

Yuba College Education Master Plan Refresh

GOAL: COMPLETION

Strategy Prioritization and Implementation Actions

These strategies and implementation-ready actions were developed through a structured, faculty- and staff-led process during the Yuba College two-day retreat, January 6th and 7th, 2026. Educators first reviewed the full set of completion strategies generated by campus colleagues, then identified the approaches they believed would make the greatest difference for students. For each priority strategy, participants worked through a crosswalk to examine existing operations, existing workgroups, policies, and programs that could support or impede implementation. When barriers surfaced, teams documented concrete findings and solutions to address them. The resulting actions reflect this collective analysis and are intentionally practical, grounded in current campus capacity, and designed to move from ideas to execution.

GOAL: COMPLETION

Strategy 1: Increase Intentional Dual Enrollment Pathways (Not Isolated Course-Taking)

Implementation-Ready Actions

- Convene the **Dual Enrollment Committee** to define 3–5 clear, pathway-based dual enrollment sequences aligned to degrees/certificates.
 - Ensure the Committee has representation from both Instruction and Student Services
 - Partner with **high school counselors** to identify which pathways students want and need.
 - Expand dual enrollment equitably by **using multiple access methods** with all of our K-12 partners.
 - Align **scheduling managers and instructional support** to ensure pathway courses are offered in the correct sequence.
 - Create **simple pathway visuals** for students, families, and counselors.
-

Strategy 2: Strengthen Vertical Team Collaboration (High Schools → Yuba College → 4-Year Universities)

Implementation-Ready Actions

- Expand **area-of-interest Student Success Teams** (e.g., STEM, Health, Business) to include:
 - High school counselors
 - Yuba College faculty/counselors
 - 4-year university partners
 - Develop **MOUs** that clarify roles, timelines, and expectations across segments.
 - Use **Advisory Committees** to host joint professional development workshops across institutions.
 - **Assign a lead administrator and Student Success Specialist to coordinate** each vertical area-of-interest team.
-

Strategy 3: Ensure Technology Access for All Students

Implementation-Ready Actions

- Survey students (via **Qualtrics + text**) to identify Wi-Fi access gaps, especially in rural areas.
 - Use findings to determine the **scale of need** (hotspots, devices, locations).
 - Explore demand for the **library hotspot and laptop loan programs**.
 - Pursue **RUSDLT (Rural Utility Service - Distance Learning and Telemedicine) or similar grants** for rural connectivity.
 - Partner with **local community programs** offering free or reduced-cost internet for students.
 - Continue to **advocate for broadband access** throughout the service area.
-

Strategy 4: Implement Student-Led Support Groups Using Trained Peer Mentors

Implementation-Ready Actions

- Explore creating a **paid peer mentor role** with clear job descriptions and FWS (Federal Work Study) eligibility.
 - Provide **campus-wide training** for all student leaders (initial + ongoing).
 - Ensure training includes **equity, cultural humility, and peer support skills**.
 - Revise or create a non-credit **student leadership/peer mentor course** focused on mentoring and completion support.
 - Embed peer mentors in **key student success spaces** (Welcome Center, Guided Pathways, tutoring).
-

Strategy 5: Explore the Expansion of Credit for Prior Learning (CPL)

Implementation-Ready Actions

- Form a **time-bound CPL implementation task force** (Admissions & Records, Counseling, Faculty, Marketing, Administration, Veterans).
 - Explore CCCCO's Military CPL MAP Project
 - Catalog best practices in California
 - **Update the current documentation:**
 - What CPL is
 - How students qualify
 - How to apply
 - **Train faculty and staff** on CPL processes.
 - Launch a **marketing campaign** explaining CPL on and off campus.
 - Expand beyond petitions to **proactive CPL identification and awarding**.
-

Strategy 6: Create and Use a Guaranteed 2-Year Schedule

Implementation-Ready Actions

- Establish **annual schedule development cycles** using student major data.
- Strengthen the scheduling process to **ensure broad input when creating** student-serving schedules.
- Identify a way to **measure student demand** for future scheduling.

- Explore Colleague functionality to use comprehensive education plans to create future schedules.
 - Explore student survey options to get real-time scheduling feedback.
 - **Identify and address:**
 - Faculty staffing gaps
 - Courses with low demand
 - Programs not leading to completion
 - Provide **professional development** on degree maps (both part-time and full-time options for students), financial aid implications, and enrollment management.
-

Strategy 7: Implement Student Success Teams 2.0

Implementation-Ready Actions

- Require **Student Success Teams to meet by Area of Interest**, not just centrally.
 - Align the Student Development Department's **service area outcomes** with retention and completion.
 - Fully implement **Early Alert**, including:
 - Faculty engagement
 - Tutoring
 - Follow-up protocols
 - Conceptualize and schedule **Student Success Team coordination and communication points**.
-

