

Educational Master Plan Workgroups	Administrative Lead	Term	October 2024 Update
SSW #1: Make it easier for students to achieve their educational mission in a timely manner and IVW #1: Increase Student Enrollments and IVW #2: Increase the number of full-time equivalent students.	Jeremy Brown, VP of Instruction	2023-Present	SEM Workgroup has developed baseline knowledge on strategic enrollment management practices and metrics, as well as scheduling practices at the college. Scheduling practices have become more collaborative and include two-year rotations and established program maps. Process is continually evolving with feedback.
SSW #2: Make the registration process simple, easy and painless. IVW #1: Increase Student Enrollments and IVW #2: Increase the number of full-time equivalent students.	King Xiong, Dean of Student Development	2023-Present	Progress in this area has been made at both the department and divisional level. The Counseling division hosted our annual High School counselor conference to discuss Yuba College's matriculation and enrollment process with high school partners on updates, changes, and feedback. Additionally, the Counseling division holds extensive drop-in counseling services during peak time for assistance with class registration for the semester. Yuba College also hired 4 full-time classified staff as Student Support Specialists who meet with students to provide hands-on support through the registration process. Furthermore, YC is engaged with an outside consultant group to review and reassess our matriculation process, such as improving the website for simplified language on the application process.
SSW #2.5: Make the registration process simple, easy, and painless and IVW #1: Increase Student Enrollments and IVW #2: Increase the number of full-time equivalent students.	Anabel Toche, Dean of Student Success	2024-Present	New Workgroup - Not yet started.
SSW #3: Create an integrated Student Services Division - user-friendly, student centered, helpful and IVW #1: Increase Student Enrollments.	Karissa Morehouse, VP of Student Services	2023-Present	No Update Provided.
SSW #3.5: Create an integrated Student Services Division - user-friendly, student centered, helpful and IVW #1: Increase Student Enrollments - Student Success Teams Workgroup in Year 2.	King Xiong, Dean of Student Development	2024-Present	New Workgroup - Not yet started.
SSW #4: Institute a personal contact, student "Recall Program" and SSW #7: Create an enhanced outreach program and IVW #1: Increase Student Enrollments.	Angelica Munoz, Director of Enrollment Services	2023-Present	Progress is being made in this area. The hiring process to fill the Outreach position is ongoing and hopefully will be filled by mid Nov. We are in the process of creating a tracking sheet of ongoing events both with local HS and Community partners. In addition coming up with various ways of collecting data on people we come into contact with to later follow up with and outreach too. Also looking into a student ambassador program and developing the relationship between the Outreach Specialist and the new Specialist in the Counseling Department.
SSW #5: Put into place a "no student left behind" program and IVW #2: Increase the number of full-time equivalent students.	Michael Bagley, Dean of STEM and Social Sciences	2023-Present	This workgroup has met as a large group and also as smaller subgroups, where it has been shared that much progress has been made with objectives in the EMP, especially with regards to implementation of AB-705. Recent meeting work has focused on Early Alert structure development, where it has been noted that critical progress has been made on the software side (Tutor track). MOUs for embedded tutor development for mathematics have been approved and signed.
SSW#6: Promote greater student connectedness and IVW #1: Increase Student Enrollments and IVW #2: Increase the number of full-time equivalent students.	Anabel Toche, Dean of Student Success	2023-Present	No Update Provided.
SSW#6.5: Promote greater student connectedness and IVW #1: Increase Student Enrollments and IVW #2: Increase the number of full-time equivalent students.	Kristina Vannucci, Dean of Arts and Education	2024-Present	New Workgroup - Not yet started.

