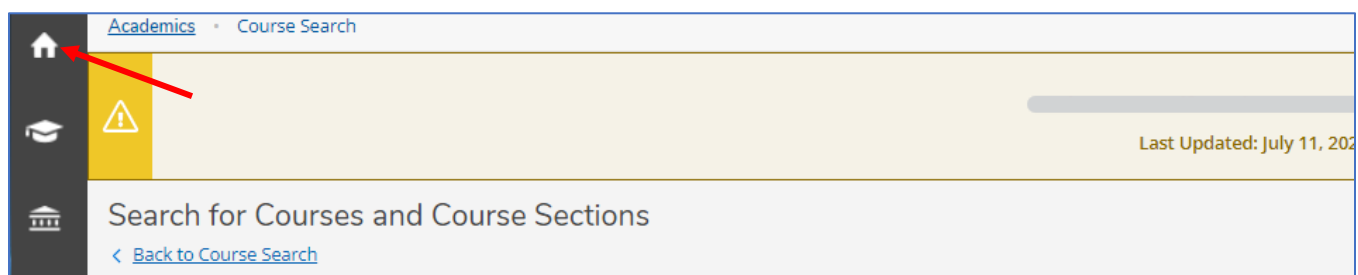
- A message will appear at the top right of the page when the class is added, and a **Planned** note will be added to the class description.



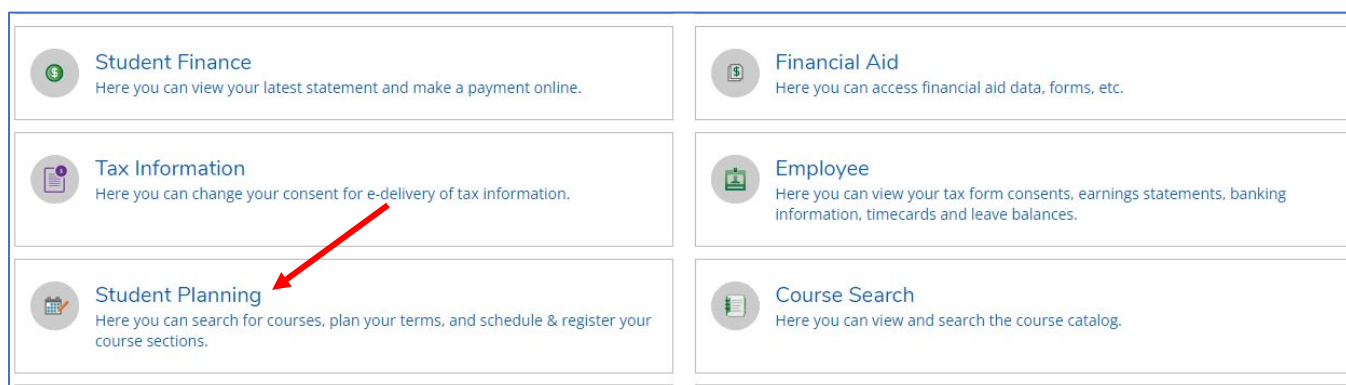
The screenshot shows the class selection interface with filters applied: 'Marysville Campus' and 'Fall 2022'. The table shows the class 'COUNS-10-M4642 College Success' with a 'Planned' status. A red arrow points to the 'Planned' status label, which is highlighted in yellow.

You are not registered until you complete the next steps.

8. Click on the **Back to Course Search** link if you want to add more classes. When you are ready to register, click on the **Home** button on the left side of the page to return to the Self-Service home page.



9. Click on **Student Planning**.



10. You will see the class highlighted yellow in your Schedule. Click on **Go to Plan & Schedule** at the top right.

1
View Your Progress
Start by going to My Progress to see your academic progress in your degree and search for courses.
[Go to My Progress](#)

2
Plan your Degree & Register for Classes
Next, take a look at your plan to see what you've accomplished and register your remaining classes toward your degree.
[Go to Plan & Schedule](#)

Programs	Cumulative GPA	Progress
General Education - Social & Behavioral Science AS	(2.000 required)	

Fall 2022 Schedule

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
5am							
6am							
7am							
8am		COUNS-10-M4642		COUNS-10-M4642			
9am							
10am							
11am							

11. Click on **Register** to enroll in the class.

The screenshot shows a course registration interface for 'COUNS-10-M4642: College Success'. The status is 'Planned'. The interface includes buttons for 'Filter Sections', 'Save to iCal', and 'Print'. The course details on the left indicate 3 credits, graded grading, instructor SS-Staff, dates 10/14/2022 to 12/16/2022, and 36 seats available. A red arrow points to the 'Register' button. The right side shows a calendar grid with the course scheduled for Monday and Wednesday from 8am to 10am.

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
7am							
8am							
9am		COUNS-10-M4642		COUNS-10-M4642			
10am							
11am							
12pm							

12. When you are successfully enrolled in the class the status will change to **Registered** and will be green.

The screenshot shows the same course registration interface, but the status has changed to 'Registered, but not started'. The 'Register' button has been replaced by a 'Drop' button. The calendar grid now shows the course as a green box on Monday and Wednesday from 8am to 10am.

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
7am							
8am							
9am		COUNS-10-M4642		COUNS-10-M4642			
10am							
11am							

13. Be sure to make payment arrangements to avoid being dropped for non-payment.