Strategy 8: Increase Awareness and Access to Scholarships, Internships, and Supplemental Funding

Implementation-Ready Actions

- Centralize **scholarship, internship, and funding information** in a single student-facing location.
 - Partner with the **Foundation and Financial Aid** to simplify access.
 - Develop a campaign to **highlight and identify funding opportunities** for current students to support completion.
 - Increase **targeted in-reach** through Success Teams and programs.
-

Strategy 9: Use Data to Actively Adjust Completion Supports

Implementation-Ready Actions

- Identify **clear metrics and measurements** of key activities that demonstrate completion.
 - Regularly review **Power BI, eLumen, Colleague, and SARS data** for completion trends.
- **Use data to:**
 - Adjust scheduling
 - Target interventions
 - Identify equity gaps
- Connect **comprehensive education plans** to scheduling data.
- Make data review a **standing agenda item** for Institutional Effectiveness and Success Teams.

Appendix

Digital transcription of retreat post-it notes.

Goal: Completion

Priority Strategy Prioritization, Implementation Crosswalk, and Findings

Strategy:

Use persistence, retention, and completion metrics/findings to adjust scheduling, counseling, and support interventions.

Existing Operations

- Power BI data
 - eLumen data
 - Colleague data
 - SARS data
-

Existing Workgroups / Taskforces

- Institutional Effectiveness Committee
 - Mark Urban, Director of Institutional Research
-

Other (Policy, Program Review, etc.)

- Plans for a Behavioral Intervention Team (BIT) for crisis intervention and support services
-

Findings

- Need to raise general awareness of mental health resources for staff, faculty, and students
- Need to expand services provided by social workers (e.g., county, external partners)
- Transparency needed regarding use of funds from the student health fee
- Module on mental health resources to share on Canvas for instructional faculty
- Student-led mental health support groups
- Workshops related to mental health

- Leverage active student clubs to help promote positive mental health
- Create a centralized task force, workgroup, or committee focused on mental health

Strategy:

Implement student-led support groups using trained peer mentors.

Existing Operations

- Peer mentors in:
 - TRIO programs (DSPS, EOPS, etc.)
 - MESA program
 - Tutors located in:
 - College Success Center
 - Writing & Language Development Center
 - ASYC (Associated Students of Yuba College)
-

Existing Workgroups / Taskforces

- None identified
-

Other (Policy, Program Review, etc.)

- Math embedded tutoring (Program Review)
 - “Welcome Center” student ambassadors connected to new 100B building renovations
 - Potential peer mentors for areas of interest as part of Guided Pathways
-

Findings

- Need for expanded, campus-wide training for all student leaders (initial and ongoing)
- Training should include equity practices (e.g., cultural humility, anti-bias)
- Establish paid positions for student leaders with FWS eligibility
- Revise Course 22 / English 40C to focus on:
 - Student leadership
 - Peer mentor development

Strategy:

Fully implement CPL (Credit for Prior Learning), including marketing and systemwide use.

Existing Operations

- Limited A&R operation with petition process
 - CLEP (College-Level Examination Program)
-

Existing Workgroups / Taskforces

- Academic departments
-

Other (Program Review, Policy, etc.)

- None
-

Findings

- Create a dedicated **CPL implementation task force** with representation from:
 - Admissions & Records
 - Counseling
 - Marketing
 - Academic departments
 - Administration
- Establish a **clearly defined timeline and implementation goals** for CPL expansion
- Create documentation that clearly explains:
 - What Credit for Prior Learning is
 - How students earn CPL
- Provide **training for staff and faculty** on CPL processes
- Launch a **marketing campaign** to promote CPL opportunities
- Develop **soft-discipline credit pathways**
- Ensure systems and processes are in place to **award credits consistently and efficiently**

Strategy:

Improve processes for course transfer and articulation.

Existing Operations

- Educational Services Analyst
 - Curriculum Committee
 - Common Course Numbering
-

Existing Workgroups / Taskforces

- Curriculum Committee
 - Counseling Department
 - Academic Senate
 - Board of Trustees
-

Other (Program Review, Policy, etc.)

- Continued implementation of **Common Course Numbering**
-

Findings

- Steer **high school articulations** toward **dual enrollment**
- Align **course-to-course proposals** across institutions
- Consider shifting from **eLumen** to an alternative system (question raised)

Strategy:

Increase awareness of and access to scholarships, internships, and supplemental funding.

Existing Operations

- Foundation scholarships
 - Special programs
 - Work-study programs
 - Specialized programs with internship requirements
-

Existing Workgroups / Taskforces

- Scholarship Committees
 - Financial Aid
 - Alan Dixon (Dean of various CTE programs)
 - Foundation Director
-

Other (Program Review, Policy, etc.)

