

# Testing Accommodations for DSPS Students

## Yuba College Code of Student Conduct

By submitting this form, you agree to comply with the Yuba College Code of Student Conduct, which expressly prohibits Academic Dishonesty and the DSPS Test Proctoring Policy that includes, but is not limited to the following:

1. Cheating on an examination.
2. Receiving help from others in work to be submitted, if contrary to the rules of the course.
3. Plagiarizing, that is the taking and passing off as one's own the ideas, writings, or work of another, without citing the sources.
4. Submitting work from another course unless permitted by the instructor.
5. Assisting anyone to do any of the above.

## DSPS Test Proctoring Policy

1. A request for test proctoring should be made at least 3 working days before the scheduled exam.
2. All personal belongings (purses, backpacks, electronic devices, books, etc.) must remain outside the testing room and are inaccessible during the exam period. Yuba College is NOT responsible for personal belongings.
3. Authorized breaks allowed if specified on your accommodation form. No time adjustments given for breaks. No food or drink (except water) allowed in exam rooms unless necessary for disability-related reasons and authorized by DSPS personnel.
4. All proctored exams are scheduled at the same time as the in-class exam unless other instructions are noted by the instructor on the accommodation form.
5. The instructor must approve any changes to the day or time of each exam.
6. Any make up exams are at the discretion of the instructor.
7. Test proctoring rooms are monitored by video cameras.
8. Students arriving more than 15 minutes past their scheduled test time will forfeit lost time or must contact their instructors to make arrangements to reschedule the test.