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<p>SSW #7: Create an enhanced outreach program and IVW #1: Increase Student Enrollments.</p>	<p>Angelica Munoz, Director of Enrollment Services</p>	<p>2023-Present</p>	<p>Progress is being made in this area. The hiring process to fill the Outreach position is ongoing and hopefully will be filled by mid Nov. We are in the process of creating a tracking sheet of ongoing events both with local HS and Community partners. In addition coming up with various ways of collecting data on people we come into contact with to later follow up with and outreach too. Also looking into a student ambassador program and developing the relationship between the Outreach Specialist and the new Specialist in the Counseling Department.</p>
<p>SSW#8: Improve the number of student awards issued and IVW #2: Increase the number of full-time equivalent students.</p>	<p>Jeremy Brown, VP of Instruction</p>	<p>2023-Present</p>	<p>Degrees When Due work led to full implementation of Auto-Awarding in Spring 2024. Work to incorporate course equivalency earlier in the student enrollment process has been moved to the Reimagining the Student Experience project.</p>
<p>SSW #9: Improve and enhance CTE relevancy and IVW #1: Increase Student Enrollments.</p>	<p>Alan Dixon, Dean of CTE and Workforce Development</p>	<p>2023-Present</p>	<p>Our CTE programs are making progress in this area through several different approaches. We are measuring relevancy through the Centers of Excellence by reviewing labor market information which includes making a living wage, and if favorable occupational demand exists. To determine relevancy, we are using our advisory committees and faculty for program reviews and to ascertain the significant skills needed to meet and exceed current industry standards.</p> <p>In addition, we are attempting to understand the most current technologies and provide students with the current technology in preparation to enter specific industries. For example, we obtained new industry standard welders to better prepare students in the welding department. Further, we recently obtained a portable x-ray machine which will help radiology technicians learn the best techniques in mobile radiology.</p> <p>The goals of our CTE program leadership remains to ensure our programs, and the technology used inside CTE programs remain relevant. We are currently working on marketing with both KCRA and Pacific Sky marketing to increase the awareness of our CTE programs. The goal is to expand the audience to include Spanish and Punjabi student populations. We will use our Yuba College students in filming videography and sharing goals as well as success stories.</p>
<p>SSW#10: Adopt a Yuba College "Commitment" Program and IVW #1: Increase Student Enrollments and IVW #2: Increase the number of full-time equivalent students.</p>	<p>Jeremy Brown, VP of Instruction</p>	<p>2024-Present</p>	<p>New Workgroup - Not yet started.</p>
<p>SSW#11: Establish a job/career placement center.</p>	<p>Alan Dixon, Dean of CTE and Workforce Development</p>	<p>2024-Present</p>	<p>New Workgroup - Not yet started. Although this workgroup is not yet started, we do have several CTE faculty that expressed interest in becoming part of this workgroup. One of the key elements that is underway is the development of a central platform that Yuba College students and local employers might use for job placement, career inquiry, and potential internships. This platform will also serve as the intermediary for all on campus student worker positions, creating a non-biased system. All the required IT forms were submitted and the Dean of CTE and Workforce Development reached out directly to the District Director of IT as well as the Manager of IT to try to implement the Handshake platform. The Dean followed up with the manager of IT to inquire about the status and awaits the status as of October 2024.</p>

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SSW#12: Increase number of students transferring to a four-year institution.	King Xiong, Dean of Student Development	2024-Present	New Workgroup - Not yet started.
IVW #3A: Address Top Priority Needs of the Four Educational Locations/Programs of Yuba College – Facilities Master Plan.	Tawny Dotson, President	2024-Present	New Workgroup - Not yet started. Membership requests went out, but appointments have struggled for two years.
IVW #3B: Address Top Priority Needs of the Four Educational Locations/Programs of Yuba College – Sutter County Center.	Tawny Dotson, President	2024-Present	New Workgroup - Not yet started. Membership requests went out, but appointments have struggled for two years.
IVW #4: Adapt delivery of Student Services to a More Student-Centered Approach – Student Success Teams Workgroup in Year 1.	Karissa Morehouse, VP of Student Services	2023-Present	Student Success Teams work has continued with focused discussion amongst the Counseling Team and the Student Success Specialists (Navigators) with support from Career Ladders Project. The Specialists have been supporting students through the onboarding process and doing targeted phone call campaigns.
IVW #5: Monitor/Manage Yuba College's Key Productivity Measures	Mark Urban, Director of Institutional Effectiveness	2023-Present	Scorecard was developed and will be revised to better align with College design standards. Website has been built and this Workgroup Update report has been created.