- None
-

Findings

- Need to **increase awareness** of funding opportunities
- Explore use of a **“Cash for College”-style approach** for current students

Strategy: Create a 2-year schedule

Existing Operational

- **Program maps currently created by outside contract that ended**
 - **CTE departments have maps based on 2 year**
 - **Schedule rolled from previous terms**
-

Existing Workgroups / Taskforce, etc.

- **Scheduling meetings with Counseling & Success Teams**
 - **Division meetings**
 - **Success specialists**
 - **Strategic Enrollment Management group?**
-

Other (Policy / Program Review)

- **Looking at Program Review in Program map class success rates**
 - **Strategic Enrollment Management**
Gainful Employment
Guided Pathway
 - **Decrease units to completion by aligning schedules, pathways and requirements**
(Completion)
 - **Strengthen or re-implement completion & milestone campaigns when students reach key credit milestones** *(Completion)*
-

Findings and Corresponding Solutions

Findings

- **Student major data not shared with instruction for scheduling**
- **Schedule not demand based**
- **Lack of faculty to teach needed courses**
- **75% of our students are PT → need PT maps**
- **Chem + Computer Sci not enough classes for demand**
- **Curriculum is not updated + rotation of classes**
- **Lack of financial aid understanding of 12 unit vs. degree completion**
- **Connect self service Ed Plan with actual data for enrollment**

Solutions / Resolutions

- **Need continuous major campaign to have data annually for schedule develop.**
- **Have Counselors + Success Team to review data + PR together**
- **Discuss Financial Aid & gainful employment in Success Teams / Division Meetings**
- **Faculty Professional development on degrees / Financial Aid / maps**
- **Reduce/remove degrees/certificates that don't go anywhere**
- **Local degree versus ADT**
- **Connect Self Service Ed Plans with active data for enrollment?**
- **ADTs specific to maps + colleges**

- **PT maps — data available for PR + student lens**

Strategy

- **Student Success Teams 2.0**
-

Existing Operational

- **Existing staff / Student teams**
-

Existing Workgroups / Taskforces / etc.

- **Student Success / Counseling attending Division meetings**
-

Other (Program / Policy Review)

- **Service Area outcomes**
-

Findings

- **Not yet meeting in Success Teams at the department level**
 - **Align Service Area outcomes with EMP completion + retention metrics**
 - **Early Alert not fully implemented**
-

Resolutions / Implementation Actions

- **Schedule everyone at the start of each semester**
 - PD week → mid-semester
- **Work with unions to collaborate on a mid-semester PD day**
- **Create Early Alert process, including:**
 - Embedding tutoring in classes
- **Faculty connection with Early Alert**
 - Working with failing students
- **Embed math tutor in CTE**

Strategy

- **Ensure Wi-Fi access for all students**
-

Existing Operational

- **CTO – Chief Technology Officer**
 - **Director of Institutional Effectiveness**
 - **Library (hot spots)**
-

Existing Workgroups

- **DTECH – District Technology Committee**
 - **Budget and Finance Committee**
-

Other

- **Library Program Review**
 - **Library laptop & Chromebook loan agreement**
-

Findings

- **Survey students to identify those who live in rural communities**
 - Data collection
- **Rural Utilities Service Distance Learning & Telemedicine (RUSLTD) Grant**
 - Funding for rural areas to use technology

- **Identify local programs that service our community**
 - Offer free or reduced rates for students
- **Create student focus groups**
 - Determine if this is truly an issue
 - If so, how large of an issue
- **Director of Institutional Effectiveness**
 - Create survey through Qualtrics
 - Survey to be sent out via text

Strategy

Strengthen vertical team collaboration across:

- High schools
 - Yuba College
 - 4-year transfer institutions
-

Existing Operational

- **Outreach**
 - **Student Success Coordinators**
 - **Transfer Counselor**
 - **Dual Enrollment Directors**
 - **VP of Instruction**
-

Existing Workgroups

- **Dual Enrollment Committee**
 - **Quick Reg Committee**
 - **Advisory Committees**
-

Other

- **Early College Program**
 - **Middle College Academy**
-

Findings

- **Create area-of-interest workgroups**
 - Designed to collaborate with **high school counselors**
- **Create area-of-interest workgroups**
 - To collaborate with **4-year universities**
- **Create an MOU (Memorandum of Understanding)**
 - Between **high schools, universities, and Yuba College**
- **Work with Advisory Committees**
 - To develop **combined workshops** between:

- High schools
- Yuba College
- 4-year universities
- o Focused on **professional development**

Strategy

- **Increase intentional dual enrollment pathways, not isolated course-taking**
-

Existing Operational

- **Director of Dual Enrollment**
 - **Vice President of Instruction**
 - **Scheduling Managers**
 - **Instructional Support Specialist**
-

Existing Workgroups

- **Dual Enrollment Committee**
-

Other

- **Early College Program**
 - **Middle College**
-

Findings

- **Broaden the Early College Program**
 - Expand to other high schools
- **Work with high school counselors**
 - Identify pathways that are requested / wanted